

**Senate Committee on Academic Resources and Planning (AR&P)**  
**Minutes for the Meeting of September 25, 2018**  
*[AR&P Composition - Faculty (9), Students (2), Staff (1), and Ex-Officio (3)]*

**Member (Affiliation) (✓ if present)**

<p><u>Faculty</u></p> <ul style="list-style-type: none"> <li>✓ Donna Conaty (Co-chair, PSFA)</li> <li>✓ John Anderson (Business)</li> <li>✓ Eugene Olevsky (Eng)</li> <li>✓ Mark Reed (Co-chair, HHS)</li> <li>✓ Michael Roberts (A&amp;L)</li> <li>✓ Rebecca Lewison (Sciences)</li> <li>✓ Laurel Bliss (Library)</li> <li>Eric Boime (Imperial Valley Campus)</li> <li>Mark Tucker (Education)</li> </ul>	<p><u>Students, Staff and Ex-Officio</u></p> <ul style="list-style-type: none"> <li>✓ Brandon Khamenian (Associated Students)</li> <li><i>Vacant</i> (Associated Students)</li> <li>✓ Tony Chung (Student Affairs)</li> <li>✓ Radmila Prislin (Academic Affairs)</li> <li>Crystal Little (Business Affairs)</li> <li>✓ José Preciado (Staff Representative)</li> </ul> <p><u>Guests</u></p> <ul style="list-style-type: none"> <li>✓ Agnes Wong Nickerson, AVP Business and Financial Affairs</li> <li>✓ Marcie Bober-Michel, Chair, SDSU Senate</li> </ul>
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The meeting was called to order at 2:00 pm.

1. The minutes from the last ARP meeting were reviewed. Preciado moved to approve the minutes from 5/8/19. Reed seconded the motion. The motion passed unanimously.
2. Conaty brought forth the proposal to have Mark Reed serve as co-chair of ARP for the 18/19 AY. Preciado moved to approve the co-chair recommendation from Conaty. Olevsky seconded the motion. The motion passed unanimously.
3. Prislin presented the proposed 2018/19 Academic Affairs lottery budget and mentioned funding levels have remained relatively constant over the past several years. Preciado motioned to approve the budget and Bliss seconded. The motion passed unanimously.
4. Prislin presented two PBAC requests from academic affairs stemming from the past summer: 1) the AVP for Faculty Diversity and Inclusion, and 2) the summer enrollment growth incentive program.
  - a. AVP AA faculty diversity and inclusion—base fund request. Conaty asked Prislin to provide more information about the AVP position—which was filled prior to the start of the fall semester. Dr. Luke Wood (Education) has filled this position. Prislin noted the position reflects the vision of President de la Torre and was created to facilitate, direct and support efforts to hire and retain diverse faculty at SDSU. The AVP will also serve as Chief Diversity Officer of the campus and will work with Aaron Bruce and Thom Harpole on student and staff diversity issues. Conaty expressed concern it wasn't sufficient to have a single support staff person for both of the new AA AVPs.
  - b. Summer enrollment growth incentive program—request for 1-time funds. Prislin explained the purpose of this program is to facilitate student progress to degree and to add to the fiscal health of SDSU and revenue generated during summer. For this program, colleges receive an additional \$1,200 for each FTES that exceeds the college's

goal for the summer. Every college met their targets while many exceeded them for summer 2018.

- c. Preciado motioned to approve both of these PBAC funding requests. Chung seconded. The motion passed unanimously.
5. The committee then discussed goals, ideas, and next steps to focus on for the coming AY.
- a. Preciado noted he hoped the committee would have conversations around 1-time vs. base funding allocations. This is particularly germane to the hiring of staff for 1-time funded positions (i.e., the newly hired advisors for the 3-year advising program). How are 1-time funds being invested? It's not truly 1-time if the funds are recurring over more than several years. Prislin stated enrollment growth used to be funded with base allocations but not this past summer. Thus, the question is how can the university fund enrollment growth with one-time funds?
  - b. Lewison wondered how ARP could be part of the budget decision making or planning process rather than a committee that decides on whether something is funded. How can ARP be part of a strategic budgeting process? Lewison also noted there is no mechanism to collect information about budget issues within our respective units. How can we bring parts of this conversation across campus and units?
  - c. Another topic discussed focused on aligning base budget revenue with expenditures (Wong-Nickerson).
  - d. Prislin noted the instructor budget generally does not cover all costs for colleges--covers T/TT faculty and some lecturers; however, the rest is covered through one-time revenue sources such as grants and buy-out, etc.
  - e. Conaty stated technology might be a good focus for staff and faculty to learn more about the budget process and whether investments in technology are making a difference.
  - f. Both Lewison and Prislin suggested ARP focus on ways to expand our funding resources at SDSU. How do we make the pie bigger? Strategic planning and budget allocation for creating more revenue.

Meeting adjourned at 3:15.

Next Meeting: 10/9/18 @ 2:00 pm (Administration 225)