New Registration Timeline
Registration timeline is changing. Who should care?

- Faculty
- Students
- Advisors
- Enrollment Services
- Everyone!
- All involved in planning course offerings
- All involved in providing support and services (e.g. Housing, Bookstore)
- Parents
- All involved in financial aid and business operations
Why Change the Registration Timeline?

It will be easier for students to meet with advisors, develop academic schedules, and register for classes.

Students will be able to better plan for work, internships, and student organization participation.

Academic units will have ample time to facilitate and fulfill course demands.
Change in Timeline is...

**Informed**
by thorough fact-finding

**Deliberate**
in meticulous, inclusive planning

**Timed**
to allow for needed preparations
How will registration timeline change?

<table>
<thead>
<tr>
<th></th>
<th>Current Registration Dates</th>
<th>New Registration Dates (Effective: Fall 2018 Registration)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall semester</td>
<td>July/August</td>
<td>April</td>
</tr>
<tr>
<td>Spring semester</td>
<td>January</td>
<td>November</td>
</tr>
<tr>
<td>Summer sessions</td>
<td>April/May</td>
<td>March</td>
</tr>
</tbody>
</table>
Launch of New Registration Timeline

Registration for Fall 2018 Begins in April 2018
When do students register?

- **Continuing Students**
  - Continuing students will register in April for Fall

- **New Students**
  - Newly admitted students for Fall will register during Summer Orientation
<table>
<thead>
<tr>
<th>Catalog/Bulletin</th>
<th>Deadlines</th>
<th>College</th>
</tr>
</thead>
</table>
Student Tuition & Fees

- Tuition and fees continue to be due prior to registration
- Students who receive financial aid will continue to benefit from the fee postponement program (60% of students)
- Installment plan continues to be available for students who are not eligible for financial aid
If I receive Financial Aid, how does the new registration timeline affect my payment schedule?

If I register late, what do I pay to get on the Installment Plan?

If I pay by installments, how does the new registration timeline affect my payment schedule?

If I receive financial aid, how can I defer my registration fees?

Who can I speak to about my registration?

If I use CalVet Fee Waiver to pay a portion of my tuition fees, how will the new registration timeline impact me?

Do I have to pay Non-resident Tuition prior to my registration for each semester?

When can I accept my student loans?

How much do I have to pay at the time I sign up for the Non-resident Tuition Installment Plan?

What is the deadline to signing up for the Basic Tuition and Non-resident Tuition Installment plans?

What are the due dates for the Non-resident Tuition Installment Plan?

How can I find out how much my tuition will be for the upcoming semester?

How much do I have to pay at the time I sign up for the Non-resident Tuition Installment Plan?

Newscenter.sdsu.edu/registration-timeline/
Checking Course Eligibility

Types of eligibility

• Student level
• Major/pre-major status
• Course pre-requisites
• English, math and writing assessment clearance
Checking Course Eligibility

**Current Registration Timeline**
- Registration occurs after final grades are posted
- Student eligibility is automatically checked by the registration system
- Ineligible students will be blocked from registering (depending upon department preferences)

**New Registration Timeline**
- Registration occurs with prior semester in progress
- In some cases, student eligibility will not be known at time of registration
- Students will be allowed to register, and will be dropped after final grades are posted if eligibility has not been met
Checking Course Eligibility

Trust

- Students register on the assumption that eligibility will be met
- Students receive warning messages indicating that they will be dropped if eligibility is not met

Confirm

- After final grades are posted, drop ineligible students (including those on the waitlist)
- Maintain current practice of department-supported exceptions
Advising in the context of the new registration timeline

Better planning

Better access during critical periods
Shift in Advising Timeline

Advisors continue to meet with students during the semester...

with October and March as focal advising months
Shift in Advising Timeline

2017-2018 Academic Year

Planning for Spring semester

OCTOBER

Planning for Summer and Fall semester

MARCH
Shift in Advising Timeline

Goal over the long term...

More effective use of advisors’ time and a decrease in (panicked) last minute advising requests
Shift in Advising Timeline

Implementation Year

During the first year, students will have a myriad of questions for advisors in the office of financial aid, student account services, office of the registrar, advising and evaluations, and academic departments.
FAQs

When will I register for classes?

How will this help me graduate faster?

Is the add/drop deadline changing?

What if I am placed on probation?

Will I need to complete testing requirements and pre-requisites earlier in order to register?

What if I don’t pass a pre-requisite for a class I’ve enrolled in?

How will my classes in progress be accounted for in my registration date?

What if I miss my earlier registration date for some reason?

What if I have a hold on my registration for testing, immunization, etc.?

What if I have a hold on my registration for testing, immunization, etc.?

Will the waitlist process change?

Why is this change being made?

When should I see my advisor based on this new timeline?

Will I know who is teaching my class at the time of registration?

newscenter.sdsu.edu/registration-timeline/
Students dropped from Spring classes if they fail to meet course eligibility.

Add/drop deadlines for Spring semester.

Financial aid applicants are notified of fee postponement, summer counseling is available.

Class Schedule for following academic year is live.

Non-financial aid students can sign up for the Fall 2018 installment plan.

Students dropped from Summer and Fall classes if they fail to meet course eligibility.
Many students may not realize that...

- If they do not meet course eligibility, they will be dropped from the course(s)/waitlist(s)

- They will need to prepare multiple plans
  - Plan A: Primary plan, developed with assumption that course eligibility will be met
  - Plan B: Alternate plan, in case eligibility for all Plan A courses is not met and they are dropped

- Students receiving financial aid must continue to meet full time enrollment to maintain financial aid eligibility
Shift in Advising Timeline

Implementation Year – Support for Academic Advisors

• Provost’s Advising Forum:
  • September 15th, 9:30am – 1:30pm

• Council of Chairs Meeting:
  • October 4th, 3:30pm – 4:30pm

• Registration Timeline website:
  • newscenter.sdsu.edu/registration-timeline
# College Contacts

<table>
<thead>
<tr>
<th>College</th>
<th>Contact</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Letters</td>
<td>Madhavi McCall</td>
<td><a href="mailto:mccall@mail.sdsu.edu">mccall@mail.sdsu.edu</a></td>
<td>4-5028</td>
</tr>
<tr>
<td>Fowler College of Business</td>
<td>David Ely</td>
<td><a href="mailto:ely@mail.sdsu.edu">ely@mail.sdsu.edu</a></td>
<td>4-6842</td>
</tr>
<tr>
<td>Education</td>
<td>Nadine Bezuk</td>
<td><a href="mailto:nbezuk@mail.sdsu.edu">nbezuk@mail.sdsu.edu</a></td>
<td>4-1370</td>
</tr>
<tr>
<td>Engineering</td>
<td>Theresa Garcia</td>
<td><a href="mailto:tgarcia@mail.sdsu.edu">tgarcia@mail.sdsu.edu</a></td>
<td>4-5807</td>
</tr>
<tr>
<td>Health &amp; Human Services</td>
<td>Jessica Robinson</td>
<td><a href="mailto:jmrobinson@mail.sdsu.edu">jmrobinson@mail.sdsu.edu</a></td>
<td>4-6151</td>
</tr>
<tr>
<td>Professional Studies &amp; Fine Arts</td>
<td>Donna Conaty</td>
<td><a href="mailto:dconaty@mail.sdsu.edu">dconaty@mail.sdsu.edu</a></td>
<td>4-2419</td>
</tr>
<tr>
<td>Sciences</td>
<td>Cathie Atkins</td>
<td><a href="mailto:catkins@mail.sdsu.edu">catkins@mail.sdsu.edu</a></td>
<td>4-5732</td>
</tr>
<tr>
<td>Imperial Valley Campus</td>
<td>Donna Castañeda</td>
<td><a href="mailto:dcastaneda@mail.sdsu.edu">dcastaneda@mail.sdsu.edu</a></td>
<td>6-5586</td>
</tr>
</tbody>
</table>
Q & A
Resources
Website

newscenter.sdsu.edu/registration-timeline

- Frequently asked questions
- New dates and calendar
- Links to additional information and support
- Contact information
Resources

Office of Advising and Evaluations:
Advises undergraduate students regarding General Education, graduation requirements, choices of majors, and official degree and graduation evaluations.

Website: www.sdsu.edu/advising

Walk-in Advising:
Location: Student Services West 1551
Office Hours: Monday–Thursday, 9 a.m. – 4 p.m.

Phone: (619) 594-6668
Phone Hours: Monday–Thursday, 9 –11 a.m. and 2 – 4 p.m.

Directory of Major Advisors:
http://arweb.sdsu.edu/es/advising/see_adviser.html
Resources

The Joan and Art Barron Veterans Center:
Serves as the hub for all student veteran support services on campus, including the veteran benefit programs for SDSU's undergraduate and graduate veterans, active duty military, reservists and dependents.

Website:  http://arweb.sdsu.edu/es/veterans/

Email:  veterans@sdsu.edu

Location:  Student Services West 1661

Phone:  (619) 594-5813

Office Hours:  Monday–Friday, 9 a.m. – 4 p.m.
Resources

Student Account Services:
Information for students regarding tuition, fees, financial aid disbursements, financial policies, and financial deadlines

Website:  www.sdsu.edu/sas

Location: Student Services West 2536

Email:  stuaccnt@mail.sdsu.edu

Phone:  (619) 594-5253
Resources

Student Account Services:
Information for students regarding tuition, fees, financial aid disbursements, financial policies, and financial deadlines

Website:  www.sdsu.edu/sas

T’Ante Sims
Manager, Student Account Services
tsims@mail.sdsu.edu  or x44105

Melissa Zimmerman
Assistant Manager, Student Account Services
mwoelm@mail.sdsu.edu  or x44469
Resources

Office of Financial Aid & Scholarships:
Information for students regarding the financial aid and scholarship application process and requirements for satisfactory academic progress

Website:  [www.sdsu.edu/financialaid](http://www.sdsu.edu/financialaid)

Location:  Student Services West 3615

Phone:  (619) 594-6323

Office Hours:  Monday–Friday, 10 a.m. – 3 p.m.
Resources

Office of Financial Aid & Scholarships:
Information for students regarding the financial aid and scholarship application process and requirements for satisfactory academic progress

Website:  www.sdsu.edu/financialaid

Rose Pasenelli
Director, Office of Financial Aid & Scholarships
rpasenel@mail.sdsu.edu  or x41630

Chip Pierce
Associate Director, Office of Financial Aid & Scholarships
wpierce@mail.sdsu.edu  or x44960
Student Tuition & Fees

- Tuition and fees continue to be due prior to registration
- Payment date continues to be two weeks before the student’s registration date
- Payment and registration information is posted on Web Portal
# Payment Schedule
## New Registration Timeline

<table>
<thead>
<tr>
<th>Semester</th>
<th>Continuing Students</th>
<th>New Freshmen Students</th>
<th>New Transfer Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2018</td>
<td>January</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Summer 2018</td>
<td>March</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fall 2018*</td>
<td>April</td>
<td>July -</td>
<td>August</td>
</tr>
<tr>
<td>Spring 2019*</td>
<td>October</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Summer 2019*</td>
<td>February</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

*Implementation of New Registration Timeline*
Student Payment Options

Students who want to pay cash or pay by credit card

- Payment is due two weeks prior to registration date
- Payments are made to Student Account Services or online at [www.sdsu.edu/SAS](http://www.sdsu.edu/SAS)
Student Payment Options

Students on Financial Aid (~60% of students)

- Students must apply for aid in **October**
  (Submit FAFSA)

- Students must complete their financial aid application to be considered for a Tuition & Fee Postponement

- If eligible, Tuition & Fee Postponements will be posted on the student’s AidLink portal prior to registration date
Applying For Financial Aid

Students must complete the Free Application For Federal Student Aid (FAFSA) to be considered for financial aid

- FAFSA is available to submit on October 1st each year
- Students must monitor their AidLink account regularly to ensure their financial aid application is complete and all documents requested are submitted by the deadlines
- Students who are not making Satisfactory Progress will not be considered for a Tuition & Fee Postponement
- Students who are ineligible for financial aid must make other payment arrangements to pay for their tuition & fees
Financial Aid
fee postponement timeline

<table>
<thead>
<tr>
<th></th>
<th>Students Notified of Registration Dates</th>
<th>New Registration Dates</th>
<th>Fee Postponement Live</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2018</td>
<td>February 2018</td>
<td>April 2018</td>
<td>January 2018- after fall grades are posted</td>
</tr>
<tr>
<td>Spring 2019</td>
<td>October 2018</td>
<td>November 2018</td>
<td>After fall census 2018</td>
</tr>
<tr>
<td>Summer Session 2019</td>
<td>February 2019</td>
<td>March 2019</td>
<td>Early January 2019-after fall grades are posted Summer Counseling is required</td>
</tr>
</tbody>
</table>
Student Payment Options

Students who utilize the Installment Plan

- This option is available for students who do not apply for financial aid or who do not qualify for financial aid
- Number of installments has increased from 2 to 4 per semester
- Smaller payments per installment
# New Basic Tuition Installment Plan

<table>
<thead>
<tr>
<th>Semester</th>
<th>Initial Payment (Prior to Registration)</th>
<th>Installment #1</th>
<th>Installment #2</th>
<th>Installment #3</th>
<th>Installment #4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>$860.00</td>
<td>20-Aug</td>
<td>20-Sep</td>
<td>20-Oct</td>
<td>20-Nov</td>
</tr>
<tr>
<td>Spring</td>
<td>$860.00</td>
<td>20-Jan</td>
<td>20-Feb</td>
<td>20-Mar</td>
<td>20-Apr</td>
</tr>
<tr>
<td>Summer</td>
<td>Installment Plan Not Available</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## New Non-resident Tuition Installment Plan

<table>
<thead>
<tr>
<th>Semester</th>
<th>Initial Payment (Prior to Registration)</th>
<th>Installment #1</th>
<th>Installment #2</th>
<th>Installment #3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>$2,376.00</td>
<td>20-Oct</td>
<td>20-Nov</td>
<td>20-Dec</td>
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<td>Spring</td>
<td>$2,376.00</td>
<td>20-Mar</td>
<td>20-Apr</td>
<td>20-May</td>
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<tr>
<td>Summer</td>
<td></td>
<td>Installment Plan Not Available</td>
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