

San Diego State University Senate
Minutes
February 6, 2007

Members present:

Academic Senators (CSU): Aguado, Hornbeck, Perkins.

Administration: Frost for Chase, Kitchen, Kramer, Marlin [Absent: Byxbee, Weber].

Arts & Letters: Aguado, Barbone, Benkov, Bailey for Cummins, Donadey, Field, Holler, Kennedy, Little, McCall, McClish, Moellendorf, Moore, Ornatowski, Sargent, Scott [King, Wauchope].

Business: Do, Ely, Oestreich, Shore, Vik.

California Faculty Association: Wheeler.

Education: Cadiero-Kaplan, Monk, Park, Rodriguez, Sax.

Engineering: Burns, Szeto [Absent May-Newman].

Emeritus Faculty: Janssen.

Health & Human Services: Clapp, Finnegan [Absent: Coleman].

IVC: Amaral, Neumann.

Lecturers: Booth, Holowach [Absent: Alonso-Sed, Olson].

Library: Salem, Turhollow.

PSFA: Borden, Eadie, Lamaster, Nelson, Olschofka, Renegar, Ritblatt, Testa [Absent: Zhong].

Sciences: Anderson, Atkins, Beck, McGuire, O'Sullivan, Reeder, Stewart [Absent: Bergdahl, Friend, Papin].

Staff: Davis, Flahan, Nichols, Van Horn.

University Services: Calfas.

Other Speakers: Carleton, Fulton, Lamke, Pickett, Zimmerman.

1. Agenda (Eadie)

MP Approved Agenda for February 6, 2007.

2. Minutes (Eadie)

MP Approved Minutes of December 5, 2006.

3. Announcements (Hornbeck)

Access to Excellence Presentation was held on January 26, 2007 in Arts & Letters Room 201. Individuals who wish to review any information from the sessions may email Secretary Eadie (weadie@mail.sdsu.edu), and he will forward the requested information via return email.

Correspondence from President Weber approving actions from the December 5, 2006 Senate meeting including: The list of Dec 2006 candidates for graduation; AP&P's change to the Policy File: Titles and Appointments; Curriculum's Fourth Report, 2006-2007 Catalog; Faculty Affairs' change to the Policy File: Personnel Decisions, Procedures for; Environment & Safety's change to the Policy File: Committee membership; General Education's course recommendations: Women's Studies 382, Dance 382, Latin American Studies 307, Music 351, Portuguese 307, and Women's Studies 336.

4. University Administration

4.1 Academic Affairs (Marlin)

National Budget. Many of us were gratified to hear Secretary of Education Spelling's announcement that there would be a significant increase in Pell Grants. The current maximum Pell Grant is approx \$4050/yr. The President is suggesting that it be increased to \$4600/yr for next year, then escalating up to \$5400/yr over the next five years. This is the largest increase to Pell Grant in decades. This is the major bright spot in the proposed U.S. Education budget. If you look at funding for agencies that give out research grants, it doesn't look quite as promising. There are also other cuts for need-based students that will subsidize the increase in the Pell Grants, some restrictions on limits to the Pell Grants in terms of length, and some reductions that deal with lenders. That is the President's initial budget, which, given control of Congress by the Democratic Party, is likely to change.

State Budget. AR&P Chair Lamke gave a wonderful presentation regarding the details of the California budget at the Access to Excellence meeting on January 26, 2007. The overriding concern of the Governor appears to be healthcare, not higher education. The Governor is funding the Compact for 2008 (2.5% enrollment growth, 10% Student Fee Increase and Mandatory Costs, and 3% Compensation). There is some

elimination for outreach. Here at SDSU that is not particularly problematic because this money was taken away from the budget a few years ago. We didn't cut our outreach, we just absorbed the cut university-wide, but we anticipated that the funding was coming back this year. Now it is not. Other items not funded were the 1% additional compensation and the funding for Nursing. SDSU and other universities had been given the opportunity to get a richer FTES funding and increased Nursing students; but the governor's budget does not propose those funds. As in the case of the Federal budget, the legislative process will take place in the next few months and we will see what the actual outcome is after the May revision to the proposed budget.

Enrollment. We do not have final data yet, as February 15 will be the spring semester census. Based on current data, we are where we want to be, less than 1% over in terms of FTES. Fall admissions have begun. We have made a change in summer enrollment and have gone back to the unit fee, which we think will encourage more students to enroll in the summer. Increasing summer enrollment is important to ensure that we don't need to over-enroll in fall and spring to meet our annual targets.

Access to Excellence. Thanks to everyone who participated and attended the event. Many thanks to the Senate Executive Committee who became the de facto Steering Committee on this. We hope the recommendations will have an effect on the CSU System-wide Issue Summit, which will be held in April.

Cyprus and the International Academic Freedom Issue. This issue was resolved at the last meeting of the Board of Trustees. I am so grateful to those people who were very involved: Professor Al Sweedler; those who wrote letters and passed resolutions (including this body); and especially the students who took the time to speak at the Board of Trustees meeting. I would call the Trustees' action a very positive resolution to the situation, and the Chancellor was supportive throughout this process.

Chronicle of Higher Education Ratings. In an article called, "Academic Analytics," which is a new way of ranking Doctoral Programs based on empirical measures of productivity, SDSU's Clinical Psychology Department was ranked *first* among 104 such programs in the country. SDSU's Teacher Education program ranked *third* and our Language and Communicative Disorders program ranked *fourth*. For Small Research Universities (15 or fewer PhDs), SDSU ranked *second*.

4.2 University Relations and Development (Carleton)

Campaign Update. We are now in the Market Feasibility phase of our Comprehensive Campaign. We have identified 75 top prospects. Our consultants will be going out to talk to the community starting on Monday, February 12. These are people we hope will make large gifts. In March we will conduct an online survey of 2500 people who are also considered to be top prospects. We hope to have a report from our consultants on May 1 along with a recommendation as to whether or not we should continue to go forward; I anticipate we will go forward and the consultants' report will give us a goal to shoot for. We will share these reports with the Senate. President Weber has been on the road on behalf of the campaign; we were in Dallas last week.

Gifts of Note include an Endowed Professorship in Classics, and a commitment to establish an Institute for Critical Thinking Skills in the College of Education.

Campus Survey. Thank you for participating in the recent campus survey. We received 900 responses from the campus community. Some key findings:

- 85% said SDSU is a great place to work.
- 47% are somewhat knowledgeable about the campaign.
- 50% of faculty and staff have donated to SDSU.
- 47% of faculty and staff are somewhat or very likely to donate in the future.
- 50% of faculty and staff agree that SDSU has many nationally ranked programs with a strong national reputation; that SDSU is the local leader in teaching excellence and giving back to the community; SDSU is recognized as a major urban research university.
- 53% of faculty and staff agree that the teacher-scholar model integrates teaching and research without short-changing either, and that is good for SDSU.
- 55% of faculty and staff are enthusiastic community ambassadors, meaning they are very or somewhat likely to tell friends and acquaintances that SDSU is the best university in the CSU, a great place for undergraduate and graduate education, and SDSU needs private financial help from the community to support many important activities.

Discussion:

Senator Donadey: How many people work in your office and how many more will be hired? What is the percentage of persons of color? **VP Carleton:** I don't know right now. We have approximately ten openings. I will email that information to you.

Senator Nichols: Are you sending these feasibility questions to the Imperial Valley? **VP Carleton:** Yes. You are part of the campaign.

4.3 Facilities Planning, Design and Construction (Fulton)

Master Plan Update. We are now constructing a revised Master Plan (the previous plan was endorsed by the Trustees in 2005). We were sued by three entities in the community (Del Cerro, City of San Diego, and Alvarado Hospital). They supported our growth but they didn't support that we weren't participating in the infrastructure improvements in the community. While we were in court, a significant decision was made by the Supreme Court (Marina vs. CSU), which ruled that the CSU is responsible for contributing its fair share of infrastructure costs to the local municipality. After negotiating with the municipality about what the fair share should be, the CSU or the campuses should return to the state legislature and ask for the money to be put in their budget. Therefore our 2005 Master Plan was decertified.

Goals for and Changes to the Master Plan. The goals are the same as they were the last time: to increase the campus enrollment from 25K to 35K FTES; to expand the campuses land base owned by the Foundation (Alvarado); to build faculty/staff housing in Adobe Falls, additional student beds on campus, a student union, and a hotel. What has changed since the last time is we have increased the number of student beds and housing from 300 to 1400, primarily because under the previous plan the Paseo project would have been built and that was where we anticipated having the first 1400 beds. We have also reduced our expectation for housing in Adobe Falls. Originally, we anticipated 500 units, basing that on the capacity of traffic. We took a lot of heat from the City of San Diego and the Del Cerro neighborhood for that project. We have done more studies on that land and realized that it would not hold the kind of housing we want to build. Our concept is 2-story town homes, not 6-story condos.

Public Meeting/EIR. A new Notice of Preparation was released last Friday and a public meeting will be held on February 23, 6pm at Aztec Athletics Center to take input from the public on what should be included in the new Environmental Impact Report (EIR). Faculty attendance would be much appreciated, as the Del Cerro Community will be represented in force. The Draft EIR will be prepared after this meeting and will be released in April. After that another public hearing will be held with more comments. In June-July we will have collected all the comments to the EIR and have written a final EIR for presentation to the Trustees in September. It is critical that we keep on schedule so we can approach the legislature in the next budget cycle to ask for infrastructure funding.

Discussion:

Senator Finnegan: What is the plan for the area east of Cox Arena? **University Architect Fulton:** We have sited a building there that potentially could be the Student Union. Discussions with the students are focusing on either building a separate building, adding a modest amount of space to the existing student union, or building a new Student Union on the existing site. There is a finite amount of money to do the project and we have not yet determined how long the students will be out of business if we build on one site.

VP Scott: Does the Trolley tunnel interfere with the construction? **University Architect Fulton:** Yes, it limits the expansion area. One of the ticket offices is under the potential new Aztec Center.

Senator Ornatowski: Will it be all faculty housing or will it include graduate students? **University Architect Fulton:** Last time around, there was so much confusion from the community over the definition of a graduate student: do they party like an undergraduate? Are they married? I said that technically, they could be faculty members. The community became so confused and upset about the word "student" that we dropped the idea of opening the housing to graduate students. We also dropped the concept of facilities for retired faculty and staff, primarily because the number of housing units contained in the overall project has shrunk. We have to have a core number to meet the needs of the faculty, so we will stick with housing for current faculty and staff. There has been other talk of graduate student housing. We know from surveys that graduate students don't like to live with undergraduates. We have talked with private developers in off-campus properties that potentially could be geared toward graduate student housing.

Senator Scott: What about housing for visiting faculty? **University Architect Fulton:** We hope to have some of the hotel rooms reserved as suites for visiting faculty, or long-term visitors.

4.4 Accessible Technology Initiative (Zimmerman/Pickett)

Rich Pickett, Senior Director & CIO of Business and Financial Affairs and Assoc VP Zimmerman gave an overview to the Senate regarding the Accessible Technology Initiative (ATI), including topics as Federal and State Laws, Executive Order 926 and Coded Memo AA-2006-41; web accessibility, instructional materials, technology procurement, and a three- year roadmap and timeline.

Director Pickett: As part of this initiative, which began years ago with the Americans With Disabilities Act, there are three major components:

- Web Accessibility. We need to assure that all websites are accessible to the visually impaired. This affects not only administrative and department sites, but all campus sites, including the Foundation, Auxiliaries, and Blackboard.
- Technology Procurement. All software and technology has to meet ATI requirements.
- Instructional Materials (see Assoc VP Zimmerman's following comments).

Assoc VP Zimmerman: Instructional Materials is a complex and challenging issue, which involves everyone on campus with faculty being the key to the success of this initiative. We are taking an educational, not a compliance approach. We want to put this initiative into the context of commitment to diversity to access and equity. But make no mistake: we also have to be compliant. We're focusing on the concept of "Universal Design for Learning." Often the question comes up, "Isn't this going to stifle academic freedom and our creativity as teachers?" Obviously, we don't want to do that, so our success relies upon faculty embracing this concept and seeing it as a part of their student learning goals. Academic Freedom will not be a defense to denying access to students. What will this mean practically? Right now we are working on a Frequently Asked Questions (FAQ) document that will explain things in more detail. The key is more advanced planning. We're going to have to start changing the campus culture as to how instructional materials are produced (e.g., writing exams the night before, turning in book orders the last day). Here are some examples of immediate actions that faculty can take:

- Post your syllabus on your website as soon as possible. so that students can get a jump on working with Student Disability Services (SDS) on instructional materials.
- Notify SDS sufficiently in advance when tests must be converted to Braille.
- Order your textbooks by the deadline the bookstore gives us. The bookstore's deadline allows for accessible materials to be ordered or produced.
- Provide clean copies of materials to the library, reserves, or Montezuma Publishing. They spend an inordinate amount of time erasing markings from margins or cleaning up before scanning.
- Order from publishers that provide electronic versions. The more we do so, the more we put pressure on all publishers to produce such versions.
- Consider using older editions that have converted versions.
- Use the AV materials that are actually owned by SDSU rather than your own copies, unless you've already provided for closed-captioning.

Everyone has a role to play: SDS, Library, ITS, Bookstore. We are still struggling how best to approach Blackboard. Students have a responsibility to register early and identify themselves to SDS. But the major participants will be the faculty.

So our next steps involve developing the FAQ; building an ATI website; running articles for *SDSUniverse* and elsewhere; and creating resource lists. We also want to have interactive meetings with faculty, staff, and students that will be conducted throughout the spring. We don't just want to tell you what to do; we need to talk to you and learn from you about what your needs are and what the realities are.

Discussion:

Senator Finnegan: What is involved in making something compatible or acceptable? **Director Pickett:** If you have an image, for example, it has to have an audible tag so a reader can hear, "this is a photo of President Weber, or words to that effect." You need to consider if something needs to be closed-captioned. We have licensed software that can be used everywhere on this campus that will help on captioning, and we will help scan your websites and let you know what needs to be done to bring the site up to standard. We will have web developers working for us. Our goal is to provide as many resources as possible.

Senator Donadey: You mentioned that faculty should post syllabi on their websites as soon as possible. Faculty members in the College of Arts & Letters do not generally have access to their own websites. Working on Blackboard would be more effective. **Assoc VP Zimmerman:** That is exactly why we want to talk to faculty; to figure these things out.

Senator Friend: I use materials from a lot of other websites. Are we responsible for their accessibility? **Director Pickett:** Yes. If you require those materials for class, they must be accessible, or there has to be another way for them to get that information. **Assoc VP Zimmerman:** We will be posting best practices on our website, which we will gather from faculty, students, and other universities.

Senator Nelson: This is a crucial issue in the visual arts. What about using interpreters for deaf students? Why isn't a student assigned an interpreter rather than closed-captioned? **Assoc VP Zimmerman:** An interpreter is a possibility. When it's you lecturing and there is an interpreter, the student focuses entirely on an interpreter and not on the visuals you may also be presenting. We will be working on practical, reasonable ways of handling situations.

Senator Nelson: Is there a deadline for compliance? **Director Pickett:** Originally it was May 2008. Now they are rethinking that. I hope to know within the next two weeks.

Senator Barbone: Would I want to have all the materials put into Braille every time? **Assoc VP Zimmerman:** We need to start thinking as if in any one of our classes there could be someone with one or more disabilities.

4.5 Auxiliaries and Affiliates

5.1 Associated Students (Ly)

Information

Spring 2007 Goals: Renter's Fair (similar to job fair), information pamphlet about student rights (re: EO 970); continue the spirit section at basketball games; continue to work on Add Code 2.0 for Fall 2007 launch; hire architect for the new student union.

5.2 Academic Senate (Perkins)

Information

The following resolutions were passed during the January 18-19 plenary session. The full text of these resolutions can be found at: <http://www.calstate.edu/AcadSen/Records/Agenda/agendanov06.pdf>

- Resource Needs for High Quality Independent Ed. D Programs in the CSU. AS-2773-06/FGA; this resolution calls for special attention to library resources and services to support the Ed. D. (passed without dissent)
- Student Fee Policy That Supports Educational Outcomes. AS-2774-06/AA; calls for a study to determine if changes in the Student Fee Structure would enhance educational outcomes. (passed with one no vote)
- Principles to Guide the Application of the T-CSU Numbering System for California State University (CSU) System wide Articulation. AS-2776-06/AA; calls for courses approved for LDTP to automatically articulate with comparable courses on CSU campuses, subject to challenge by faculty. (passed)
- Response to SB 1543 (Alarcon) High School Curriculum; High School Coursework Requirements. AS-2777-06/AA/TEKR; recommends speedy establishment of a task force to develop guidelines for the inclusion of Career Technical Education courses in the A-G high school course preparation pattern. If the CSU does not develop these guidelines by July 1, 2008, standards will be imposed. (passed)
- Support of the A-G Curriculum as California's Primary High School Graduation Course Requirements. AS-2778-06/AA/TEKR; asserts that this pattern is the optimal preparation both for college and career, but does not support making completion of the A-G pattern a graduation requirement. (passed)
- Library Resource Needs for All Undergraduate and Graduate Programs. AS-2779-06/FGA; calls attention to the failure to implement and fund the principles outlined five years ago in the 21st Century Report, and laments cuts to library resources over that time period. (passed)
- Recognition of Faculty Service in Governance. AS-2780-06/FGA; urges campuses to recognize participation in academic governance in RTP processes and to have awards recognizing exceptional service in this area. (passed)
- Importance of Settling the Contract Between the CSU and CFA. AS-2782-07/FA; calls on both sides to use the fact-finding process to reach a reasonable solution. (first reading waived, passed w/ amendments)

Other Items of Interest

- The SDSU program on Cyprus was discussed by a subcommittee of the Trustees. The subcommittee voted 5-1 in favor of SDSU and academic freedom. This should be the end of it in the CSU; however, the program's opponents may approach the legislature to pursue their goals from that standpoint.
- The Chancellor's Office is seeking to hire a Dean, Academic Program Planning to ensure that academic plans, practices, and programs of the CSU are consistent with Trustee and legislative policies and goals, and that the academic policies and goals adopted by the legislature, state agencies, and the Board of Trustees are consistent with sound academic practice as recommended by the campuses and as communicated to the campuses.
- The Access to Excellence "System-wide Issues Summit" will take place on April 24-25, 2007 in Newport Beach at the Fairmont Hotel. CSU Vice Chancellor for Academic Affairs Gary Reichard stated that about 15 delegates from each campus would be invited to participate.
- The Accessible Technology Initiative. There have been several cases brought against CSU campuses by the Office of Civil Rights. The system is committed to accommodating students with access needs due to visual or aural impairment or other disabilities. This initiative has three priorities: Web accessibility, Instructional materials accessibility, and Procurement of accessible electronic and information technology
- The Early Assessment Program for HS juniors continues to progress. Most HS juniors are taking the math and English portions. The goal is to get students unprepared for success at the CSU to take appropriate coursework in their senior years.
- There will be a report on remediation at the March Board of Trustees meeting. The CSU has not made significant progress in reducing the amount of remediation needed by our incoming students. It is possible the Board's stated goal (reducing needed remediation to 10% of incoming freshmen by Fall 2007) will be rethought. This is an important issue which is on the agenda of the Academic Council (provosts' group).
- The Ed.D. Program Proposal Reviews for the "first wave" are on going. These proposals get careful review and result in lots of feedback. There are several levels of review for these programs, including WASC and CPEC review. The faculty peer review process is a valuable way to get early feedback. Quality concerns remain a high priority.
- Voluntary System Accountability (VSA) is becoming an increasingly important issue for higher education. There have been proposals from national groups to develop voluntary accountability measures. The Chancellor has committed the CSU to be a participant. There is a Presidents' committee on VSA that is meeting this week. CLA (Collegiate Learning Assessment) may be adopted on all CSU campuses beginning next fall. The system will provide funds to defray the costs of this assessment. Other system-wide evaluations/assessments of student outcomes may also be implemented.
- A proposition will be on the next statewide ballot dealing with community colleges. It would do the following: change the fees charged (and include it in the constitution) from \$21 to \$15 per unit; guarantee the CCC receive at least 10.67% of the state budget (ala Prop 98) annually (in the constitution); and expand the Board of Governors.

Discussion:

Senator Donadey: Would it make sense to try to have a proposition to have the CSU budget guaranteed? Or is there no chance of that happening? **Senator Perkins:** I can't speak to whether that goal is a reasonable or feasible one.

Senator Benkov: Can you explain the new Carnegie classification that was just implemented? **Senator Perkins:** The additional classification attempts to assess the universities on community involvement. **Chair Hornbeck:** Community involvement is an optional category. We have not yet applied for that evaluation. There is more information on the Carnegie website: <http://www.carnegiefoundation.org/classifications>.

CFA President Wheeler: Are there efforts at the ASCSU to resist moving toward centralization and insist upon campus autonomy? **Senator Perkins:** There is definitely a sense of resistance, but I have not seen any overt action to address it directly other than expressing displeasure toward the Chancellor's office. **CFA President Wheeler:** How can we help you bring that message to the ASCSU forcefully and effectively? **Senator Perkins:** My colleagues and I will take that message back to the committees. **CFA President Wheeler:** Is there a resolution we

can pass that you can use as collateral? **Chair Hornbeck:** I sit on Fiscal & Government Affairs, Senator Perkins serves on Teacher Education & K-12 Relations (TEKR), and Senator Aguado has not yet served on a committee, as he is in his first year. All three of us sit in Plenary Sessions. I will be making my Access to Excellence Presentation to the CSU Senate Chairs this week, enhanced with Provost Marlin's comments. There will be some resolutions introduced as we continue. I will think about asking this body to support us in that effort. **Senator Perkins:** A more immediate avenue might be the System-wide Issues Summit in April.

5.3 California Faculty Association (Wheeler)

Campus Labor Council has been formed, consisting of CFA and other sectors in the community regarding Labor issues.

Graduate Student Union (UAW 4123) has new leadership, and I wish to introduce Vice President Daniel Ortiz to the Senate members.

Collective Bargaining. We are in fact-finding. A fact-finder has been appointed and there will be a study over the next few weeks. We do not expect a finding report until early March. After the report is issued, there is a 10-day blackout period after which a contract can be imposed and faculty can begin to act if necessary. The last, best offer on the table was, we thought, inclusive of lecturers' rights. In fact, at the end of mediation many items were pulled off the table. We are looking at a contract offer far different than what I have been discussing regarding the Faculty Early Retirement Program, lecturers' rights, and other issues. We have filed a lengthy unfair labor practice complaint on this matter. Removing items that had been resolved from the offer is unusual to happen at this point in the process. We are trying to put more pressure on the system-wide administration so that we can come to a resolution during fact-finding.

Informational Meeting at Scripps Cottage will be held next Wednesday, February 14, from 12-2pm.

Discussion:

Senator Donadey: I hear that you are looking to get a 70% return on the pledge card. It might help to let the membership know that the goal is that high.

VP Scott: What is your impression of the last-best offer? **CFA President Wheeler:** Before they walked away from the table I assumed we made significant progress in FERPS and other agreements. I have not seen a specific document.

Senator Kennedy: What comes out of fact-finding? **CFA President Wheeler:** There will be a report issued by the fact-finder, which is intended to be a neutral evaluation on both positions, and includes a recommendation for some resolution. We don't expect the report to be accepted by both sides. It is a non-binding report.

5.4 WASC/General Education Update (Frost for Chase/McClish)

Wasc Information: <http://wasc.sdsu.edu>.

General Education Task Force Update

Senator McClish: We are not seeking to overturn various structures of Title V, but to think about ways that will maintain those categories. We are not involved in a dramatic attempt to restructure the way FTES is configured. We want to think about ways in which we can have a campus-wide discussion on issues of the actual course work we have; to clarify the essential capacities that students will gain from General Education; to clarify to goals in various areas of GE; to clarify the assessment process by which we better understand what the students are learning in GE; and to clarify the approval process of courses that we have in GE. Finally, we think there will be discussion of GE funding and resources.

Discussion:

Senator Park: Assessment seems to rely on the assumption that there are clear learning outcomes. Is that the case?

Senator McClish: Such an assumption is not correct, although we have not yet done the kind of careful analysis that would tell us where we have clear learning outcomes and where we are deficient. We would not want a process where

every course would be examined in one year, but we are designing a gradual process of looking area-by-area, year –by-year, so the process would be reasonable and not too painful. As you know, every course is currently supposed to have learning outcomes.

Senator Park: What is going to be assessed? **Senator McClish:** The easy answer is student learning. **Senator Park:** The logical process would be to identify what those outcomes would be before assessment. **Senator McClish:** One way of approaching this is to focus more on essential capacities, which we know travel from GE through majors, and essential goals of GE. You can assess the essential capacities of the whole system and the essential goals of an area of GE, like Science.

6. Senate Committee Reports

6.1 SEC Report (Ornatowski)

Information:

Referral Chart:

Committee	Date	Item	Referred by
AR&P	Nov 8, 2005	Investigate funding to probationary faculty pending information from FA on analysis of Tenure/Tenure-track faculty	Senate
CCE	Nov 29 2005	Review procedures for selection of faculty to serve on search committees for administrators	Officers
CBL	Mar 20, 2006	Review the Student Code of Conduct (after CSU adopted revised Code)	Officers
CBL	Mar 28, 2006	Policy on naming academic entities	Officers
FA	Oct 24, 2006	Review draft of Policy on Freedom of Expression Review PF language re: faculty titles & appointment	Officers
FHA	Aug 23, 2005	Strategies for simplification of Excellence in Teaching Award criteria and guidelines	SEC
Student Affairs	Oct 24, 2006	Review draft of Policy on Freedom of Expression	Officers
Student Affairs	Aug 29, 2006	Review Student Grievance Code, in particular, clarify section 4.3	Officers
Student Affairs	Aug 29, 2005	Review purpose and function of the Student Affairs Committee	Officers
Student Affairs	Mar 20, 2006	Review the Student Code of Conduct (after CSU adopted revised Code)	Officers
Staff Affairs	Oct 24, 2006	Review draft of Policy on Freedom of Expression	Officers

Discussion:

Vice Chair Ornatowski: I have been in touch with Student Affairs Chair, Karen Calfas. Our intention is to contact committee chairs with long-standing referrals and attempt to move them toward completion. [Vice Chair Ornatowski also offered to sic his two dachshunds on committees that do not respond in a timely fashion to referrals.]

6.2 Academic Policy and Planning (Finnegan)

Information

- Approved proposal to change the name of the School of Public Administration and Urban Studies to the School of Public Affairs.
- Approved for inclusion in the San Diego State Academic Master Plan a proposal for a Bachelor of Fine Arts Degree in Graphic Design. (06-25)
- Approved for inclusion in the San Diego State Academic Master Plan a proposal for a Masters of Fine Arts Degree in Film, Television, and Digital Media (06-123).

6.3 Academic Resources and Planning (Lamke)

No report.

6.4 Curriculum (Scott)

The Fifth Report, 2006-2007 Catalog was presented as information.

6.5 Committees and Elections (Turhollow)**Action**

MP The Senate appointed the following individuals to committees:

Undergraduate Council

Laurel Amtower (term ends May 2009, reappointment – A&L seat)
 Tod Reeder (term ends May 2009 – SCI seat)

Information

New members of the Committee on Committees and Elections (all terms end May 2007)

Val Renegar (PSFA seat, replacing Patricia Wilson)
 Mark Testa (PSFA seat)

Vacant Positions:

Academic Policy and Planning – ENG, SCI
 Academic Resources and Planning –ENG (one needs to be a senator)
 Associated Students Facilities Board – 1 Senate rep
 Communications Authority – 1 faculty seat
 General Education – IVC
 International Programs – 1 faculty seat, 1 staff seat
 Library – EDU
 Staff Affairs – 1 faculty seat
 Student Affairs – 2 faculty seats, 1 staff seat
 Student Grievance – 1 faculty seat; this is an alternate
 Undergraduate Council – ENG, PSFA
 Undergraduate Curriculum – SCI

6.6 Constitution & Bylaws (Park)**Action**

M The Constitution & Bylaws Committee moved approval of a change to the Policy File: Facilities and Planning. This item was listed on pages 11-14 in the Senate Agenda, which can be found at <http://senate.sdsu.edu>.

Discussion:

Senator Finnegan: Section 9.33 now includes review by the Academic Policy & Planning committee. Can you explain this? **Senator Park:** Because this policy now includes Endowed Chairs we thought that AP&P would be the appropriate committee for review of such proposals.

Provost Marlin: When this referral was made, the reason was not only to combine physical and academic entities, but to allow us to get ready for the Capital Campaign; to be more responsive to donors and be able to get back to them in a timely way. This revision has done the opposite; you've just added in something that makes the process longer. We will not be able to tell the donor if the name is accepted for months. We need a more responsive system.

Senator Park: We consulted with a number of entities who do the process right now. I did not get the feeling that this process would take longer. **Provost Marlin:** It takes months, which is unsatisfactory. Now you've added AP&P, and my office to the bodies needing to conduct the review. Think of our goal. We want to make certain that naming is appropriate but also successful in the Campaign. This is harming that process.

MSP Little, Perkins. That the Senate return the proposal to committee for further review.

6.7 Diversity, Equity and Outreach (Donadey)

Faculty Student Mentoring Program (FSMP). As you recall, I mentioned last meeting that there had been cuts and reorganization in the program. When I brought this to Dean Chase, he recommended that I speak with Jose Preciado, Director of the program. Director Preciado suggested I request more funding from Provost Marlin, who said she had no funding but said that I should talk to the Chair of ARP, Senator Lamke. Senator Lamke then said that I should contact Dean Chase and Director Preciado. I feel as though I am being given the proverbial runaround.

Office of Diversity Equity & Outreach. As Chair of the DEO, I requested information from the President's office regarding the status of a replacement search for the position of Director of the Office of Diversity and Equity (formerly Cheryl Fisher). The question was also asked of whether the position could be reclassified to a tenured faculty member, as this seems to be the trend at major universities. The message mentioned that time was of the essence in this matter. The ODE had been chronically understaffed and was finally functioning with a more normal size staff. Ms. Fisher's departure makes the staffing of the ODE inadequate again, and this at a time in which many faculty searches will need to be vetted within a short turnaround time. The President replied with the following letter, dated February 6, 2007:

Thank you for your question and your continuing interest in the Office of Diversity and Equity. Cheryl Fisher has a great opportunity to serve as the SDSU participant in the United Way Loaned Executive program, and we support her in this. In Cheryl's absence, Jessica Cook will act as Director, consistent with her position as Assistant Director. Ms. Cook is committed to ensuring the Office of Diversity and Equity continues to effectively address faculty, staff and student diversity concerns, conduct investigations, and respond to complaints. On a daily basis, ODE will report to Richel Thaler, Associate Vice President for Administration, in regard to the above functions.

The outreach and community engagement aspect of ODE will focus on the Diversity Gala. I have appointed Vice President James Kitchen and Assistant to the President for Executive Affairs Lena Rodriguez as campus co-chairs; Jennifer Turner will serve as coordinator. The Diversity and Equity Community Advisory Committee will continue to meet with me on a regular basis. At their most recent meeting it was agreed that they would re-visit their mission statement and consider their responsibilities beyond the gala, which has been all-consuming in the past two years. The Senate Committee on Diversity continues its important role in providing advice through the senate.

The separation of the Diversity Gala and complaint investigations and resolutions will allow the remaining the ODE staff to focus on campus issues with renewed energy. While Cheryl is on loan to United Way, there is no lack of focus on diversity issues at the cabinet level. Provost Marlin and Vice President Kitchen are both outspoken advocates for diversity, as are other members of the President's Cabinet. Diversity and equity will continue to be a focus of mine as well. If other opportunities take Cheryl away from us, I will proceed to hire, a new director of Diversity and Equity, who will serve at the cabinet level.

Senator Donadey: A major change here is that the Director of ODE has never reported to the Assoc VP for Administration. This makes the ODE no longer an independent entity, but places the Director under Human Resources, so if there was a complaint coming from HR, who would guarantee the independence of the process? Secondly, it is mentioned that the remainder of the ODE staff focus on campus issues. There are currently two people in that office; there is no Administrative Assistant. That is a very small staff. Last year, extra funding was given to ODE because there was recognition that the staff was bare bones. Acting Director Jessica Cook will not be on the President's cabinet, so she will not be advising the President directly. These are serious issues. I will consult with Acting Director Cook and a DEO committee member and we will come up with some official recommendation.

Discussion:

Senator Friend: Is the FSMP Director Preciado here? **Senator Donadey:** He came and went. **Senator Friend:** Can the Director of FSMP address the Senate? [Senator Friend distributed a list of questions from faculty regarding the FSMP, along with a letter to Provost Marlin requesting that the program be maintained and funding request.] **Chair Hornbeck:** Yes.

Senator Lamke: Senator Donadey, I indicated to you that the AR&P committee receives requests, reviews, and makes recommendations to the Senate. I suggested to you that if there was to be a request for an increase it would generally come from the program under the administrative area it was in. I do not want to suggest that I was giving you the runaround, but rather giving you information that I thought was pertinent and an

offer to collect more information. **Senator Donadey:** Thank you, I stand corrected. I did not mean to cast any aspersions on your and your committee.

6.8 Faculty Affairs (Packard for Benkov)

Action

MP The Senate approved the following change to the University Policy File.

Probationary Faculty, Appointment of.□

4.2 Each department or school peer review committee recommendation report shall be approved by a simple majority of the membership of the committee ~~members casting a vote.~~□An abstention shall count as a negative vote.

Rationale The wording "committee members casting a vote" is incorrect.□It should echo the MOU and read "a simple majority of the membership of the committee."

MP The Senate unanimously approved the following resolution:

Importance of Achieving a New Contract Between the California State University (CSU) and the California Faculty Association (CFA)

RESOLVED: That the San Diego State University Senate (Senate) reaffirm the role of the academy as a venue for creative, thoughtful, and respectful discourse where conflicting perspectives can be debated and reasonable compromises reached; and be it further

RESOLVED: That the Senate acknowledge that it is neither the role nor the responsibility of the Senate to participate in collective bargaining between the CFA and CSU; it is, however, the role of the Senate to advocate for actions and policies that produce a quality educational environment at San Diego State University (SDSU); and be it further

RESOLVED: That the Senate acknowledge that the climate that currently exists in contract negotiations harms morale and threatens our ability to recruit and retain high quality students, faculty, staff and administrators; and be it further

RESOLVED: That the Senate call particular attention to matters of faculty compensation, workload, and support for professional growth and development—among others—as critical contract issues that should be appropriately resolved if SDSU and the other universities of the CSU are to recruit and retain the numbers of well-qualified faculty needed to provide high quality instruction; and be it further

RESOLVED: That the Senate urge negotiators for the CSU and the CFA to use the fact-finding process as a means to reach a reasonable solution that addresses the critical issues without resorting to the unilateral imposition of working conditions by the CSU nor job actions on the part of CFA; and be it further

RESOLVED: That the Senate call upon the CSU Board of Trustees, Legislature and Governor to address the unmet long term financial needs that exist within the CSU as well as anticipated future increases in those needs ; and be it further

RESOLVED: That the Senate forward this resolution to the Governor, Legislature, CSU Board of Trustees, Chancellor, President Weber, Provost Marlin, CFA, and other CSU university senate chairs; and be it further

RESOLVED: That the Senate urge other CSU university senates to review this and to endorse similar resolutions.

Rationale: Rapid resolution of the issues and adoption of a fair and equitable contract will help SDSU and the other universities of the CSU to attract and retain high quality faculty who will continue to provide a superior education to our students. In the view of the Senate, funding to the system is not adequate to address the critical needs that currently exist nor the increases anticipated in the future. A coordinated and cooperative effort is required to obtain additional funding that more realistically reflects the actual needs of SDSU and the other universities in the system.

Discussion:

Senator Pro Tem Packard: This resolution is comparable to a recent resolution by the ASCSU. As of today there are at least two other CSU Senates that passed the same type of resolution. It does not get into collective bargaining but makes a point about the quality of education and the whole system.

7.1 Faculty Honors & Awards (Little)**Action**

MP The Senate approved emeritus status upon retirement to the following faculty:

W. Nick Reid, Professor of Theatre, Television and Film, August 21, 2007, 24 years.

Tam E. O'Shaughnessy, Associate Professor of Counseling and School Psychology, March 1, 2007, 5 years

Information**Alumni Awards for the 2007-08 Academic Year**

All members of the University Community are invited to submit nominations for the annual faculty Alumni Awards, sponsored by the Alumni Association, for the 2007-08 academic year. Each year, one faculty member is selected from each college, including the Library and the Imperial Valley Campus, for an award of \$500 in recognition of contributions made to the University, or on behalf of the University. Contributions may be made through teaching scholarship, professional activity, or other service, and may be on a University, community, state, national or international scale. Recipients of the alumni awards will also be recognized for their achievements at Convocation at the beginning of the Fall 2007 semester.

Nomination forms are available on the Faculty Affairs Home Page under Forms and Documents, Alumni Award at:

http://www-rohan.sdsu.edu/~facaff/forms_and_docs.html

Please submit the completed nomination form **to the appropriate dean's office by Monday, February 19, 2007**. Each nomination should include no more than four pages of justification for the award.

7.2 General Education (Scott)**Action**

MP The Senate approved adding the following courses to the General Education program:

Under Foundations: Journalism and Media Studies 200; Under Explorations: American Indian Studies 420 and Anthropology 351.

7.3 Graduate Council (Kramer)**Information**

- The Educational Facility Planning certificate program was approved.
- The curriculum Information Report (5I-12/06) was approved.
- The Policy on Chairing Doctoral Committees was reviewed as revised. Committee chairs must possess an earned terminal degree in the appropriate discipline, demonstrate expertise (theoretical, methodological, or topical) in areas germane to the dissertation research, exhibit a continuous professional record of published research, be tenured, have a tenure-track appointment, or be an adjunct professor in the department, and demonstrated ability in directing others in their research activities. A provision that requires the list of approved faculty to be updated every five years was reaffirmed and is to be better enforced in the future.
- A proposal from ARPE was presented for discussion regarding revising their admission criteria. The proposed admission criteria included a rubric of factors thought to be better associated with successful program outcomes. It was proposed that students applying for this program be exempt from taking the GRE and that they be exempt

from the 10% rule for those admitted with less than 2.85 GPA (they would be admitted conditionally with 3.0 required in first 9 units of program). The merits and concerns of this proposal were discussed. There was consensus that Dr. McFarland work with Dean Kramer and Associate Dean Wright to revise the proposal and resubmit it to the council at its next meeting.

- Crystal Schloemer, President, Graduate Student Board (GSB) reported on her unsuccessful attempt to secure funding (\$1,000) for the graduate student survey designed to assess the needs of and important issues for the graduate student population. Other options for funding were suggested.
- Dean Kramer submitted a revised Graduate Council Annual Agenda for adoption; the last posted agenda is dated 2002. The new Annual Agenda was unanimously adopted with minor editorial changes. Dean Kramer will see that this is posted on the Senate's website.

6.8 Staff Affairs (Nichols)

Information

- The Staff Affairs Committee held an election to find a staff member to serve on the review panel for the Dean of the Division of Undergraduate Studies. Four names were submitted to the Provost. Jackie Jones is the staff member selected to serve.
- On January 29, 2007 the Staff Affairs Committee met with Dr. Bill Eadie concerning the Freedom of Expression policy draft. Dr. Eadie explained the background of the policy and how the committee decided on the different points within it. Discussion was held concerning general questions/ideas, and grammar/typing style. The comments from the Staff Affairs Committee members were as follows:

The word campuses should be used instead of campus in several places. This will make sure the policy covers the Imperial Valley Campus.

There was a discussion with no resolution on what physical places this policy actually covers. Is it for all SDSU properties - on campus and the off-campus sites? What if the Freedom of Expression is done at affiliate buildings such as the Foundation, Aztec Shops, and Associated Student properties? Many of these buildings are in the middle of campus.

For the membership of the Committee on Freedom of Expression, it was requested that wording such as "at least one member should be from IVC" be added. Discussion was held on the number of component members - five faculty, four students, and one staff. Since most of the events under this policy will come from students or student groups are four students enough? Should there be more than one staff member? No resolution was made on these comments.

There was discussion on the role of the Coordinators. It was suggested that the coordinator, especially the noncommercial one, be able to appoint a designee at attend events as needed on both campuses and in multiple spots at one time. Should there be coordinators appointed on the Imperial Valley Campus? It would be hard for the San Diego coordinator to get to spontaneous events in the Imperial Valley.

Wording in the Committee section was discussed concerning the use of "Senate policy." Should this be SDSU policy as that is the name of the official policy file? (The policy file is named the *San Diego State University Policy File*, not Senate Policy File.)

Dr. Eadie took notes and SAC has sent him a written follow-up of our discussion. We thank Dr. Eadie for his time and the Freedom of Expression policy committee for making sure staff was included in this policy.

6.9 Undergraduate Council (Frost for Chase)

Information

New Hires

- Patti Scott has accepted the position of Director of Academic Scholarships in DUS.

- The Honors Program recently hired a full-time Administrative Coordinator, Brandi Bridgeman, and is in the process of hiring a part-time Adviser.

Summer Reading Program

In December, the council selected a title for the Common Experience / Summer Reading Program: Theme: "Mapping the World, Sharing the Future". The selected text for the 2007-08 academic year is Tracy Kidder's *Mountains Beyond Mountains: Healing the World – The Quest of Dr. Paul Farmer*.

7 Other Committees

8. Old Business

None.

9. New Business

None.

10. Minutes, Reports and Agendas can be found on the Senate website:

<http://senate.sdsu.edu>

11. Adjournment

The Senate adjourned at 4:20pm

Respectfully submitted:

William Eadie

Secretary of the Senate

Jackie Jones

Administrative Coordinator