SENATE EXECUTIVE COMMITTEE
MINUTES
JANUARY 23, 2018

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11. **Adjournment - 4:35 pm.**
SDSU Senate Executive Committee Minutes
January 23, 2017
Susan K. Weber Conference Room
2:00 to 4:30 pm

Attendees:
Officers: Bober-Michel (Chair), Ornatowski (Vice Chair), Attiq (Secretary)
Administration: Welter
Committee Chairs: Vaughn, Hopkins, Imazeki, Conaty, Sabzehgar, Chung, Verity
Senators at Large: Schellenberg, Bliss, Sha
Staff: Chie
CFA:
ASCSU: Butler-Byrd
Parliamentarian: Eadie
AS: Thomas
Guests: Herrick, Lewison, McCarron, Prislin, Wong Nickerson

The Senate Executive Committee meeting for January 23, 2018 was called to order at 2:02 pm.

1. Agenda (Attiq)
   MSP To approve the SEC Agenda for January 23 with the addition of item 8.1: Student Learning Outcomes and Performance Assessment Committee (SLOPAC).

2. Minutes (Attiq)
   MSP To approve Minutes from the SEC meeting held on November 21, 2017.

3. Announcements (Bober-Michel)
   3.1 Update: Presidential search
      Bober-Michel noted that the Advisory Committee met at LAX on January 11, 2018 to interview final candidates. Committee members assume the new President will be announced during the Trustees meeting scheduled for January 29 and 30.

   3.2 Update: Aztec Mascot/Identity Task Force
      Bober-Michel said there was solid interest among faculty and staff for serving on the Task Force. Both the nomination process and actual election of the pool of nominees (from which President Roush will choose) were handled via Qualtrics.
3.3 Update: Senate websites and Policy File (including editorial)

Bober-Michel continues to work on updates to the Senate’s public website and the Policy File. The pace is a bit slower than she anticipated because of all many ballots we’re handling (CoS Dean Search Committee, Mascot Task Force, CAL Dean Review Panel).

3.4 Update: Dean searches (see 4.0, Academic Affairs report).

3.5 Update: Academic Misconduct Policy meet-and-confer

According to Bober-Michel, significant progress has been made on the staff version of the policy; unfortunately, there is little movement on the faculty version. Interim AVP Eadie will keep us posted.

3.6 Update: Freedom of Expression Task Force

Bober-Michel said her goal is to call a meeting in February and then do a soft review/rollout of the website. Some content comes directly from UC Berkeley (with permission and attribution, of course).

3.7 Update: EO 1100 extension request

Bober-Michel noted that we have not yet received a formal response from the CO to our extension request.

3.8 Senate Excellence in Teaching Award

At this time, Bober-Michel anticipates four or five nominees.

Welter expressed disappointment that all units weren’t participating; he and others believe more “value” must be attached to the award. Bober-Michel explained the Senate Office’s budget situation and our reliance on donations from Aztec Shops ($1000), Athletics ($1000), and Associated Students (event facility @ no cost). Members suggested a variety of fundraising options, including via the Alumni Association. That tactic would not only raise funds, but also awareness of (and perhaps greater respect for) the award and associated event.

3.9 Council of Chairs report (November 30, 2017)

Bober-Michel was the note taker because of a colleague’s illness, and will have her minutes ready for distribution as soon as possible. The next Senate Chairs meeting is February 22 (San Jose).

Bober-Michel has invited Police Chief Josh Mays to our February meeting – focusing on the new ticketing system for skateboarding and smoking on campus. She also plans to invite Chris Xanthos; that presentation is an update on SDSUid implementation—including the upcoming Gmail transition.
4. Academic Affairs (Eadie for Enwemeka); report appended to the Minutes

**Eadie** summarized the Provost’s report – which focused primarily on the three Dean searches already underway (COE, CES, HHS) and AA’s search for an AVP for Information Technology.

SEC members discussed the need for a more thorough protocol for the interviews that SEC conducts with Dean candidates. We also must boost our attendance at these sessions; currently too few people attend.

5. Officers’ Report

5.1 Referral chart (Ornatowski)

**Ornatowski** focused members’ attention on the several new referrals to CBL – including one that calls for a revision to the Constitution. He, **Eadie**, and **Bober-Michel** explained the process by which amendments are approved, which led to a discussion of how the phrase *mailed ballot* may be interpreted. Ultimately, members agreed that it includes email balloting via Qualtrics.

**Butler-Byrd** expressed concerns about the types of questions that come to the Officers (and from whom) as well as the decisions the Officers themselves make (including how and from whom input to those decisions is solicited). This will an issue for further discussion at February’s meeting.

Finally, some ongoing referrals from Fall 2017 were extended.

6. Old Business

7. New Business: Action Items

7.1 Committees and Elections (Vaughn)

**Vaughn** reported some movement on Committees, but for the most part key committee positions are filled. We may see a shift in student representation on committees given students’ schedules for the Spring 2018 semester.

7.2 Constitution and Bylaws (Sabzehgar)

**Sabzehgar** discussed CBL recommendations for revisions to Section 2.681 of the Bylaws, covering term limits for Committee members and chairs. Several SEC members expressed concern about the changes since they don’t fully take into account the several ways our committees, councils, and task forces are structured. For example, the Tenure-track Planning Committee is organized around positions; thus the same person (Welter, for example, as VP of Research Affairs) might serve for a lengthy period of time.
To move forward, **Bober-Michel** suggested first starting with the Standing Committees (AP&P, AR&P, DEO, CBL, CCE, GE, UC). Thus, this item will not forward to the Senate at this time.

7.3 Diversity, Equity and Outreach (Chung)

**Chung** presented *Resolution to Require Academic Units to Have a Diversity Plan*. This requirement would go into effect in 2020.

About 40% of our academic units currently have a diversity plan in place—in part because such a document is required for those seeking hires through the *Building on Inclusive Excellence* program.

Members discussed the idea of a university-wide plan that units might build upon—but also felt that, in the meantime, this Resolution should be forward. Members also suggested that DEO consider sponsoring workshops to help units in the development process.

7.4 Faculty Honors and Awards (Ozturk)

**Bober-Michel** presented the list of recently (or soon to be) retired faculty requesting emeritus status; see the report for anticipated retirement date and years of service.

Carolyn Baber – Librarian
Faith Buyuksonmez – Civil, Construction and Environmental Engineering
Frederick Conway – Anthropology
Melina Hohman – Social Work
Loring Jones – Social Work
Steven Kramer – Speech, Language and Hearing Sciences
Marilyn Newhoff – Speech, Language and Hearing Sciences
Victor Ponce – Civil, Construction, and Environmental Engineering
Susan Woodruff – Social Work

7.5 Executive Session: Naming Proposals (Herrick) – 3:00 pm time certain

**MSP** To move to Executive Session.

SEC members discussed a series of naming opportunities.

**MSP** To rise and report from Executive Session.

7.6 General Education (Sha)

The report that **Sha** presented featured one new course to ensure compliance with EO 1110: *RWS 105B: Rhetoric of Written Argument Stretch II* (1. Communication and Critical Thinking → 2. Composition).
8. New Business: Consent Calendar (Committee Reports)
   8.1 Student Learning Outcomes and Performance Assessment (Schellenberg)
   8.2 Undergraduate Curriculum (Verity)
   8.3 University Relations and Development (Carleton)

9. Other Information Items

10. Other Business
   10.1 HERI Survey Results (Lewison); slides appended to the Minutes – 3:45 pm time certain
       Lewison mostly focused on specific items in the HERI survey (https://heri.ucla.edu/heri-faculty-survey/) targeting working conditions (stress, sexual harassment, etc.) for women and persons of color in STEM fields/disciplines; there are several areas of concern to which we need to attend if SDSU is to be a welcoming place for everyone.

       Complete results of the survey administered in Spring 2017 are posted to the Faculty Advancement website (see: http://fa.sdsu.edu/resources/faculty_data; note that you’ll be directed to SharePoint).

   10.2 Shared Governance Conversations (Lewison, Conaty, Bober-Michel); overview appended to the Minutes – 4:05 pm time certain
       Lewison spoke about conversations we plan to launch on shared governance processes at SDSU. The goal is to engender dialogue among faculty, staff and students that leads to structures and practices ensuring all core constituent voices are heard as administration leaders make key decisions that affect campus operations and our working environment. We hope to present our efforts to the new President when he or she comes on-board.

   10.3 ARC Renovation (Thomas)
       Thomas provided an oral and visual overview of the proposed ARC. He noted that AS leaders toured other recently renovated facilities at public universities similar to ours. Demand is driving this proposal; members (students in particular) complain about the wait times, cramped quarters, and lack of privacy. The revamped facility will nearly double in size.

       Construction costs will be offset in part by an increase in student fees covered by financial aid; students will no longer pay out of pocket for access. Voting is set for March 6 and 7.
10.4 Registration Timeline Implementation (Prislin) – **3:25 pm time certain**

Prislin updated SEC on launch of the accelerated registration timeline this Spring. Students will begin registering for Fall courses in April. This switch to a new schedule is complicated by the fact that many students are still making payments on this semester. Thus, the installment plan is now extended to four payments rather than two.

Most of the programming is complete. Academic Affairs is ready to test the system and a massive communication/marketing campaign is underway.

In addition (and as an unrelated coincidence), the federal FAFSA timeline changed (also accelerated, see: [https://fafsa.ed.gov](https://fafsa.ed.gov)); however, Enrollment Services and BFA did an outstanding job with getting the word out – and because of that, we actually are well ahead on applications.

10.5 Update / budget (Prislin, McCarron, Wong Nickerson) – **3:40 pm time**

McCarron spoke to the Governor’s proposed reduction in our state allocation (reduced another $10 million to $92 million) coupled with an increase in fixed costs (wages, health benefits, etc.). The state is in sound financial shape; however, neither the CSU nor the UC are receiving the benefits of a strong economy.

He mentioned a number of ideas people have proposed, including additional taxes; in addition, the Trustees continue to consider a tuition hike. [For more detailed information, please see the Budget Update (dated February 6, 2018, appended to these Minutes.]

10.6 Task Force / survey items for Dean Reviews

11. Adjournment

MSP The Senate Executive Committee adjourned at 4:35 pm.
1. Agenda (Attiq)  

2. Minutes (Attiq)  

3. Announcements (Bober-Michel)  
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11. Adjournment
<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Item</th>
<th>Referred by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Constitution and Bylaws</td>
<td>December 2017*</td>
<td>Review Senate committee structure, specifically: duties, roles, and responsibilities of committees, length of appointment of members and chairs, and related issues. Are all the standing &amp; other committees needed?</td>
<td>SEC</td>
</tr>
<tr>
<td>Constitution and Bylaws</td>
<td>February 2018</td>
<td>Eliminate the final sentence of Section 5.3(f) of the Constitution, which focuses on duties of the Senate Secretary. Subsection (f): shall supervise the work of the administrative staff in the Senate Office.</td>
<td>SEC</td>
</tr>
</tbody>
</table>
| Constitution and Bylaws                 | February 2018            | Part 1: Revise Section 4.13 of the Bylaws, reducing the period for casting ballots to five working days (from eight currently).  
Part 2: Modify Section 4.13 as follows: Only ballots received in the Senate Office or at the online polling site by the poll closing time shall be counted. | SEC         |
| Constitution and Bylaws                 | March 2018               | Review DAESA’s request to move the functions of the Graduation and Retention Subcommittee into the Undergraduate Council itself, which means that (by default) Subcommittee members would become Council members. | SEC         |
| Constitution and Bylaws                 | March 2018               | Review DAESA’s request for a membership change to the Undergraduate Writing Subcommittee of the Undergraduate Curriculum Committee (also a subcommittee of the Undergraduate Council)—specifically, to replace Director of Composition with Chair of Rhetoric and Writing Studies or designee. | SEC         |
| Academic Policy and Planning            | December 2017*           | Consider SDSU’s curriculum approval process, with particular attention to questions of efficiency and timeliness. | SEC         |
| Academic Policy and Planning            | December 2017*           | Consider SDSU’s GE course identification process, both in general and with specific attention to a) course proposals that may be perceived to cross into another department or school’s disciplinary purview and b) double-counting of courses for major and GE. | SEC         |
Referral

To: Constitution and Bylaws Committee
From: Norah Shultz, AVP/Student Achievement (via the Senate Officers)
Re: Modification of Subcommittee Structure/Undergraduate Council (UNIVERSITY POLICIES ➔ Other Committees and Councils
Date: January 16, 2018

Request and Rationale
Undergraduate Council is currently comprised of 16 members, and has two permanent subcommittees. The Graduation and Retention Subcommittee, responsible for analysis of retention and graduation data, is actually larger than the parent Council; given the critical role it plays, several Subcommittee members regularly attend Undergraduate Council meetings.

The request is to move the functions of this Subcommittee into the Council itself—which, by extension, means that members of the Subcommittee would become members of the Undergraduate Council.

Current Language

Undergraduate Council
1.0 Membership (16): eight faculty, one from each college, the Library and the SDSU-IV Campus; Associate Vice President for Academic Affairs - Student Achievement or designee, who shall chair; Associate and Assistant Deans of Undergraduate Studies; Vice President of Student Affairs or designee; Director of Enrollment Services; two undergraduate students.

2.0 Functions: The Council
2.1 Shall oversee an integrated approach to undergraduate excellence at San Diego State University;
2.2 Shall recommend policy for the Division of Academic Engagement and Student Achievement;
2.3 Shall propose changes in policy for undergraduate programs;
2.4 Shall supervise specific university-wide undergraduate programs such as, but not limited to, the Undergraduate Writing Subcommittee and the Graduation and Retention Subcommittee;
2.5 Shall forward to the Senate the annual report on retention and graduation in the fall of each academic year.

Graduation and Retention Subcommittee (Undergraduate Council)
1.0 This shall be a permanent subcommittee of the Undergraduate Council
2.0 Membership (20): all members of the Undergraduate Council; the Vice President for Student Affairs or designee; the Executive Director for Leadership Initiatives and Campus Life or designee; the Director of Institutional Research or designee; the Director of Testing, Assessment, and Research; and two additional, at-large faculty members appointed by the Senate.

3.0 Functions: The Subcommittee
3.1 Shall oversee a systematic approach to the retention and timely graduation of undergraduates;
3.2 Shall recommend to the Undergraduate Council policy changes that promote the timely progress of undergraduate students to graduation;
3.3 Shall produce an annual report on retention and graduation during the fall semester.

Proposed Revisions

Undergraduate Council
1.0 Membership (19): nine faculty, one from each college, the Library and the SDSU-IV Campus; Associate Vice President for Academic Affairs - Student Achievement or designee, who shall chair; Assistant Dean of Academic Engagement & Student Achievement; Assistant Vice President for Educational Effectiveness; Vice President for Student Affairs or designee; Associate Vice President for Student Affairs – Student Life; Director of Student Affairs Assessment and Research; Director of Analytic Studies and Institutional Research; Associate Vice President for Academic Affairs – Enrollment; two undergraduate students.

2.0 Functions: The Council
2.1 Shall oversee an integrated approach to undergraduate excellence at San Diego State University;
2.2 Shall recommend policy for the Division of Academic Engagement & Student Achievement;
2.3 Shall propose changes in policy for undergraduate programs;
2.4 Shall supervise specific university-wide undergraduate programs such as, but not limited to, the Undergraduate Writing Subcommittee;
2.5 Shall oversee a systematic approach to the retention and timely graduation of undergraduates;
2.6 Shall recommend policy changes that promote the timely progress of undergraduate students to graduation;
2.7 Shall forward to the Senate the annual report on retention and graduation in the fall if each academic year.
To: Constitution and Bylaws Committee  
From: Norah Shultz, AVP/Student Achievement (via the Senate Officers)  
Re: Modification of Subcommittee Structure/Undergraduate Council (UNIVERSITY POLICIES ➔ Other Committees and Councils)  
Date: January 16, 2018

Request and Rationale
The Undergraduate Writing Subcommittee of the Undergraduate Curriculum Committee is a subcommittee of the Undergraduate Council. Although it is currently inactive, Council members believe it will once again take on an important role—given the many revisions already proposed to General Education (and anticipated in the future).

The request is to replace the Director of Composition with Chair of Rhetoric and Writing Studies or designee.

Current Language

Undergraduate Writing Subcommittee of the Undergraduate Curriculum Committee
1.0 This shall be a permanent subcommittee of the Undergraduate Council.
2.0 Membership (13): the eight faculty members of the Undergraduate Council; the Director of Composition; the Director of the Test Office; the Associate Vice President for Academic Affairs – Student Achievement; two students from the Undergraduate Council.
3.0 Functions
   3.1 The Subcommittee (a) shall encourage the development of courses and programs designed to improve the writing of undergraduate students; (b) shall monitor lower division writing competency and upper division writing proficiency in order to ensure consistent standards; and (c) shall coordinate campus efforts to improve student writing.
   3.2 The Subcommittee shall approve and forward to the Undergraduate Curriculum Committee courses for review.

Proposed Revisions

Undergraduate Writing Subcommittee of the Undergraduate Curriculum Committee
1.0 This shall be a permanent subcommittee of the Undergraduate Council.
2.0 Membership (13): the eight faculty members of the Undergraduate Council; the Chair of Rhetoric and Writing Studies or designee; the Director of the Test Office; the Associate Vice President for Academic Affairs – Student Achievement; two students from the Undergraduate Council.
4.0 Functions
   3.1 The Subcommittee (a) shall encourage the development of courses and programs designed to improve the writing of undergraduate students; (b) shall monitor lower division writing competency and upper division writing proficiency in
order to ensure consistent standards; and (c) shall coordinate campus efforts to improve student writing. 

3.2 The Subcommittee shall approve and forward to the Undergraduate Curriculum Committee courses for review.
TO: SEC/Senate
FROM: Allison Vaughn, Chair, Committee on Committees and Elections
DATE: January 18, 2018
RE: Action Items

The Committee on Committees and Elections moves approval of the following appointments, reappointments, or replacements to committees (marked with an asterisk) along with open spots which need to be filled in each committee. Additionally, we provide a list of existing committee chairs and a list of committees for which no roster information could be found. Finally, we end this report with a list of Senators who are not currently serving on a committee.

EXISTING COMMITTEE CHAIRS

Academic Policy and Planning
Chair: DJ Hopkins

Academic Resources and Planning
Chair: Donna Conaty

Bookstore Advisory
Chair: Glen McClish

Campus Development
Chair: Laura Shinn

Committee on Committees and Elections
Chair: Allison Vaughn

Constitution and Bylaws
Chair: Sabzehgar, Reza (Spring 2018 - Eniko Csomay on sabbatical)

Copy Rights and Patents
Chair: Douglas Grotjahn

Disability Access and Compliance
Co-Chairs: Jessica Rentto and Pamela Starr

Diversity, Equity, and Outreach
Chair: Beth Chung

Environment and Safety
Chair: Sridhar Seshagiri

Faculty Affairs
Chair: Jennifer Imazeki

Faculty Honors and Awards
Chair: Yusuf Ozturk

Fee Advisory Committee (Campus)
Chair: David Ely

Freedom of Expression
Chair: Mark Freeman

GE Curriculum and Assessment
Chair: Bey-Ling Sha (Spring 2018 - Eniko Csomay on sabbatical)

Graduate Council
Chair: Stephen Welter

Honorary Degrees
Chair: Provost Chukuka Enwemeka

Instructional and Information Technology
Chair: Mark Siprut

Intercollegiate Athletic Council
Chair: John Puttman

Liberal Studies
Chair: Virginia Loh-Hagan

Library and Information Access
Chair: Edward Beasley

SDSU Press Editorial Board
Chair: William Anthony Nericcio

Staff Affairs
Chair: Debra Bertram

Student Grievance
Chair: Estralita Martin

Student Learning Outcomes
Chair: Stephen Schellenberg

Student Media Advisory
Chair: Giselle Luevanos
Sustainability
Chair: Keven Jeffrey

Undergraduate Council
Chair: Nora Shultz

Undergraduate Curriculum
Chair: Larry Verity

COMMITTEES WITH NO ROSTER INFORMATION

Extended Studies
International Programs
Scholarships Committee
Student Affairs
Student Health Advisory Board
Teacher Education Advisory Council

FACULTY/STAFF/STUDENT APPOINTMENTS AND REAPPOINTMENTS & NEED
*reappointments or new appointments

Academic Policy and Planning (roster complete)

Academic Resources and Planning
NEED IVC faculty
NEED 1 student

Bookstore Advisory (roster complete)

Campus Development (roster complete)

Committee on Committees (roster complete)

Constitution and Bylaws (roster complete)

Copyrights and Patents (roster complete)

Disability Access and Compliance (roster complete)
Diversity, Equity, and Outreach
NEED 1 SCI faculty

Environment and Safety
*Aurorae Khoo new term May 2020
*Chris Werry new term May 2020
NEED 1 member of local unit 3 collective bargaining agency
NEED 1 student

Faculty Affairs (roster complete)

Faculty Honors and Awards
NEED 1 student
NEED 1 former recipient of alumni award
NEED 1 alumnus

Fee Advisory Committee (Campus) (roster complete)

Freedom of Expression
NEED Provost or designee

GE Curriculum and Assessment
NEED 1 IVC faculty

Graduate Council (roster complete)

Honorary Degrees (roster complete)

Instructional and Information Technology (roster complete)

Intercollegiate Athletic Council (roster complete)

Liberal Studies (roster complete)

Library and Information Access
NEED 1 A&L faculty

SDSU Press Editorial Board (roster complete)

Staff Affairs (roster complete)

Student Grievance
*David Perry (student) new term May 2018
NEED 1 full-time administrator
NEED 2 students (2 student-alternates)
**Student Learning Outcomes**

NEED 1 PSFA faculty
NEED 2 students

**Student Media Advisory**

NEED 1 AS VP of Finance or designee
NEED 2 students (AS appointed)

**Sustainability (roster complete)**

**Undergraduate Council**

*Sonja Pruitt-Lord new term May 2020*
NEED 1 IVC faculty

**Undergraduate Curriculum (roster complete)**

**University Research Council (roster complete)**

*reappointments or new appointments

Senators not currently represented on a committee:
A&L
Adisa Alkebulan

EDU
Nan Hampton

MPP I & II
Jennifer Acfalle

SCI
Tao Xie

Staff
Norma Aguilar

University Services
Manuel Rivera
Carrie Sakai
To: Senate Executive Committee / Senate

From: Reza Sabzehgar, Chair, Constitution and Bylaws Committee

Re: Action item: Suggested changes to Policy File (Constitution and Bylaws) on the length of appointment of members and chairs of the committees

Discussed; did not move forward

Date: January 18, 2018

Request and Rationale
CBL proposes to revise the Bylaws Section 2.681 to ensure that the structure of all University committees is aligned with the Policy File. The length of appointment of members and chairs of the committees is limited to maximum of two consecutive 3-year terms to bring a diversity of new ideas to committees and to encourage all the members of University community to get involved in the shared governance. This policy is applicable only to committees, councils and boards where membership (and, on occasion, the Chair position) is elective.

Current Language
Bylaws:
2.681 Unless otherwise specified, committee members shall serve three-year terms. A committee member may be reappointed. During a committee’s initial three years the Committee on Committees and Elections shall specify members with one-, two-, and three-year seats.

Proposed Revisions
Bylaws:
2.681 Unless otherwise specified, committee members and committee chairs shall serve three-year terms. A committee member and a committee chair may be reappointed for an additional, maximum three-year term. During a committee’s initial three years the Committee on Committees and Elections shall specify members with one-, two-, and three-year seats.
Resolution to Require Academic Units to have a Diversity Plan (Amended after Senate Meeting on 2/6/18)

Author: Diversity, Equity, and Outreach Committee

WHEREAS, San Diego State University’s Policy file, section 4.4 states: “The university shall cultivate a campus climate that promotes human dignity, civility, and mutual appreciation for the uniqueness of each member of our community. Because the university’s educational goals are founded on the values of intellectual honesty, appreciation for diversity, and mutual respect, it is critical that our academic and co-curricular programs, scholarships, courses, workshops, lectures, and other aspects of campus life reflect diverse perspectives. Freedom from discrimination, harassment, and violence against persons or property is a basic right and is requisite for learning. Freedom of speech shall be protected. By the same token, the campus community shall denounce and confront acts of intolerance, abusive behaviors, and the beliefs and past events that have separated us as a people.” and;

WHEREAS, San Diego State University’s Diversity Pledge calls on students, faculty and staff to pledge “To embrace the diversity of all individuals respecting such attributes as their sex, gender, race, ethnicity, age, class, citizenship, marital status, sexual orientation, nationality, socioeconomic status, religion, physical ability, mental ability and expression; To strive toward social justice for all people in order to create and sustain a safer, more productive, and inclusive campus environment…” and;

WHEREAS, the message from the Chief Diversity Officer at San Diego State University states, “As leaders in diversity, it is our responsibility to examine our values and develop a campus culture where diversity and inclusion are central to strategy as well as to operations. We are creating systems that allow every student, faculty and staff member to achieve maximum potential within a diversity framework. Our progress and contributions to diversity and inclusion can be measured and documented taking into consideration the specific goals of the individual, unit and campus.” and;

WHEREAS, diversity plans are now necessary for reaccreditation for many accreditation agencies (e.g., Journalism and Media Studies, Accounting, Public Affairs), and;

WHEREAS, Universities that strive to be leaders in diversity and inclusion already have a requirement for departmental diversity plans (e.g., UC Berkeley, Ohio State, University of Tennessee), and;

WHEREAS, diversity plans help focus attention and discussion on the importance of diversity especially regarding the recruitment and retention of under-represented minorities in specific fields.

LET IT BE RESOLVED, that San Diego State University creates a campus-wide diversity plan and that all academic and administrative units/divisions also create individual diversity plans that are congruent with the University plan. The University shall provide training and support for developing these plans. This requirement shall be in place by the year 2020.
Friday, January 12, 2018

TO: SEC/Senate

FROM: Yusuf Ozturk, Chair, Faculty Honors and Awards Committee

SUBJECT: Emeritus Status

The Faculty Honors and Awards committee recommends that the Senate approve emeritus status for the following professors.

- Carolyn D. Baber, Librarian, December 30, 2017, 30 years
- Fatih Buyuksonmez, Professor of Civil, Construction and Environmental Engineering, August 31, 2018, 17 years
- Frederick J. Conway, Associate Professor of Anthropology, August 31, 2018, 17 years
- Melinda M. Hohman, Professor of Social Work, July 1, 2018, 22 years
- Loring P. Jones, Professor of Social Work, December 29, 2017, 28 years
- Steven J. Kramer, Professor of Speech, Language, and Hearing Sciences, May 17, 2018, 33 years
- Marilyn Newhoff, Professor of Speech, Language, and Hearing Sciences, December 30, 2017, 16 years
- Victor M. Ponce, Professor of Civil, Construction and Environmental Engineering, August 21, 2018, 38 years
- Susan Woodruff, Professor of Social Work, July 31, 2018, 10 years

Sincerely,

Yusuf Ozturk
Chair, Faculty Honors and Awards Committee
TO: Senate Executive Committee / Senate
FROM: Bey-Ling Sha, Chair
General Education Curriculum and Assessment Committee
DATE: January 17, 2018
RE: GENERAL EDUCATION PROGRAM

Action

I. COMMUNICATION AND CRITICAL THINKING

2. Composition

   New course. [EFFECTIVE FALL 2018 IN COMPLIANCE WITH CSU EO 1110.]
   RWS 105B. Rhetoric of Written Argument Stretch II (3) [GE]
       Prerequisite: Rhetoric and Writing Studies 105A with a grade of C- (1.7) or better.
       Second of two-semester stretch sequence. Writing and reading as critical inquiry. Rhetoric of written arguments. Cohesion, rhetorical conventions, structure, and utilization of sources. Not open to students with credit in a higher-numbered composition course or Rhetoric and Writing Studies 100 [or English 100] or Africana Studies 120 or American Indian Studies 120 or Chicana and Chicano Studies 111B or Linguistics 100B.

Report prepared and respectfully submitted by Curriculum Services on behalf of the General Education Curriculum and Assessment Committee.
The Student Learning Outcomes and Program Assessment Committee (SLOPAC), in collaboration with the Division of Academic Engagement and Student Achievement (DAESA), is pleased to announce an awards program to recognize and support program assessment in degree-conferring academic units.

We anticipate awarding up to $20,000 through the three proposal tracks below. You can learn more about this opportunity and view the application at this link*. To maximize program coordination and proposal quality, we request that proposals be approved by program’s Chair/Director and Program Assessment Coordinator, with the latter submitting all proposals for their program. The deadline for submission of all proposals is 5 PM on Friday, 2 March 2018. Awards will be announced on or before 16 March 2018.

Track 1: Recognition of exemplary examples of program assessment “loop-closing” (e.g., an established Target was met, an implemented Action Plan improved student achievement.)

Selected proposals will be recognized through a $1,000 to $2,000 award and showcased on the SDSU Program Assessment website. Competitive proposals will include not only what was examined and what was found, but also clearly demonstrate that program expectations were appropriate and met or that the program has identified and taken meaningful actions designed to increase student achievement with respect to the Degree Learning Outcome(s) DLO(s).

Track 2: Funding for implementation of an established Action Plan intended to improve student achievement (e.g., costs of professional development, curricular changes, equipment, etc.)

Proposals will be selected based on the quality of the assessment effort and the potential of the evidence-based Action Plan to improve student learning and development. To promote reflection, programs will be required to repeat the Measure after full implementation of the Action Plan. Awards amounts will generally be up to $2,000, though particularly impactful higher-cost proposals will also be considered.

Track 3: Funding for implementation of a planned Measure designed to assess student achievement with respect to one or more DLOs (e.g., costs of a third-party instrument, etc.)

Proposals will be selected based on the integrity of the planned assessment effort and how the requested funding will be instrumental in providing insight into student achievement with respect to one or more DLOs. To promote “loop-closing” and the impact of any curricular changes, funded programs will be required to repeat the Measure after full implementation of any Action Plan. Thus, funds should be requested to cover the materials costs for this reassessment. Awards amounts will generally be up to $2,000, though particularly impactful higher-cost proposals will also be considered.

* If you have a printout or the hyperlink is inactive, please point your browser to https://sdsu.co1.qualtrics.com/jfe/form/SV_2meTirZOFLGElfQh
To: Senate Executive Committee / Senate

From: Larry S. Verity, Chair
Undergraduate Curriculum Committee

Date: January 17, 2018

Re: 2019-2020 General Catalog

INFORMATION (11-02-18)

HISTORY

1. Change in program.

History

History Minor
(SIMS Code: 113301)

The minor in history consists of a minimum of 18 units in history to include at least 12 upper division units.

Remainder of description (no change)

Change(s): Six sequential units in the lower division. Twelve units must be in upper division history, including three units at the 500-level, distributed in no more than two of the fields listed under the history major statement removed and replaced with at least 12 upper division units.

Journalism and Media Studies

1. Change in program.

Journalism and Media Studies

Journalism Major
With the B.A. Degree in Liberal Arts and Sciences
(Major Code: 06021) (SIMS Code: 664101)

Paragraphs 1-14 (no change)

Major. A minimum of 36 upper division units to include Journalism and Media Studies 300, 310W, 315, 420, 430, 489, 494, 550; six units selected from Journalism and Media Studies 425, 434, 435, 441, 445, 470, 490, 495, 529; and six units of upper division coursework in either journalism and media studies or learning design and technology.

Remainder of description (no change)

Change(s): Added JMS 425, 434, 435, and 441 to the six unit select-from list.

2. Change in program.
Journalism and Media Studies

Digital and Social Media Studies Minor
(Minor Code: 15060) (SIMS Code: 661117)

The minor in digital and social media studies consists of 18 units to include Journalism and Media Studies 200, 210, 494, and nine units selected from Journalism and Media Studies 300, 408, 440, 460, 462, 480, 489, or Learning Design and Technology 410. Admission to the minor requires a minimum cumulative GPA of 2.0 and completion of Journalism and Media Studies 200 and 210 with grades of C (2.0) or better in each course.

Remainder of description (no change)

Change(s): Added LDT 410 to the nine unit select-from list.

LATIN AMERICAN STUDIES

1. Change in program.

Latin American Studies
Latin American Studies Major
With the B.A. Degree in Liberal Arts and Sciences
(Major Code: 03081) (SIMS Code: 114301)

Paragraphs 1-9 (no change)

Group B: Cultures and Environments. Latin American Studies 320, 355 [or Chicana and Chicano Studies 355], 545, 550, 580; Anthropology 350, 439, 440, 442, 520, 529, 533, 582*, 583*; Chicana and Chicano Studies 554; Geography 324, 554*; Political Science 564; Sociology 350, 522, 554; Women’s Studies 310*, 512.

Remainder of description (no change)

Change(s): Added LATAM 545 to Group B.

2. Change in program.

Latin American Studies
Latin American Studies Minor
(SIMS Code: 114301)

Paragraphs 1-2 (no change)

Group B: Cultures and Environments. Latin American Studies 320, 355 [or Chicana and Chicano Studies 355], 545, 550, 580; Anthropology 350, 439, 440, 442, 520, 529, 533, 582*, 583*; Chicana and Chicano Studies 554; Geography 324, 554*; Political Science 564; Sociology 350, 522, 554; Women’s Studies 310*, 512.

Remainder of description (no change)

Change(s): Added LATAM 545 to Group B.

LESBIAN, GAY, BISEXUAL, AND TRANSGENDER STUDIES
1. Change in program.

Lesbian, Gay, Bisexual, and Transgender Studies
Lesbian, Gay, Bisexual, Transgender, Queer, and Plus (LGBTQ+) Studies Major
With the B.A. Degree in Liberal Arts and Sciences
(Major Code: 22990) (SIMS Code: 119506)

All candidates for a degree in liberal arts and sciences must complete the
graduation requirements listed in the section of this catalog on “Graduation
Requirements.” Students majoring in lesbian, gay, bisexual, transgender, queer, and plus
(LGBTQ+) studies must complete a minor in another field to be approved by the program
director or major adviser of LGBTQ+ studies.

Remainder of description (no change)

Change(s): Queer and plus (LGBTQ+) added to program title and description.

2. Change in program.

Lesbian, Gay, Bisexual, and Transgender Studies
Lesbian, Gay, Bisexual, Transgender, Queer, and Plus (LGBTQ+) Studies Minor
(Minor Code: 49991) (SIMS Code: 119505)

Paragraph 1 (no change)

The interdisciplinary minor in lesbian, gay, bisexual, transgender, queer, and plus
(LGBTQ+) studies consists of a minimum of 15 units to include Lesbian, Gay, Bisexual,
and Transgender Studies 321, 322 [or Humanities 322], and nine units selected from
Lesbian, Gay, Bisexual, and Transgender Studies 598, English 450, 550, General Studies
340, History 406, 583, Journalism and Media Studies 410*, Psychology 355*, Sociology
320, 420, Television, Film and New Media 470*, Women’s Studies 360, 535, or any
department 499 or upper division course with appropriate content with approval of minor
adviser. Additional courses are acceptable with approval of minor adviser.

Remainder of description (no change)

Change(s): Queer and plus (LGBTQ+) added to program title and description.

MUSIC

1. Change to description and repeatability.

Music
MUSIC 170. Chamber Music (1)

Three hours. Four hours for opera.
Prerequisite: Consent of instructor.
Sections for string, woodwind, brass, piano, vocal, and mixed ensemble groups of
three or more players. Maximum credit eight units.
Change(s): May be repeated with new content. See Class Schedule for specific content statements removed from description. Maximum credit increased to eight units from four.

1. Change in program.

**Music**

**Music Major**

**With the Bachelor of Music Degree in Applied Arts and Sciences**

(\textbf{Major Code: 10041})

Paragraphs 1-14 (no change)

**Language Requirement.**

2. Performance – vocalists only – competency (equivalent to that which is normally attained in two years high school, or one semester of college study) in each of French, German, and Italian with a grade of C (2.0) or better.

Remainder of description (no change)

Change(s): Grade of C (2.0) or better statement added.

**RHETORIC AND WRITING STUDIES**

1. New course. [\textbf{EFFECTIVE SUMMER 2018 IN COMPLIANCE WITH CSU EO 1110.}]

Rhetoric and Writing Studies

\textit{RHET WRIT ARG STRETCH I (C-4)}

RWS 105A. Rhetoric of Written Argument Stretch I (3)

Prerequisite: Open to students who have not satisfied the SDSU Written Communication Assessment requirement.

First of two-semester stretch sequence. Writing and reading as critical inquiry. Rhetoric of written arguments. Cohesion, rhetorical conventions, structure, and utilization of sources. Not open to students with credit in a higher-numbered composition course or Rhetoric and Writing Studies 100 [or English 100], 105B or Africana Studies 120 or American Indian Studies 120 or Chicana and Chicano Studies 111B or Linguistics 100A or 100B.

2. New course. [\textbf{EFFECTIVE FALL 2018 IN COMPLIANCE WITH CSU EO 1110.}]

Rhetoric and Writing Studies

\textit{RHET WRIT ARG STRETCH II (C-4)}

RWS 105B. Rhetoric of Written Argument Stretch II (3) [GE]

Prerequisite: Rhetoric and Writing Studies 105A with a grade of C- (1.7) or better.

Second of two-semester stretch sequence. Writing and reading as critical inquiry. Rhetoric of written arguments. Cohesion, rhetorical conventions, structure, and utilization of sources. Not open to students with credit in a higher-numbered composition course or
Rhetoric and Writing Studies 100 [or English 100] or Africana Studies 120 or American Indian Studies 120 or Chicana and Chicano Studies 111B or Linguistics 100B.

SPANISH

1. Change to title.

Spanish

SPAN LIT AND CULT STUDIES
SPAN 401. Spanish Literature and Cultural Studies (3)
Prerequisites: Spanish 301 and 302, or Spanish 381 or 382, and 395; and completion of the General Education requirement in Foundations of Learning II.C., Humanities required for nonmajors.

Spanish writers and works in a variety of literary genres.

Change(s): Title updated from Spanish Prose and Poetics to what is reflected above.

2. Change to title.

Spanish

SPAN AMER LIT & CULT STUD
SPAN 402. Spanish American Literature and Cultural Studies (3)
Prerequisites: Spanish 301 and 302, or Spanish 381 or 382, and 395; and completion of the General Education requirement in Foundations of Learning II.C., Humanities required for nonmajors.

Spanish American writers and works in a variety of literary genres.

Change(s): Title updated from Spanish American Prose and Poetics to what is reflected above.

3. New course.

Spanish

SPAN LEGAL/CRIM JUST PROF (C-2)
SPAN 410. Spanish for Legal and Criminal Justice Professionals (3)
Prerequisites: Spanish 301 and 302, or 381.

Spanish oral and written communication in criminal justice and legal fields within United States and Spanish-speaking countries. Rule of order terms and court protocols.

4. New certificate.

Spanish

Spanish for the Professions Certificate
(SIMS Code: 117151)
The Department of Spanish and Portuguese Languages and Literatures offers a certificate in Spanish for the professions. The program enhances the language skills and
cultural competencies for a broad array of professions to include business, education, health, law and criminal justice, and translation and interpretation.

The admission requirement for the certificate is the completion of Spanish 301 and 302, or 381, and Spanish 350. After meeting the basic requirements for admission, the student must complete 15 units of course work to include Spanish 307, 408, 409, 410, and 491. Students must obtain a grade of C (2.0) or better in each of the certificate courses. Up to nine units in the certificate program may be counted toward the major in Spanish and six units may be counted toward the minor in Spanish.

Contact the certificate adviser in the Department of Spanish and Portuguese for more information.

SUSTAINABILITY

1. Change in program.

Sustainability
Sustainability Major
With the B.A. Degree in Liberal Arts and Sciences
(Major Code: 49101) (SIMS Code: 117001)

Paragraphs 1-8 (no change)

Field A, Human-Nature Interface: Anthropology 355, 402, 510, Comparative Literature 570, Economics 455, English 305, 491 (with relevant content), History 441 (if not applied to the core), 584, International Security and Conflict Resolution 310, Philosophy 496 (with relevant content), Religious Studies 376, Sustainability 334 [or Political Science 334] (if not applied to the core), Women’s Studies 580, 582. (3-12 units)

Field B, Applied and Regional Studies: Anthropology 532, Asian Studies 320, Environmental Engineering 320, Geography 340, 354, 426, 440 [or Political Science 440], 554, 572, 575, Latin American Studies 545, Oceanography 320, Political Science 564, Recreation and Tourism Management 305, 470, 487, Sociology 350, Women’s Studies 580. (3-12 units)

Field C, Scientific and Analytical Thinking: Biology 315 (if not applied to the core) 324, 327, 354, 517, 538 [or Environmental Science 538], 540, 544 [or Environmental Science 544], Economics 455, 456, Geography 370 (if not applied to the core) 375, 401, 409, 440 [or Political Science 440], 454, 506, 507, 512, 554, 570, 572, 573, 574, Geological Sciences 305, Public Health 304, 362. (3-12 units)

Remainder of description (no change)

Change(s): ANTH 355 and 402 added to field A. Units updated from 3-9 to 3-12 in all fields.

THEATRE, TELEVISION, AND FILM

1. Change in program.

Theatre, Television, and Film
Theatre Arts Major
With the B.A. Degree in Applied Arts and Sciences
(Major Code: 10071)

Emphasis in Performance
(SIMS Code: 662595)

To declare an Emphasis in Performance, in addition to the criteria for admission to the General Theatre Arts program, students must complete the following:

Remainder of description (no change)

Change(s): Deleted Acting and Musical Theatre from emphasis title.

Report prepared and respectfully submitted by Curriculum Services on behalf of the Undergraduate Curriculum Committee.
TO: SEC/Senate
FROM: Mary Ruth Carleton, Vice President, University Relations and Development
DATE: January 23, 2018
RE: Information

The Campaign for SDSU:

The following are gifts received since our last report:

A $558,405 gift-in-kind from Ed Marsh will support the Love Library Special Collections.

Additional gifts-in-kind for the Library Special Collections include: $251,879 from alumnus Thomas Hanchett and his wife, Emily; $143,374 from Susan Bernay; $123,168 from Harrison Ellenshaw and $52,895 from Gordon Melton.

A $150,000 gift from the Gilbert J. Martin Foundation will support various university initiatives.

Alumnus Justin Halpern made a $15,792 pledge to provide scholarship support to students in the Television, Film and New Media Program in the School of Theatre, Television, and Film within the College of Professional Studies and Fine Arts.

Roger Dishong, and alumnus, and his wife, Barbara, made a $12,099 gift to support Athletics.

Gifts of $21,463 from Frank and Jill Polese and $10,000 from Jeffrey Harper will support various programs in the College of Engineering.

Pledges totaling $21,000 from the Society of Illustrators will provide Instructional support and scholarships to students within the School of Art, Design and Art History in the College of Professional Studies and Fine Arts.

A $20,000 pledge from Westpak, Inc. will provide scholarships to students in the College of Engineering.

A $50,000 gift from Edward and Jean Wedbush will support The Campanile Foundation Endowment.

Pledges totaling $22,500 from alumnus Fred Pierce and his wife, Christine, will provide support for the Ash Hayes Volunteer Scholarship and the Peyton Pierce Greek Life Leadership Programs Grant in the Division of Student Affairs.

A $70,000 gift from the Boeing Company will support the Troops to Engineers Program in the College of Engineering.
Jeanne Gold made a $15,000 pledge to provide support for scholarships to students in the Modern Jewish Studies Program in the College of Arts and Letters.

TCF Board Member and alumnus, John Wills and his wife, Jane, made a $40,000 pledge to provide scholarship support in the Fowler College of Business.

Gifts totaling $20,000 from Thomas Beers, Jr. will support scholarships for graduate students in the School of Social Work in the College of Health and Human Services.

Athletics received the following gifts: $23,955 from alumni Ken and Mollie McCain, $13,000 from Judy Rosa and $7,070 from Robert Schroeder.

A $15,000 pledge from Judith White will provide scholarship support to students in the Musical Theatre Program in the College of Professional Studies and Fine Arts.

Alumnus Robert Abramson and his wife, Amy, made a $15,000 gift to support the Abramson Fowler College of Business Fund.

A $100,000 gift from alumnus Craig McKasson will provide scholarship support to students in the Charles W. Lamden School of Accountancy in the Fowler College of Business.

The Crankstart Foundation made a $50,000 pledge to provide scholarship support to California Community College undergraduate transfer students in the Division of Academic Engagement and Student Achievement.

Alumni Keith Behner and Cathy Stiefel made a $45,000 pledge to provide scholarship support to students within the Department of Political Science in the College of Arts and Letters.

Faculty Emeritus Richard Riedman and his wife, Kathleen Hoffer, an alumna, made a $20,000 gift to support the Speech Language and Audiology Clinic Operations Fund in the College of Health and Human Services.

A $13,000 gift from Beverly Bowers will provide scholarship support in Athletics.

An $80,000 gift from the Spruance Foundation II will provide salary support for the Personalized Medicine for Cystic Fibrosis Program in the College of Sciences.

The College of Engineering received a $50,000 gift from Richard Woodcock to fund scholarships and provide materials for students pursuing Rocket Projects and AIAA space design projects and competitions.

Alumna Chutaphin Yeager and her husband, William, made a $38,130 gift-in-kind to support the College of Professional Studies and Fine Arts.

A $25,000 pledge from alumni Robert and Jessica Hickey will provide support to the Engineering and Interdisciplinary Sciences Complex.
Alumnus Fred Solomon, Sr. and his wife, Doreen, made a $22,500 pledge to provide scholarship support to students in the Fowler College of Business.

Gifts totaling $53,000 from San Diego Gas & Electric will support Athletics, the Moxie Foundation Zahn Center and the Mesa Engineering Fund in the College of Engineering, the Dean’s Administration and Strategic Initiative Funds in the Fowler College of Business and the University Excellence Fund.

Bill Schairer and his wife, Wendy Maruyama, an alumna and faculty emerita, made a $15,000 gift to provide support in the Furniture Design and Woodworking Program in the School of Art and Design in the College of Professional Studies and Fine Arts.

A $50,000 pledge from Stephen and Caroline Chinn will support the Confucius Institute Endowment in the College of Arts and Letters.

The Land of the Free Foundation made a $40,000 gift to support the Veterans Academic Advisory Fund in the Division of Academic Affairs.

Alumnus Leon Parma and his wife, Barbara, made a $30,000 gift to support the Aztec Club Director’s Cabinet in Athletics.

The Whale Beach Foundation made a $75,000 gift to support to the L. Robert Payne School of Hospitality and Tourism Management in the College of Professional Studies and Fine Arts.

A gift of $21,000 from the Doris A. Howell Foundation will support the CSUPERB CSU Ed Research Biotech Fund in the College of Sciences.

The Windgate Charitable Foundation made an $89,888 pledge to provide support for the Artist in Residency Program in the College of Professional Studies and Fine Arts.

Alumna Nua Shores made a $50,000 gift to provide scholarship support to students in the School of Nursing and the School of Social Work in the College of Health and Human Services.

A $30,000 gift from Patrick Kilkenny will support the Aztec Club Director’s Cabinet in Athletics.

The Johnson Family Trust made a $30,000 gift to provide scholarship support for the School of Nursing in the College of Health and Human Services.

The Stephen and Lynne Doyle Family Foundation made gifts totaling $25,000 to support the Engineering and Interdisciplinary Sciences Complex and the Civil Engineering Fund in the College of Engineering.

A $13,750 gift from the Jimmy Neal and Loretta Revocable Trust will support The Campanile Foundation Endowment.
A $16,000 gift from the SD Kiwanis Club Foundation will support Athletic scholarships.

Alumni John and Diane Robinson made a $50,000 gift to support scholarships for students in the Geological Sciences Program in the College of Sciences.

Gifts totaling $25,292 from alumnus Stephen Nielander and his wife, Dominique Alessio, will support programs in Athletics and the Fowler College of Business.

The following stories illustrate how donors are inspired to support SDSU:

A gift of $170,749 from the estate of Loch and Claire Crane will support endowed scholarships for students majoring in liberal studies and social sciences. This gift brings the total gifts from their estate to $786,275.

Mr. Crane was a retired architect and attended SDSU and was an apprentice under Frank Lloyd Wright. He did a number of meaningful projects and was a valuable architect to the community; practicing for over 40 years. He served in the Army Air Corps in World War II. He owned a yacht and sailed around North America and Europe. He and Claire traveled for many years on European rivers and canals until her death. Mrs. Crane was a ’58 history alumna and had a doctorate in history from UCSD. Claire was a participant in Path to Paradise, a documentary series on land use and urban planning in the San Diego region; she wrote articles for the Journal of San Diego History. They were members of the Heritage Society, Friends of Classics, and were Lifetime Members of the Alumni Association.

A $385,000 pledge from Mark and Debbie Lindner will provide support for the Fowler Scholars Internship in the Fowler College of Business.

Mark and Debbie Lindner, while not SDSU alumni, are passionate about San Diego State, and particularly internships. Mark--despite living in Pennsylvania--provides regular seminars for SDSU students on personal branding and Debbie serves on the TCF Athletics Committee. Their support for the Fowler Scholars Internship Endowment is a critically significant piece of the Fowler Scholars program. They hope to become even more involved with the college in serving as professional mentors to students in the Fowler Scholars Program.

**Regional Initiatives**

SDSU participated in California State University alumni events in Taipei and Hong Kong, the first ever system wide alumni events outside the United States. Chancellor Timothy White was pleased to report the impressive impact our alumni have, noting that one out of 20 college degrees earned in the US is through a CSU campus.

The SDSU alums who attended were very appreciative of the opportunity to connect, and were enthusiastic to help build communities of SDSU Alumni throughout China.
Campaign, Presidential & Special Events:

Over 225 donors along with community and campus leaders attended the dedication of the Donor Wall on Saturday, November 4, 2017. The 615 lines on the wall honor the individuals, families, organizations and companies that contributed to San Diego State’s first-ever comprehensive campaign. More than 60 of the names are faculty and staff who contributed nearly $32 million.

Tuesday, January 16, 2018 was a historic day for San Diego State University with the dedication of the Engineering & Interdisciplinary Sciences Complex (EIS). The ribbon-cutting ceremony was attended by over 750 guests, including donors, faculty, staff, campus leaders, and elected officials. Adam Day, Vice Chair, Board of Trustees, The California State University attended and congratulated SDSU for the effort to build the EIS.

Media Relations:

### 2017-18 Marketing and Communications Key Metrics Goals

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<th>December 2017</th>
<th>Year to Date</th>
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<td><strong>SDSU NewsCenter</strong></td>
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<td>Significant individual meetings and interactions in the community</td>
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**Detail**

**SDSU NewsCenter Top Stories This Month**

SDSU Reveals Detailed Plan for Mission Valley Site (5,109), More Than 93,000 Apply to SDSU (3,093), Stadium Details Announced for Mission Valley (2,313)

**Traffic Sources to SDSU NewsCenter this month**

Google (13,742), Facebook (4,987), Twitter (2,199)
Media Relations National Hits

SDSU secured several major media hits in the month of December, including coverage of John Ayers’ study about increased suicide risks in LGBTQ youth on CNN, The Huffington Post, Reuters, Business Insider and Newsmax; The Atlantic and Science Magazine ran a story on Jeremy Barr’s phage virus research which discovered that the human body absorbs billions of viruses daily through our bloodstream which, in turn, keep us healthy; and Psychology Today and The New Yorker highlighted Jean Twenge’s

Media Relations Local Hits

Local media coverage this month included coverage of the university’s record application numbers on KUSI, KGTV, KPBS, KFMB and Times of San Diego; the signature effort for SDSU Mission Valley, which reached the required number to be placed on the November 2018 ballot, was covered by the Union Tribune, KUSI, KFMB and KSWB; and the Los Angeles Times featured the SDSU Mission Valley proposal in their “Business Stories to Watch in 2018” article.
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<th>Merit Monthly Achievements</th>
<th>Total Students</th>
<th>Student Open Rate</th>
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**Community Relations**

In December SDSU attending various community holiday events including, the College Area Business District holiday mixer and the Rolando Community Council Potluck. Community relations also attended the District 0 State of the District, where various community members were honored for their work in the community. Additionally, Senator Atkins, Assemblymember Gloria, and Assemblymember Weber hosted a joint legislative holiday gift raiser that Community relations also attended.
PROPOSAL: SDSU Shared Governance Discussion Process

The University Senate Executive Committee, working in collaboration with President Rousch, proposes a campus discussion process that will

1. Support dialogue among a representative group of faculty, staff, and administrators
2. Reaffirm and delineate the culture of shared governance at SDSU

What will the discussion process entail?
Through an iterative process, the charge will be to brainstorm and discuss
- Campus-specific values, principles, objectives and practices for effective shared governance
- A vision and framework for SDSU shared governance and enhanced communication throughout campus

What are the intended outcomes of these discussions?
The discussion process is expected to result in findings that will support and inform efforts to strengthen existing practices and policies surrounding shared governance.

How will participants be selected?
The discussion group will include faculty, staff, administrators, and the President. Members of the Senate will be invited to participate in the discussion group through a nomination process. The President, in consultation with the Senate chair, will determine final composition of the group.

What is the duration of the process?
We envision the discussion process to continue through Spring 2019. Its duration will be dependent upon ongoing evaluation by the President and the University Senate Executive Committee throughout the 2018-19 academic year.

How will the process work?
During early to mid spring 2018, the discussions will identify key principles and practices that support effective shared governance across all levels of the university. The group's findings will be shared with the campus community for feedback. Campus feedback will be incorporated into an outline to be used by each division and sub-unit to create more specific action plans for shared governance. Ideally these action plans would be identified and shared by Fall 2018.
This is the first of a series of informational memos about the SDSU Operating Budget. This memo provides information about SDSU’s current budget and the budget process for the CSU and SDSU 2018/19 budgets. Updates will be provided throughout the spring semester as new information becomes available and developments occur.

**Total University Budget:**
SDSU’s fiscal year 2017/18 total budget, including all auxiliaries, is $894.2 million, an increase of $51.6 million or 6% compared to fiscal year 2016/17.

**Current Outlook: University Operating Budget – FY 2017/18**
The Operating Budget outlook for the current fiscal year 2017/18 is stable. Key factors include:

- Summer enrollment increased by almost 20% in 2017 over the previous summer as part of a Student Success initiative.
- Fall 2017 enrollment and revenue were in line with targets.
- We anticipate similar outcomes for both enrollment and revenue in spring 2018.

**Overview: University Operating Budget – FY 2017/18**
SDSU’s fiscal year 2017/18 operating budget is $415.8 million of which $390.5 million is comprised of state appropriation and tuition and fee revenue. This $390.5 million is the source of funding for our instruction, instructional support and administrative costs. Compared to fiscal year 2016/17, state appropriations this year increased by $10.6 million, and tuition revenue increased by $11.5 million inclusive of a 5% fee increase. After funding $17.3 million in mandatory costs and bargained compensation, $5 million in new base funding was allocated to meet strategic and critical needs such as tenure and tenure-track hiring, a new university graduate fellowship program and other priorities associated with the university’s strategic plan.

The fiscal year 2017/2018 budget continues the practice of conservative revenue budgeting, in which a portion of tuition revenue is held back from allocation to base budget costs. This practice provides financial flexibility as a hedge against a possible future budget downturn. The funds held back from the base in 2017/18 were made available as a one-time allocation of $19.5 million in the initial budget for strategic and critical needs such as startup packages for new faculty, classroom and lab renovations, lecturer hiring, and HVAC replacement in the North Life Sciences Building.

Additionally, employee compensation obligations were conservatively estimated and budgeted in the initial 2017/18 budget because of several open collective bargaining agreements. The final outcome of our recent collective bargaining agreements resulted in available funding. An additional $2.5 million in base budget funding has been made available for allocation this spring, along with $14.8 million in one-time funding.
The President’s Budget Advisory Committee (PBAC), along with the Senate Committee on Academic Resources and Planning (AR&P), has initiated a schedule and process for making recommendations regarding the additional funding. As the committees discuss, review and then vote on recommendations for allocations of these funds, further budget updates will be provided.

CSU Operating Budget: FY 2018/19
The CSU Board of Trustees met on September 19–20, 2017 to begin the planning process for the fiscal year 2018/19 CSU Operating Budget. The board met again in November and initiated the legally required process of notifying the California State Student Association of a possible tuition increase. The governor’s funding plan for the CSU system at that time was projected to provide the CSU system an increase of $102 million.

On January 10, 2018, the governor released his proposed state budget, which included an increase of only $92 million for the CSU. This amount falls far short of the Trustees’ budget request for $282.9 million.

The CSU Board of Trustees met on January 30–31 and discussed different approaches to address the funding gap pursuant to Governor Brown’s proposed budget for 2018/19. In the coming months, CSU’s first priority and commitment is to seek additional state funding and make the case with lawmakers and the governor that additional investment in the CSU is necessary and in the best interest of the state and our students. The CSU Trustees will not be asked to raise tuition, if it becomes necessary, until May at the earliest. This will allow time for a deeper understanding of the state’s financial outlook, as well as time to make CSU’s case to policymakers and to evaluate the efforts undertaken to streamline operations across the university. While the CSU continues to advocate for additional state funding, the enrollment targets for 2018–19 will remain unchanged from 2017–18 levels.

The budget gap and its impact on the CSU will continue to be evaluated throughout the spring as the legislature convenes. We expect the state budget to be finalized in June.

SDSU Budget Process: FY 2018/19
The governor’s proposed budget for the CSU system creates the possibility of budget challenges for 2018/19. Even with a 4% tuition increase effective for fall 2018, the system would face a shortfall in funding needed to cover negotiated salary increases, projected mandatory costs, the Graduation Initiative 2025 and any enrollment growth that may be contemplated system-wide.

Part of our “budget watch” activities over the next four months will include a series of discussions on campus. We will present current and developing information about the budget and outline the process for developing, discussing and recommending a final SDSU 2018/19 budget.

San Diego State University has a long history of prudent budget management, including the practice of holding back a portion of tuition revenue from base budget uses. Consequently, it is likely that we may be able to cover any shortfall in 2018/19 state appropriation funding through the tuition revenue we have typically held back from base uses. Toward that end, if spring 2018 tuition revenue is in line with projections, we will discuss the advisability of not allocating the resulting one-time revenue until there is a definitive decision about the 2018/19 budget for the CSU system.
Conclusion
While the remainder of 2017/18 looks stable and in line with targets, 2018/19 is less certain. There are many factors and much is still unknown at this time. We will continue to keep you updated. Our university has faced budget uncertainty in the past. Thanks to the collective efforts of faculty and staff, we will continue to meet those challenges effectively. I offer my sincere thanks to each member of the SDSU community for your dedication to our students and our university.

Links to Useful Information:

- [Current bargaining agreements and salary information](#)
- [Statement from CSU Chancellor on the 2018/19 State budget proposals](#)
- [Governor’s proposed budget (January)](#)
- [San Diego State University 2017/18 Budget PDF](#)