SAN DIEGO STATE UNIVERSITY

SDSU SEC Agenda

Oct 19th, 2021
Online via Zoom
2:00 to 4:30 pm

_____

1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

<u>Land Acknowledgement</u>
We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways inter
twine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

Michael Miskwish – Kumeyaay

<u>Principles of Shared Governance</u>:

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Approval of Agenda (Preciado)

3. Officers Report

3.1. Referrals Chart (Butler-Byrd)   PAGE 3

3.2. Senate Budget Update (Fuller)

3.3. SEC Minutes Sept 21st (Preciado) https://senate.sdsu.edu/sec-agendas-minutes

4. Academic Affairs Report

    4.1. Provost's Report (Ochoa)

5. Senate Actions

    5.1. Academic Policy and Planning Committee (AP&P) (Lach)

        a) Expedited process for updating concentrations to stand alone programs in
            response to EO 1071   PAGE 6
        b) Approval of Graduation Candidates   PAGE 8
        c) Undergraduate Advising Policy Updates   PAGE 10
        d) Waitlist Policy   PAGE 14

    5.2. Constitution and Bylaws (CBL) Order of Business (Agenda) (Baljon)   PAGE 15

6. Committee Reports

    6.1. Undergraduate Council (Barbone)

        a) New Course Information   PAGE 17
        b) Outcomes from student success efforts academic year 2020/21   PAGE 20

    6.2. General Education General Education Information (Wilson)   PAGE 21

    6.3. URAD Report (Vargas/Swanson) **TIME CERTAIN 3:30PM** PAGE 22

    6.4 URP Report (Ryan)   PAGE 24

7. Announcements (Weston)

8. Adjourn.

San Diego State University

Senate Referral Chart

October 2021

	Date Received (M/Y)	From	Title	Description	Referred to (use committee full name)	SEC Date	Senate Date
1	06/2020	Senate Chair Weston	**Policy on hateful rhetoric the use of shared SDSU digital resources.**	In Policy File sections relevant to Freedom of Expression there is great consideration given to delineating the time, place, and manner of campus speech, with care to ensure that free speech does not inappropriately disrupt the ability of students to study and faculty to conduct their teaching and research. However, this language has not been updated since the advent of the digital and online, which has provided an unprecedented level of communicative access for colleagues that students, faculty and staff cannot "opt-out of". Specifically, sharing hateful rhetoric that opposes campus values of diversity and inclusion.	Freedom of Expression Committee, Academic Policy & Planning		
2	07/2020	Senate Chair Weston	**3.2 Policy on Professional Growth regarding RTP (journal metrics versus journal impact factor)**	Research and examine RTP policy regarding journal metrics versus journal impact factors)	Faculty Affairs		
3	09/2020	Officers	**Professors of Practice**	Provost Ochoa announced in the 9/1/20 Senate meeting that Professors of Practice will be instituted in HHS. Policy and diversity implications from the senate perspective are needed.	Faculty Affairs		
4	07/2020	Wil Weston	**Faculty Rights, Workloads, and Well-Being During Coronavirus**	Because of the impacts of the pandemic on the SDSU budget, Senate Officers request that Faculty Affairs research previous Senate responses to budget cuts and strategies used to support the best interest of faculty members at all levels during budget decision-making in order to develop guiding principles and strategies regarding Faculty rights, workloads and well-being.	Faculty Affairs & Library Senate Committee on exploring and improving access to library resources while researching remotely (ILL, Access to online		
5	11/2020	Narelle MacKenzie	**Academic Dishonesty During COVID-19 Online Teaching**	Faculty seek to better understand the judicial process for students committing Academic Dishonesty. Confusion about what exactly happens to students. CSRR website contains information about the process but it is still unclear. Reports of more students dealing with Academic Dishonesty.	CSRR Center for Student Rights & Responsibilities and		
6	12/2020	Environment & Safety Cmte Chair Sriehar Seshagiri	**Update Environmental & Safety Committee Charter**	Update Environmental & Safety committee charter. Address issues: type of lighting that we are using on campus (is it the most efficient?); is there enough lighting on campus for safety (there is not). This would require a Photometric Study (footcandles in traffic areas). Lab. Update/Safety	Environmental & Safety Committee		
7	02/2021	Senate Officers	**Computer Use and Related Policy Clarifications and Updates**	Review policies for congruences and inclusivity	Instruction and Information Technology Committee (IITC)		
8	02/2021	Senate Officers	**Senate Excellence in Teaching Award**	Review Excellence in Teaching Award and make recommendations regarding inclusivity, including policy changes.	Faculty Honors & Awards Committee		
9	03/2021	Senate Officers	**Lectures and Staff Periodic Reviews Statement re COVID's Impacts on the work and lives**	Add a statement to Periodic Reviews and other evals during COVID's Impacts on the work and lives of lectures, staff.	Faculty Affairs Staff Affairs		

SAN DIEGO STATE UNIVERSITY

Senate Referral Chart
October 2021

	Date Received (M/Y)	From	Title	Description	Referred to (use committee full name)	SEC Date	Senate Date
10	03/2021	Senate Officers from Farid Abdel-Nour <abdelnou@sdsu.edu>	**Policy Reviews for Programs Offered through Global and Main Campuses**	Policy Reviews for Conflict of Interest, AT as Compensation for GC Work, Privileging Accredited Programs in Resource Allocations. (formerly 2/21/21 Amendment to Item # 20/21_22 Graduate Council New Program Approvals for Global Campus)	Academic Policy & Planning		
11	03/2021	Senate Officers	**ASCSU Resolution: FACULTY EMERITUS/EMERITA STATUS: REVOCATION AND APPEAL**	On March 18, 2021, the Academic Senate of the CSU (ASCSU) passed the resolution, FACULTY EMERITUS/EMERITA STATUS: REVOCATION AND APPEAL. This resolution was developed by the ASCSU Faculty Affairs Committee in order to clarify faculty emeritus/emerita policies and bring them into alignment across the CSU. Eliminated Referral #20/21_4 Policy to Rescind Emeritus Status.	Academic Policy & Planning		
12	03/2021	Senate Officers	**Add COVID-19 Statement to TT, lecturers & staff evaluations during the pandemic**	Add COVID-19 Statement to TT, lecturers & staff evaluations during the pandemic	Faculty Affairs		
13	4/2021	Senate Officers	**Faculty Behaviors & Responsibilities to Create a Diverse, Equitable Inclusive Classroom Environment**	Research policies and procedures about faculty behaviors and responsibilities to create diverse, equitable, inclusive classroom environments.	Faculty Advancement, Freedom of Expression, Diversity Equity & Inclusion		
14	07/21	Provost Ochoa & AVP Hyman	**Academic Policy Changes/PeopleSoft & Action Items**	1. Information item: Academic Policy Changes/PeopleSoft 2. Action item: Graduation Candidates 3. Action item: Course Forgiveness 4. Action item: Summer Registration Limits	Academic Policy & Planning		
15	08/2021	Senate Officers	**Tenure Track Planning Policy Implementation and Review**	Review Tenure Track Policy, committee composition, roles, responsibilities, composition, forms and documents. Refer recommended policy changes to AP&P. Research how each of the colleges make decisions.	Tenure Track Planning	8/24/21	
16	08/2021	AVP Joanna Brooks/ UC	**Undergraduate Advising Policy Updates**	Advising, Undergraduate Academic Policy Updates	Academic Policy & Planning		
17	09/2021	Senate Officers	**Requests for Additional Voting Ex-Officio Senate Members**	Consider adding Dean of the College of Graduate Studies & Vice President of Information Technology as voting ex-officio members of Senate - bylaw amendment	Constitution & Bylaws		
18	09/2021	Senate Officers	**Review Selection Procedures for Search Committees**	Review selection procedures for search committees, administrative review committees of campus vice presidents, deans, and certain academic administrators at the associate vice president level or higher. How shall committee members be selected? Who would be consulted? Ensure impartial, fair elections processes and procedures.	Constitution & Bylaws		

SAN DIEGO STATE
UNIVERSITY

Senate Referral Chart

October 2021

	Date Received (M/Y)	From	Title	Description	Referred to (use committee full name)	SEC Date	Senate Date
19	09/2021	Senate Officers	**Emergency Course Modality Determination Policies, Processes & Procedures**	Clarify policies, decision-making processes and procedures, faculty and administration roles, while ensuring student rights and well-being during emergencies that impact course modalities for effective teaching, health and safety.	Academic Policy & Planning		
20	09/2021	Senator Brian Adams	**Bylaw regarding Resolution Requirements**	Requests that CBL review senate bylaws regarding the submission of resolutions and consider adding the following to the bylaws: In order for a resolution to be considered by the Senate, at least 10 Senators or a committee need to endorse it (resolutions would need to list endorsees at the end of the text)	Constitution & Bylaws		
21	9/2021	Senator Brian Adams	**Examine the Feasability and Consequences of Reducing Syllabus Requirements**	AP&P. I would suggest wording such as "Examine the feasibility of reducing syllabus requirements."	Academic Policy & Planning		

To: SEC / Senate
From: Pamella Lach, Chair, Academic Policy and Planning Committee
Date: October 8, 2021
Subject: ACTION: Expedited process for updating concentrations to stand alone programs
               in response to EO 1071

ACTION: The AP&P Committee moves that the Senate adopt the following policy for expedited review of concentrations, special emphases (and similar subprograms) and minors seeking to be elevated to stand alone programs without any additional curricular changes.

1. After consultation with the Department/School Curriculum Committee and faculty, Chair/Director or chair/director's designee initiates the program elevation form in Curriculog. This shall include a plan for deactivation of the existing concentration or specialization and a teach-out plan for the remaining students. Curriculum services will submit a Subchange Screening Form for WSCUC on behalf of the department.
2. The Elevation proposal is evaluated by the College Curriculum Committee to ensure that the degree requirements and other Catalog items are exactly the same as the original concentration or specialization.
3. The Dean evaluates the proposal to ensure that adequate resources are available within the college to support the elevation. Since all these programs already exist and are being offered, the Dean should ensure that separation of the concentration or specialization into its own degree does not cause complications with advising.
4. Elevations approved by the College and Dean that do not include any other curriculum changes are forwarded to SEC and the Senate for approval.
5. Approved proposals for elevation are forwarded to the Chancellor's Office.
6. Once the Chancellor's Office approves of the elevation, the program will be forwarded to CAL State Apply for inclusion in the application process.

Rationale: In 2017, the Chancellor's Office of the CSU passed Executive Order 1071 "Delegation of Authority to Approve Options, Concentrations, Special Emphases (and Similar Subprograms) and Minors." EO 1071 mandates that, "To ensure valid reporting to the National Center for Education Statistics through the Integrated Postsecondary Education Data System, an option, concentration, or special emphasis (or similar subprogram) must constitute less than one half of the units required in the major program." As such, all of our programs that have concentrations or emphasis must share 50%+1 with the main degree. Further guidance from the Chancellor's Office noted that campus should have 1071 modifications completed by April 2024.

As of August 26, 2021, per information from the Chancellor's Office, San Diego State University has 186 programs out of compliance with EO 1071. These programs will all need to undergo curriculum modifications to bring them into compliance with 1071, be deactivated, or be elevated to stand-alone degrees. Given the amount of curriculum work to be done, the now very short time frame in which to comply with 1071, the division of Curriculum, Assessment, and Accreditation suggests that programs where the only change made is an elevation to a stand

alone degree undergo an expedited review process as outlined below. This process will be in place from January 2022 through April 2024 only.

Please note that, per the Chancellor's Office, "Campuses may mention proposed new degree programs (including concentration or option elevations to full programs) in recruitment material if it is specified that enrollment in the proposed program is contingent on authorization from the CSU Chancellor's Office."

To: SEC / Senate
From: Pamella Lach, Chair, Academic Policy and Planning Committee
Date: October 6, 2021
Subject: ACTION: Approval of Graduation Candidates

ACTION: The AP&P Committee moves that the Senate adopt the following changes to Senate graduation policies.

1.0 Approval of Candidates for Graduation

1.1 Each semester, lists of candidates for graduation shall be made available to faculty by Enrollment Services. Lists shall be distributed as follows:
a)   Senate office, one copy of all lists;
b)   Office of the Provost, one copy of all lists; and
c)   ~~academic departments and schools, one copy of lists of candidates in the majors.~~For each major, one copy of candidates for graduation will be distributed to the corresponding academic department, school or equivalent unit.

All lists are expected to be maintained in manners consistent with FERPA and CSU data security policies.

Faculty shall be notified of the distribution. ~~The Senate copy of lists shall be made available at the Senate meeting at which the full-time faculty members of the Senate vote approval of the candidates for graduation in accordance with sec. 2.0 of the Preamble.~~ At the final Senate meeting of each academic term, the Senate will be presented a report which contains the number of candidates for graduation (aggregated by college and major), comparative information, and details on how Enrollment Services will be evaluating each candidate to ensure that all degree requirements have been met. The report will also specify how late graduation candidates will be managed and evaluated in accordance with CSU and SDSU policies.

1.2   Faculty objecting to the appearance of any candidate's name on any of the graduation lists may register such objection through the department chair or school director or the Senate office. The objections shall be forwarded to the Provost, who shall investigate the objections and report to the Senate. The Provost shall make necessary adjustments in the graduation list.

Rationale: In accordance with FERPA and CSU data security policies, we seek to amend the Senate's graduation policy so that the names of currently enrolled students are not openly shared in a large Senate meeting (which hosts visitors and current students who are not authorized to view names and information about currently enrolled students). The existing process for faculty to object to an individual student's graduation application would not change.

Further, as an alternative to voting to approve a long list of names (with no detailed information present on whether or not they actually meet graduation requirements), we propose that Enrollment Services provide a detailed report to the Senate, annually, on how candidates are and will be evaluated to ensure that graduation requirements are met. The report will also include information on how late candidates for

graduation will be assessed in the months that follow. Currently, lists of late graduation candidates are sent by the Office of Evaluations to the SEC for consideration, often prompting several emergency SEC meetings to formally endorse graduating the students between May and August. The amendment would alleviate the need for such emergency meetings. This change will also support GI 2025 goals, as the (potential) inability for the SEC to host an emergency meeting may mean that a student who has met all degree requirements is unable to graduate.

The proposed changes to this policy are not, in any way, intended to weaken the shared governance process, nor the authority of the Senate. To the contrary, they are intended to provide the Senate an outlet for more direct oversight of how candidates for graduation are evaluated.

To: SEC / Senate
From: Pamella Lach, Chair, Academic Policy and Planning Committee
Date: September 30, 2021
Subject: Undergraduate Advising Policy Updates

ACTION: The AP&P Committee moves that the Senate adopt the following policy updates to Undergraduate Academic Advising.

Advising, Undergraduate Academic

1.0 Mission and Purpose: Academic advising ~~supports student retention and graduation from the University. shall help students to identify and assess academic alternatives and the directions in which they lead. Advising means~~ engages students in a dynamic relationship to support their growth and development as they seek to earn their degree. SDSU academic advisors help students:

- Identify and mobilize a community of support (including faculty, staff, students, and family);
- Envision a positive future and make a four-year plan to reach that vision;
- Grow in their capacity to navigate the University and the challenges of college life;
- Become well-informed about campus processes, policies, resources, and requirements.

2.0 Coordination

2.1 The Associate Vice President for Faculty Advancement and Student Success ~~Enrollment Services~~ shall lead in consultation with the Associate Vice President and Dean of Students and the Associate Vice President for Enrollment Services a coordinated campus approach to advising, including

a. Dissemination of information (e.g., General Education requirements, academic deadlines),
b. Preparation and updating of written statements (e.g., Catalog and Class Schedule) describing those academic requirements, regulations, and policies applicable to all students,
c. Identification of academic policy matters and their referral to the Undergraduate Council for consideration, and to prepare action for The Senate,
d. Systematic consultation with Student Affairs regarding implementation of,

e. Assessment of campus advising activities for the purpose of program development, change, and improvement, including general navigational and developmental advising essential to students in transition or in specific populations;

f. Support of technological innovation to support advising services,

g. Recognition of outstanding academic advisors, and

h. Advising-related training and support ~~Responsibility for the Academic Advising Center.~~

2.2 Academic advising shall take place in three major venues:

a. First-year and specific population (including, for example, EOP, Athletics, Health Professions) coordinated care advising to be provided by assigned advisors as determined by AVP FASS and the Dean of Students. ~~The Academic Advising Center, providing advising in General Education, graduation requirements, and university policy to all students and assisting undeclared students in their search for a major;~~

b. College and department or school academic advising for students in the relevant major fields involving assistant deans, ~~department or school~~ faculty and staff advisors, and informal contacts with faculty members in the major department or school, with Faculty Advancement and Student Success providing support for undeclared students;

c. Office of Evaluations advising for students seeking assistance with technical questions relevant to transfer credit, evaluation and for undergraduate students seeking to qualify for graduation. ~~Student Affairs' support services where advising information is included in personal counseling; this shall involve both services for the general students and those for students with special needs.~~

3.0. Academic Advising Council

An Academic Advising Council will be formed and directed by the designee of the AVP Faculty Advancement and Student Success, to promote best practices and ensure campus coordination and alignment for undergraduate academic advising initiatives. This council will consist of one representative from each academic college, and one representative from other advising departments (e.g. Office of Evaluations, Athletics, Global Campus, Imperial Valley Campus, and each advising unit in Student Affairs and Campus Diversity). Members will help provide feedback and support for campus advising initiatives and monitor advisor training compliance and assessment of advising outcomes.

~~3.0 The Academic Advising Center shall provide comprehensive academic advising for undeclared students and graduation requirement advising for all students. The Center shall also bridge specialized and general advising through advising workshops, community college outreach programs, referrals, and information.~~

3.1 The Center shall promote student success by

a. Advising undeclared students in clarifying their educational goals,

b. Assisting students in the requirements for undergraduate degrees and in selecting appropriate coursework,

c. Assisting students in understanding university policies, procedures, and deadlines,

d. Providing referrals to department or school faculty advisors and student support services,

e. Cooperating with local community colleges to facilitate continuity for transfer students,

f. Serving as an all-university resource for advising information, workshops, and newsletters,

g. Encouraging student growth and development by reinforcing self-reflection, self appraisal, and self-direction, and

h. Evaluating its services for the purpose of program improvement.

3.2 Faculty members shall be involved in the actual advising of students in the Advising Center and recommending policies through the Undergraduate Council. The Advising Center shall involve faculty members on rotation and as available through assigned time. The Advising Center staff shall maintain close relations with undergraduate advisors in college offices and departments or Schools.

4.0 An Assistant Dean for Student Affairs shall be assigned to each college, and to Faculty Advancement and Student Success and Graduate Affairs. Among the responsibilities of the assistant deans shall be academic advising, including (a) coordination of academic and student services; (b) programs for retention, student leadership support, and university orientation; and (c) judgments on petitions for reinstatement, late change of program, and academic program adjustment, many of which include deliberation with students.

5.0 Undergraduate Advisors*: Colleges shall develop academic advising structures to support* Each academic department or school shall identify an Undergraduate Advisor to meet with its majors and minors. The department or school Academic unit-based advisors (a) shall provide clear, current, and accurate course and program information, including department or school policies and procedures and specific graduation requirements, (b) shall assist with course selection, (c) shall suggest career options and opportunities for further study, and (d) refer to other campus offices for specialty support including the Career Services Center, the Office of Financial Aid and Scholarships, Student Ability

Success Center, Counseling and Psychological Services, etc. The advisor shall also make judgments on petitions for adjustment of academic requirements in the major or minor and shall maintain liaison with the Office of Evaluations and the evaluators assigned to the major. ~~A department or school may appoint more than one advisor;~~ Credential or certificate programs may bring additional advising responsibilities. Other faculty members throughout the university may assist in advising through individual student conferences on educationally related concerns.

6.0 Student Affairs offices may provide various aspects of academic advising. ~~Although Evaluations in the Office of Enrollment Services shall work most closely and consistently with academic advising, many support services for special populations and general consultation may include academic advising.~~ Student Affairs advisors and counselors, therefore, may provide services related to employment, financial aid, disability-related accommodations, careers, personal, and related nonacademic concerns. These offices shall cooperate with the Associate Vice President for Faculty Advancement and Student Success, Enrollment Services, and department or school advisors throughout the university to ensure that information is current and accurate.

Rationale: This new language aligns policy with current best practices in undergraduate advising implemented and coordinated by the Division of Faculty Advancement and Student Success. With the hiring of 20 new advisors, SDSU has lowered advising ratios down to the recommended 300 students per advisor. In addition, the introduction of new platforms and processes for pre-major advising, piloted in AY 2020-2021, improved retention and will help SDSU meet its GI2025 goals.

To: SEC / Senate
From: Pamella Lach, Chair, Academic Policy and Planning Committee
Date: October 7, 2021
Subject: ACTION: Waitlist Policy

ACTION: The AP&P Committee moves that the Senate adopt the following policy to the waitlist process in alignment with the University's shift to the PeopleSoft Student Information Session.

> Effective with registration for the fall 2022 semester, SDSU will adopt a waitlist ranking process based on the order that students add themselves to waitlists. In the fall and spring semesters, enrollment in a course from the waitlist, when space becomes available, will be automated for the first five (5) instructional days of the semester. If the fifth instructional day falls on a Friday, automated enrollment from the waitlist will continue through the following Saturday and Sunday. Instructors will have the option to add students to their classes using permission numbers in the days that follow until the schedule adjustment deadline.

> As summer terms have different periods for schedule adjustments based on term length, the same approximate ratio of days for automated waitlist and permission numbers will be utilized.

Rationale: SDSU currently utilizes a unique algorithm to determine a student's rankings on a waitlist for course registration. Rather than prioritizing students based on when they are added to a waitlist, the algorithm gives preference to students who have more seniority and require the course for meeting degree requirements. As SDSU is transitioning from being a pre-pay to a post-pay campus, students will no longer need to pay their tuition in advance of registering for classes. Further, the Senate-approved order of student registrations, which was adjusted in spring 2021 (Senate File > Academic Policies > Registration Sequence > 2.4.1), already mandates that students register in a tiered order based on seniority. The combination of these two factors mitigates the need for a unique algorithm.

Additionally, students are currently moved into courses for which they were waitlisted when space becomes available (a) automatically based on the waitlist algorithm through the first week of classes, and (b) manually by instructors in the second week of classes, up until the add/drop deadline. The functionality to manually move students into classes within the PeopleSoft SIS does not exist. As SDSU is joining the other 22 CSU campuses in using PeopleSoft, research into CSU standards found that campuses most commonly use a combination of automated waitlist > enrolled functions with permission numbers (private codes that can be given to students by instructors that would enable them to register). After discussion with faculty about SDSU's past history of using permission codes, as well as the benefits and challenges of new class registrations in the latter half of week two of the semester, the solution of using an automated waitlist registration process for 5 days (plus the following weekend) and permission codes in the following week was developed. This solution will reduce the manual interventions needed by faculty, and permit more students to access requisite courses.

To: SEC / Senate
From: Arlette Baljon, Chair, Constitution and Bylaws Committee
Date: October 10, 2021
Subject: ACTION: Request from Parliamentarian 2/22/2021 to make
Section 8 of Policy File Bylaws "Order of Business (Agenda)" clearer so that we
know what to do if someone wants to bring an item directly to the floor.

ACTION: The CBL Committee moves that the Senate adopt the following changes
to Senate policy file.

Section of the bylaws to be changed:

8.0 Order of Business (Agenda)

8.1   The regular order of business of the Senate shall be the agenda prepared
by the Executive Committee.

8.2   Any member of the Senate may present to the Secretary of the Senate
items for the agenda. The Secretary shall deliver all such items to the Executive
Committee, which shall place them on the agenda for the next regular Senate
meeting or refer them to a specific committee. Disposition of such items shall be
indicated in the minutes of the Executive Committee.

8.3   No action shall be taken on a substantive proposal other than amendments
thereto at a meeting of the Senate unless that proposal and supporting
information have been circulated in writing to members of the Senate at least
four working days before that meeting. This rule may be suspended by a
two-thirds majority.

8.4   An agenda item may be brought to the floor for action by a simple majority
vote.

New text

8.0 Order of Business (Agenda)

8.1   The regular order of business of the Senate shall be the agenda prepared
by the Executive Committee.

8.2   Any member of the Senate may present to the Secretary of the Senate
items for the agenda. The Secretary shall deliver all such items to the Executive
Committee, which shall place them on the agenda for the next regular Senate

meeting or refer them to a specific committee. Disposition of such items shall be indicated in the minutes of the Executive Committee.

8.3   No action shall be taken on a substantive proposal other than amendments thereto at a meeting of the Senate unless that proposal and supporting information have been circulated in writing to members of the Senate at least four working days before that meeting. This rule may be suspended by a two-thirds majority.

8.4   Any item on the approved agenda item of the University Senate may be brought to the floor for action by a simple majority vote.

Rationale: It is unclear in the current version of the policy file how and if someone can bring an item directly to the senate floor. The new wording clarifies: Only items *already on the approved agenda* can be brought forward *for action* when 50% of voting senators agree. In particular the two-third majority referred to in item 8.3 addresses the situation in which an item is *placed on the agenda* last minute.

2022-2023 University Catalog - Information Courses

TO: Senate Executive Committee / Senate

FROM: Steven L. Barbone, Chair, Undergraduate Curriculum Committee

DATE: October 19, 2021

Prefix	Course #	Title	Action (New)	Information (Revised)	Deleted	Modifications	Unit	Level	EFFECTIVE	Proposal Link
ASTR	201	Astronomy for Science Majors		x		Removing course note that states: "Students with credit in ASTR 101 and 201 will receive a total of three units of credit toward graduation."	3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:652/form
ISCOR	300*	Global Systems		x		Updated course description and removed prerequisites.	3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:590/form
ISCOR	301*	Conflict and Conflict Resolution		x		Updated course description; removed prerequisites.	3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:591/form
ISCOR	310	Our Global Future: Environment, Climate, and the Prospects of Survival		x		Updated title and course description. Title changed from *Our Global Future: Values for Survival* to *Our Global Future: Environment, Climate, and the Prospects of Survival.*	3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:592/form
ISCOR	324	Politics of Global Resistance and Solidarity		x		Updated course description.	3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:593/form
SUSTN	495	Internship in Sustainability		x		Changing CS code from S-36 to C-04; changing units from variable 1-3 to 3.	3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:649/form
CAL	400	CAL Experience	x				3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:541/form
GEOG	360	Human Dimensions of Climate Change	x				3	Undergraduate	Fall 2022	https://sdsu.curriculog.com/proposal:456/form

2022-2023 University Catalog - Information Programs

TO: Senate Executive Committee / Senate

FROM: Steven L. Barbone, Chair, Undergraduate Curriculum Committee

DATE: October 19, 2021

Title	Action (New)	Information (Revised)	Deleted	Type of Modification	Modifications	Major Code	SIMS Code	Status	Proposal Link
Geography, Emphasis in Environment, Sustainability, and Policy, B.A. in Liberal Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Adding new course, GEOG 360 Human Dimensions of Climate Change, to major cores " Group B" and "Group C". New course proposal link: https://sdsu.curriculog.com/proposal:456/form	22061	112914	pending	https://sdsu.curriculog.com/proposal:700/form
Geography, Emphasis in General Geography, B.A. in Applied Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Adding new course, GEOG 360 Human Dimensions of Climate Change, to major cores " Group B" and "Group C". New course proposal link: https://sdsu.curriculog.com/proposal:456/form	22061	112912	pending	https://sdsu.curriculog.com/proposal:702/form
Geography, Emphasis in Geographic Information Science and Technology, B.A. in Liberal Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Adding new course, GEOG 360 Human Dimensions of Climate Change, to major cores " Group B" and "Group C". New course proposal link: https://sdsu.curriculog.com/proposal:456/form	22061	112953	pending	https://sdsu.curriculog.com/proposal:703/form
Geography, Emphasis in Geographic Information Science and Technology, B.S. in Applied Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Adding new course, GEOG 360 Human Dimensions of Climate Change, to major cores " Group B" and "Group C". New course proposal link: https://sdsu.curriculog.com/proposal:456/form	22061	112992	pending	https://sdsu.curriculog.com/proposal:705/form
Geography, Emphasis in Human Geography and Global Studies, B.A. in Liberal Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Adding new course, GEOG 360 Human Dimensions of Climate Change, to major cores " Group B" and "Group C". New course proposal link: https://sdsu.curriculog.com/proposal:456/form	22061	112917	pending	https://sdsu.curriculog.com/proposal:706/form
Geography, Emphasis in Water, Climate, and Ecosystems, B.S. in Applied Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Adding new course, GEOG 360 Human Dimensions of Climate Change, to major cores " Group B" and "Group C". New course proposal link: https://sdsu.curriculog.com/proposal:456/form	22061	112988	pending	https://sdsu.curriculog.com/proposal:708/form
International Business, Italian - Western Europe Emphasis, B.A. in Liberal Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Adding two additional elective courses to the upper division major language requirement: ITAL 423 & ITAL 510	05131	113616	pending	https://sdsu.curriculog.com/proposal:675/form
International Business, Spanish - Latin America Emphasis, B.A. in Liberal Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Removing SPAN 491 and 493 in Spanish Language Emphasis required courses.	05131	113612	pending	https://sdsu.curriculog.com/proposal:677/form
International Business, Spanish - Western Europe Emphasis, B.A. in Liberal Arts and Sciences		x		Sub-program: Emphasis, Specialization; Major	Removing SPAN 491 and 493 in Spanish Language Emphasis required courses.	5131	113619	pending	https://sdsu.curriculog.com/proposal:678/form

2022-2023 University Catalog - Information Programs

TO: Senate Executive Committee / Senate

FROM: Steven L. Barbone, Chair, Undergraduate Curriculum Committee

DATE: October 19, 2021

Title	Action (New)	Information (Revised)	Deleted	Type of Modification	Modifications	Major Code	SIMS Code	Status	Proposal Link
International Security and Conflict Resolution, Specialization in Conflict in the Global System, B.A. in Liberal Arts and Sciences."		x		Sub-program: Emphasis, Specialization	Updating program name from *International Security and Conflict Resolution, Specialization in Cooperation, Conflict, and Conflict Resolution, B.A. in Liberal Arts and Sciences* to *International Security and Conflict Resolution, Specialization in Conflict in the Global System, B.A. in Liberal Arts and Sciences*. Updated Program description; lowering pre-major unit requirements from 27 to 15; changing study abroad language.	22103	113803	pending	https://sdsu.curriculog.com/proposal:584/form
International Security and Conflict Resolution, Specialization in Environment in the Global System		x		Sub-program: Emphasis, Specialization	Updating program name from *International Security and Conflict Resolution, Specialization in Environment and Security, B.A. in Liberal Arts and Sciences* to *International Security and Conflict Resolution, Specialization in Environment in the Global System, B.A. in Liberal Arts and Sciences* ; updating study abroad requirement; lowering pre-major requirements from 27 to 15.	22103	113804	pending	https://sdsu.curriculog.com/proposal:585/form
International Security and Conflict Resolution, Specialization in Justice in the Global System, B.A.		x		Sub-program: Emphasis, Specialization	Updating elective options; updating study abroad language; lowering pre-major requirements from 27 to 15.	22103	113805	pending	https://sdsu.curriculog.com/proposal:586/form
Sustainability, B.A. in Liberal Arts and Sciences		x		Major/Program	Adding new course, GEOG 360 Human Dimensions of Climate Change, to Field A. New course proposal link: https://sdsu.curriculog.com/proposal:456/form. Adding BRAZ 333 to Field B. Adding ENV S 301 & ENV S 302 to Field C.	49101	117001	pending	https://sdsu.curriculog.com/proposal:711/form
Sustainability Minor		x		Minor	Adding new course, GEOG 360 Human Dimensions of Climate Change, to Field A. New course proposal link: https://sdsu.curriculog.com/proposal:456/form. Adding BRAZ 333 to Field B. Adding ENV S 301 & ENV S 302 to Field C.	49101 (minor code)	117003	pending	https://sdsu.curriculog.com/proposal:709/form

DATE: October 6, 2021
TO: SDSU Senate Officers / Senate Executive Committee
FROM: Joanna Brooks, Ph.D., AVP-FASS and Chair, Undergraduate Council

Information item

At its September 2021 meeting, the Undergraduate Council reviewed outcomes from student success efforts during academic year 2020 -2021, especially the pilot program led by Faculty Advancement and Student Success / Assistant Dean Michelle Lopez to conduct EAB supported, targeted proactive outreach to first-time frosh in URM / First Gen / Pell categories--the "Students at our Core." Outcomes suggest that the pilot intervention neutralized equity gaps in retention. Data is available here:
https://venngage.net/ps/lLUvX8jWf5M/sdsu-student-success-coordinated-campus-wide-approach-year-1

At its October 2021 meeting, the Undergraduate Council discussed the following items:

- All faculty and staff are invited to the Provost's Advising Forum, November 18, 9 - 11 via Zoom. For more information, contact Michelle Lopez.
- Faculty and staff advisors are encouraged to complete their Canvas Advising Homeroom--Training assessments by 10/4, when reports will be provided to Deans and supervisors on completion.
- FASS continues to support the campuswide virtual Student Success Help Desk: M-F, 9 - 4:30, accessible via Zoom at studentsuccess.sdsu.edu. The Desk takes questions from students and connects them with the appropriate campus resources.
- Associate and assistant deans continue to collaborate in identifying and conducting proactive, individualized outreach to students who have more than 120 units and are still designated as "premajors." About 100 students in this category have been identified as candidates for targeted support. Associate and assistant deans will report back to the AVPFASS on outreach efforts in early November.
- To further advance the Coordinated Campuswide Approach to Student Success, Undergrad Council is conducting an inventory of all academic success and learner support assets at SDSU. A compilation of these programs is here. A survey will be distributed in the second week of October and results compiled and discussed by the Council in November.

General Education Program - Information

TO: Senate Executive Committee / Senate

FROM: Heather Canary & Gregory Wilson, Co-Chairs, General Education Curriculum and Assessment Committee

DATE: October 19, 2021

Prefix	Course #	Title	Action (New)	Information (Revised)	Deleted	Modifications	Unit	Level	CSU GE	EFFECTIVE	Proposal Link	Status
ASTR	201	Astronomy for Science Majors		x		Removing course note that states: "Students with credit in ASTR 101 and 201 will receive a total of three units of credit toward graduation."	3	Undergraduate	GE- II. Foundations of learning A. Natural Sciences and Quantitative Reasoning 1. Physical Science	Fall 2022	https://sdsu.curriculog.com/proposal:652/form	Pending
ISCOR	300*	Global Systems		x		Updated course description and removed prerequisites.	3	Undergraduate	GE IV. Explorations of Human Experience B. Social and Behavioral Science *Cultural Diversity	Fall 2022	https://sdsu.curriculog.com/proposal:590/form	Pending
ISCOR	301*	Conflict and Conflict Resolution		x		Updated course description; removed prerequisites.	3	Undergraduate	GE IV. Explorations of Human Experience B. Social and Behavioral Science *Cultural Diversity	Fall 2022	https://sdsu.curriculog.com/proposal:591/form	Pending
ISCOR	310	Our Global Future: Environment, Climate, and the Prospects of Survival		x		Updated title and course description. Title changed from *Our Global Future: Values for Survival* to *Our Global Future: Environment, Climate, and the Prospects of Survival.*	3	Undergraduate	GE IV. Explorations of Human Experience B. Social and Behavioral Science	Fall 2022	https://sdsu.curriculog.com/proposal:592/form	Pending
ISCOR	324	Politics of Global Resistance and Solidarity		x		Updated course description.	3	Undergraduate	GE IV. Explorations of Human Experience B. Social and Behavioral Science	Fall 2022	https://sdsu.curriculog.com/proposal:593/form	Pending

TO: SEC/University Senate

FROM: Adrienne D. Vargas, Vice President, University Relations and Development

DATE: October 19, 2021

RE: Information

Philanthropy Report:

Davis Elen Advertising has made a gift of $35,000 for the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Robert Paul Farrington, Jr. has committed to a pledge of $27,500 for the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

The Galena - Yorktown Foundation has made a gift of $25,000 for the Furniture Design & Woodworking Fund in the College of Professional Studies and Fine Arts.

Wendy Gillespie made a pledge payment of $33,000 and additional outright gifts totaling $466,946 as well as committed to an additional pledge of $933,000 for the Wendy Gillespie Center for Advancing Global Business Endowment in the Fowler College of Business.

Gene and Traute Gleeson have committed to a bequest of $137,239 for the SDSU Scholarship Fund, the Gene Gleeson Endowed Scholarship and the Traute Gleeson Endowed Scholarship in the College of Arts and Letters.

Alumnus Diana R. Hagerty has committed to a pledge of $50,000 for the Kenneth S. and Iona R. Wade Scholarship Endowment in the Fowler College of Business.

The James Hervey Johnson Trust has made a gift of $35,000 for the College-Wide Arts & Letters Critical Thinking Fund in the College of Arts and Letters.

The Estate of H. Donald Lynn has made a gift of $28,000 for the H. Donald Lynn Scholarship Fund in the Division of Faculty Advancement and Student Success.

Hans and Ursula Moede have made a gift of $33,500 for the Healthy Early Years & Joyner Elementary Partnership in the College of Education.

Thomas and Christine Olinger have made a gift of $50,000 for the Mary Ann Olinger Endowed Scholarship in the Student Affairs and Campus Diversity.

TCF Board Member and Alumni Mike and Chris Pack made a gift of $50,000 for the Teach the Teacher Coding Workshops in the College of Education.

Glenn and Lynne Rossman have committed to a pledge of $230,000 for the Premier Director's Cabinet and a pledge of $50,000 for the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Alumnus Lawrence D. Spector has committed to a bequest of $150,000 for the Community Music School fund in the College of Professional Studies and Fine Arts.

Whale Beach Foundation has made a gift of $75,000 for the Whale Beach Experiential Learning Fund in the College of Professional Studies and Fine Arts.

Presidential & Special Events:

On Thursday, Sept. 2 President de la Torre and Dean Joe Belch hosted a stewardship event honoring David Batchelder and Dennis Washington for their gift of $2.25 million gift to support its first endowed chair and a separate endowment for the university's Corporate Governance Institute (CGI). Guests included The Campanile Foundation board, FCB Dean's Advisory Board, CGI Board members, Whitworth Family, select FCB faculty, CGI prospects and donors. Unfortunately, Mr. Batchelder was unable to attend the event due to travel complications. A separate stewardship dinner will be held in his honor at the University House in November.

The inaugural 125th Anniversary Logistical committee meeting was held on Tuesday, Sept. 14. The logistical committee includes approximately 40 colleagues from across campus. The logistical committee will be responsible for implementing a series of milestone events that will be held over the 18-month time period of March 14, 2022 to November 1, 2023.

President de la Torre and Vice President Vargas hosting a pre-game reception prior to the SDSU vs. Utah football game at Dignity Health on Saturday, Sept. 18. Nearly 125 guests attended the game and reception and included major gift donors and prospects, Director's Cabinet members, Los Angeles Regional donors and prospects and TCF Board members.

On Tuesday, Sept. 21 President de la Torre and Vice President Vargas hosted an appreciation dinner at the University House to recognize a select group of Library donors. The purpose of the dinner was to further steward them and let them know that their gifts to the Library play an important role in supporting academic success at San Diego State.

Draft Schedule and Scope
UR&P Budget Review and Communication Process
9-28-21

Task	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July
T1: BFA produces annual College/Division budgets			▓									
T2: URP members work with College/Division resource managers to produce Draft Budget Reports				▓	▓							
T3: Divisions/Colleges seek faculty and staff input on Draft Budget Reports						▓	▓					
T4: URP members prepare final College/Division Budget Reports with summary of faculty and staff input								▓				
T5: URP committee assesses all Division/College Budget Reports									▓			
T6: URP committee prepares University Budget Report and reports out to Senate										▓		

T1. BFA College/Division Budgets: UR&P member will receive an annual budget from BFA for their college/division. UR&P member should spend time with Crystal Little and or Mary Anne Kremicki ensuring they understand their respective budgets.

T2. Produce Draft Budget Report: UR&P member should send an email to their Dean and Resource manager explaining the UR&P Budget Review and Communication Process, providing the annual budget, and the Draft Budget Report list of questions.

T3. Outreach to faculty and staff about the Draft Budget Report: This stage of the process is intended to be led by Dean staff or Division Resource Manager staff. Outreach could include an online survey to the College/Divisions' faculty and staff, a town hall, or other methods for allowing faculty and staff to review and provide input on the Draft Budget Report.

T4. Draft Budget Report with Attachment A & B: UR&P member finalizes the Budget Report with Attachment A (budget) and Attachment B (summary of outreach and key input received) and submits to the UR&P committee.

T5. UR&P Review of Budget Reports: UR&P committee reviews and assesses all Budget Reports for key trends and relevant findings.

T6. UR&P Prepares University Budget Report: UR&P committee synthesizes findings into a single summary report and provides to the Senate.