



SAN DIEGO STATE UNIVERSITY

**SDSU SEC Agenda**

Jan. 20th, 2022

Online via [Zoom](#)

2:00 to 4:30 pm

1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

Land Acknowledgement

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e’Hunn My heart is good.

Michael Miskwish – Kumeyaay

Principles of Shared Governance:

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Approval of Agenda (Preciado)

3. Officers Report

3.1. Referrals Chart (Butler-Byrd).....PAGE 4

3.2. Senate Budget Update (Fuller)

3.3. SEC Minutes Nov. 16th (Preciado) <a href="https://senate.sdsu.edu/sec-agendas-minutes">https://senate.sdsu.edu/sec-agendas-minutes</a>	
4. Academic Affairs Report	
4.1. Provost’s Report (Ochoa)	
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6. Committee Reports	
6.1. INFORMATION: Faculty Affairs Committee (FA) Information: Changes to Faculty Advancement RTP Procedures (Jeffery).....	PAGE 23
6.2. INFORMATION: Academic Policy and Planning Committee (AP&P) Examine the Feasibility and Consequences of Reducing Syllabus Requirements (Lach).....	PAGE 24
6.3. INFORMATION: URAD Report (Vargas/Swanson) <b>TIME CERTAIN 4:15 PM</b> .....	PAGE 25



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7. DISCUSSION: Resources for Senate Committee Chairs (Fuller)
8. Move to Executive Session: Naming Proposals
9. Adjourn.







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**Senate Referral Chart**  
**January 2022**

	Date Received (M/Y)	From	Title	Description	Referred to (use committee full name)	SEC Date	Senate Date
19	09/2021	Senate Officers	<b>Emergency Course Modality Determination Policies, Processes &amp; Procedures</b>	Clarify policies, decision-making processes and procedures, faculty and administration roles, while ensuring student rights and well-being during emergencies that impact course modalities for effective teaching, health and safety.	Academic Policy & Planning		
20	09/2021	Senator Brian Adams	<b>Bylaw regarding Resolution Requirements</b>	Requests that CBL review senate bylaws regarding the submission of resolutions and consider adding the following to the bylaws: In order for a resolution to be considered by the Senate, at least 10 Senators or a committee need to endorse it (resolutions would need to list endorsees at the end of the text)	Constitution & Bylaws		
21	9/2021	Senator Brian Adams	<b>Examine the Feasibility and Consequences of Reducing Syllabus Requirements</b>	Examine the feasibility of reducing syllabus requirements."	Academic Policy & Planning		
22	10/2021	AVP Joanna Brooks	<b>Implementation of a Diversity Statement in RTP Files</b>	Review RTP implementation documents, provide a recommendation on the status of diversity statements for next year's RTP cycle and develop any policy language required to implement the committee's recommendation.	Faculty Affairs		
23	09/2021	Senate Officers	<b>Revise Posting Senate Agendas and Materials Bylaws regarding Confidential Attachments</b>	Review and revise 13.0 Availability of Documents, 13.2 Bylaw to indicate that confidential attachments shall only be available to members of the Committee to reflect the availability of confidential attachments.	Constitution & Bylaws		
24	09/2021 & 10/2021	Senate Officers	<b>Review &amp; Update Curriculum Changes, Undergraduate Bylaws &amp; Floor Charts</b>	Review and update senate bylaws regarding <i>Curriculum Changes, Undergraduate, and Graduate</i> . 4.1. and update 5.0 <i>Flow Charts for Processing Proposals</i> (5.1., 5.2, 5.3, 5.4. 5.5).	Undergraduate Curriculum Committee		
25	10/2021	Senate Officers	<b>Policy File Review re 4.0 Diversity--regarding Global Campus &amp; Nondiscrimination &amp; Equality Opportunity Bylaws</b>	Review Policy File 4.0 Diversity--Review and discuss the inclusion of Global Campus into DEI-related policies. Also, review Non-discrimination & Equal Opportunity bylaws for compliance and update titles and roles.	Diversity, Equity & Inclusion		
26	10/2021		<b>Five-Year Review of Academic Administrators</b>	Review and Update Bylaw 2.0 <i>Five-Year Review of Academic Administrators and their Offices</i> . Due to reorganizations and new roles, some listings in this policy are not up-to-date.	Academic Policy & Planning		
27	10/2021	Senate Officers	<b>Search Committees for University Administrators Bylaws &amp; Elections Clarifications</b>	Review and update Bylaws pertaining to <i>Search Committees for University Administrators</i> . Update and clarify bylaws and elections processes. Note: Referral #26 was redundant with #27, so they are now combined and #26 has been eliminated.	Academic Policy & Planning & Committee on Committees and Elections		
28	10/2021	Senate Officers	<b>Integrity in Research and Scholarship Bylaws Review</b>	Review and update bylaws regarding <i>Integrity in Research and Scholarship</i> to reflect new regulations, reorganizations, and new positions.	Graduate Council & VP of Division of Research and Innovation		
29	10/2021	Senate Officers	<b>Instructional and Information Technology Committee Bylaw Review and Update</b>	Review and update bylaws regarding <i>Instructional and Information Technology Committee</i> .	Instruction and Information Technology Committee		



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**Senate Referral Chart**  
**January 2022**

	Date Received (M/Y)	From	Title	Description	Referred to (use committee full name)	SEC Date	Senate Date
30	10/2021	Senate Officers	<b>Liberal Studies Committee Bylaw Review and Update</b>	Review and update bylaws regarding <i>Liberal Studies Committee</i>	Liberal Studies Committee		
31	10/2021	Senate Officers	<b>Student Affairs &amp; Student Media Advisory Committees Reviews and Updates</b>	Review and update bylaws regarding <i>Student Affairs</i> and <i>Student Media Advisory Committees</i> including membership and functions, or recommend disbanding the committees, if they are no longer needed.	Student Affairs & Associated Students		
32	10/2021	Senate Officers	<b>Teacher Preparation Advisory Council Bylaw Review and Update</b>	Review and update bylaws regarding <i>Teacher Preparation Advisory Council</i>	Dean Bary Chung, College of Education		
33	10/2021	Senate Officers	<b>Undergraduate Council Bylaw Review and Update</b>	Review and update bylaws regarding <i>Undergraduate Council</i>	Undergraduate Council		
34	10/2021	Senate Officers	<b>General Education Curriculum and Assessment</b>	Review and update bylaws regarding <i>General Education and Assessment</i>	General Education Curriculum and Assessment Committee		
35	10/2021	Senate Officers	<b>Naming Bylaws under the auspices of the Campus Development Committee</b>	Review policies and procedures regarding <i>Naming</i> under the auspices of the Campus Development Committee	Campus Development Committee, Interim VP for Business and Financial Affairs and Chief Financial Officer; Naming Task Force		
36	10/2021	Senate Officers	<b>Environment &amp; Safety Committee: Smoking and Smudging Policy Bylaws and Updates</b>	Review and update Environment and Safety Committee Bylaws, including policies and procedures regarding <i>Smoking</i> and <i>Smudging</i> to reflect the March 6, 2021 senate resolution.	Environment and Safety Committee, Tribal Liaison		
37	10/2021	Senate Officers	<b>Academic Freedom</b>	Review and update <i>Academic Freedom</i> policies and ensure that they are in alignment laws and senate values and policy file formatting.	Freedom of Expression Committee		
38	10/2021	Senate Officers	<b>Tenure Track Planning Committee Bylaw Review &amp; Implementation recommendations</b>	Review and update <i>Tenure-Track Planning Committee</i> and related policies. Make recommendations after reviewing 2021 processes and procedures. 11-15-21 SEC referred to AP&P (see Referral #45 & #46)	Tenure Track Planning Committee	11-15-21	
39	10/2021	Senate Officers	<b>Senate Listserv Policies</b>	Develop policies for the Senate Listserv in alignment with Senate shared governance statements, including netiquette.	Freedom of Expression Committee		
40	11/2021	Senate Officers	<b>ASCSU Senate Representation</b>	Review SDSU & ASCSU Policies for Inclusivity	Constitution & Bylaws & Diversity Equity & Inclusion Committees		
41	11/2021	Jennifer Imezeki	<b>Senate Diversity Plan</b>	DEI will review SDSU University constitution, policies and procedures, and historical representation patterns, and draft a Diversity Equity & Inclusion plan for the Senate.	Diversity Equity & Inclusion Committee		
42	11/2021	Senate Officers	<b>DEI Review of Draft SDSU IT Responsible Use Policy 10/6/21</b>	DEI will review the 10/6/21 draft <b>SDSU Responsible Use Policy</b> , developed by the Information and Instructional Technology (IIT) Committee.	Diversity Equity & Inclusion Committee		
43	11/2021	Senate Officers	<b>DEI Membership Policy File Update</b>	Review Bylaw 3.9.1 and address needed updates to DEI membership.	Constitution & Bylaws Committee		
44	11/2021	Senate Officers	<b>Faculty Honors &amp; Awards Policy Updates</b>	Review Faculty Honors and Awards policies (pps. 140-142) and update, especially language about dates.	Faculty Honors & Awards Committee		



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## Senate Referral Chart

January 2022

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45	12/13/21	SEC	<b>Tenure-Track Planning Committee Policy Review</b>	(See Referral #38 <b>Tenure Track Planning Committee Bylaw Review &amp; Implementation recommendations</b> ).	Academic Policy & Planning Committee		
46	12/13/21	Senate Officers	<b>Tenure-Track Planning Policies Review</b>	(See Referral #38 <b>Tenure Track Planning Committee Bylaw Review &amp; Implementation recommendations</b> ).	Academic Policy & Planning Committee		





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January 13, 2022,

TO: SEC/Seante

FROM: Dr. Risa Levitt, Chair, Faculty Honors and Awards Committee

SUBJECT: Emeritus Request

The following have requested emeritus status and the Faculty Honors and Awards Committee recommends that the Senate approve this request:

**Todd Anderson, Professor of Biology, December 31, 2021, 22 years**

**David W. Engstrom, Professor of Social Work, December 30, 2021, 21 years**

**Julie Su, Librarian, December 30, 2021, 20 years**

Sincerely,

Dr. Risa Levitt

Chair, Faculty Honors and Awards Committee

TO: Senate Executive Committee / Senate  
FROM: Keven Jeffery, Chair, Committee on Faculty Affairs  
DATE: January 11, 2021  
RE: Action Item: SSPAR representation on the Committee on Faculty Affairs

Action:

### 3.5. Committee on Faculty Affairs

#### 3.5.1. Membership (1314):

3.5.1.1. Appointed: nine tenured and probationary faculty members, one Student Services Professionals Academically Related (SSPAR) faculty member (tenure track or non-tenure track), and one non-tenure-track lecturer or coach as defined in Sec.1 of the Bylaws. There shall be at least one member from each college, the Library, ~~and~~ SDSU Imperial Valley, and the SSPAR faculty. All shall be nominated by the Committee on Committees and Elections and appointed by the Senate for three-year terms; at least three members shall be elected members of the Senate.

Commented [1]: change to (probationary, tenured, or temporary)

3.5.1.2. Ex officio (non-voting): Associate Vice President for Faculty Advancement and Student Success or designee, Associate Vice President for Student Affairs and Campus Diversity-Faculty/Staff or designee, and the Director of the Center for Teaching and Learning or designee.

3.5.2. In conformance with the Unit 3 faculty Collective Bargaining Agreement (CBA), the Committee shall consider matters that involve particularly the individual or collective relationship of faculty to the university. Among its considerations shall be policies concerning the selection and evaluation of faculty, e.g., academic tenure, promotions, sabbaticals, academic privilege, and separation from the university.

Rationale:

Unit 3 faculty are defined in the Collective Bargaining Agreement as including instructional faculty, coaches, counselors (SSPAR), and librarians. Currently the Committee on Faculty Affairs lacks a representative from the SSPAR faculty, which include counselors in Student Affairs and Academic Affairs. Adding a member of the SSPAR faculty to the committee would mean greater representation for that group on this important campus committee tasked with representing all SDSU faculty.

To: SEC / Senate  
From: Arlette Baljon, Chair, Constitution and Bylaws Committee  
Date: December 16, 2021  
Subject: ACTION: Resolution Bylaw Requirements: Senate Officers received requests that CBL review senate bylaws regarding the submission of resolutions (**second reading**).

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ACTION: The CBL Committee moves that the Senate adopt the following changes to Senate policy file (Bylaws).

#### 8.0 Order of Business (Agenda)

8.1 The regular order of business of the Senate shall be the agenda prepared by the Executive Committee.

8.2 Any member of the Senate may present to the Secretary of the Senate items for the agenda. **Resolutions, if not forwarded by a committee, have to be endorsed by at least 5 voting senators (endorsees to be listed at the end of the text).** The Secretary shall deliver all such items to the Executive Committee, which shall place them on the agenda for the next regular Senate meeting or refer them to a specific committee. Disposition of such items shall be indicated in the minutes of the Executive Committee.

#### **Rationale:**

The places somewhat of a barrier on putting resolutions on the senate agenda, since at least 5 senators or a committee have to endorse. 5 seems the optimal to CBL. There are only just over 100 voting senators hence this means about 5% of all voting senators have to endorse. Some groups like staff, temporary faculty, or students have less than 10 representatives in the senate. It is important that these groups can bring forward resolutions that concern their constituency. Moreover committees are allowed to place a resolution on the agenda, even though some of these are very small (CBL itself has only 7 voting members).

To: SEC / Senate  
From: Pamella Lach, Chair, Academic Policy and Planning Committee  
Date: December 15, 2021  
Subject: ACTION: Clarify “Early” Tenure Policies and Implementation

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ACTION: The AP&P Committee moves that the Senate adopt the following change to Reappointment, Tenure, and Promotion: Procedures, section 1.2 Probationary Period:

### **Reappointment, Tenure, and Promotion: Procedures**

#### 1.2 Probationary Period

- 1.21 The normal probationary period shall be six years of full-time probationary service. Probationary faculty may ~~apply request consideration~~ **apply request consideration** for tenure **prior to the final year of the probationary period** ~~earlier than the sixth year~~ if the faculty employee believes ~~they have~~ **they have** ~~he or she has~~ satisfied the criteria for tenure.
- 1.22 The President or designee may award tenure to a faculty employee before the normal six- year probationary period.

Rationale: Senate officers asked AP&P to clarify “early” tenure policies (referral dated September 28, 2021): “Senate officers received requests to clarify “early” tenure policies. Candidates and committees are receiving mixed messages about how policies are being implemented, which have emerged during RTP evaluation processes, and are making decision-making processes more confusing and challenging.”

AP&P recommends the following changes to policy file language to clarify that faculty may go up for tenure and promotion when they believe they have met the criteria for tenure and promotion. This revised language takes into account the maximum two-year service credit permitted by the Collective Bargaining Agreement, which is reflected in the University Policy File, Probationary Faculty, Appointment of, section 12.2: “The President, upon recommendation of the affected department or school, may grant to a faculty employee at the time of initial appointment to probationary status up to two years’ service credit for probation based upon (a) previous service at a postsecondary education institution, (b) previous full-time CSU employment, or (c) comparable experience.” The revision emphasizes RTP criteria rather than a specified period of time.

DRAFT

Date: January 6, 2022  
To: Senate Officers  
Senate Executive Committee  
SDSU Academic Senate  
From: Joanna Brooks, Associate Vice President for Faculty Advancement and Student Success  
CC: Provost Hector Ochoa, Chief of Staff Brittany Santos-Derieg, Vice President Luke Wood, Vice Provost Bill Tong, CHR Director Thom Harpole, AVP EM Stefan Hyman  
Subject: ACTION: Rescind Senate Academic Calendar vote of December 7, 2021

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**ACTION:**

On December 7, 2021, Senate approved a draft of the Academic Calendar for academic year 2022 – 2023 designating Monday, June 20, 2022 as a paid campus holiday in alignment with the federal Juneteenth holiday. It is requested that Senate rescind its vote on this item.

Rationale: Upon final administrative review, it was determined that the campus will not be able to add an additional paid holiday to the calendar until such time as Juneteenth is established as an official paid holiday by the California state legislature. Rescinding this will return the campus to the AY 2022- 2023 calendar adopted on May 6, 2021 and [currently published on the Senate website](#). Faculty Advancement and Student Success will collaborate with Student Affairs and Campus Diversity to develop alternative campus observances of the Juneteenth holiday for June 20, 2022.

To: Senate Executive Committee/Senate  
From: Graduate Council  
Date: December 16, 2021  
Re: Graduate Council update of membership language for the policy file

## ACTION

With the College of Graduate Studies' 2020 structural split from Research Affairs, modification to the policy language regarding membership and inclusion of members is needed. Since the split, the Graduate Council has included non-voting members who are critical partners in graduate affairs. These individuals were not reflected in the old policy language.

### Current wording of Graduate Council membership

From the current policy file (p.121):

2.0 Membership (22): fifteen tenured and probationary faculty, two from each college and one from SDSU Imperial Valley; Dean of the College of Graduate Studies or designee, who shall chair; Provost and Senior Vice President, Associate and Assistant Deans of the College of Graduate Studies, Dean of the Library, two classified graduate students in good standing.

- 2.2. Student members shall be appointed for a one-year term by the Associated Students in consultation with the Dean of the College of Graduate Studies. They shall not succeed themselves. The Dean of the College of Graduate Studies shall submit nominations from graduate advisers to the Associated Students, who shall appoint two graduate students, at least one of whom shall represent a doctoral program.

on the current Senate website (<https://senate.sdsu.edu/graduate-council>):

**Members**   Meeting Calendar   Agendas and Minutes   Submitted Reports and Special Reports

This Council has a membership of 22\*:

- 15 full-time faculty, two from each of the seven Colleges, and one from SDSU-Imperial Valley
- Dean of Graduate Affairs or designee, who shall serve as Chair
- Provost and Senior Vice President for Academic Affairs
- Dean of the Library and Information Access
- two graduate students
  - (with classified status and in good standing; one must represent a doctoral program)

Faculty members shall serve staggered three-year terms, and may immediately succeed themselves for one term.

**\*there is a policy update in progress to formally increase membership spring 2022.**

On Dec. 15<sup>th</sup>, 2021, the Graduate Council voted in favor of updating the language (and correcting typos on the website) to the information provided below for action by the Senate Executive Committee/Senate (highlighted sections note changes from the current language):

**Proposed** Graduate Council membership wording for the policy file

2.0 Membership (30): **Voting members include:** fifteen full-time tenured and probationary faculty, two from each of the seven colleges and one from SDSU Imperial Valley; Dean of the College of Graduate Studies (or designee), who shall chair; Provost and Senior Vice President for Academic Affairs, Dean of the Library (or designee), and two classified graduate students in good standing. **Non-voting members include:** the Associate and Assistant Deans of the College of Graduate Studies; the Vice President for Research and Innovation; the Director of Graduate Student Life and Diversity; two Enrollment Services representatives (Graduate Admissions Lead and an Associate Director); and four additional representatives from the College of Graduate Studies, appointed by the Dean of the College of Graduate Studies.

Deleted: 22

Deleted: Associate and Assistant Deans of the College of Graduate Studies,

2.2. Student members shall be appointed for a one-year term by the Associated Students in consultation with the Dean of the College of Graduate Studies. They shall not succeed themselves. The Dean of the College of Graduate Studies shall submit nominations from graduate advisers to the Associated Students, who shall appoint two graduate students, at least one of whom shall represent a doctoral program and one a master's program.

For the Senate website:

Membership (30):

**Voting members include**

- fifteen full-time tenured and probationary faculty, two from each of the seven colleges and one from SDSU-Imperial Valley
- Dean of the College of Graduate Studies (or designee), who shall chair
- Provost and Senior Vice President for Academic Affairs
- Dean of the Library (or designee) and
- two classified graduate students in good standing (one must represent a doctoral program)

**Non-voting members include**

- the Associate and Assistant Deans of the College of Graduate Studies
- Vice President for Research and Innovation
- Director of Graduate Student Life and Diversity
- two Enrollment Services representatives (Graduate Admissions Lead and an Associate Director) and
- four additional representatives from the College of Graduate Studies, appointed by the Dean of the College of Graduate Studies.

Faculty members shall serve staggered three-year terms and may immediately succeed themselves for one term.

To: Senate Executive Committee/Senate  
From: Graduate Council (Love) and the Division of Research and Innovation (Madanat)  
Date: December 16, 2021  
Re: removal of incorrect language for the Graduate Council section in the policy file

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## **ACTION**

We request the removal of section 3.5 from the Graduate Council section of the 2021 Senate policy file (p.121) as it is for the Research Council and appears to be a legacy from when DRI and the College of Graduate Studies were combined.

3.5. Research Council: The Council shall maintain liaison on policy matters of research. With the Research Council it shall encourage the development of innovative and interdisciplinary research programs and scholarly activities.



## COMMENDATION OF LAURA SHINN,

WHEREAS, Laura Shinn served on the University's Committee on Sustainability and provided valuable input and direction to our university with regards to climate action planning.

WHEREAS, Shinn was a strong advocate for sustainable development on campus, including bicycle infrastructure.

WHEREAS, Laura Shinn provided the cyclists' perspective on University planning and design, which contributed to the University being nominated for a Momentum Award for design that encourages pedestrian-oriented growth.

WHEREAS, On July 20th, 2021, Laura Shinn was killed by a motorist while riding her bike to work, leaving the University with a gaping hole in its sustainability-related planning.

RESOLVED: The University Senate recognizes Laura Shinn for her extensive contributions to sustainable development on campus as well as her many professional accomplishments in the field of architecture.

RESOLVED: The Committee on Sustainability recognizes Laura Shinn as an exemplary and irreplaceable member who will be deeply missed.

RESOLVED: The Laura Shinn Memorial Fund for Sustainable Growth will be used to support bicycle facilities at SDSU Mission Valley.

MEMO: Request for Department of Energy & Sustainability Representative on Sustainability Committee

To: SEC / Senate From: Tyler Rogers, co-Chair of the Committee on Sustainability.  
January 10, 2022

Subject: ACTION: Request to Add a Representative from the Department of Energy & Sustainability

As part of the University's Strategic Planning Activity 15 a new Department of Energy & Sustainability has been created and is now staffed with one staff member and a Director (along with student assistants). The University's Senate Committee on Sustainability would like to add a representative from this new Department as an ex officio (non-voting) member. We believe collaboration and communication with this unit on campus will be critical to the work of this committee and future sustainability efforts at SDSU.

Tyler Rogers

Co-Chair of the Committee on Sustainability.

To: SEC / Senate

From: Estella Chizhik, Chair, Liberal Studies Committee

Date: December 08, 2021

Subject: ACTION: Request to change the composition of the Liberal Studies committee.

ACTION: The Liberal Studies Committee moves that the Senate adopt the following changes to Senate policy file.

Liberal Studies Committee 1.0 Membership ~~(10)~~(14): four faculty who have taught in the Program for Liberal Studies, one each from English and speech, mathematics and natural sciences, fine arts and humanities, and social and behavioral sciences; Director of Liberal Studies who shall chair; Dean of the College of Education; Director of the School of Teacher Education; Chair of Dual Language and English Learner Education; **Chair of Special Education**, a Liberal Studies advisor; ~~one~~ **two** students majoring in Liberal Studies **and a representative from IV campus who teaches a Liberal Studies course.**

Rationale:

Liberal Studies major produces students who are interested in elementary education which includes special education. Given that there is a shortage of special education teachers in California, it is important and essential for the chair of Special Education to be included in this committee. Moreover, the three credentialing departments (School of Teacher Education, Dual Language and English Learner Education, and Special Education) endeavor to work closely together in the recruitment and retention of future teachers. A large number of students who enter our credential programs come from the Liberal Studies major.

We believe that Liberal Studies students play an important role in Liberal Studies governance. The Liberal Studies major is home to approximately 600 students who represent a wide range of backgrounds (e.g., ethnicity, SES, career plans). We want to include multiple voices from students on our committee rather than just one.

IV campus has a Liberal Studies major that aligns closely with our major. In efforts to foster mutual collaboration, we would like to have one representative from IV campus on the committee to stay mutually informed with changes being made to either program.

To: Senate Officers, SEC, and SDSU Senate

From: Hala Madanat, Chair, University Research Council and VP for the Division of Research and Innovation (DRI)

Date: 1/13/22

RE: Change in policy file—University Research Council

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The URC is requesting several changes to the Senate policy file concerning the membership and function of the Research Council. We are requesting these changes as the activities of the URC have evolved over the years. Furthermore, given the realignment of the SDSURF with DRI, we are requesting changes to the council composition. Please see attached for the requested changes.

**Research Council<sup>[L]</sup><sub>[SEP]</sub> 1.0 Membership:** At least sixteen faculty, one to three from each college, the Library, and SDSU Imperial Valley; **chair of the Institutional Review Board (IRB), AVP and CEO of the SDSU Research Foundation (or designee)**, the Dean of the College of Graduate Studies (or designee), and the Vice President for Research and Innovation who shall chair (or designee).

**2.0 Functions:** The Council shall **provide advice on research-related policies as well as** promote, encourage, and publicize the research, **scholarship, and creative** activities necessary to carry out the **educational research** mission ~~and improve the instructional programs~~ of the university. The Council shall carry out these responsibilities after appropriate deliberations and consultations with other interested segments of the university.

These responsibilities shall include but not be limited to the following:

- . a) To ~~recommend~~ **advise on** the needs for research **and creative activities** resources, <sup>[L]</sup><sub>[SEP]</sub>
- . b) To ~~recommend~~ **advise on the** policies **and procedures pertaining to** ~~for~~ the creation of **interdisciplinary campus** research **centers** ~~bureaus~~ and institutes, ~~and to review their activities,~~ <sup>[L]</sup><sub>[SEP]</sub>
- . c) ~~To develop and recommend university policies on patents and copyrights,~~ <sup>[L]</sup><sub>[SEP]</sub> **In consultation with the University Copyrights and Patent's Committee, review and provide advice on patents and copyrights policy,**
- d) ~~To develop fellowship and grant-in-aid programs for faculty research and to recommend the allocation of dedicated funds;~~ <sup>[L]</sup><sub>[SEP]</sub> **To provide advice and consultation on the development of faculty and student research programs as well as the allocation of dedicated funds for these programs,**
- .
- . e) To encourage the development of interdisciplinary research facilities and activities, <sup>[L]</sup><sub>[SEP]</sub>
- . f) To promote university-wide research lectureships on topics of general interest, <sup>[L]</sup><sub>[SEP]</sub>
- ~~g) To publicize and recognize research accomplishments of the faculty and to promote publication of the results,~~ <sup>[L]</sup><sub>[SEP]</sub>
- . ~~hg)~~ **To assist advise on best practices and institutional programs for** faculty in obtaining fellowships and grants from appropriate sources; <sup>[L]</sup><sub>[SEP]</sub>
- . ~~ih)~~ **To establish review and assure information on** policies to protect the rights of parties concerned in experiments involving human subjects, **policies for the care and use of animals in research, and policies for research using recombinant DNA and bio hazardous material is made widely available to the university community,**
- ~~j) To establish policies for the care and use of laboratory animals,~~ <sup>[L]</sup><sub>[SEP]</sub>
- ki) To **advise on the process and communication of the** review procedures for the

administration of research proposals and grants, and [SEP]

j) To report annually to the Senate and the administration. [SEP]

TO: Senate Executive Committee / Senate  
FROM: Keven Jeffery, Chair, Committee on Faculty Affairs  
DATE: January 11, 2021  
RE: Information: Changes to Faculty Advancement RTP Procedures

#### Information Item

In response to feedback, Faculty Advancement (FA) removed a requirement that Fall 2021 faculty RTP committees watch an orientation video and complete a quiz before gaining access to the Working Personnel Action Files. The language on procedural documents available on the FA website was updated to make clear that participating in the recommended training was optional for committee members.

The Committee on Faculty Affairs will work with FA and the Strategic Plan Activity 42 Implementation Team to introduce future training for faculty RTP committees in a manner that conforms to the Senate Policy File.

To: SEC / Senate  
From: Pamella Lach, Chair, Academic Policy and Planning Committee (AP&P)  
Date: December 9, 2021  
Subject: INFORMATION: Examine the Feasibility and Consequences of Reducing Syllabus Requirements

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The Academic Policy and Planning Committee (AP&P) received the following referral from Senate Officers on October 19, 2021:

Please examine the feasibility of reducing syllabus requirements. On the Senate listserv, Senator Brian Adams and other senators expressed concern about the lengthiness of the number of items that syllabi are required/requested to contain. Senate Officers request that the senate review syllabus items and report to the senate required vs. recommended items; recommend efficient ways to list items on syllabi.

Upon closer examination, AP&P learned that the Office of Faculty Advancement and Student Success and the Center for Teaching and Learning had already responded to the listserv request. On October 13, they updated and streamlined the syllabus template, reducing the document from nine to four pages (not including cover pages). The revised template includes optional syllabi text for things such as absences and academic honesty, as well as suggestions for course design elements for major assignments and assessments, grading policies, student learning outcomes, and diversity and inclusion.

The revised template is posted under the Resources section of the CTL website: <https://ctl.sdsu.edu/>. Faculty were notified of the updated template and syllabus checklist via the CTL bulletin on October 14. The information was shared a second time in the December 10 CTL bulletin.

FASS and CTL will continue to make the syllabus template and checklist available via the CTL website, and will continue to update the template via a [Google Doc](#).

AP&P considers the spirit of this referral to have been met.



TO: SEC/University Senate

FROM: Adrienne D. Vargas, Vice President, University Relations and Development

DATE: January 18, 2022

RE: Information

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Philanthropy Report:

David Altomare has made a pledge of \$28,800 for the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

ARCS Foundation, Inc. has made a gift of \$55,000 for the ARCS Foundation Inc. Scholarship in the College of Sciences.

Boeing Company has made a gift of \$50,000 for the Troops to Engineers Program in the College of Engineering.

Alumnus Vincent F. Biondo, Jr. and Betsey L. Biondo have committed to pledges totaling \$110,000 and made pledge payments totaling \$28,400 for the Vince and Betsey Biondo Endowed Basketball Scholarship and the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Alumnus Robert Burk has committed to a planned gift of \$2,500,000 for the Robert Burk Geology Endowment in the College of Sciences.

Crankstart Foundation has committed to a pledge of \$70,000 and made a pledge payment of \$35,000 for the Crankstart California Community College Transfer Student Scholarship.

Alumnus William Leonhard has committed to a planned gift of \$2,400,000 for the William E. Leonhard Weber Honors College Endowed Scholarship in the Division of Faculty Advancement and Student Success, the William E. Leonhard Guardian Scholars Endowed Scholarship in the Division of Student Affairs and Campus Diversity, the William E. Leonhard Scholarship Endowment and the William E. Leonhard Endowed Chair in Civil and Environmental Engineering in the College of Engineering.

Alumnus Stephen B. Nielander and Dominique K. Alessio have made gifts totaling \$48,538 for the Athletics General Excellence Fund and Women's Lacrosse Excellence Fund in the Department of Intercollegiate Athletics, the Nielander Alessio Endowed Scholarship in Finance and the Finance Department in the Fowler College of Business, the Nielander Alessio Endowed Scholarship for Veterans and Men's Lacrosse Team in the Division of Student Affairs and Campus Diversity.

Daniel and Charissa Novak have committed to a pledge of \$31,580 for the Novak Family Endowed Scholarship in the Fowler College of Business.

SDSU Associated Students has made a pledge of \$60,000 for the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Board Member Peter and Elaine Shaw have committed to pledges of \$35,423 and \$9,000 for the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Alumnus Jason Shidler has made a pledge of \$45,000 for the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Solar Turbines, Inc. has made a gift of \$89,822 for the MESA Schools Program in the College of Engineering.

Alumnus Victoria L. Stathis has made pledge payments totaling \$160,000 for the Alexis Stathis Real Estate Student Excellence Endowment and the Alexis Stathis Scholarship Endowment in the Fowler College of Business.

Alumnus Ronald T. Thornton has committed to a planned gift of \$1,500,000 for the Ronald T. Thornton Internship Scholarship Endowment in the College of Professional Studies and Fine Arts.

Michael N. Wellman and Alumna Leslie K. Wellman have committed to a planned gift of \$50,000 for the Leslie Kim Wellman Endowed Scholarship in the Fowler College of Business.

Betty Buller Whitehead has committed to a planned gift of \$25,000 for the Reginald F. Buller Scholarship Endowment in the College of Sciences.

Balfour Beatty Construction has committed to a pledge of \$100,000 to support the AGC Construction Management Endowed Chair in the College of Engineering.

Alumnus Mr. J. Keith Behner and Alumna Mrs. Catherine M. Stiefel have made a gift of \$535,500 to support the Behner-Stiefel Brazilian Sustainability Fund in the College of Arts and Letters.

Alumnus Mr. Edward W. Blessing and Mrs. Kalita Blessing have made a pledge payment of \$25,000 to support the Blessing Women's Veterans Leadership Endowment in the Division of Student Affairs and Campus Diversity and made a gift of \$2,000 to support the Aztec Athletic Scholarship Fund in the Department of Intercollegiate Athletics.

TCF Board Member and Alumnus Mr. Edward J. Brown, Jr. and Ms. Kathleen Volle Brown have committed to a pledge of \$1,400,000 to support the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Alumnus Mr. Malin Burnham and Mrs. Roberta Burnham have made a pledge payment of \$50,000 to support the Harold K. Brown Knowledge Education and Empowerment Program Fund in the Division of Student Affairs and Campus Diversity.

The Estate of Melvin E. Curry, Jr. made a gift of \$34,820 to support the Melvin Curry Scholarship Endowment in the Division of Academic Affairs.

Alumnus Mr. Art L. Flaming and Mrs. Gwen Flaming have made gifts totaling \$100,000 to support the Football Excellence Fund, Men's Basketball Excellence Fund, and Men's Baseball Excellence Fund in the Department of Intercollegiate Athletics.

Alumnus Mr. David A. Hawkins and Alumna Mrs. Deborah A. Hawkins have made a gift of \$125,000 to support the David and Deborah Hawkins Endowment for Excellence in Accounting in the Fowler College of Business.

G. Fenton Company has made a gift of \$50,000 to support the H.G. Fenton Company Idea Lab Fund at the Zahn Innovation Center in the Division of Research and Innovation.

Mr. James Wesley Hunter has committed to a pledge of \$37,500 to support the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Dr. James R. Kitchen and Mrs. Sandra L. Williams have committed to a pledge of \$60,000 to support the Black Resource Center Fund in the Division of Student Affairs and Campus Diversity.

Alumnus Mr. Ed E. Marsh has made a gift-in-kind of \$191,858 to support the Love Library Special Collections in the University Library.

Mr. Andrew W. Mundt and Ms. Donna Huchel have directed gifts from the Peacemakers Fund at the San Diego Foundation totaling \$130,000 to support the William R. Mundt Memorial Scholarship for Cross-Cultural Peace Internships, the William R. Mundt Memorial Scholarship for International Internships, the Center for Human Rights, the Center for Human Rights Internship Fund and the William R. Mundt Memorial Fellowship for International Internships in Peace and Security in the College of Arts and Letters.

Alumna Ms. Stefanie O'Sullivan and Mr. Danny Drysdale have made a pledge payment of \$43,000 to support the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

Alumnus Dr. L. Robert Payne and Mrs. Patty Payne have made a pledge payment of \$50,000 to support the Harold K. Brown Knowledge Education and Empowerment Program Fund in the Division of Student Affairs and Campus Diversity.

Alumnus Mr. Gerry Ranglas and Alumnus Mr. Scott Dale have made a gift of \$30,000 to support the Aztec Club Director's Cabinet in the Department of Intercollegiate Athletics.

Alumnus Mr. Tod J. Robinson has made a gift of \$30,136 to support the Robinson Adapted Athletics Scholarship in the Division of Student Affairs and Campus Diversity.

Sharp HealthCare has committed to a pledge of \$25,000 to support the Big Data Hackathon Event Fund in the College of Arts and Letters.

Alumnus Ms. Victoria L. Shepard has committed to a bequest of \$1,000,000 to support the Shepard Inspired Leadership Initiative in the College of Health and Human Services.

The Sycuan Band of Kumeyaay Nation has committed to a pledge of \$3,000,000 to support the Stadium Excellence Fund in the Department of Intercollegiate Athletics.

The Estate of John D. Tucker has made a gift of \$50,000 to support the John Tucker Scholarship Endowment in the College of Education

Dr. Richard Woodcock has made gifts totaling \$300,000 to support the Richard Woodcock Mechanical Engineering Senior Design Projects Fund, the Aztec Electric Racing Fund and the Student Rocket and Design Fund in the College of Engineering.

#### Presidential & Special Events:

Hosting in the President's section at basketball games began and on Wednesday, November 3 (vs. Saint Katherine) and Tuesday, November 9 (vs. UC Riverside), the seats were filled by government and community relations guests.

On Saturday, November 13 President de la Torre and Vice President Vargas in collaboration with Athletics hosted guests at the SDSU vs. Nevada football game. Approximately 125 guests attended the pre-game reception, including major gift donors and prospects, Director's Cabinet members, LA Regional Council members and TCF board members.

On Tuesday, November 16 Vice President Vargas hosted Discover SDSU. The Discover SDSU series showcases distinctive research, creative endeavors and student projects at SDSU. The series was designed to engage and educate donors/prospects about SDSU, cultivate interest in the university, and build relationships with faculty and leadership. Approximately 30 individuals attended the event and included individuals representing the Annual Giving Circle (donors of \$1K - 49,999K since 7-1-20), cumulative donors of \$50K and above to veteran accounts, veteran-focused prospects, current TCF Stewardship committee members and current and past members to the Veterans Advisory Council. There was a program, followed by Q&A with a panel consisting of student veterans. A reception followed in the Joan and Art Barron Veterans Center. Discover SDSU is sponsored by Richard and Sharon Fogg and takes place two times a year.

On Wednesday, November 17 President de la Torre and Vice President Vargas hosted an all-university dedication and a private reception to honor the legacy of Dr. Charles and Gertrude "Trudy" Lamden and the Lamden Family by renaming the Education and Business Administration Building to Lamden Hall. Nearly 350 faculty, staff, students, community members, university leaders, board members, representatives from local accounting firms, and School of Accountancy alumni were among the attendees. The program consisted of remarks by President de la Torre, Vice President Vargas, CSU Trustee Adam Day, Interim FCB Dean Joe Belch, Dr. Sharon Lightner (former director of the Charles W. Lamden School of Accountancy) along with the Lamden's son and daughter, Bill and Carol. The branding for the private reception was an upscale "Block Party" which suggested a gathering of community – family, friends and neighbors. To mirror the Lamden family's love of music and dance, the evening will be musical and festive.

On Thursday, November 18, President de la Torre and Vice President Vargas hosted TCF board members and other donors to the SDSU vs. Arizona State basketball game.

On Friday, November 19 Vice President Vargas hosted the annual URAD Staff Awards where new employees are introduced to the division, awards are presented and anniversary milestones are celebrated. There are three award categories: Distinguished Service and Excellence; Group Excellence and URADian of the Year. Each honoree exemplifies collaboration and contributes toward the Culture of Kindness within the division of University Relations and Development. Nine colleagues were celebrated for their reaching their anniversary milestones, ranging in duration from 10 to 35 years of service to SDSU.

On Saturday, November 20, community members were hosted to the SDSU vs. UT Arlington basketball game.

On Tuesday, November 30 President de la Torre and Vice President Vargas hosted the SDSU Loyal Dinner at the University House. The purpose of the event was to steward donors who have given to San Diego State University for 40+ years. There are 19 households who meet this criteria and six donors were in attendance.

On Tuesday, November 30, the President's Latino Advisory Group was hosted to the SDSU vs. Long Beach State basketball game.

On Friday, December 3 President de la Torre and Vice President Vargas hosted an annual gathering at the University House for current and former members of The Campanile Foundation. Providing leadership to The Campanile Foundation is a board of directors made up of highly qualified civic and business leaders. In 1999, The Campanile Foundation incorporated as a philanthropic tax-exempt foundation and an official auxiliary of San Diego State. SDSU is fortunate for the gifts of time, talent and treasure offered by its directors, many of whom are alumni. This purpose of this annual event is to bring this distinguished group of individuals together in order to show appreciation for their loyal service and dedication to SDSU.

The Campanile Foundation Stewardship Committee meeting was held on Tuesday, December 7 at the Aztec Stadium Experience Center. Tom Greene, Senior Director of Sales, directed a tour to eight committee members and provided information about ticket sales and an overview of Snapdragon Stadium. The goal of the stewardship committee is to determine best practices for stewarding donors to San Diego State University.

On Wednesday, December 8, President de la Torre and Vice President Vargas hosted Imperial Valley prospects and Alumni Affinity groups to the SDSU vs. Cal State Fullerton basketball game.

On Tuesday, December 14 President de la Torre, Provost Ochoa and Vice President Vargas hosted an appreciation reception for members of the 125th anniversary advisory board and logistical committee. There are nearly 30 members of the advisory board which consists of donors, alumni, community members and university leaders. There are 9 logistical committees formed which is comprised of over 40 individuals, representing the entire university -- faculty, staff, students and university leadership.

On Wednesday, December 22, President de la Torre and Vice President Vargas hosted TCF Board Members, Planned Giving donors and Imperial Valley prospects to the SDSU vs. UC San

Diego basketball game.

Due to the pandemic, the basketball games on Tuesday, December 28 and Wednesday, January 5 were postponed. If the games can be rescheduled, Athletics will share the new dates as soon as they are finalized. If the games cannot be rescheduled they will be declared no contest.

Due to the pandemic, the annual Evening of Distinction stewardship event scheduled for Wednesday, January 12 was postponed and re-scheduled for April 25. The purpose of this annual event is to honor Tower Society Magna Cum Laude donors for their lifetime giving of \$500,000 to \$999,999 to San Diego State University. This was to be the sixth year of this event and was the result of the deans asking for an annual stewardship event that they could host for their donors.