

1. CALL TO ORDER

1.1. Land Acknowledgement

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e’Hunn My heart is good. –Michael Miskwish, Kumeyaay Nation

1.2. [SDSU University Senate Resolution on Principles of Shared Governance, April 9, 2019](#)

WHEREAS: Shared governance is a system of partnership, equity, accountability, and ownership that forms a culturally sensitive, inclusive, and empowering framework for developing and implementing sustainable and accountability-based decisions in service to all members of our campus and broader communities; and...

WHEREAS: Shared governance is an ongoing process in which faculty, staff, students, and administrators actively engage to share responsibility for 1) identifying and pursuing an aligned set of mission-driven sustainable outcomes and priorities and 2) active monitoring and evaluating of shared governance successes and pitfalls in service to continual improvement and the embodiment of a learning organization; and...

WHEREAS: A shared practice of, and shared commitment to, respect, communication, and responsibility will promote and support the growth and sustainment of trustworthiness within our University community...

1.3. Welcome (Butler-Byrd)

2. APPROVAL OF AGENDA (Fuller)

3. ACTION ITEMS

3.1. Academic Policy and Planning (Lach)

- 3.1.1. ACTION: Emergency measures for add/drop, late schedule adjustment period, and Cr/Nc.....Page 2

4. ADJOURN

To: SEC
From: Pamella Lach, Chair, Academic Policy and Planning Committee (AP&P)
Date: January 10, 2024
Subject: ACTION: Emergency measures for add/drop, late schedule adjustment period, and Cr/NC

Motion: The Senate Executive Committee, acting on behalf of the Senate, adopt the following one-time emergency measures to extend the timeframes for the add/drop period, late schedule adjustment deadline, and credit/no credit election process:

Instructional Days 1 - 8: Jan 17 - Jan 28. Students can freely add/drop classes, auto-enrollment as space opens on the waitlist.
(Extended from the original dates of Jan 17 - Jan 23)

Instructional Days 9 - 13: Jan 29 - Feb 2. Students can freely drop classes, but must obtain permission numbers from instructors to add. This extends both the drop period and the permission number period by 3 days.
(Extended from the original dates of Jan 24 - Jan 30)

Late Schedule Adjustment Period: Feb 3 - Feb 13. Students can submit a late schedule adjustment request for late drops, requiring approval of their Assistant Dean. No “W” will appear on the transcript if submitted on or before census on February 13.
(Adjusted from the original dates of Jan 31 - Feb 13)

Late Schedule Adjustment Fee Waiver: Feb 13. The late schedule adjustment fee (\$20) will be waived through census (February 13).
(Newly added as a one-time emergency measure)

Credit/No Credit: Feb 2. Students may elect to take a class as Cr/NC. This only applies to classes currently permitted to be taken as Cr/NC.
(Extended from the original date of Jan 30)

Graduate student enrollment deadlines: Feb 8. Deadline for graduate students to enroll to be eligible to participate in the [Graduate Student Health Insurance Program \(GSHIP\)](#). These remain unchanged but should be communicated out to advisors and graduate students.

Rationale:

The proposed extensions are recommended as a one-time measure to account for the California Faculty Association’s weeklong strike January 22-26, 2024. These extensions provide additional

time for students to add/drop classes without penalty. By extending deadlines accordingly, instructors will be able to honor the terms of the strike. Note that we cannot change the dates of census (February 13) or graduate student enrollment deadlines for the purposes of enrolling in graduate student health insurance (February 8).

This memo was drafted in consultation with the Chair of the Senate, AVP of Enrollment Services, the Registrar, the Dean of Graduate Studies, AVP of Faculty Advancement and Student Success, and the VP for Business and Financial Affairs. The Committee on Academic Policy and Planning (AP&P) was also consulted, but a formal vote on this action item was not held, and thus the committee does not have an official position on this proposal.

Current Dates if no extensions are approved:

Instructional Days 1 - 5 (1/17 - 1/23): Students can freely add/drop classes, auto-enrollment as space opens on the waitlist.

Instructional Days 6 - 10 (1/24 - 1/30): Students can freely drop classes, but must obtain permission numbers from instructors to add.

1/31 - 2/13: Students can submit a late schedule adjustment request for late drops, requiring approval of their Assistant Dean. No "W" on transcript if submitted on or before census on 2/13.