

1. CALL TO ORDER

1.1. Land Acknowledgement (Adé)

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

—Michael Miskwish, Kumeyaay Nation

1.2. [SDSU University Senate Resolution on Principles of Shared Governance, April 9, 2019](#)

WHEREAS: Shared governance is a system of partnership, equity, accountability, and ownership that forms a culturally sensitive, inclusive, and empowering framework for developing and implementing sustainable and accountability-based decisions in service to all members of our campus and broader communities; and...

WHEREAS: Shared governance is an ongoing process in which faculty, staff, students, and administrators actively engage to share responsibility for 1) identifying and pursuing an aligned set of mission-driven sustainable outcomes and priorities and 2) active monitoring and evaluating of shared governance successes and pitfalls in service to continual improvement and the embodiment of a learning organization; and...

WHEREAS: A shared practice of, and shared commitment to, respect, communication, and responsibility will promote and support the growth and sustainment of trustworthiness within our University community...

1.3. Welcome (Schellenberg)

2. APPROVAL OF AGENDA (Curtis)

3. APPROVAL OF SEC MEETING MINUTES (Curtis)

3.1. SEC meeting Minutes for [4/22/2025](#)

4. ACTION ITEMS

4.1. Staff Affairs Committee (SAC) (Cartmill)

- 4.1.1. Charter Revision - [First Reading](#).....Page 04
- 4.1.2. Staff Emeritus.....Page 10

4.2. Undergraduate Council (UGC) (Brooks)

- 4.2.1. AY2026/27 Academic Calendar.....Page 11

4.3. International Affairs Council (IAC) (Alfaro)

- 4.3.1. SDSU Safety and Security Policy for International Travel.....Page 13

5. INFORMATION ITEMS

5.1. Academic Policy and Planning (AP&P) (Lach)

- 5.1.1. Curriculum Review Process.....Page 15

5.2. Committee on Constitution & ByLaws (CBL) (Baljon)

- 5.2.1. AY2025/26 Annual Agenda.....Page 32

5.3. Staff Affairs Committee (SAC) (Cartmill)

- 5.3.1. AY2024/2025 Annual Report.....Page 33

5.4. Undergraduate Curriculum Committee (UCC) (LaChance)

- 5.4.1. AY2024/2025 Annual Report.....Page 35

5.5. University Relations and Development (URAD) (Vargas)

- 5.5.1. Scholarship Report & Events Team Year in Review.....Page 37

5.6. California Faculty Association (CFA) (Rhodes)

- 5.6.1. CFA Report.....Page 47

5.7. Senate Vice Chair Report (Adé)

- 5.7.1. Referral Chart.....Page 48

5.8. Senate Treasurer Report (Seshagiri)

- 5.8.1. Senate Expenditures (AY2024-25).....Page 49

6. REPORTS

6.1. SEC Report (Schellenberg)

6.2. Provost Report (Tong) [TIME CERTAIN 3:15PM]

6.2.1. Enrollment Update.....Page 50

7. ADJOURN

To: SEC/Senate
From: Briana Cartmill, Chair, Staff Affairs Committee
Date: August 12, 2025
Subject: ACTION: Staff Affairs Committee Charter Revision - First Reading

ACTION: The Staff Affairs Committee moves that the following revisions to the committee charter be approved.

Existing Policy File Language

3.12 Staff Affairs Committee

~~3.12.1. Membership (30): The Staff Affairs Committee shall consist of sixteen (16) ex officio members and fourteen (14) appointed members:~~

~~3.12.1.1. Ex officio: Staff representatives to the following Senate and Senate Appointed Committees (a) University Resources and Planning, (b) Constitution and Bylaws, (c) Diversity, Equity & Inclusion, (d) Senate Executive, (e) Associated Students Facilities, (f) Bookstore Advisory, (g) Campus Development, (h) Campus Fee Advisory, (i) Disability Access and Compliance, (j) Environment and Safety, (k) Freedom of Expression, (l) Instructional and Information Technology, (m) Intercollegiate Athletic Council, (n) Student Grievance, (o) Student Media Advisory, (p) Sustainability.~~

~~3.12.1.2 Appointed: eleven staff members from throughout the university, to include as ex officio voting, the staff senator who serves on the Senate Executive Committee. The eleven staff membership positions will be open to all staff employment units. The committee will also have two faculty members (tenure-line or lecturer), one of whom shall be a senator, and a student representative appointed by Associated Students. The committee chair will be nominated for approval by the Senate in the Month of April from among the eleven staff members on the committee.~~

~~3.12.1.3 The Staff Affairs Committee encourages the participation of permanent SDSU/CSU employees in all related and appropriate matters concerning the interest of staff as part of the shared governance philosophy of the SDSU campus community. The Committee shall promote the participation of staff on committees to attend scheduled meetings and participate in campus committee work. The Committee will inform supervisors of staff appointments to Senate and Senate Appointed Committees and Councils. Staff senators may serve on no more than two Senate or Senate Appointed Committees and the University Senate.~~

3.12.1. Membership (15): 14 open seats for permanent SDSU Non-Management Personnel Plan (non-MPP) staff from across the institution, 1 open seat for an auxiliary organization Staff Senator as defined in Bylaws 1.2.2.

3.12.1.1 At least four (4) members of the committee shall be current Staff Senators.

3.12.1.2. Membership shall serve staggered three-year terms and may immediately succeed themselves for one term. Nominations shall originate for open calls to all permanent non-MPP staff.

3.12.1.3. A chair shall be elected by members in March each year to serve for the next academic year. When possible, the chair shall be an active or former Senator. The chair may be re-elected for a total of three consecutive terms.

3.12.1.4. The chair (or designee) shall serve as ex officio voting member of the Senate Executive Committee and report committee business to the Senate Executive Committee and the University Senate.

3.12.1.5. Staff representatives on Senate Core Committees, Senate Committees, Senate Affiliated Campus Committees and staff senators are invited to present relevant committee information at the Staff Affairs Committee.

~~3.12.2. Functions. The Committee (a) shall appoint staff to fill vacancies to Senate committees by making recommendations to the Senate Committee on Committees and Elections in accordance with the Senate Policy File; and shall appoint staff to fill vacancies to non-Senate committees by campus wide announcement and simple majority vote of the committee; (b) shall annually announce vacancies campus wide and elect by simple majority of the Committee staff appointments; (c) shall temporarily fill vacancies due to resignation; (d) shall maintain ranked list of staff Senator election results to fill staff Senator positions upon vacancies related to resignations; (d) shall consider only those matters related to the Senate; and (e) shall consider other issues at the direction of the Senate Chair, Senate Executive Committee or by the Senate.~~

~~3.12.2.1. Search Committees: The Staff Affairs Committee shall coordinate filling any search committee vacancy with the University Senate. Vacancies for various search committees shall be publicly announced. The announcement shall explain the duties of the Search Committee and ask for nominations for each vacancy. All permanent non-MPP staff employees within the division (i.e., individual colleges, Academic Affairs, Student Affairs and Campus Diversity, etc.) in which the search is conducted shall be eligible to serve; all non-MPP staff shall be eligible to nominate and vote. When nominating someone other than oneself, agreement to serve must be obtained from the nominee prior to the nomination. Each nomination shall include contact information, department and position name, and a statement of qualifications and interest. The nomination period shall be at least five (5) business days. Once nominations are closed, a second campus-wide voting announcement shall be made with the list of nominees (including their statements). Voting shall be open for five (5) business days. Selection shall be determined by the plurality of received votes.~~

~~3.12.2.2. Auxiliary Review Panels: The Staff Affairs Committee shall coordinate filling any review panel vacancy with the University Senate. Vacancies for various auxiliary review panels shall be publicly announced. The announcement shall explain the duties of the Review Panel and ask for nominations for each vacancy. All permanent non-MPP staff employees are eligible to nominate. When nominating someone other than oneself, agreement to serve must be obtained from the nominee prior to the nomination. Each~~

~~nomination shall include contact information, department and position name, and a statement of qualifications and interest. The nomination period shall be at least five (5) business days. Once nominations are closed, the Staff Affairs Committee shall review nominations and select the most qualified candidate for each position, giving preference to those with a working relationship to the auxiliary being reviewed.~~

~~3.12.2.3. Academic Administrator Review Panels: The Staff Affairs Committee shall coordinate filling any review panel vacancy with the University Senate. Vacancies for various academic administrator review panels shall be publicly announced. The announcement shall explain the duties of the Review Panel and ask for nominations for each vacancy. All permanent non-MPP staff employees are eligible to serve; all non-MPP staff shall be eligible to nominate. When nominating someone other than oneself, agreement to serve must be obtained from the nominee prior to the nomination. Each nomination shall include contact information, department and position name, and a statement of qualifications and interest. The nomination period shall be at least five (5) business days. Once nominations are closed, the Staff Affairs Committee shall review nominations and either a) select the most qualified candidate for each position, giving preference to those with a working relations to the administrator being reviewed or b) forward the designated number of qualified candidates to the appropriate administrator for their selection.~~

~~3.12.2.4. The Chair (or designee) shall report the business of the committee to the Senate Executive Committee.~~

3.12.2. Function: The committee shall:

3.12.2.1. Be the appointive authority for staff representation on committees. As such, the committee will appoint staff to fill vacancies to Senate Core Committees, Senate Committees, and Senate-Affiliated Campus Committees by campuswide announcement for nominations and simple majority vote of the committee.

3.12.2.2. Meet regularly during the academic year to identify, discuss, and organize around university issues that impact the staff constituency.

3.12.2.3. Develop new policy or make recommendations for revisions to existing policy-related to staff affairs.

3.12.2.4. Engage regularly with the staff constituency and advocate for the inclusion of the staff constituency as part of the decision-making and shared governance on campus.

3.12.2.5. Organize the Senate caucus for staff senators.

3.12.2.6. Nominate emeritus staff to the Senate Executive Committee and the University Senate in accordance with the University Policies: Emeritus Employees.

3.12.3. Elect staff seats on ad hoc committees:

- 3.12.3.1. Search Committees: The Staff Affairs Committee shall coordinate filling any search committee vacancy with the Senate Committee on Committees and Elections. The announcement shall explain the duties of the Search Committee and ask for nominations for each vacancy. All permanent non-MPP staff employees within the unit or division (e.g., individual colleges, Academic Affairs, Business and Financial Affairs, Research and Innovation, Information Technology, Student Affairs and Campus Diversity, University Relations and Development, etc.) in which the search is conducted shall be eligible to serve; only non-MPP staff from within the unit or division shall be eligible to nominate and vote. When nominating someone other than oneself, agreement to serve must be obtained from the nominee prior to the nomination. Each nomination shall include contact information, department, and position name, and a statement of qualifications and interest. The nomination period shall be at least five (5) business days. Once nominations are closed, a second voting announcement shall be made with the list of nominees (including their statements). Voting shall be open for five (5) business days. Selection shall be determined by the plurality of received votes.
- 3.12.3.2. Administrator Review Panels: The Staff Affairs Committee shall coordinate filling any Search committee vacancy with the Senate Committee on Committees and Elections. The announcement shall explain the duties of the Administrator Review Panel and ask for nominations for each vacancy. All permanent non-MPP staff employees within the unit or division (e.g., individual colleges, Academic Affairs, Business and Financial Affairs, Research and Innovation, Information Technology, Student Affairs and Campus Diversity, University Relations and Development, etc.) in which the search is conducted shall be eligible to serve; only non-MPP staff from within the unit or division shall be eligible to nominate and vote. When nominating someone other than oneself, agreement to serve must be obtained from the nominee prior to the nomination. Each nomination shall include contact information, department and position name, and a statement of qualifications and interest. The nomination period shall be at least five (5) business days. Once nominations are closed, a second voting announcement shall be made with the list of nominees (including their statements). Voting shall be open for five (5) business days. Selection shall be determined by the plurality of received votes.
- 3.12.3.3. Auxiliary Review Panels: The Staff Affairs Committee shall coordinate filling any review panel vacancy with the Senate Committee on Committees and Elections. The announcement shall explain the duties of the Auxiliary Review Panel and ask for nominations for each vacancy. All permanent non-MPP staff employees within the unit or division (e.g., individual colleges, Academic Affairs, Business and Financial Affairs, Research and Innovation, Information Technology, Student Affairs and Campus Diversity, University Relations and Development, etc.) in which the search is conducted shall be eligible to serve; only non-MPP staff from within the unit or division shall be eligible to nominate and vote. When nominating someone other than oneself, agreement to serve must be obtained from the nominee prior to the nomination. Each nomination shall include contact information, department and position name, and a statement of qualifications and interest. The nomination period shall be at least five (5) business days. Once nominations are closed, a second voting announcement shall be made with the list of nominees (including their statements). Voting shall be open for five (5) business days. Selection shall be determined by the plurality of received votes.

3.12.34. Subcommittees

3.12.34.1. Staff Honors and Awards Subcommittee

3.12.34.1.1. Membership (912): ~~seven~~ eight **permanent** staff members selected from bargaining units 1, 2, 4, 5, 6, 7, 8, ~~and 9~~, and one **confidential staff**; ~~plus one~~ student selected by Associated Students, **one Administrator I or II** (staff MPP classification), **and one Auxiliary organization staff** as defined in Bylaws 1.2.2.. **In the event that the subcommittee cannot meet these requirements the subcommittee chair may fill vacancies as best as possible.** The subcommittee chair shall be a member of the Staff Affairs Committee. The remaining staff members shall be from as many areas of campus (including Imperial Valley) as possible.

~~3.12.3.1.2. Functions. The committee shall: (a) on a quarterly basis, compile a list of staff members retiring in good standing, with ten (10) or more years of service to the University and forward to the Senate for formal recognition of their contributions to the mission of the University, and (b) provide recommendations to the University President regarding the Staff Excellence Awards program, and (c) forward nominations for such other honors and awards as the Senate shall designate.~~

3.12.4.1.1.2. The subcommittee chair shall be identified during the fall semester from among existing Staff Affairs Committee members by majority vote.

3.12.4.1.1.3. Membership shall be a one-time term from December through August when the awards are announced. Members may be re-elected for a total of three consecutive terms.

3.12.4.1.1.4. The Staff Affairs Committee shall coordinate filling the subcommittee with the Senate Committee on Committees and Elections. The announcement shall explain the duties of the Staff Honors and Awards Subcommittee and ask for nominations for each vacancy outside of the subcommittee chair (e.g., if the chair is in unit 7 then the announcement will go out to the other membership groups in 3.12.4.1.1.). All permanent non-MPP staff employees, the Administrator I or II, and the Auxiliary staff in which the search is conducted shall be eligible to serve; only the eligible nominee pool shall be eligible to nominate and vote. When nominating someone other than oneself, agreement to serve must be obtained from the nominee prior to the nomination. Each nomination shall include contact information, department, and position name, and a statement of qualifications and interest. The nomination period shall be at least five (5) business days. Once nominations are closed, a

second voting announcement shall be made with the list of nominees (including their statements). Voting shall be open for five (5) business days. Selection shall be determined by the plurality of received votes.

3.12.4.1. Functions: The committee shall provide recommendations to the University President regarding the Staff Excellence Awards program as defined in University Policies: Staff Awards 1.0.

RATIONALE: These revisions better align the Staff Affairs Committee (SAC) with other like-kind Senate Core Committees (Committee on Committees and Elections, Faculty Affairs Committee, and Lecturer Affairs Committee).

3.12.1 – Membership:

The current Staff Affairs Committee (SAC) membership lists 41 individuals, making it the largest Senate-affiliated committee. This size far exceeds the existing policy file description and is largely due to individuals serving in multiple roles (e.g., as both staff senators and ex officio representatives). This results in challenges establishing quorum and complicates member tracking. The proposed revision limits SAC membership to 15, eliminates role duplication, and ensures a more manageable and inclusive composition reflective of university-wide staff representation. Requiring at least four members to be current staff senators also strengthens the connection between SAC and the broader Senate.

3.12.1.2 – Terms and Nominations:

Clarifying term length (three years, staggered) and nomination procedures aligns SAC with Senate norms and supports committee continuity and representation across units.

3.12.1.3 – Committee Chair:

Electing a chair from within the committee membership streamlines the leadership selection process and allows for internal leadership development. The revised term limit (three consecutive terms) balances continuity with opportunities for new leadership.

3.12.2 – Functions:

The updated language formalizes SAC's role in advocating for staff participation in shared governance, engaging regularly with the staff constituency, and initiating policy development. This aligns SAC's functional scope with other Senate Core Committees (e.g., Faculty Affairs) and reflects current committee practices.

3.12.3 – Ad Hoc Committees:

The revisions standardize SAC's ad hoc committee procedures by clearly defining eligibility, establishing consistent nomination and voting timelines, and requiring transparent communication through public announcements and candidate statements—all aligned with broader Senate election practices.

3.12.4 – Subcommittees (Staff Honors and Awards):

Updating membership definitions, eligibility criteria, and selection processes ensures broader participation across staff groups and operational units. The proposed revisions improve clarity and flexibility in cases where full membership representation is not feasible, while still maintaining a transparent and representative process. Clarifying the subcommittee's role and its reporting line also supports operational efficiency.

To: SEC/Senate
 From: Briana Cartmill, Chair, Staff Affairs Committee
 Date: August 13, 2025
 Subject: ACTION: Staff Emeritus Nominations

ACTION: The Staff Affairs Committee moves that the Senate confer Staff Emeritus Status to the following retired employees:

Name	Division/College	Department	Jobcode Name	Years of Service
Lemp,Monika Susanne	IT	IT Instructional Technology	Graphic Designer 12 Mo	16.7
Addison,Douglas R	BUS FINAN	Mail Services	Property Clerk II	11.0
Aguilar,Norma A	SACD	SACD IVC	SSP III	18.9
Lester,Michael P	AA ENGR	Dept of Mechanical Engineering	Equip Tech III, Electro-Mechnl	20.6
Meyer,Patricia L	AA LIBRARY	University Library	Library Services Spec III	20.0
Park,Janet M	AA HLTHSRV	Speech, Lang & Hearing Sci	Admin Support Coord 12 Mo	20.1
Mccready,Daniel A	AA LIBRARY	University Library	Library Services Spec II	35.4
Osborn,Diana Lee	IT	IT Colleges & Divisions	Operating Sys Analyst 12 Mo	37.8
Salvanera,Alvin Y	BUS FINAN	Custodial Services	Custodian	29.4
Little,Tina Desiree	SACD	Student Disability Services	SSP III	10.2
Nichols,Karin Gertrude	AA HLTHSRV	School of Exercise & Nutrition	Admin Support Coord 12 Mo	21.0

RATIONALE: The above named staff have retired with more than 10 years of service to the university per the University Policies included in the [Policy File](#) (p199).

To: SEC/Senate
From: Joanna Brooks, Chair, Undergraduate Council
Date: June 15, 2025
Subject: ACTION: 2026 2027 Academic Calendar

ACTION: Undergraduate Council moves that the Senate approves the 2026-2027 Academic Calendar.

SAN DIEGO STATE UNIVERSITY
ACADEMIC AFFAIRS 2026/27 ACADEMIC CALENDAR DRAFT

																																				Instructional Days		
2026	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	DAYS			
MAY			F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S			4	4	
JUN			M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	21	21
JUL			W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	21	21	
AUG			F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M		13	10	
Total Academic Days for Summer 2026																																			59	56		

X designates Academic Work day
H designates Holiday

[0] First day of Summer term.
[1] First day of classes
[2] Last day of classes.

[3] (* Final examinations are the last day of classes for each summer session)
[4] Grades due at 11:00 pm, end of summer term

	2026	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	DAYS	Instructional Days			
AUG			F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M		8	5			
SEPT				T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	21	21		
OCT				TH	X	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	22	22			
NOV				S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	19	18
DEC				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	20	8		
Total Academic Days for Fall 2026																																						90	74	

X designates Academic Work day
W designates Weekend Work day
H designates Holiday
No class (Campus open)

[0] First day of Fall term.
[1] First day of classes
[2] Last day of classes.

[3] Final exams December 12 - 16, 2026
[4] Grades due at 11:00 pm, end of fall semester.

Note: Aug and Sept work days are paid in Sept

2027		30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	DAYS	Instructional Days																																										
JAN				F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M		11	9																																									
				H													X[0]	X		S		H	X[1]	X	X	X	X	X	X	X	X	X	X																																														
FEB				X	X	X	X	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	11	9																																									
				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	M	21	21																																									
MAR				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		19	19																																									
				TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	SB	SB	H																																									
APR				SB	SB	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		20	20																																								
MAY				S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M		17	4																																										
				X	X	X	X	X	X[2]	X[3]	W[3]	W[5]	X[3]	X[3]	X[3]	X[3]	X[3]	X[5]	[5]	[5]	X	X	X	X	X[6]																																																						
X designates Academic Work day																																						[0] First day of Spring term.										[3] Final exam										Notes: Jan and Feb										Total Academic Days for Spring 2027										88	73
																																																																				Total 2026-2027										178	147

X designates Academic Work day
W designates Weekend Work day
H designates Holiday
SB Spring Break
No class (Campus open)

[0] First day of Spring term.
[1] First day of classes.
[2] Last day of classes.

[3] Final exams
[4] IVC Commencement - May 19, 2027
[5] Commencement Days - May 14, 15, 16, 2027
[6] Grades due at 11:00 pm, end of spring semester.

Note: Jan and Feb days are paid in Feb

This is not to be construed as an employee work calendar.

SDSU Academic/Holiday Calendar
2026-2027 DRAFT

Summer 2026

<u>Date</u>	<u>Holiday/Activity</u>
Mon, May 25, 2026	Memorial Day (Campus closed)
Tues, May 26, 2026	First day of Summer term
Tues, May 26, 2026	First day of classes
Fri, June 19, 2026	Juneteenth (Campus closed)
Fri, July 3, 2026	* Independence Day (Campus closed)
Thu, August 13, 2026	Last day of classes (Final examinations are the last day of classes for each summer session)
Tues, August 18, 2026	Last day of Summer term, grades due from instructors (11 pm deadline)

Fall 2026

<u>Date</u>	<u>Holiday/Activity</u>
Wed, August 19, 2026	First day of Fall semester
Mon, August 24, 2026	First day of classes
Mon, September 7, 2026	Labor Day (Campus closed)
Wed, November 11, 2026	* Veterans Day (Campus closed)
Wed, November 25, 2026	No Class (Campus open)
Thu, November 26 - Fri, November 27, 2026	Thanksgiving Break: (Campus closed) 11/26 Thanksgiving Day 11/27 * Admission Day
Fri, December 11, 2026	Last day of classes

To: SEC / Senate
From: Cristina Alfaro, AVP, International Affairs
Date: June 26, 2025
Subject: ACTION: Request to review SDSU's first-ever "*SDSU Safety and Security Policy for International Travel*"

ACTION: SDSU International Affairs (IA) requests Senate review of our first-ever [SDSU Safety and Security Policy for International Travel](#) as the last step towards the policy's formal university-wide implementation, so that SDSU constituents traveling abroad for study or university business know the policies, procedures, and practices to safely do so. Now more than ever, SDSU is in urgent need of a clearly defined policy to strategically address our collective duty of care related to international travel. As there have been a number of instances involving faculty, staff, and students asking "where's the policy for this or that" regarding foreign travel procedures, expeditiously finalizing this last step with the Faculty Senate is critical to educating our travelers.

After a thorough review by various relevant SDSU business unit senior leadership, to include the Provost and Interim Vice Provost and the IA Faculty Senate Council, IA would like to present the aforementioned policy to the SEC to deliberate as to whether the policy is designated as an informational item versus having to vote on it. Please let Tyne Truong, Assistant Director of International Safety, Security and Risk, know which SEC members need to be granted access to review this policy document.

IA leadership and that of the following departments have reviewed our policy:

1. Emergency Management
2. Environmental Health & Safety and Risk Programs
3. BFA Risk Management (Emergency Services & Risk Management)
4. COVID, Emerging Pandemics
5. Student Affairs
6. Center for Student Rights & Responsibilities, Office for Restorative Practices, Title IX, Discrimination/Harassment Investigations
7. Procure to Pay
8. Export Control
9. SDSURF Risk Management
10. Counseling & Psychological Services
11. Student Affairs / Campus Diversity
12. SDSU Global Campus

13. Division of Research & Innovation

14. Information Technology / Chief Information Officer

15. All of IA leadership to include the AVP of International Affairs, the Assistant Director of International Safety, Security and Risk, Program Development & Partnerships, Global Education Office, and the Senior Director of International Affairs (International Student Center, Global Education Office, Program Development and Partnerships, SDSU Passport Office, and International Affairs Resource Management)

16. The IA Senate Council voted on this policy and returned a majority vote of 'Yes' to indicate their support for the policy to move forward.

As aforementioned, the Faculty Senate's deliberation on this policy as an informational item versus implementing a majority vote on the policy's approval is the final step before formal, exigent university-wide implementation and socialization of the policy, i.e., via SDSU websites.

Cristina Alfaro, Ph.D.

Associate Vice President of International Affairs

Tyne Truong

Assistant Director of International Safety, Security and Risk

To: SEC / Senate
From: Pamella Lach, Chair, Academic Policy and Planning Committee (AP&P)
Date: August 11, 2025
Subject: Information: Curriculum Review Process

During AY24-25, the Academic Policy & Planning Committee (AP&P) worked with Madhavi McCall, Associate Vice President, Curriculum, Assessment and Accreditation (CAA), to clarify our committee's role in the curriculum review process. Over the course of several conversations, we decided to broaden this work to clarify the roles and responsibilities of all parties involved, so that every review committee would know who was responsible for evaluating which elements of a proposal. Together, we developed a matrix of the review process across all levels of shared governance in order to make the curriculum review process more transparent for everyone.

In addition to the review matrix, AVP McCall developed a set of checklists for program modifications and new course proposals and course modifications, as well as comprehensive guidance for creating new programs. She circulated these documents to the appropriate curriculum committees for feedback during summer 2025.

This memo includes the documentation developed in this process, which is posted on [CCA's website](#) and included in the [AY 25-26 curriculum guide](#):

1. **Curriculum Matrix for New Programs:** Documents the roles of each review committee (college curriculum committees, college deans, AP&P, UR&P, and the Senate Curriculum Committee) in assessing specific elements within the proposal. The goal of this document is to limit duplication of effort while ensuring that nothing slips through the cracks.
2. **New Course or Course Modification Checklist:** Lists the specific elements college curriculum committees and deans should assess when reviewing new courses and course modifications. Completed checklists must be uploaded to Curriculog.
3. **Program Modification Checklist:** Lists the specific elements college curriculum committees and deans should assess when reviewing program modifications. Completed checklists must be uploaded to Curriculog.
4. **Guidance for the Creation of New Programs at SDSU:** Provides a detailed overview of the process for proposing new programs.

CAA updated Curriculog in advance of this year's review cycle to ensure that AP&P has access to the appropriate information to support our part of the review process.

Enc.

New Program Proposal/Evaluation guidelines

To provide some clarity on how curriculum proposals for new degree programs should be evaluated, to ensure that committees are not duplicating the efforts of others, and to reduce workload between committees, the Office of Curriculum, Assessment, and Accreditation suggests that each committee is responsible for evaluating specific items as noted below:

Evaluation item	College curriculum committees	Dean	APP	URP	Senate Curriculum Committee
Is the degree consistent with college priorities?	x				
Does the degree fit with college needs?	x				
Does the proposal duplicate other college level programs?	x				
Proposal editing for clarity should happen within the college. Proposals forwarded to university committees should be as complete/accurate as possible. Is the proposal properly edited, formatted, and complete?	x				
Is the Title appropriate, assuming the degree is not an interdisciplinary major?	x				
Is it likely the program can be sustained (i.e. is not the project of a single faculty member without widespread support)?	x				
Does the proposal clearly define impactation criteria? If not – the college should not move it forward.	x				
Does the proposal clearly define premajor preparation? If not – the college should not move it forward.	x				
Does the proposal include a 2 year and 4-year roadmap? If not – the college should not move it forward.	x				
Does the proposal include a curriculum matrix and assessment plan?	x				
Are there any hidden prerequisites? If so, the proposal must be modified to account for those prerequisites.	x				
Can the program be funded through college resources?		x			
What are the space requirements within the college and has space been identified?		x			
Does the program rely on Global Campus offerings as a requirement? If so, the program cannot move forward.		x			
If a mirrored GC or IV program, do deans on both campuses approve and support? If not, the proposal should not move forward.		x			

If a mirrored GC or IV program, does the San Diego campus department support? If not, the proposal should not move forward.		x			
Evaluation item	College curriculum committees	Dean	APP	URP	Senate Curriculum Committee
Does the proposal have a CIP code?		x			
Do all the classes needed for a new program exist or have they been requested through the curriculum process? If not, the program cannot move forward.		x			
If a program relies on classes from other units, is there a letter of support from those units? If not, the originator should clearly explain why not.		x			
Is the program consistent with CSU offerings?			x		
Do the DLOs support the University's Institutional Learning Outcomes?			x		
Does the proposal request exemptions to GE or graduation requirements? If so, are those exceptions appropriate and justified?			x		
If the proposal requires funding from university resources, is that funding justified?				x	
How many TT hires are needed and does the university have the appropriate funding?				x	
If space is not currently allocated to a college is required, does the committee recommend approving the space allocation?				x	
What library resources are needed and are those needs appropriately resourced?				x	
Does the program substantially duplicate other university programs with regards to curriculum and if so, is the <i>budget</i> for the program justifiable? While no program owns curriculum content, committees can consider if <i>budgetary needs</i> are justified based on degree of overlap (i.e high-cost program with substantial overlap might not be justified while a low-cost program with substantial overlap might be justified).				x	
Is student interest appropriately documented to suggest program success?				x	
Are URP's additional questions completed and included with proposal?				x	
Are the courses appropriate to cover the DLOs?					x
If the degree is interdisciplinary or appears to transcend disciplinary bounds, is the Title appropriate?					x
Do the units align with CSU requirements?					x
Does the program substantially duplicate other university programs with regards to curriculum? While no program owns curriculum content, the degree of overlap can be considered.					x

Does the sequencing of prerequisites make sense?					x
Evaluation item	College curriculum committees	Dean	APP	URP	Senate Curriculum Committee
Does the program use courses from other departments and have those departments approved/have space for the additional students?					x
Are courses appropriately numbered for the level of the proposed program?					x
Overall course modalities and program modalities consistent with SDSU and CSU guidelines?					x
Is the assessment plan and curriculum matrix sufficient?					x

New Course/Course Modification checklist

College curriculum committees and college deans should ensure that new course proposals or proposals to modify existing courses submitted to Modern Campus Curriculum are complete with correct information before they are forwarded to university level committees. To support the work of the colleges, the Office of Curriculum, Assessment, and Accreditation has created the following checklist. College committees, or college deans, should attach this form with each new course proposal or proposal for a course modification as an indication that each element has been reviewed and approved by the college as appropriate to the proposal. Please note that not all elements will exist within each proposal. For elements that do not apply, please just state N/A. For modifications, the proposers should only evaluate those elements being changed and should put N/A in all other fields.

Evaluation item	College curriculum committees/Dean
If a course required for the major, does the course have indications of which DLOs it supports?	
Ensure that if the course is requesting a cultural diversity designation, it is an upper division course.	
Is the course repeatable for additional credit and has that been specified?	
Have the maximum number of units for repeatable included and specified?	
Does the course add to impaction criteria? If yes, has the impaction process been followed?	
Does the course add requirements to the degree that it goes over appropriate units for degree? If it does, the course cannot go forward (as new or with changes) without adjustments to the program.	
Has a program modification been submitted?	
Are prerequisites included?	
If the course uses prerequisites from other colleges, are there letters of support from those units?	
Are grading requirements included?	
Syllabi uploaded?	
Participation component of syllabi (if it exists) has a clearly defined rubric for grading?	
Is the name of course appropriate?	
If the name of the course implies the course is interdisciplinary, are there letters of support from other units?	
Has the modality been defined?	
If GE, have GE questions been submitted?	
If a new designation is requested, has information pertaining to new designation been submitted?	
If course is changing prerequisites, is the language around prerequisites enforceable by my.sdsu?	

Does the syllabus include a link to SDSU Student Academic Success Handbook, procedure to accommodate students with disabilities with SDS, and AI Syllabus Statement?	
Is the course change appropriately noted as a substantial or minor modification?	
Courses that are minor modifications – with no other requested changes – have used the minor modification form?	
Courses with minor modifications AND substantial modifications have used the substantial modification form?	
Are the correct course components selected?	

Program Modification checklist

College curriculum committees and college deans should ensure that program modifications submitted to Modern Campus Curriculum are complete with correct information before proposals are forwarded to university level committees. To support the work of the colleges, the Office of Curriculum, Assessment, and Accreditation has created the following checklist. College committees, or college deans, should attach this form with each program modification proposal as an indication that each element has been reviewed and approved by the college as appropriate to the proposal.

Evaluation item	College curriculum committees/Dean
Graduate program modifications have been submitted on the graduate program modification form.	
Undergraduate program modifications have been submitted on the undergraduate program modification form.	
Modifications do not involve impaction criteria or preparation for the major? If they do, the modifications cannot continue until impaction criteria have been approved.	
Modifications do not increase number of units of total degree past Title 5 limits?	
Changes to degree name do not require letters of support from other colleges.	
Curriculum schema updated to include modifications?	
Number of degree units are accurate? Premajor, major, capstone, etc add up to total units?	
Updated roadmap proposal submitted in Modern Campus Curriculum to include proposed modifications?	
Are there any hidden prerequisites?	
Courses are sequenced so that prerequisite courses are before others in curriculum scheme?	
Criteria for admissions is clearly explained to students?	
Is the rationale updated to include reason for modality change or addition?	
If the program is mirrored at IV or Global, do the appropriate contacts know about the change?	
If a program modification relies on classes from other units, is there a letter of support from those other units? If not, the originator should clearly explain why not.	

Guidance for creation of New Programs

PROGRAMS OFFERED INDEPENDENTLY AT SAN DIEGO STATE

A. General for all new programs: New degree proposals must undergo a full curriculum review through campus and external stakeholders as noted in the Senate policy file. Apart from campus review, new degrees must also be approved by the CSU Board of Trustees, by the Chancellor's Office, and by WSCUC. The checklist of items that will be reviewed by curriculum committees on campus, and thus should be correct in any degree proposal, is attached. Originators should be aware the following approvals are necessary:

1. **BOARD OF TRUSTEES (BOT):** A "Intent to Propose" form in Modern Campus Curriculum for the Board of Trustees must be completed. Proposals cannot advance to the Chancellor's Office for approval without prior approval from the Board of Trustees.
2. **Campus approval:** Complete the proposal form and upload all supporting documents into Modern Campus Curriculum.
3. **WSCUC Substance change review** - necessary for all new and joint programs.
4. **WSCUC LOCATION REVIEW:** If a program instruction is face-to-face and provided at SDSU Mesa or SDSU IV, no other approvals are needed. However, any program not located on campus should either be approved for online instruction OR must undergo a preliminary location review by the AVP for CAA (Curriculum, Assessment, and Accreditation). If the AVP determines that the program fits within current authorizations, no more is needed. If the AVP determines that a WSCUC substantive change process is necessary because instruction is not provided at an approved location, the process for approval will be delayed until that authorization is received. The AVP-CAA will help with these approvals. Location approval is a lengthy process and can take WSCUC up to 9 months to approve new locations.
5. **WSCUC and CO MODALITY:** Program modality is central to the approval process. Program modality must be approved by campus curriculum committees, the CO, and WSCUC. Changes or additional modalities for existing programs must also undergo a curriculum approval process and be authorized by the CO and WSCUC. Programs can be:
 - a. **Face to face:** Although some classes within the program may be offered online or through hybrid instruction, most of the program is delivered through face-to-face instruction, and students are expected to be on campus. Up to 20% of a program can be delivered online and still be considered a face-to-face program.
 - b. **Hybrid:** This is a program that is designed to be offered in a hybrid manner. Certain classes within the program are proposed as online with no option for face-to-face instruction. The students are aware that they must be on site for certain instructional periods. A proposal that includes ANY required on-campus activities is, by definition, a hybrid program.
 - c. **Online:** This is a program that is delivered FULLY online with no on-campus expectations.
6. Once approved by campus, WSCUC, and BOT, the CSU Chancellor's Office must approve the proposal. That can take several months.

7. If/when the program is approved by the CSU, CAA and the Registrar's Office (RO) will work to build the programs in the appropriate data bases, include the program in Cal State Apply, work with community colleges to create transfer agreements, and other campus stakeholders to create processes that allow the program to be offered. This is also a time-intensive process. Once a program is established on campus, CAA and the RO will work with Student Affairs and Campus Diversity to ensure authorization for veterans has been obtained.

B. Degree Elevations do not need to go through the Board of Trustees but do need to obtain WSCUC, campus, and CO approval.

C. Independent Doctoral Programs - Independent doctoral programs have additional layers for scrutiny from the University of California system prior to the Board of Trustees process. Prior to Curriculum, Assessment, and Accreditation, submitting to the Board of Trustees, please follow these steps:

1. The Dean receives proposal(s) from the department/school using college-specific processes for new degrees. The Dean should use the information provided on the Office of Curriculum, Assessment, and Accreditation's [\(CAA's\) website](#) to help guide their review.
2. If the Dean finds the independent doctoral program proposal to have merit, the Dean will conduct a resource analysis and consider the questions noted above.
3. If the Dean concludes that the program should be moved forward for consideration (after evaluating current or potential revenue streams), the Dean will work with the program to submit to Academic Affairs the following information that is contained in the Independent Doctoral Preliminary Proposal Form which required a dean's endorsement of the proposal and detailed verification of existing resources as described above. The Independent Doctoral Preliminary Proposal is found [here](#).
4. Program proposals are then submitted to the Independent Doctoral Program Review Committee (IDPRC).
5. Those programs that the IDPRC ranks high and consider have a high chance of success at both the CSU and UC levels of review will be asked to complete the Chancellor's Office's (CO's) proposal form, which is due to CAA no later than **July 15th**.
6. Annually, **by August 1st**, CAA will submit the completed proposals to the CO for consideration.
7. The CO will review program proposals submitted by all the CSU's and, by **September 15th** of each year, will determine which CSU proposals will go forward to the UCs. Note here that the CO can only submit 10 proposals a year that are submitted from all CSU campuses.
8. The UCs will accept or reject proposed programs within 120 days of the September 15th submission by the CO.
9. If the UCs approve the proposal, programs complete the BOT doctoral degree intent form, which will then be submitted (by CAA) to the Board of Trustees for review.

D. Additional Requirements for Global Campus programs – a full and detailed cost recovery model must be included in the submission. This information is listed on the forms.

PROGRAMS OFFERED JOINTLY BY SDSU AND ANOTHER INSTITUTION

A joint degree program is one in which a program is offered collaboratively by two or more institutions and leads to the award of a **single degree** issued jointly by the participating institutions. *WSCUC accreditation expects that a substantial proportion of the credit awarded toward a joint degree is earned in courses offered by the WSCUC-accredited institution and taught by its faculty.*

Either *new or existing programs that wish to partner with another institution (either international or domestic) must provide additional information for the curriculum approval process.

1. Permission to negotiate - The CSU campus and joint institution must request their respective system or administrative offices for the "permission to negotiate," which serves as an expression of interest in and the rationale for a joint degree program. The permission to negotiate is submitted by the CSU campus and the partnering institution to the Academic Programs, Innovation and Faculty Development (APIFD) office at the CSU Office of the Chancellor. The initial expression of interest contains an indication of program need and supporting evidence of the requesting department's ability to offer the appropriate instruction. Approved requests to negotiate allow the partnering campuses to establish the memorandum of understanding and to develop the joint degree program proposal. This is required before any other step.

Information provided in the permission to negotiate includes, but is not limited to, the following:

- Demonstrated interest in participating in the joint program by faculty members from the proposing departments/universities.
- Potential benefits and needs that are met by the joint program, e.g., societal needs, workforce demands, student interest.
- Availability and number of faculty with expertise in the discipline of the proposed joint program, and their qualifications, including degrees, honors, professional experience, and publications; and for faculty involved in the joint program, qualifications for guiding advanced graduate work.
- Evidence of sufficient resources, including staff and facilities, to sustain the joint program without infringing on existing programs.
- For joint doctoral programs, indicate the experience of the academic unit(s) in offering the advanced program (e.g., degrees offered, number of degrees conferred).
- Existence of a closely related program at the partnering institution, or intention of offering such a program (proposal).
- Evidence of administrative support of the joint program.

*If the program under consideration is new (i.e. does not already exist at SDSU), the program must then be proposed as a projection during the fall or summer submission period for CSU Board of Trustees' approval. With Board approval, the campus may develop the joint degree program proposal and establish the memorandum of understanding with the partner institution. Note that the new program can be proposed and authorized as a joint and/or independent degree program.

2. Construct an MOU with the institution. New joint programs must include an MOU signed by both institutions and approved by campus stakeholders. For joint proposals using new academic offerings, this happens after the Board of Trustees approval. For joint proposals using existing academic offerings, this happens after the approval to negotiate step.

Per WSCUC policy, "institutions offering joint degrees are expected to have clear written plans to offer, monitor and assess these programs and to enter into clear written agreements with partnering institutions,

which address, as appropriate, the matters [indicated in the Joint Degrees Policy].” The memorandum of understanding (MOU) is the written agreement established between the CSU campus and the partnering institution for the purpose of providing students with the opportunity to receive academic credits from both institutions toward earning the joint degree. The MOU must include a detailed description of all aspects of the relationship agreed upon by the partnering institutions, including, but not limited to the joint program’s structure, administration, coursework, financial arrangements, legal representations/warranties, and discontinuance requirements. Refer to WSCUC Joint Degrees Policy for further requirements found [here](#). An example of guidance on developing the MOU is contained in the CSU Handbook for the Creation of CSU/UC Joint Doctoral Programs available [here](#).

At SDSU, for programs with domestic partners, the MOU must be approved by:

1. Curriculum, Assessment, and Accreditation
2. Registrar’s Office
3. Provost Office, including Financial Operations
4. Undergraduate or Graduate Curriculum Committees, or both depending on program
5. Deans of impacted academic colleges
6. Dean of Graduate Studies (for graduate programs)
7. President’s Office representative

For Joint programs with international partners, International Affairs must also approve the MOU.

3. Additional curriculum elements for joint agreements using existing curriculum – although these programs do not need to go through the full Board of Trustees approval process, as new offerings for SDSU they must still:

- a. Be approved by campus
- b. Be approved by campus if the modality of the program is different
- c. Be approved by campus for any curriculum modifications to existing programs
- d. Undergo WSCUC approval
- e. Be approved by Chancellor’s Office

4. Resource considerations: Proposals for new joint partnerships utilizing existing academic offerings and thus not undergoing a Board of Trustees review should include - most likely in the Dean’s letter of support or in the MOU - the following information:

- a. How many students will the program serve?
- b. What additional resources are needed for the program to be launched?
- c. Where are those additional resources coming from?

5. Legal compliance: Joint programs with either international or domestic partners must comply with state law, CSU, and WSCUC policies, and SDSU guidelines. As such, the following types of arrangements are prohibited by policy:

- A. Program, other than blended offerings that follow the CSU model of 4+1, cannot guarantee admissions to graduate degrees following an undergraduate course of study.

Exceptions can only be made with explicit authorization from the Registrar's Office, the Provost and President, and the Chancellor's Office.

B. Programs cannot guarantee admissions to a graduate or undergraduate program following completion of a certificate or advanced certificate. Exceptions can only be made with explicit authorization from the Registrar's Office, the Provost and President, and the Chancellor's Office.

C. Program modality must be consistent with CSU guidelines and authorizations. Program modality cannot just be changed to satisfy the needs of a new group of students without obtaining authorization from the Chancellor's Office and without undergoing the campus review process.

D. Programs cannot "set aside" seats for students for joint programs unless authorized by the President and Provost.

E. Programs cannot use different admissions criteria than is advertised for all students.

6. Other considerations for joint programs:

A. Programs must advertise the accreditation status of the partner institution on all advertising material.

B. Programs with international partners must consider modality course needs for international students.

C. For all joint programs, WSCUC accreditation expects that a substantial proportion of the credit awarded toward a joint degree is earned in courses offered by the WSCUC-accredited institution and taught by its faculty.

7. MOUs that have articulation considerations: should be reviewed with the Articulation Officer in CAA.

BLENDED PROGRAMS

Blended programs are combined *San Diego State* undergraduate and graduate programs that are accelerated to allow "double counting" of some undergraduate credits to count towards a graduate degree. CSU Policy on Blended Programs can be found [here](#). No more than 12 units can double count for both a Masters and a Bachelors in a blended program and those units that double count must be explicit in the proposal.

OTHER ARRANGEMENTS

Arrangements with international or domestic partners dealing with faculty or student exchanges, participation in scholarship, visiting offers, etc need not go through this process. The requirements set here are only for programs that involve curriculum, the awarding of any degree, matriculation to SDSU, etc.

SDSU New Program Development Checklist *For Independent, Joint, and Doctoral Programs*

SECTION A: NEW INDEPENDENT PROGRAMS (UNDERGRADUATE/GRADUATE)

1. Intent and Initiation

Task	✓ Notes
Complete "Intent to Propose" form in Modern Campus (BOT-required)	<input type="checkbox"/>
Include program on CSU Board of Trustees projection list (if required)	<input type="checkbox"/>

2. Campus Approval Process

Task	✓ Notes
Complete New Degree Proposal Form	<input type="checkbox"/>
Upload all supporting documents in Modern Campus Curriculum	<input type="checkbox"/>
Obtain department and college-level curriculum approvals	<input type="checkbox"/>
Obtain University Curriculum Committee or Graduate Council approval	<input type="checkbox"/>

3. WSCUC and Instructional Location

Task	✓ Notes
Initiate WSCUC Substantive Change Review (for all new/joint programs)	<input type="checkbox"/>
For off-campus/online programs: AVP-CAA initiates WSCUC Location Review	<input type="checkbox"/>
AVP-CAA confirms whether location fits existing authorization	<input type="checkbox"/>
If not authorized, begin formal WSCUC location approval (up to 9 months)	<input type="checkbox"/>

4. Program Modality Determination

Task	✓ Notes
Declare intended modality: <input type="checkbox"/> Face-to-Face <input type="checkbox"/> Hybrid <input type="checkbox"/> Online	<input type="checkbox"/>
Ensure modality conforms to CSU/WSCUC definitions	<input type="checkbox"/>
Submit modality for campus, CO, and WSCUC approval	<input type="checkbox"/>

5. Chancellor's Office (CO) Review

Task	✓ Notes
Submit final proposal to CO after BOT and WSCUC approvals	<input type="checkbox"/>
Monitor CO processing (may take several months)	<input type="checkbox"/>

6. Implementation and Operations

Task	✓ Notes
CAA and Registrar create program in internal databases	<input type="checkbox"/>
Add program to Cal State Apply	<input type="checkbox"/>
Coordinate with Community Colleges for articulation	<input type="checkbox"/>
Ensure transfer pathways are created	<input type="checkbox"/>
Student Affairs and Campus Diversity confirm VA authorization	<input type="checkbox"/>

7. Global Campus

Task	✓ Notes
Include full cost-recovery financial model	<input type="checkbox"/>

SECTION B: INDEPENDENT DOCTORAL PROGRAMS

1. Dean and College-Level Planning

Task	✓ Notes
Dean receives proposal from department via college process	<input type="checkbox"/>
Dean conducts resource analysis and funding review	<input type="checkbox"/>
Submit Independent Doctoral Preliminary Proposal to Academic Affairs	<input type="checkbox"/>

2. Independent Doctoral Program Review Committee (IDPRC)

Task	✓ Notes
Proposal reviewed and ranked by IDPRC	<input type="checkbox"/>
High-ranking proposals invited to complete CO proposal form	<input type="checkbox"/>
CO Proposal form submitted to CAA by July 15	<input type="checkbox"/>
CAA submits full proposal to CO by August 1	<input type="checkbox"/>
CO selects up to 10 proposals and forwards to UC by September 15	<input type="checkbox"/>
UC provides decision within 120 days	<input type="checkbox"/>
If approved, submit BOT doctoral intent form	<input type="checkbox"/>

SECTION C: JOINT PROGRAMS WITH OTHER INSTITUTIONS

1. Early Authorization

Task	✓ Notes
Request "Permission to Negotiate" submitted to CSU CO/APIFD	<input type="checkbox"/>
Include justification: faculty, need, expertise, resources, admin support	<input type="checkbox"/>
If new program, add to CSU BOT projection list	<input type="checkbox"/>

2. Memorandum of Understanding (MOU)

Task	✓ Notes
Develop MOU between SDSU and partner	<input type="checkbox"/>
MOU includes structure, admin, legal, financial, and termination terms	<input type="checkbox"/>
Obtain approvals from: <input type="checkbox"/> CAA <input type="checkbox"/> Registrar <input type="checkbox"/> Provost <input type="checkbox"/> College Dean(s) <input type="checkbox"/> Grad Dean <input type="checkbox"/> President's Office <input type="checkbox"/> International Affairs (if applicable) <input type="checkbox"/> Articulation Officer (if applicable)	<input type="checkbox"/>

3. Curriculum Approvals

Task	✓ Notes
Curriculum approval from SDSU (including modality & changes)	<input type="checkbox"/>
Obtain WSCUC approval	<input type="checkbox"/>
Submit to Chancellor's Office	<input type="checkbox"/>

4. Resources and Legal Compliance

Task	✓ Notes
Provide projected enrollment, needed resources, and sources	<input type="checkbox"/>
Confirm legal compliance: <input type="checkbox"/> No guaranteed admissions without approval <input type="checkbox"/> Modality approved <input type="checkbox"/> No seat reservations without authorization <input type="checkbox"/> Standard admission criteria	<input type="checkbox"/>

5. Additional Considerations

Task	✓ Notes
Publicize partner institution's accreditation	<input type="checkbox"/>
Ensure substantial credit is earned from SDSU-taught courses	<input type="checkbox"/>
Consider online delivery constraints for international students	<input type="checkbox"/>

6. Global Campus

Task	✓ Notes
Include full cost-recovery financial model	<input type="checkbox"/>

SECTION D: BLENDED PROGRAMS (4+1 or Accelerated Bachelors/Masters)

Task	✓ Notes
Follow CSU Blended Program Policy	<input type="checkbox"/>

Task	✓ Notes
Ensure curriculum allows double-counting as permitted	<input type="checkbox"/>
Receive curriculum and graduate school approvals	<input type="checkbox"/>
Verify financial aid and accreditation compliance	<input type="checkbox"/>

TO: SEC/Senate
FROM: Arlette Baljon, Chair, Constitution and Bylaws Committee
DATE: 8/18/2025
Subject: Annual Agenda

CBL Annual Agenda 2025-26

CBL plans to handle the following referrals:

- 22/23_19 and 23/24_15: Bylaws 2 updated (move language from CCE charter and “Appointive Authority”. CBL started this work in 24/25 in collaboration with CCE.
- 23/24_16: Union Representation on SEC. In 24/25 CBL members have monitored attendance of union reps at Senate which is very low. Some other ex-officio senators almost never attend as well. We will include this matter when handling this referral.

In addition, CBL plans to:

- Propose new language for Constitution 5 and Bylaws 7 (Senate Officers). The policy update did not pass in 24/25 and the matter needs clarification.
- Form a working group to evaluate the Senate committee structure. Some committees do not interact with the Senate (no reports, info, or action items), what is their role? Some committees could maybe be combined. Some committees strongly overlap with President-affiliated Campus Committees (the latter are created through alternative shared-governance structures such as Strategic Planning and president task forces). CBL plans to present recommendations for changes at the April Senate meeting.

Collaborate with other Committees:

- APP: 24/25_05 Creation of a General Policy Regarding Votes of Confidence/No Confidence for Senior Leaders and Other Administrators.
- CCE: 23/24_02: Senate Elections: Methodologies for Voting
- CCE: update CCE charter in Bylaws 3 after some of the language is moved to Bylaws 2

CBL will try to handle new referrals, although anticipates it might not get to some of them till the 2026-2027 calendar year.

Staff Affairs Committee 2024/2025 Annual Report

Committee Roster:

Pat Walls (Chair), Briana Cartmill (Chair-Elect), Suzanne Finch, Stephanie Smith, Brenda Wills, Nikole Carter-Curtis, Joann Davison, Robert Yslas, Scott Thompson, Cyndi Chie, Alana Ritchison, Bann Attiq, Randy Ketchum, Tonya Berry, Bart Chafe, Craig Winton, Vanessa Fennell, Roberto Guzman, Kathryn Edgerton-Tarpley, Anne Dodge-Schwanz, Terri Linman, Guadalupe Murguia, Donovan Geiger, Todd Reh fuss, Esmeralda Sanchez, Patricia Castillo, Alex Rodriguez, Carlos Sanche, Jonathan Becerra, Norah Stuart

Key Activities and Discussions:

Policy and Charter Revisions

The committee led the drafting and submission of two major policy proposals: an updated Staff Affairs Committee Charter and a revised Presidential Staff Excellence Awards policy. These documents were developed to improve transparency, streamline operations, and align SAC with the structure of other Senate Core Committees. Final versions were submitted to the Senate Executive Committee in March 2025 for review and Senate reading.

Committee Operations and Leadership

SAC initiated a reorganization plan to limit membership to 15, implement staggered three-year terms, and clarify election procedures. Briana Cartmill was elected as Chair for AY 2025–26. The committee maintained a current roster and tracked seat assignments to ensure proper representation across university units.

Appointments and Representation

SAC fulfilled its charge as the appointive authority for staff by soliciting nominations and appointing representatives to Senate and affiliated committees. The committee addressed multiple open seats, including appointments to AP&P, Environmental Health & Safety, Sustainability, and the Library Committee. SAC also supported election processes for ad hoc committees and the Staff Honors and Awards Subcommittee.

Staff Emeritus and Recognition

Monthly Staff Emeritus nominations were reviewed and approved, and SAC coordinated retiree recognitions for inclusion in formal Senate action. The committee oversaw the Staff Honors and Awards Subcommittee and supported its transition to new leadership.

Campus Engagement and Governance

SAC engaged with emerging issues including CSU systemwide shared services, centralization proposals, R1 classification implications, and legal considerations surrounding DEI practices. Members brought forward updates from their liaison roles on

key committees including University Resources and Planning, Freedom of Expression, Instructional and Information Technology, and Intercollegiate Athletics.

Staff Support and Development

SAC heard updates on professional development initiatives and discussed the need for better staff-facing support structures, especially in interactions with students navigating mental health challenges. The committee also reviewed campus policies related to parking operations and enforcement practices following significant constituent concerns.

Information Items and Action Items Sent to the University Senate:

- Action Item: Staff Affairs Committee Charter Revision Proposal 2.0
- Action Item: Presidential Staff Excellence Awards Revision Proposal 2.0
- Information Items: Staff Emeritus nominations (monthly)
- Action Item: SAC Roster update for AY 2025–26

To: Senate Officers, SEC, Senate
From: Marie-Eve Lachance, Undergraduate Curriculum Committee (UCC) Chair
Date: April 28, 2025
Subject: AY 2024-2025 Annual Report

Work during the 2024-2025 academic year

During the 2024-2025 academic year, the Undergraduate Curriculum Committee (UCC) met weekly in the Fall semester and monthly in the Spring semester.

The committee reviewed curriculum proposals submitted through the Modern Campus Curriculum platform and subject to UCC review (per Senate Policy 5.2.2, some minor modifications bypass UCC review). Proposals approved by UCC were regularly published as action or information items in the Senate agenda. In summary, UCC approved:

One new pilot B.S. program:

- Artificial Intelligence and Human Responsibility B.S.

Three B.A. program elevations:

- Art History B.A.
- Interior and Architectural Design B.A.
- Integrated Design B.A.

Two new undergraduate program emphases:

- Astronomy B.S., Emphasis in Data Science
- Child and Family Development B.S., Early Childhood Development Emphasis

Two new minors:

- Data Science
- Special Education

One new certificate:

- Embodied Education and Somatics

Sixteen undergraduate program/emphasis deactivations:

- Seven deactivations associated with the redesign of the Comparative International Studies B.A. (European Studies B.A., French B.A., German B.A., German B.A. Emphasis in German Studies, Russian and Central European Studies B.A., Russian B.A., Russian B.A. in preparation for the Single Subject Teaching Credential in Foreign Languages).
- Geological Sciences has six emphases, and three were removed in a streamlining of the program (Engineering Geology, Hydrogeology, and Paleontology).
- Two deactivations related to an elevation (Art B.A., Emphases in Graphic Design and Multimedia).
- One B.A./B.S duplication deactivation (Microbiology B.A.).
- Three low degree-conferring programs (Physical Science B.A.; Chemical Physics B.S.; Social Work, Specialization in Environmental Social Work and Community Engagement B.A.).

Seventy undergraduate program modifications

Sixty-two new undergraduate courses

Eight substantial course modifications

Seven course deactivations

Work in progress

As of April 28, 2025, there are three remaining proposals for new programs in Modern Campus Curriculum: one is at UCC's level (Artificial Intelligence and Human Responsibility Minor) and the other two are awaiting URP's approval (Social Equity and Governance B.A. and ASL Studies Minor). These could be completed in May or continue in AY 2025-2026.

Referrals

UCC had no new referrals during 2024-2025. The following outdated referral was removed from Trello:

2022-21/22_19: Recommendation on elimination of the Writing Proficiency Exam (WPA) & Policy Adjustments Related to Upper Division Writing Requirement

Draft roster for 2025-2026

At its meeting on March 28, 2025, the Undergraduate Curriculum Committee re-elected Marie-Eve Lachance as Chair for 2025-2026. The draft roster for 2025-2026 is as follows:

CAL: Clark Lundberg

FCOB: Marie-Eve Lachance (Chair)

EDU: TBD

ENG: Yusuf Ozturk

HHS: Zohir Chowdhury

PSFA: Jennifer Gee

SCI: Carmelo Interlando

IV: TBD

Library: Sarah Tribelhorn

Provost: William Tong

AVP CAA: Madhavi McCall

Two students: TBD

Items for the 2025-2026 agenda

- Updates on the implementation of new degree roadmaps.
- Revision and update of the UCC charter.
- Discussion regarding the new AI syllabus requirement.

TO: SEC/University Senate

FROM: Adrienne D. Vargas, Vice President, University Relations and Development

DATE: August 14, 2025

RE: Information: Scholarship Report & Events Team Year in Review

See report on following page.

Academic Year 2024-2025

Scholarship Impact Report



You Provide Opportunity



"Your considerate gift allows me to further enhance my career path and continue working hard as a student with the motivation to become a CPA."

HONEY C.
JUNIOR, ACCOUNTING MAJOR
Catherine M. Stiefel Scholarship



"I am truly thankful for this recognition and confident that the financial support will empower me to achieve my goals and make a meaningful impact in our communities."

MATTHEW H.
FRESHMAN, CIVIL ENGINEERING MAJOR
Sinegal Veterans Scholarship



"My history, my challenges, and what I have accomplished gives me deep appreciation and gratitude to continue to grow and learn."

ANNE M.
GRADUATE STUDENT, NURSE PRACTITIONER AND CLINICAL NURSE SPECIALIST PROGRAM
Emma Lora Johnson Memorial Scholarship



"This award is more than just financial support; it is a vote of confidence in my abilities and potential to make a difference in the lives of others in the near future."

MILANARAF A.
JUNIOR, BIOLOGY MAJOR
Jewel Tisdale Hovey Tribute Endowed Scholarship; Lipinsky Family Scholarship



"As an Imperial Valley native, I am proud of my roots and am committed to becoming an effective changemaker in my community."

FREDERICO M.
SENIOR, PUBLIC ADMINISTRATION MAJOR
Douglas and Barbel Patino Scholarship Fund; Jack McGrory Scholarship for Public Affairs at SDSU Imperial Valley

Aztec Scholarships



Your scholarship support empowers students, providing peace of mind and the opportunity to flourish on campus and beyond. Thank you for allowing students to fully participate in the Aztec experience and envision a brighter future.

Academic Year 2024-25

Scholarships ease educational costs and encourage students to explore internships, research projects, extracurricular activities, and make meaningful strides toward academic and professional goals. You help students discover their talents and prepare for future careers in the community.



\$6.5M
TOTAL AMOUNT
AWARDED



2,647
TOTAL
AWARDS



\$2,459
AVERAGE
AWARD VALUE



705
TOTAL SCHOLARSHIP
FUNDS AWARDED



601
ENDOWED
SCHOLARSHIP FUNDS
AWARDED



104
NON-ENDOWED
SCHOLARSHIP FUNDS
AWARDED

Cost of Attendance - Basic Tuition & Fees

\$8,728

FOR FULL-TIME, IN-STATE,
UNDERGRADUATE STUDENTS

\$23,328

FOR FULL-TIME, NON-RESIDENT,
UNDERGRADUATE STUDENTS*

\$10,252

FOR IN-STATE, GRADUATE STUDENTS**

Housing, food, transportation, books and supplies are additional. First-year housing rates in 2024-25 start at \$19,653 (includes meal plan); sophomore and upper-division housing rates start at \$10,253 (without meal plan).

*Includes non-resident undergraduate tuition based on 15 units each semester at \$420 per unit and \$1,000 per semester non-resident campus fee.

**Select graduate programs have different tuition and fees. Non-resident graduate tuition: add \$420 per unit and \$1,000 per semester non-resident campus fee to the basic tuition and fees listed above.

More than 6,000 donors supported SDSU
scholarships in Academic Year 2024-25.
This collective kindness spreads joy across
campus and impacts countless lives.
THANK YOU for helping our SDSU
community thrive.



"I am highly grateful for this scholarship
and will put it toward the future of my
education and the future of others."

DORIAN M.

SOPHOMORE, GEOGRAPHY MAJOR

Dr. Kurt & Julie Bohnsack Memorial Endowed
Scholarship; SDSU Retirement Association
Endowed Scholarship



**Special Events
Measurements of Success
Year-in-Review
July 1, 2024 – June 30, 2025**

From July 1, 2024 through June 30, 2025, Special Events created and executed approximately 100 events, engaging with approximately 5,300 donors, prospects, campus and community leaders, faculty, staff, students, elected officials and members of The Campanile Foundation and CSU Board of Trustees.

Seven annual stewardship events were created for our most loyal donors to San Diego State.

Tower Society – July 29, 2024

- The goal of this annual event is to steward Tower Society members. Tower Society consists of lifetime members who have donated more than \$50,000 to San Diego State.
- We hosted a reception at Snapdragon Stadium at the end of July and featured remarks by Sean Lewis, the new SDSU Men's Football Coach.
 - o Attendee giving since: \$5,114,724.69 (as of 5/27/25); 316 contributions from 82 households; gifts to Athletics: \$781,485.36 (as of 5/27/25); 145 contributions from 36 households

Evening Celebrating Philanthropy – Oct. 21, 2024

- The goal of the event is to steward donors with cumulative giving of \$1M+. The collective support in commitments and cash from this group of donors is over \$800M. Donors who have reached this milestone are honored and presented with a presidential medallion.
- This was the 13th year for this event and 200 presidential medallions have been presented to individuals, foundations and corporations since the event's conception.
- Select students and faculty members were invited to attend and are strategically seated with donors based upon their areas of giving and interest (six faculty members and 33 students attended the event).
- The inaugural *Fowler Impact Award* was introduced and Ron Fowler was honored. This award was created so we could officially recognize and honor individuals who have made an extraordinary impact through philanthropic contributions and service that align with the university's core values, goals, and mission. It will be presented annually to a donor who has created a positive impact and demonstrated loyalty to the institution and its mission of educating the next generation of leaders. To commemorate the award, a permanent plaque has been installed in the Student Services Courtyard and the names of awardees will be added each year.
 - o Attendee giving since: \$5,477,954.96 (as of 5/27/25); 64 contributions from 27 households

Heritage & Legacy Society – Dec. 9, 2024

- The purpose of this event is to steward Legacy Society (donor advised funds), Heritage Society (estate gifts), and donors who have left San Diego State in their estates.
- This year's event was held at the University Club atop Symphony Hall and featured a holiday tea

and the new MFA Class of 2026.

Discover SDSU – February 5, 2025

- This signature event stewards members of our Annual Giving Circle—donors who contribute between \$1,000 and just under \$50,000 in cumulative giving each fiscal year. At the time of the event, more than 1,100 individuals contributed nearly \$4 million in total.
- This year's event featuring Housing and Residential Education was among the most well-attended events in the series.

Scholarship Donor Appreciation Event – February 24, 2025

- The goal for this event is to steward donors who contribute to student scholarships (endowed scholarship stewardees), all donors of named, annual scholarships (non-endowed) and contributors to endowed and non-endowed scholarships with a determined cumulative giving of \$2K within the past two FYs.
- This was the 14th year for the Scholarship Donor Appreciation Luncheon.
- Three scholarship recipients were part of the program, representing the Fowler College of Business and the College of Sciences.
 - o Attendee giving since: \$328,975.76 (as of 5/27/25); 119 contributions from 54 households

SDSU Loyals – April 8, 2025

- The SDSU Loyal program encourages consistent giving and recognizes donors who have made gifts of any amount in each of the last two years for their total years of giving. Members are recognized for their total years of giving at the following tiers: 2+, 5+, 10+, 15+, 20+, 25+, 30+, 40+, and 50+. The event recognizes those who have given for 20+ years.
- The program featured a student-athlete from men's golf and two *Quest for the Best* student leaders.
- After reviewing the guest list, we identified five donors who have been Loyal for 40+ years and one donor for 50 years, Nancy Carmichael Stewart. We worked closely with our communications team to create a feature story on Nancy.

Evening of Distinction – April 21, 2025

- The goal of this annual event is to honor Tower Society donors for their lifetime giving of \$500,000 to \$999,999 to San Diego State University.
- This was the ninth year of this event and was the result of the deans' request to create an annual stewardship event that they could host for their donors.
- Awardees are honored with a one-of-a-kind award that was specifically designed by a local artist for these donors. The award is a mosaic of Hepner Hall, which uses mixed mediums.
- This year, we honored 24 past recipients and there were 7 new awardees (representing 4 households).
- In the past eight years, 56 awards have been presented representing 80 individuals and 8 organizations.
- The student speaker was a veteran and active with the Glazer Center for Student Leadership.
 - o Attendee giving since: \$1,175.00 (as of 5/27/25); 5 contributions from 4 households

Three ribbon-cutting dedications took place during FY24-25 in collaboration with Student Affairs + Campus Diversity. All three dedications were philanthropically supported by generous donors and each event was customized based on donor preference:

- Cal Coast Financial Center Dedication included an all-university dedication and a private reception with President de la Torre and Cal Coast leadership prior to the ribbon-cutting (August 21; approximate attendance was 200).
- Gus and Emma Thompson Black Resource Center Dedication included a dedication for BRC donors, campus leadership, students and the Dong family members. A private dinner at the University House followed the dedication. Strong media presence. (Sept. 16; approximate attendance was 150)
- Jessica P. Sarowitz Center for Guardian Scholars Dedication included a private ribbon-cutting ceremony for Jessica and her personal guests, GS staff and students and campus leadership. Guests attended the annual Guardian Scholars Thanksgiving dinner after the dedication. (Nov. 19; approximate attendance was 50)

Several events were executed on behalf of the Office of the President, including:

All University Convocation (August 22, 2024)

- At the annual All-University Convocation on August 22, 2024, President de la Torre addressed approximately 1,000 faculty, staff, student leaders, alumni and community members during the program. Directly following the program, guests were treated to a “grab and go” lunch.
- A separate reception for the SDSU Alumni Distinguished Faculty Award and Presidential Staff Excellence Award recipients was held in conjunction with the All-University Convocation where they were recognized during the program.

Commencement 2025 (May 15-18)

- There were 9 ceremonies at Viejas Arena—seven undergraduate and two graduate. The Class of 2025 marked the largest graduating class in university history, with more than 12,000 students eligible and nearly 10,000 participating across both San Diego and Imperial Valley campuses. We also welcomed over 54,000 guests across the 10 ceremonies over four days.
- Two honorary doctorate conferrals took place in Fowler College of Business and the College of Health and Human Services.
- Special Events managed all graduate-facing communications, collaborating with StratComm on distribution, and oversaw the development and maintenance of the commencement website. Ten digital programs were produced and made available online, with options for purchase as commemorative keepsake editions.
- To elevate the overall production value of the ceremonies, new jumbotron graphics were introduced at the beginning, middle, and conclusion of each event, accompanied by “hype music” to enhance the atmosphere. Lot 13 featured additional enhancements including music and a live emcee to engage and energize graduates prior to the processional.
- In addition to the main commencement events, advisory and logistical support was provided for the inaugural VISTA graduation ceremonies at Centinela Prison on May 15, which recognized 27 graduates across two ceremonies. Continued support was also provided for the Transborder Graduation Ceremony held in Tijuana on May 2, which honored 42 graduates and welcomed 215 guests.

CSU Board of Trustee Campus Visits

- During the first half of the year, three members of the California State University (CSU) Board of Trustees visited the SDSU campus during two scheduled visits:
 - o A joint visit was held with Student Trustee Jazmin Guajardo and Trustee Jean Firstenberg (November 15, 2024).
 - o Trustee Sam Nejabat visited campus on December 6, 2024, following a rescheduling from the originally planned visit on October 25.
- These visits provided valuable opportunities for engagement between university leadership and CSU trustees, while also serving to highlight key academic and student success initiatives as per the trustees' personal interests.

Welcome Receptions for New Deans (October 9 and November 14, 2024)

- Special Events planned two dean welcome receptions in collaboration with the Provost's Office, President's Office, College of Arts and Letters (Todd Butler) and College of Health and Human Services (Amy Bonomi).
- These events are designed to introduce and celebrate the appointments of new academic leadership within the university community and the donors affiliated with their colleges.

Donor hosting took place during both men's football and basketball:

Football

- There are two suites within Snapdragon Stadium that are dedicated to hosting donors and prospects – the President's Suite and the URAD/TCF Suite.
 - o In the President's Suite, 250 external guests were hosted over six home games.
 - o In the URAD Suite, colleges hosted approximately 100 guests over six home games. The colleges that hosted guests were College of Health and Human Services, Fowler College of Business, College of Sciences, College of Arts and Letters, College of Education and College of Engineering.

Basketball:

- Nearly 170 external guests were hosted in the President's Section over 16 home games this season. Areas and colleges that hosted included Community Relations, Innovation District, SDSU Retirement Association, Principal Gifts, Heritage & Legacy Societies, College of Professional Studies and Fine Arts, College of Engineering, College of Education, College of Health and Human Services, Fowler College of Business, College of Arts and Letters and College of Sciences.
- President de la Torre and Vice President Adrienne Vargas also hosted three basketball pre-game receptions at the Parma Payne Goodall Alumni Center, welcoming approximately over 500 external guests across the three events. Development staff strategically invited donors and prospects, prioritizing basketball season ticket holders for each reception. Highlighted student athletes and Steve Fisher during two of the programs. Special Events partnered with SDSU Alumni to host the Rising Aztecs reception in conjunction with one of the basketball pre-game receptions. Special Events confirmed the event logistics and managed the guest list.

Numerous stewardship opportunities took place for members of The Campanile Foundation:

- Special Events worked collaboratively with TCF/VP office and affiliated departments and colleges (PSFA/Arts, Athletics, Government and Community Relations).

- Three board meetings were held this fiscal year (December 5, March 6 and June 5). The TCF and SDSU Alumni boards held a joint meeting on September 12.
- Of the eight TCF subcommittees, Special Events coordinated the logistics for six of the committees (Arts, Athletics, Executive, Nominating & Governance, Government & Community Relations and Stewardship). Over the course of the year, we hosted 18 meetings on behalf of these committees.
- A member of the Special Events team serves as the staff liaison for the TCF Stewardship Committee. Responsibilities include creating and securing timely speakers and presentations, as well as creating and disseminating committee minutes. Two new members were added to the committee and one member was excused.
- A gathering for the incoming chair and past TCF chairs was held for the first time this year and took place at the La Jolla Country Club on Jan. 15. This was well attended and received positive feedback from the attendees and moving forward this will be an annual event. Hosting will rotate among the group with next year's lunch being hosted by Ron Fowler. The President and Adrienne are in attendance.

Cultivation and stewardship events were hosted at the University House throughout the year.

- We hosted eight donor stewardship events with President de la Torre, Adrienne, and various college deans at the University House between September 2024 and March 2025. The (1) lunch and (7) dinners included hosting 45 donors and guests who support various areas including Mission Valley River Park, PSFA, Athletics, Sciences, CAL, Fowler College of Business, and others.
- Special Events is responsible for maintaining event documentation for all events hosted at the University House (including the Office of the President events) for audit purposes.
- A member of the Special Events team serves on the University House committee as a voting member, which meets typically three times each year.

Division of University Relations & Development Hosting:

- Three URAD division meetings were held throughout the year. These meetings have an average participation of 72 (the number of employees in our division is approximately 90).

Miscellaneous events were planned and executed:

- Celebration of Life for President Emeritus Stephen L. Weber on September 27
- Kit and Karen Sickels Endowed Chair in University Heritage and Community Engagement celebration and announcement of the inaugural chair (December 9).

TO: Senate Executive Committee/Senate
FROM: Gloria Rhodes, CFA-SDSU Chapter President, on behalf of the
CFA-SDSU Executive Board
DATE: August 19, 2025
Subject: Information Item

Welcome to the San Diego State University, 2025-2026 Academic School Year. I am Gloria Rhodes, the Chapter President of the California Faculty Association (CFA), our faculty union. I am also a librarian and have worked here at SDSU for 23 years, and have been an active member of our union for much of my time with California State University. By coming together as tenure-line faculty and lecturers, counselors, librarians, and coaches, we work to protect faculty rights, foster safe and secure workplaces, promote student learning, negotiate fair compensation, and promote access to health insurance and retirement benefits. Together, we can champion racial and social justice, making a significant impact on all.

On behalf of our CFA-SDSU Executive Board, if you are not a paying member, we encourage you to join the California Faculty Association as we embark on a challenging year on the national level and as members of the higher education community. Your involvement is crucial to our collective success, and we enthusiastically invite you to join us on this journey! All California State University faculty enjoy the rights and protections of the contract negotiated by CFA. But we are stronger and able to win on multiple levels, including our contract, when we stand together as union members.

Not a member? **Join Your Union, Become a CFA Member Today!**

<https://www.calfac.org/join-cfa/>

The CFA-SDSU Executive Board will meet monthly during the Academic Year, and I will send out an update once we have secured meeting dates. We will also have opportunities to meet with you during open office hours to be determined. You are welcome to contribute to our discussions as we work together to ensure your concerns will be addressed in a timely manner.

Again, to our new colleagues, welcome to San Diego State University, and to our returning members, welcome, and we look forward to working with you!

Color Legend	
Red: Two years ago	
Yellow: Last year	
Green: Current year	
List Name	Card Name
*Academic Policy & Planning (AP&P)	20/21_06: ASCSU Resolution: FACULTY EMERITUS/EMERITA STATUS: REVOCATION AND APPEAL
*Academic Policy & Planning (AP&P)	21/22_04: Five-Year Review of Academic Administrators
*Academic Policy & Planning (AP&P)	21/22_28: Review & Update Search Committees for University Admin Bylaws
*Academic Policy & Planning (AP&P)	23/24_08: Updating Definition of Faculty in Constitution
*Academic Policy & Planning (AP&P)	24/25_05: Creation of a General Policy Regarding Votes of Confidence/No Confidence for Senior Leaders and Other Administrators (Referral 2024/25_5)
*Academic Policy & Planning (AP&P)	24/25_6: Review of CO-Mandated Minimum Course Enrollments and Related Policies
*Committee on Committees & Elections (CCE)	22/23_09: Review & Update Policies Related to Senator Committee Assignments
*Committee on Committees & Elections (CCE)	23/24_02: Senate Elections: Methodologies for Voting
*Constitution & Bylaws (CBL)	22/23_19: Update Policy Language related to Committees
*Constitution & Bylaws (CBL)	22/23_18: Bylaws 11.0 and 13.0 Updates
*Constitution & Bylaws (CBL)	23/24_15: Review Process for Filling Vacancies
*Constitution & Bylaws (CBL)	23/24_16: Union Representation on Senate Executive Committee
*Diversity, Equity & Inclusion (DEI)	21/22_16: Senate Diversity Plan
*Diversity, Equity & Inclusion (DEI)	21/22_06: Policy File Review re 4.0 Diversity--regarding Global Campus & Nondiscrimination & Equality Opportunity Bylaws
*Diversity, Equity & Inclusion (DEI)	21/22_22: Condemning Hostile Teaching Environments
*Diversity, Equity & Inclusion (DEI)	23/24_14: Senate Principles of Shared Governance
*Diversity, Equity & Inclusion (DEI)	24/25_02: Examination of Time, Place, and Manner Policy and Development of Alternative Actions
*Diversity, Equity & Inclusion (DEI)	24/25_03: Recognition and Celebration of Major Hindu Religious Festivals on Campus
*Faculty Affairs Committee (FAC)	20/21_02: Professors of Practice: Implications?
*Faculty Affairs Committee (FAC)	23/24_11: State of Student Course Evaluations
*Faculty Affairs Committee (FAC)	24/25_12: Support and Compensation for Faculty Serving as Dissertation Chairs
*Staff Affairs Committee (SAC)	22/23_07: Charter a New "Staff Planning Committee"
*University Resources & Planning (URP)	23/24_03: Alcohol Products Co-Branding at SDSU
*University Resources & Planning (URP)	23/24_13: Contextualizing the Fiscal Cost/Benefit of Athletics
*University Resources & Planning (URP)	24/25_04: Examination of Self-Support Strategies and Practices in the CSU
*Undergraduate Council (UGC)	21/22_14: Undergraduate Council Bylaw Review and Update
*Undergraduate Curriculum Committee (UCC)	21/22_19: Recommendation on elimination of the Writing Proficiency Exam (WPA) & Policy Adjustments Related to Upper Division Writing Requirement.
Environment and Safety	20/21_03: Update Environmental & Safety Committee Charter.
Environment and Safety	21/22_10: Smoking and Smudging Policy Bylaws and Updates
Environment and Safety	24/25_01: Addressing Faculty Concerns Regarding Non-Students/Non-Guests as a Safety Problem
Faculty Honors and Awards	20/21_04: Review Faculty Honors and Awards policies, with particular attention to the Senate Excellence in Teaching Award.
Faculty Honors and Awards	22/23_10: Update Committee Charge and Clarify Responsibilities
Faculty Honors and Awards	24/25_11: Addressing the Inequity in University-Wide Awards for Contingent Faculty
Freedom of Expression	20/21_01: Review Freedom of Expression policy and bring it up-to-date with digital age.
Freedom of Expression	21/22_11: Academic Freedom Policy Review.
International Affairs Council	22/23_01: ACIP Representative & Meeting Payment
International Affairs Council	22/23_02: Tracking Undergraduate, Masters, Doctoral Proposals for Impacts on International Students
Instructional and Information Technology	22/23_21: Provide Report on Impact of AI
Instructional and Information Technology	23/24_10: Anti-Doxing Policy
Instructional and Information Technology	24/25_7: Development of a Campus-Wide Classroom Recording Policy
Instructional and Information Technology	24/25_8: Assessment of the Need for a Campus-Wide AI Policy Referral
Instructional and Information Technology	24/25_10: Concerns Regarding University's Transition to VoIP/Zoom Phones
Library	22/23_04: Review & Update Policies Regarding Material Gifts Valued at over \$20,000
Research Council	21/22_07: Integrity in Research and Scholarship Policy Review
Student Media Advisory	21/22_13: Student Affairs & Student Media Advisory Committees Reviews and Updates
Bookstore Advisory	22/23_12: Add Librarian to Bookstore Advisory
Bookstore Advisory	23/24_09: Removing Bookstore Advertising Items Not Approved by Faculty
Teacher Preparation Advisory Council	21/22_32: Teacher Preparation Advisory Council Bylaw Review and Update
Honorary Degree	22/23_20: Update Honorary Degrees Policy
Campus Fee Advisory Committee	23/24_07: Assessment and Report of Student Success Fee Proposals Funded

AY2025-26

Posted Date	\$999.95	Payee	Purpose / Justification / Notes
8/13/2025	\$400.00	AS - Union Programs & Services	Senate meeting reservation - September 2, 2025
8/10/2025	\$599.95	Trello	Management software for: Senate Referral Chart

SDSU

San Diego State
University

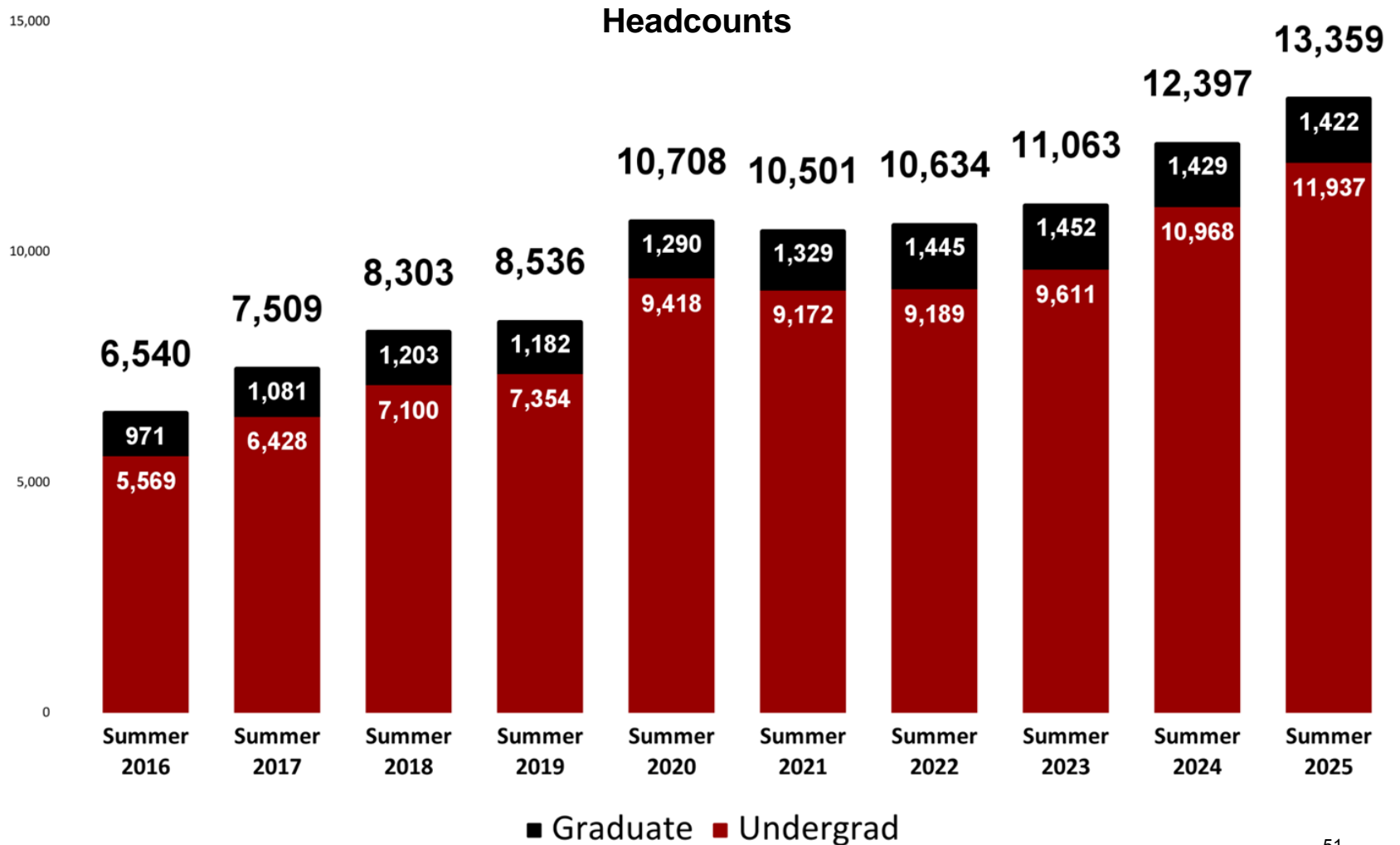
ENROLLMENT UPDATES

August 12, 2025



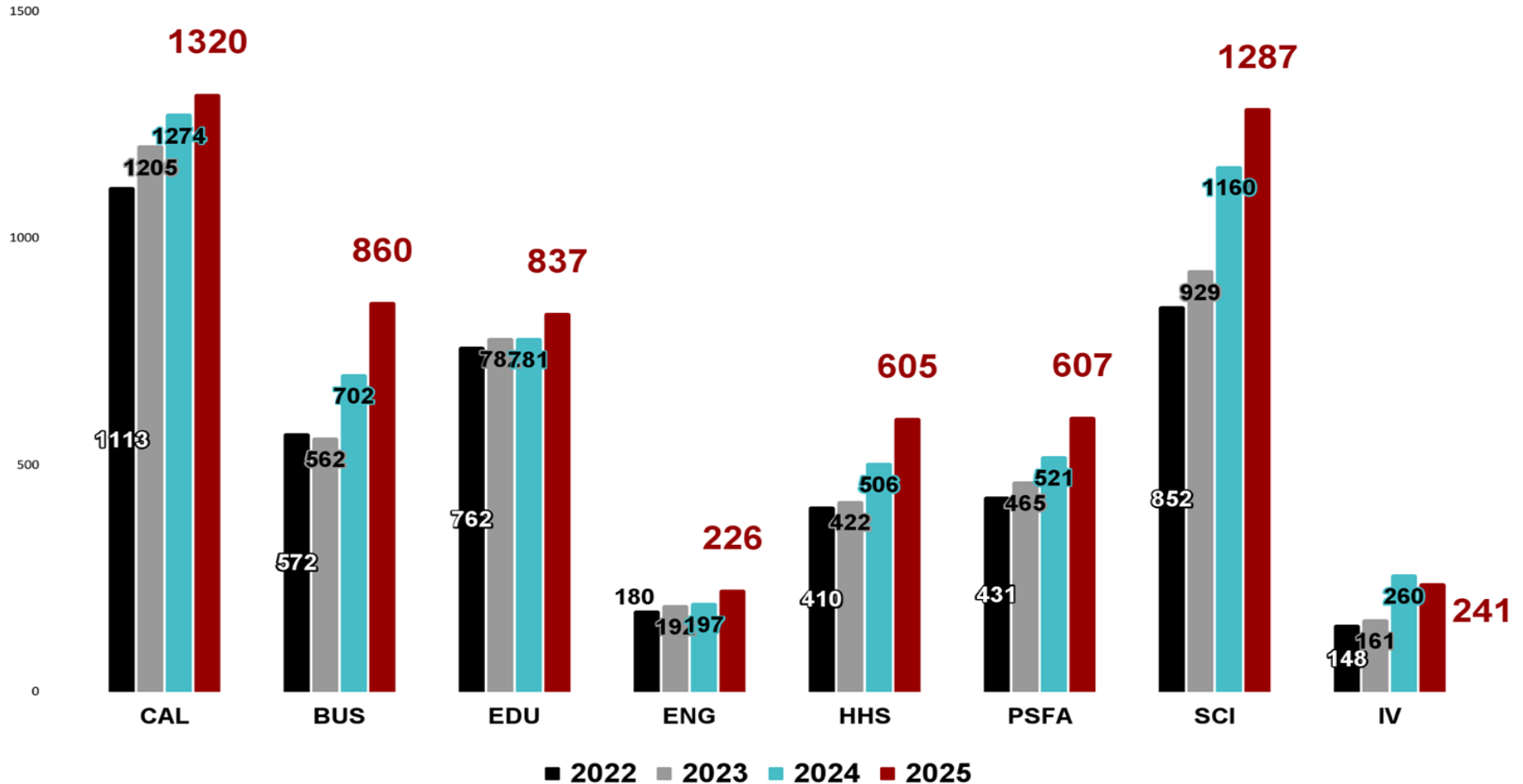
SUMMER ENROLLMENT AT CENSUS

1 Year Increase: 8%; 10 Year Increase: 104%

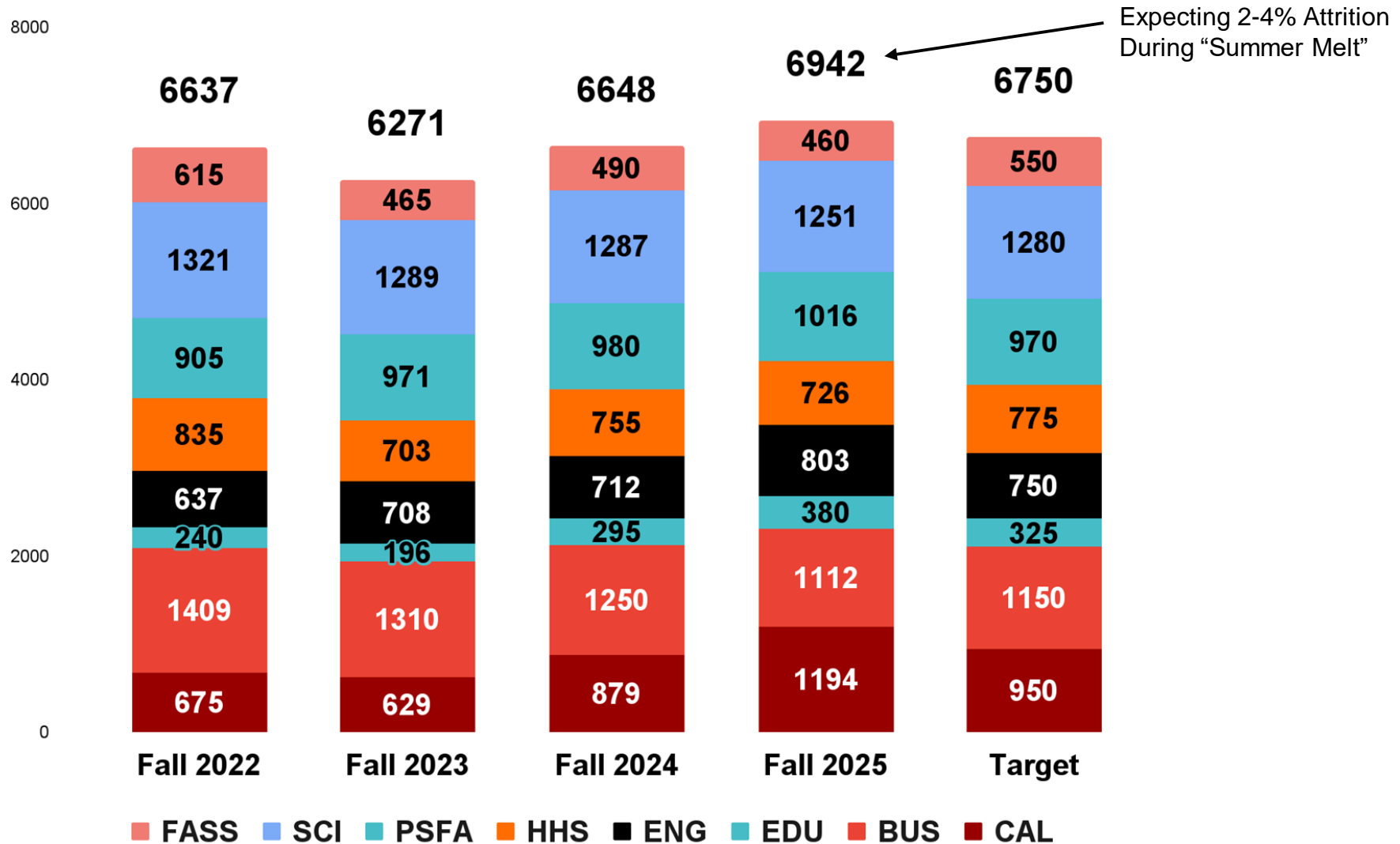


SUMMER ENROLLMENT AT CENSUS

FTES +11% YOY
107% to Summer Target



FALL FIRST-YEAR INTENTS TO ENROLL, YTD

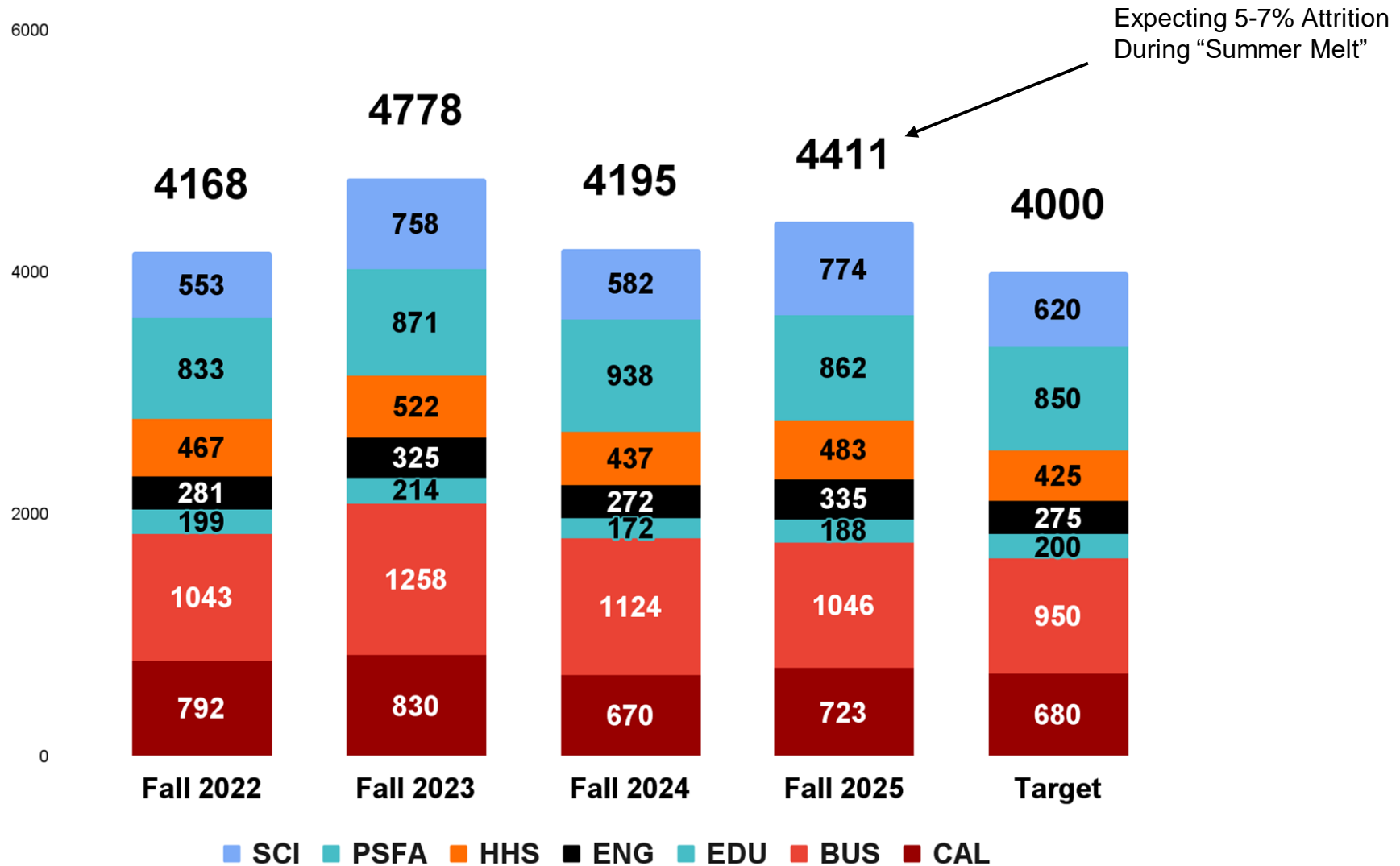


Average Unit Load Goal = 15.6

Includes students enrolled in 6 or more units.

BUS	15.7
CAL	15.5
EDU	15.4
ENG	15.3
FASS	15.7
HHS	15.4
PSFA	15.5
SCI	15.3
Total	15.5

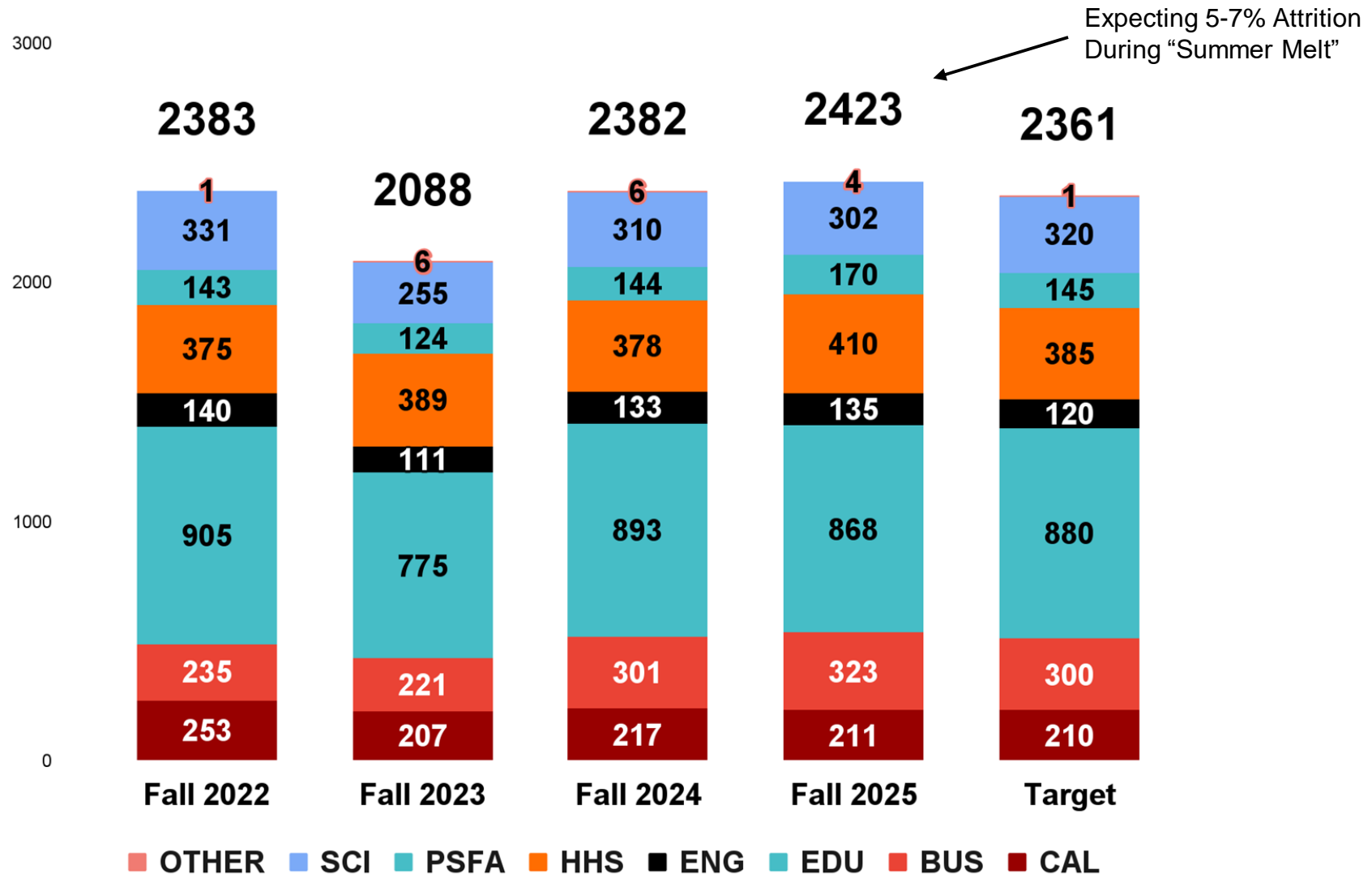
TRANSFER INTENTS TO ENROLL, YTD



Average Unit Load Goal = 13.5

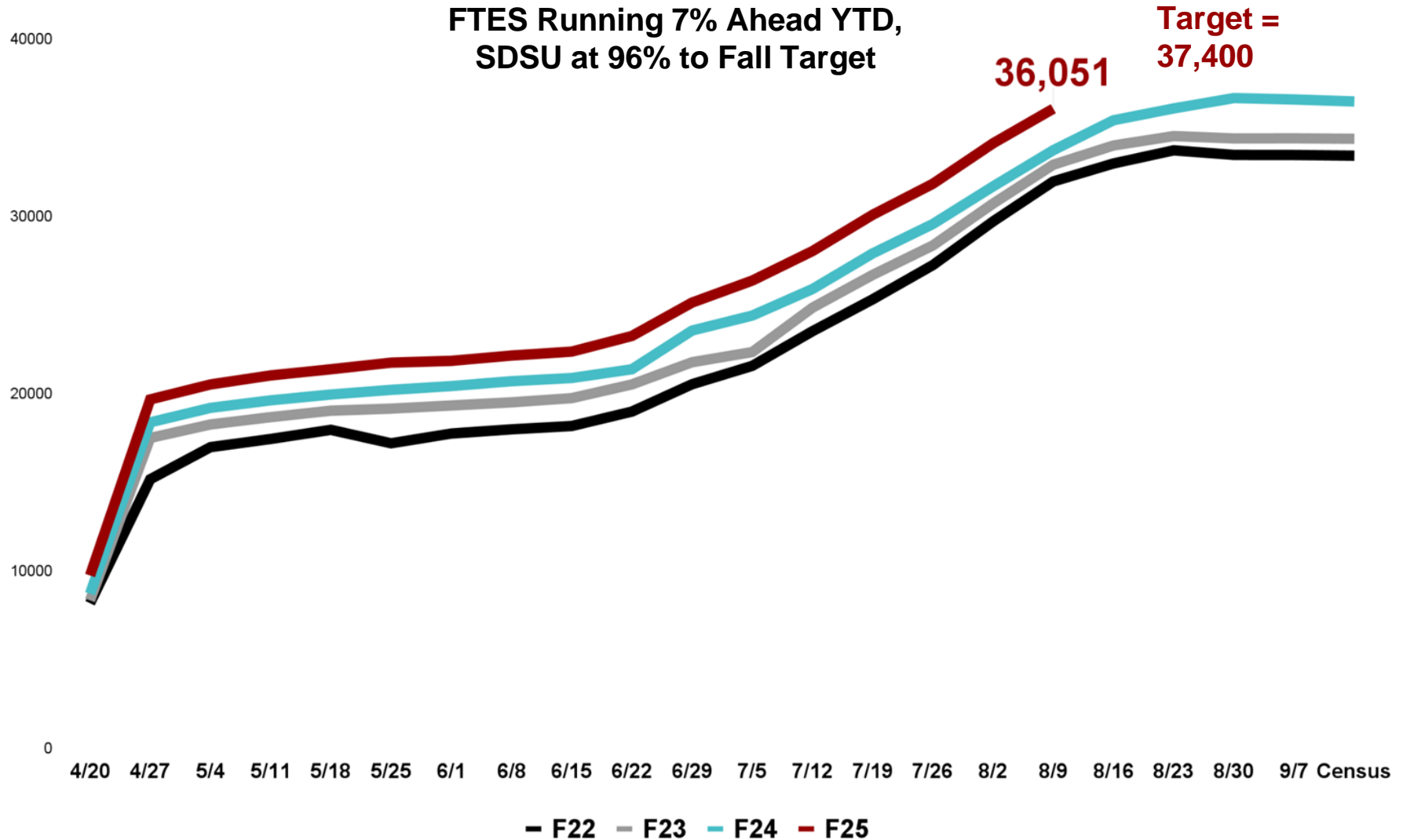
Unit	7/31	8/1	8/4	8/5	8/7	8/8	8/11	8/12	No Orn	Total
BUS	14.1	14.2	14.5	13.7	13.8	13.5	12.9			13.5
CAL	14.5	14.3	14.1		14.1	14.4	13.3			14.0
EDU	14.3	15.0	15.1		14.3	13.9				14.4
ENG		11.8		12.5	10.4	9.7	7.9			10.5
HHS	14.6	13.7	13.5	14.2			12.3			13.4
PSFA	14.4	13.9	13.4	13.6	13.2	12.2	12.3			13.3
SCI	14.0	14.3	13.8	13.5	13.5	12.7	12.8			13.5
Total	14.3	13.9	14.0	13.6	13.3	12.9	12.2			13.3

GRADUATE INTENTS TO ENROLL, YTD

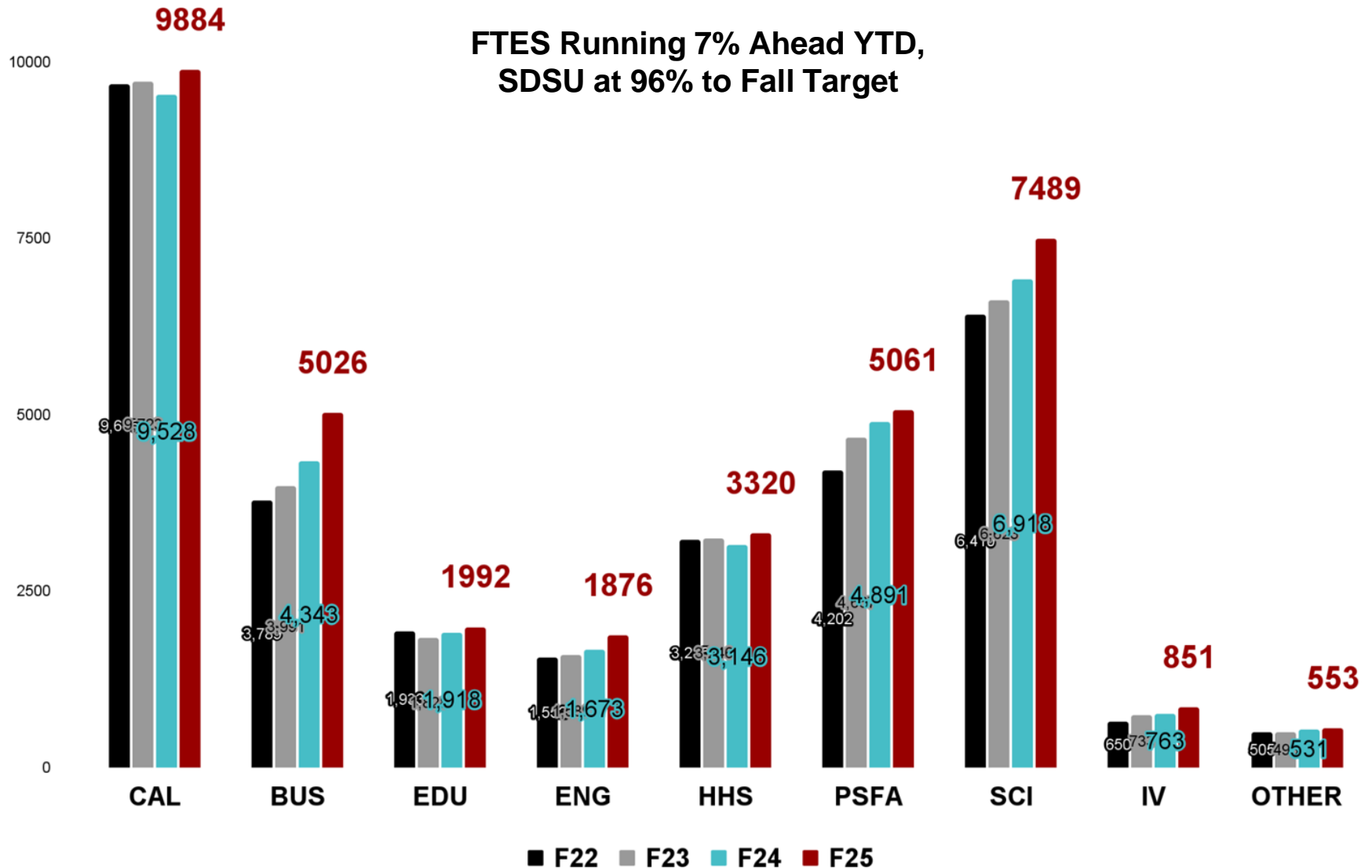


	Year-End Enrolled					
Student Level	Fall 2021	Fall 2022	Fall 2023	Fall 2024	Fall 2025	Fall 2025 Intents Not Enrolled
First-Year	36	62	69	96	92	13
Transfers	246	265	359	292	256	86
New Graduate	70	78	99	89	64	13
Total	352	405	527	477	412	112

FALL ENROLLMENT BY FTES



**FTES Running 7% Ahead YTD,
SDSU at 96% to Fall Target**



Please remind all instructors, including those teaching supervision courses, to help students keep their financial aid/scholarship

Option 1:

- Post at least **one assignment in Canvas (e.g., quiz, discussion, interactive video assignment, etc.)** at the beginning of the semester
- Give students the opportunity to submit it between the first day of classes (**August 25**) and the schedule adjustment deadline (**September 8**)

Option 2:

- Submit the new Engagement Roster in my.SDSU for all students by **September 9** (the day after the schedule adjustment deadline)

registrar.sdsu.edu/attendance

- Effective August 15, the Financial Aid Office, Scholarships Office, and Cal Coast Student Financial Center will transition from the Division of Student Affairs and Campus Diversity to the Division of Academic Affairs.
- Office will be positioned within Enrollment Services to enhance the ease of collaboration between student financial aid and enrollment services.
- Aim to strengthen communication, streamline operations, and improve the overall experience for prospective, incoming, and current students.

- SDCCD will develop a STEM-oriented academic building at the SDSU Mission Valley Innovation District.
- SDSU will provide guaranteed admission for eligible students from City, Mesa, and Miramar colleges starting with those applying for Fall 2026 admissions:
 - Students must be receiving an Associate Degree for Transfer (ADT) from an SDCCD campus in a specified field, be CSU eligible, and meet other minimum requirements. Nursing and other majors that require an audition (dance, music, theatre, etc.) are excluded.
 - SDSU currently admits approximately **72%** of SDCCD applicants, with most students who are not accepted being applicants for programs excluded from the agreement, lacking the impaction GPA and/or major preparation courses, or being CSU ineligible due to missing units or GE courses.
 - The agreement gives prospective transfer students stronger pathways and collaborative support, with the goal of enabling more local community college students to achieve transfer eligibility.

SDSU IV STEM \$80M BUILDING FOR LITHIUM VALLEY

SDSU-Imperial Valley celebrated the opening of its Sciences and Engineering Laboratories Building in Brawley, the first STEM Building at SDSU IV designed to meet the STEM workforce demands of the 'Lithium Valley.'

- Instruction expected to begin for current Nursing and Environmental Health majors in Spring 2026 for biology and chemistry laboratory courses
- New majors in chemistry and electrical engineering to begin accepting applications for Fall 2026 entry





THANK YOU AND QUESTIONS