



SAN DIEGO STATE
UNIVERSITY

SDSU SEC Agenda

August 18, 2020

Online via Zoom

2:00 to 4:30 pm

Attendance: Gontz, Wills, Abdel-Samad (for Mattingly), Verity, Rhodes, Marx, Ornatowski, Reeder, Fuller, Preciado, Weston, Atterton, Brooks, Hopkins, Alkebulan, Holt, Wheeler, Attiq (Co-Chair of URP), Balsdon, Ochoa

Guests- De la Torre, Woods, Santos-Derieg, Wilson

1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

Land Acknowledgement- Senate Chair reads the land acknowledgement.

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

Michael Miskwish – Kumeyaay

Principles of Shared Governance: Senate Chair reads principles of shared governance.

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Approval of Agenda (Weston) 1

Preciado/ Butler-Byrd moved and seconded approval of the agenda. The agenda is adopted without objection.

3. Officers Report

3.1. Referrals Chart (Butler-Byrd) 3

Vice Chair Butler-Byrd described the process to maintain and update referrals chart. The vice chair announced that new referrals would be posted soon.

3.2. Senate Town Hall Report (Weston)-.

Chair Weston provided a summary of August 13 Town Hall. He indicated that while successful, future meetings may deal with one or two topics instead of 5. He announced that a posting of the recording of the Town Hall is on the Senate website or can be accessed here: [Town Hall August 13, 2020 recording.](#)

3.3. Senate Budget Update (Fuller) 6

Amanda- presented the 2020-21 AY and the 2019-20 AY University Senate budgets. These were both recommended by PBAC and approved by President de la Torre in June 2020. A new request will be submitted for the University Senate budget of 2021-22 AY in October 2020 in cooperation with Provost Ochoa.

Academic Affairs Report

3.4. President's Report (de la Torre)

President de la Torre provided remarks about the upcoming budgeting process. She indicated that her goal this summer was to position the university with the use of one-time funds to have an intentionally broad and long consultation process for base-budget reductions and other budget concerns that will emerge including advancing efforts for new sources of revenue. She indicated support for all senators and the University Senate Committee on University Resources and Planning (CURP) to be involved in this process now that summer break is coming to an end. Senator Wheeler inquired about PBAC and its expanded role in the campus budgeting process including developing new revenue resources. President de la Torre indicated the PBAC would be involved in addressing the structural deficit caused by the State base reduction. In addition, PBAC is going to have a far more complex portfolio of issues that they will consider in meeting their role to advise the president. Secretary Preciado indicated that the Senate could develop Senate principles or values to offer the President de la Torre as part of this year's budgeting process.

President de la Torre invites the use of the new strategic plan to inform deliberations and other forms of advice to her office. Senator Verity commented on the importance to the



University of out-of-state and international student enrollment. He inquired about decline of enrollment as a result of COVID. President de la Torre complemented past leadership in working to develop the 14% enrollment goal for out-of-state and international enrollment. She also complemented the use of the budget revenue from this enrollment; only 70% is treated as base and the 30% is used for one-time expenses. President de la Torre also commended her leadership team (Ochoa, Woods, Vargas) for their efforts to maintain enrollment goals for this coming fall through their coordinated actions. President de la Torre indicated that the SDSUFlex model has served the campus in continuing to meet its mission with a commitment to everyone's well being and the continuity of the academic programs.

3.5.Provost's Report (Ochoa)

As of August 18, enrollment is on target for California resident students (in-State); graduate enrollment also appears to be on track. Campus has used enrollment management structures such as the admissions waitlists to address what could have been dramatic impacts to CAL and PSFA. International enrollment appears to be on track. Out-of-state students freshmen, transfers, and graduate students have deferred enrollment to Spring 2021 or for a year given the COVID 19 challenges. This will have an expected \$ 8 million one-time cut to the operating budget. Tuition resources are healthy thanks to close monitoring and adjustments by the enrollment management group and other leaders in Academic Affairs.

109 tenure-track faculty requested extensions for their RTP reviews. The Provost also indicated that efforts began in March to support faculty research activity that was interrupted by COVID-19. The Provost and VP for Research Welter reviewed over 200 faculty research requests for campus repopulation to continue or renew their research activities. Colleges and departments have initiated requests for repopulation that have been reviewed in collaboration with AVP for Administration Jessica Rento. The Library operation plan is also moving forward thanks to new dean Scott Walter. The governor's and county health orders will guide the library's operation. Individual faculty have requested use of campus classrooms to support their teaching activities.

Academic Affairs will continue planned searches for the Fowler College of Business dean (national search) and the Dean of Graduate Studies. The dean of graduate studies search will be internal. A new internal search is underway for the AVP International Affairs and another internal search for the Vice Provost for Academic Affairs position will begin in Spring 2021. For all the positions, the Provost is committed to working through our shared governance procedures to form search committees for these senior administrative positions. This commitment extends to all three positions that do not have specific guidelines listed in the policy file.

Report from Joanna regarding Academic Operations Guidelines. These guidelines were developed by a broad advisory group that included senate representatives, associate deans and the Academic Deans Council.

<https://sdsuedu.sharepoint.com/sites/stratcomm/SitePages/Provost/academic-operations-guidelines-2020.aspx>

Guidelines should address most questions. If they do not, faculty should start inquiries through their department chairs or school directors or deans. This will help Academic Affairs develop new guidelines on issues that emerge through an established consultation procedure.

AVP Brooks also indicated that 50 new tenure track faculty were welcomed by the Provost Ochoa at a program in the morning. This is the most diverse group of faculty with about ½ of them from underrepresented groups.

The President and Provost will visit colleges and departments. Also, an RTP taskforce is going to be established to review several factors impacting the RTP. A group of 15 to 20 will serve on this task force to look at critical issues that have emerged through this recent cycle. The Senate will see these recommendations through AP&P and Faculty Affairs committees and new policy (if needed) following the normal University Senate process.

Senate Actions (Weston)

- 3.6. Second Reading: Motion to Approve New Policy File Language for Membership on DEI (DEI; Rhodes) 15

Bylaw amendment to add the Tribal Liaison and the HSI Administrator as ex-officio voting members of the DEI committee is moving to University Senate for a second reading and a required 2/3 majority vote

- 3.7. Late Graduation Candidate (Molina) 16

Senate Exec action requested to act on behalf of the University Senate (2/3 Vote required). Moved and Seconded Verity/Fuller to approve late graduation applications of the names noted in the memo by the Registrar included in the agenda packet. Motion was approved 14/20. Motion is approved.

- 3.8. Emeritus Status Conferral (FHAC; Anderson) Time Certain: 2:30pm 18

Matt Anderson nominated professors and a lecturer by reading their names and years of service. Item will be voted on at the University Senate.



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3.9. General Education Curriculum and Assessment Committee (GE; Canary/Wilson) 19

Co-Chair Wilson presented courses. These courses will be presented for action at next meeting of the Senate.

3.10. Und
 ergraduate Curriculum Committee (UCC; Verity) 21

Chair Verity presented programs, subprograms, certificates, minors and courses for action. This item will be heard at the upcoming senate meeting.

Inquiry by Senator Gontz to know how many certificates will be offered exclusively by SDSU Global Campus. Verity and Provost state that all programs are for the State-side programs. Secretary Preciado asked about a process to identify new programs or certificates that are going to be offered specifically by the SDSU Global Campus. Chair Verity responded that there is no way of knowing if the programs proposed today are going to be offered in SDSU Global Campus.

3.11.
 Committee on Committees and Elections (CCE; Marx) 30

Chair Marx discussed his committee's efforts to identify and nominate committee chairs. The committee is also working to fill vacancies on committees. Senators who do not have a committee assignment are listed at the end of the committee's report. The item will be voted on at the University Senate meeting.

4. Committee Reports

4.1. URAD (Swanson) 39

No representative present.

4.2. Editorial Changes to Policy File Due to University Administrative Reorganization
 (Senate Officers) 45

Secretary Preciado discussed the memo and Senate Officer's/Parliamentarian's decision to make editorial changes to the Policy File and Bylaws to reflect reorganizations at the campus and division level. Senator Bann asked that all changes be noted in the policy file with a date as part of the text in the form of a footnote or with an asterisk.

4.3. Graduate Council GRE/GMAT Action (Balsdon) 47

Senate Exec action requested to act on behalf of the University Senate (2/3 Vote required).

Interim Dean Balsdon presented the need to suspend GRE

Moved and Seconded Verity/Butler Byrd to approve late graduation applications of the names noted in the memo by the Registrar included in the agenda packet. Motion was approved 14/20.

This item needs urgent action and with the concurrence of President de la Torre the item is approved. Partial minutes will be submitted today to the Office of the President to develop an action memo as follow-up (as per the chief of staff).

4.4. Undergraduate Curriculum Committee (Verity)

49

Information item. This is a list of programs and courses that have been approved for the 2021-22 catalog in recent meetings.

5. Announcements (Weston)

There is CSU wide notation recommended to be added to student transcripts highlighting the existence of the pandemic and the resulting virtual instruction sent to us by the AVP for Enrollment.

In [insert academic term], the impact of the coronavirus pandemic (COVID-19) led to a decision to provide primarily remote and virtual learning, as well as temporary changes in university academic/grading policies.^[P]_[SEP]

6. Adjourn.

Moved by Chair Verity/Preciado to adjourn.

The Officers were informed by Larry Verity that he was attending his last meeting representing the Undergraduate Curriculum Committee.