



SAN DIEGO STATE
UNIVERSITY

Meeting Minutes

University Senate Executive Committee
Zoom Meeting
September 15, 2020

Fuller, Mattingly, Rhodes, Hopkins, Wills, Gontz, Wheeler, Reeder, Preciado, Alkebulan, Ryan, Marx, Holt, Espinosa, Verity, Ornatowski, Atterton, Weston, Butler-Byrd, Eadie, Balsdon, Ochoa, Brooks

Guests- Imazeki, De la Torre, Madanat, Tong, Gill

1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

Land Acknowledgement: University Senate chair reads the land acknowledgement.

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways inter twine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

Michael Miskwish – Kumeyaay

Principles of Shared Governance: University Senate chair reads the principles statement.

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Approval of Agenda (Preciado)

Secretary Preciado moves adoption of the agenda, seconded by Verity. The agenda is adopted without objection.

3. Officers Report

3.1. Survey Results and 2020/21 Senate Agenda (Weston)

The officers sent out a google survey of proposed priorities for the University Senate through the List Serv. We received over 60 responses (about 50% of the membership). The results will be presented at the October 6, 2020 senate meeting for adoption.

3.2. Referrals Chart (Butler-Byrd)3

Vice Chair Butler-Byrd indicated that there are 27 items on the referral chart. The vice chair reminded the committee that items remain on the chart even after a senate or senate-appointed committee concludes their work on the items. Action items in particular or reports may need to go through additional actions that include- updating policy file, action memo to the president, first and seconding readings, additional or new referral, etc. The items remain on the referral chart so that they can be tracked by the officers and the senate analyst until the work on the specific item is completed.

3.3. Senate Budget Update (Fuller)

No report.

3.4. SEC Minutes (Preciado)

3.4.1. SEC Minutes for July 22, 2020

3.4.2. SEC Minutes for August 18, 2020

Secretary Preciado/Verity moved approval of the SEC minutes for July 22 and August 18, 2020. Motion was approved without objection.

4. Academic Affairs Report (Ochoa)

Provost Ochoa provides a series of announcements

A. U.S. Department of Education provided blanket approval for the transition of all classes to online through December 31, 2020 in response to the COVID 19 pandemic campus closures in March 2020. The U.S. Department of Education has requested that all colleges and universities submit a waiver by December 25, 2020 to their respective regional accrediting organizations regarding the continuation of virtual or online formats for the Spring 2021 semester. Waivers will be valid through the end of the spring semester. AVPs Schellenberg, Frazee and Hyman prepared the application to WASC.

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- B. 118 tenured/tenure-track have applied for a one-year extension for review of their RTP file. To address confusion about who was eligible to seek the one-year extension, the petition submission deadline was extended to September 25, 2020. Eligible faculty include un-tenured associate professors.
- C. RPT task force has been created to deal with a series of issues that have emerged from a debriefing with deans regarding the recent RTP review cycle. These critical issues will be addressed by a broad representative group of faculty that includes past and present committee members from the University and College level RTP committees.
- D. At the request of College of Health and Human Services another work group is looking at professors of practice. This would be for a new faculty category that would not have tenure but would have longer than 3-year contracts. At least three colleges would benefit from these “professors of practice”example- College of Engineering could use a licensed faculty of practice to supervise a capstone student project.

Both of these group may report their recommendations to the AP&P and Faculty Affairs committees for possible consideration by the University Senate. The recommendations will not impact this year’s (2020-21), but may be in place before the start of the 2021-22 AY RTP cycle.

- E. Weber AB 1460 implementation is underway. The Provost provided a description of initial indications from the Chancellor’s Office about the implementation of AB 1460 Ethnic Studies graduation requirement. These include- New GE Requirement under new area F; a lower division course, degrees cap remains at 120 units, reduction of area D (SDSU area E); no cross listing or double counting, adoption of requirement by Fall 2021; students have meet requirement by May of 2024.
- F. Another effort underway at the colleges is a process to clarify face-to-face, synchronous and asynchronous courses offerings and to clarify this to students through the class schedule. The associate deans are working on this as they develop the Spring 2021 schedule with chairs and school directors.
- G. Position of AVP International Affairs. This is not a new position- it is currently filled by an interim appointee. The Provost indicated that he did not want make a permanent appointment-- but wants to work with Senate to carry out an internal campus search following the shared governance practice. No policy file language exists for the search of this academic administrator---even so, the provost seeks this process of selecting campus leaders through a search process. The position overseas a unit that supports 1400 international students. Enrollment of international students remained relatively steady in spite of the many challenges faced by these students as a result of the COVID-19 pandemic. The AVP is responsible to lead staff that support

international student success including working with the many legal issues (visa related) and other challenges (country of origin requirements) faced by these students. The International Affairs Council has recently been constituted and they hosted a town hall with over 100 faculty, staff and administrators that work with international students and our all students in majors or colleges that have a study abroad graduation requirement. The town hall focused on issues moving forward regarding international study through virtual means or other equivalent learning experiences (GLOCALs). The AVP is also responsible for complex international agreements between SDSU existing partners and to establish new ones.

Senator Alkebulan expressed reservations about the implementation of the new AB 1460 Ethnic Studies requirement. CSU CO appears to offer requirements that are not in the new law including mandating that the new graduation requirement be a General Education requirement. President de la Torre concurs with Senator Alkebulan's assessment and has asked Vice President Luke Wood to assist with this concern. President indicates that CSU Northridge, San Francisco State and SDSU already have pre-AB 1460 implementation strategies.

Secretary Preciado requested information about involving 3, 4, and 5-year assistant professors in the work of the taskforce on RTP. They may be a critical group to survey to inform any changes. Provost Ochoa and AVP Brooks indicated that the goals are to improve the RTP process and reduce ambiguities; they will seek their input. Provost indicated that he noted issues that continued to emerge in his review of files with rebuttal letters.

Vice Chair Butler-Byrd expressed concern about creating professor of practice faculty positions that could create an underclass of faculty impacting women and people of color. Provost provided a different perspective noting that he did not see that in his experience in R1 or R2 campuses he has been a part of....Provost Ochoa indicated that these faculty positions are common across the country and they are for faculty in career paths that focus on teaching and clinical activities (theory-to-practice). Three colleges would benefit from these new faculty employees and he is responding to those voices. Vice Chair Butler-Byrd indicated that she is in a department that has clinical work and that the challenge from her perspective is that we do not value teaching and service equally in the RTP process.

Outgoing UCC chair Verity indicated that he received an email from the System regarding AB 1460. Provost requested the email be sent to Senate Chair, CAL Dean Casper, and AVP Schellenberg. Provost is hosting a meeting with CO office this week and has invited VP Wood, Dean Casper, and others to hear from the CO directly about implementation of AB 1460.

4.1. On-Campus Housing Surveillance Testing and Pause on Faculty Hires (de la Torre)



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President de la Torre shared new details about the impact of COVID-19 on residential and off-campus (College Area) students.

- A. As of September 15, there are 667 cases with 249 of the cases from among the residence hall students. General Counsel from the Office of the Chancellor has authorized that all residence hall students be tested. Testing authorization was not available when the repopulation plan was developed in May 2020. The new authorization enables baseline testing to begin this week.
- B. The University has engaged with County Public Health in developing surveillance model. Two campus epidemiologists- Professor and Interim Director of the School of Public Health Eyal Oren and Dr. McDaniels along with county personnel are supporting SDSU's efforts to establish student testing frequency and build capacity for give 500 tests a day. Zura hall will be used for isolation and quarantine.
- C. Testing happens for symptomatic students, but there are students who are asymptomatic that are not typically tested. President has asked that surveillance for off campus students (living in mini-dorms, nearby apartments, etc). County is using "sentinel" testing surveillance to work in areas that are high risk for infection. President commented on use of technology at UCSD and UCSF who are using app in partnership with Google. President also offered details about testing process.
- D. The overall goal is to develop the right epidemiological model. A surveillance model is also in development by VP Wood and his team that is focused on behavioral interventions. Housing/Residential Education team has increased patrols, increased sanctions, stay at home measures. System also rewards students for positive behaviors.
- E. President indicated the need to recognize the developmental elements of our students and not demonize them. The opportunity before the campus community is to reach the right balance between personal responsibility and right surveillance model.
- F. Many of the students in high-risk practices are lower division students. Only two graduate students--- One graduate student was totally online and the other was reported by County and was identified before semester started.

5. Senate Actions (Weston)

5.1. Addition of new voting member to University Resources & Planning (Ryan)5

Chair Ryan is advancing item as a new recommendation by committee to add the Imperial Valley Director of Business Services to the CURP. Item is bylaw amendment and will be presented to University Senate for first reading.

5.2. Constitution and Bylaws Committee (Atterton)..... 7

Chair Atterton presented bylaw amendment to clarify was is meant by “fulltime faculty”. The bylaw amendment will clarify that it is “tenured and probationary faculty.”

5.3. Graduate Council (Gill) **Time Certain 3:30pm**..... 8

No questions. Items proceeds as action to University Senate.

5.4. Committee on Committees and Elections (Marx)..... 21

Chair Marx is moving new faculty and staff appointments to committee. He indicated that he is getting a lot of inquiries about the 2019-20 committee rosters on the Senate website. Items will be updated when fulltime senate staff is hired.

5.5. Addition to the Policy File: Syllabus Action Item on Kumeyaay Land Acknowledgment (Rhodes) 29

Chair Rhodes is bringing an update to policy file related to course syllabi under the section of Faculty-Academic Responsibilities. This proposal mandates SDSU Kumeyaay Land Acknowledgement be included in all course syllabi.

5.6. Approval: Definitions of Teaching Modalities (Tong) **Time Certain 3:00pm** 31

Interim Viced Provost Tong introduced an Academic Affairs document titled Spring 2021 Modalities, Definitions and Guidelines. The document was developed by College Associate Deans and Academic Affairs. Below are the four options.

Synchronous Virtual Instruction (S):

Direct faculty instruction and academic activities at the times and days listed in the Class Schedule, with additional time slots for office hours.

- Live/synchronous instruction times and days must be posted to allow students to plan their work schedule, to avoid class time conflicts, and to allow instructors to have readily available time slots for exams and quizzes.
- As usual, the final exam time as scheduled by the university should be listed in the syllabus.
- Students are expected to attend the live sessions.

Mostly Synchronous Virtual Instruction (MS):

More than 50% of the online coursework provided through direct faculty instruction and academic activities at the times and days listed in the Class Schedule, with additional time slots for office hours.

- Live/synchronous instruction times and days must be posted to allow students to plan their work schedule, to avoid class time conflicts, and to



allow instructors to have readily available time slots for exams and quizzes.

- As usual, the final exam time as scheduled by the university should be listed in the syllabus.
- Students are expected to attend the live sessions.

Mostly Asynchronous Virtual Instruction (MA):

Unless otherwise noted in the Class Schedule footnotes, instruction is provided through a combination of recorded and limited direct instruction with academic activities, quizzes, etc., at the arranged times and dates described in the footnotes and syllabus.

- Instructors must get approval from the Dean and/or the Associate Dean in order to use this teaching mode.
- Instructors are recommended to use a modular or online final exam with flexible or multiple time-window option in order to avoid time conflicts with other university scheduled final exams.
- The limited schedule for direct faculty instruction and academic activities should be described in the footnotes and syllabus to allow students to plan their work schedule, to avoid class time conflicts, and to allow instructors to have readily available time slots for exams and quizzes.
- Students are expected to attend the live sessions.

Partial In-Person Instruction/Lab (IP):

Partial in-person instruction/lab in Fall 2020 could continue as partial in-person instructions/labs in Spring 2021, however, instructors could also change to virtual online instructions/labs in Spring 2021. Recommended for senior- and graduate-level capstone in-person courses in programs with accreditation, certification and license requirements that demand in-person interactions.

- The Provost will approve partial in-person courses case by case when requested by the Dean with plans for faculty supervision, approved lab space, social distancing, and COVID-19 safety requirements.
- In-person exceptions approved by the Provost during the September 2020 Pause could continue as in-person courses in Spring 2021. All other in-person courses approved before the September 2020 Pause will be considered and approved by the Provost for Spring 2021 case by case if recommended by the deans.

6. Committee Reports

6.1. Academic Policy & Planning (Hopkins) 32

Chair Hopkins clarified that the committee was reporting agreement with the Staff Affairs Committee regarding language to add a staff representative to the committee. Item was referred by Officers to Constitution and Bylaws to review bylaw amendment language.

Chair Hopkins also responded to an inquiry about the status of the policy to rescinds emeritus status for faculty. He indicated that matter is still in committee and on the referral chart. Senate Chair Weston added details about consultation with CSU general counsel Cathy Barnett and indicated new information will be forthcoming to see if the University Senate will continue to consider the item or not.

6.2. Constitution and Bylaws Committee (Atterton)..... 37

No action or questions. Items proceed to University Senate Meeting of Oct 6.

6.3. Campus Development Committee (Shinn) 39

No action or questions. Items proceed to University Senate Meeting of Oct 6.

6.4. Committee on Diversity, Equity, and Inclusion (Rhodes) 48

No action or questions. Items proceed to University Senate Meeting of Oct 6.

6.5. Undergraduate Curriculum Committee (Verity) 51

No action or questions. Items proceed to University Senate Meeting of Oct 6.

6.6. University Relations and Development (Vargas)..... 67

No action or questions. Items proceed to University Senate Meeting of Oct 6.

7. Announcements (Weston)

No announcements.

8. Adjourn.