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SDSU SEC Minutes

Jan. 20th, 2022
2:00 to 4:30 pm

Members present-

Preciado, Wills, Lach, Love, Adams, Baljon, Barbone, Ochoa, Fuller, Ponce, Csomay, Brandon, Jeffery, Rhodes, Tejada, Weston

Guests Present- Manley, Rogers, Kim, Abman, Rehfuss, Reed, Manadat, Chizhik, McCall, Wood,

1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

Land Acknowledgement: Chair Weston reads land acknowledgement statement

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

Michael Miskwish – Kumeyaay

Principles of Shared Governance: Chair Weston reads principles statement

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Approval of Agenda (Preciado)

Preciado/Adams move approval of agenda with the noted 2 time-certain items and the removal of 3.3 as the SEC November 16 recording is unavailable. Motion is approved without objection. Preciado invites SEC membership to register for meeting to establish voting membership for quorum and for an action item that will require 2/3's vote.

3. Officers Report

3.1. Referrals Chart (Butler-Byrd)

Senate Chair Weston asked for questions regarding the referrals chart.

3.2. Senate Budget Update (Fuller)

Treasurer Fuller indicated that there is no report other than a budget proposal is in development.

3.3. SEC Minutes Nov. 16th (Preciado) <https://senate.sdsu.edu/sec-agendas-minutes>

This item was withdrawn from the agenda.

4. Academic Affairs Report

4.1. Provost's Report (Ochoa)

Provost Ochoa reported that Academic Affairs leadership- deans, AVP's, and were joined by senate officers to prioritize the Division's academic budget.

February 7 virtual format. A total of 52 courses (835 students) were approved to be in person (in class or in open air setting).

We met 99.9% of FTE target. We will know final number at census. First year students 96% continuation rate from first semester to second semester. To compare before COVID it was 96.2%. Efforts under way throughout the University to support students to return for Spring 22 semester. Transfer students are returning for the Spring semester at expected numbers.

A few faculty searches have been completed and a high number are underway. We are excited about the large number of faculty that will be joining the SDSU academic community.

A question about students who are not fully vaccinated (includes booster). Vice President Wood reported that 135 members of his staff are contacting students. About 5000 have not been cleared. Large number of calls are being made each evening (about 2800 an evening). Dean Love inquired about graduate students. Vice President Wood reported that all students are being contacted. Dean Love also inquired about



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implications about lab work, teaching assignments and other responsibilities. Provost Ochoa indicated that a plan is underway to have these students comply. Faculty and staff in The Library continue not to use masks. Provost Ochoa indicated that there is policy that Student Affairs is responsible for helping students meet their responsibilities.

5. Senate Actions

5.1. ACTION: Emeritus Requests (Levitt)

Emeritus action item will be presented to senate agenda- without objection.

5.2. ACTION: Faculty Affairs Committee (FA) SSP-AR representation on the Committee on Faculty Affairs (Jeffery)

Chair Jeffery indicated that SSP-AR (unit 3) membership is needed to complete the membership of the Faculty Affairs committee. Secretary Preciado inquired about the appointing authority to make such an SSP-AR appointment to the committee. Chair Jeffery indicated that Senator Juan is working with the Faculty Affairs Committee. Chair Marx offered to help resolve appointing concern. This item will be a first reading since this is a bylaw change to the committee. Senator Baljon welcomed the item for CBL review. Chair Jeffery indicated that 80% of SSP-ARs are not on tenure track and would like to make sure the burden does not fall on any one person by limiting to tenured and probationary faculty only. The item was referred to Constitution and Bylaws for further review. Chairs Jeffery and Marx will also confer on appointing authority.

5.3. ACTION: Constitution and Bylaws Committee (CBL) Resolution Bylaw Requirements: Senate Officers received requests that CBL review senate bylaws regarding the submission of resolutions (**second reading**). (Baljon)

Chair Baljon noted continued input from Senate. The item is ready for second reading. The committee moves bylaw amendment on resolutions to the February Senate agenda. Agenda item will be added to the agenda without objection.

5.4. ACTION: Academic Policy & Planning Committee (AP&P) Clarify “Early” Tenure Policies and Implementation. (Lach)

Chair Lach is presenting action item in response to Senate officer referral clarifying early tenure. Chair Lach indicated that AP&P recommends the following changes to policy file language to clarify that faculty may go up for tenure and promotion when they believe they have met the criteria for tenure and promotion. The Committee moves the item to be added to upcoming senate agenda. The item is added without objection.

5.5. ACTION: Rescind Senate Academic Calendar vote of December 7, 2021 (AVP Brooks)

Secretary Preciado spoke on action item to rescind recent University Senate action to amend the approved the 2022-23 Academic Calendar. The action in December moved a holiday from the 2022 winter break to June 20, 2022, to observe the Juneteenth federal holiday. After consultation with the CSU and thanks to inquiries from Senator Rehfuss the opportunity to celebrate the federal holiday by moving a winter break holiday is not possible. The campus will wait for an update from the CSU regarding the Juneteenth Holiday. Rescinding the December action will reinstate the approved 2022-23 Academic Calendar as posted https://senate.sdsu.edu/_documents/2022-2023academiccalendar_may4.pdf. Preciado/Adams move the action to rescind is placed on the upcoming Senate action. Action is approved without objection.

5.6. ACTION: Graduate Council (GC) (Love)

a) ACTION: Graduate Council update of membership language for the policy file

Chair Love presented an update to policy file that amends the membership of the Graduate Council. Senator Tejada seeks clarification of student appointments to the Graduate Council. Chair Love affirmed that no change in appointing authority is anticipated with policy file change. The Graduate Council moves to add policy file update to the agenda. Item is approved for the agenda without objection.

b) ACTION: Removal of incorrect language for the Graduate Council section in the policy file

Chair Love presented a second update to the policy file that amends the Graduate Council charter. The Graduate Council moves to add policy file update to the agenda. Item is approved for the agenda without objection.

5.7. ACTION: Committee on Sustainability. (CoS) (Rogers)

a) ACTION: Resolution, COMMENDATION OF LAURA SHINN

Chair Rogers requested support to offer a commendation in honor of the untimely passing of Laura Shinn. The Sustainability Committee moves to include the Laura Shinn commendation in the February agenda. Item is added to agenda without objection.

b) ACTION: Request to Add a Representative from the Department of Energy & Sustainability.

Chair Rogers described need to update policy file regarding the membership of the Sustainability to include a new administrative position from the Department of Energy and Sustainability. Chair Rogers indicated that the position is part of the Division of Business and Financial Affairs and not an academic unit. Treasurer Fuller will assist Chair Rogers to present the action item in conformance with Senate procedures. Senator Adams offered clarification on the use of ex-officio



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membership. The Sustainability Committee moves to add policy file update on membership to the February agenda. Item is added without objection.

5.7. ACTION: Liberal Studies Committee. (LSC) Request to change the composition of the Liberal Studies committee. (Chizhik)

Chair Chizhik presented and update to the Liberal Studies Committee membership. The Committee moves a membership update to the policy file to include the chair of Special Education Department, two students at various stages of earning the Liberal Studies degree and representative from SDSU Imperial Valley Liberal Studies program. The Committee moves to add policy file update on its membership is added to the February agenda. Item is added without objection.

5.8 ACTION: University Research Council (URC) Change membership in policy file—
University Research Council (Reed/Madanat)

AVP Reed presented policy file updates to the Research Council required with the recent administrative reorganization of Research Affairs to the Division of Research and Innovation. SEC members offered several suggestions that AVP Reed accepted. The Research Council moves to add policy file update on its charter is added to the February agenda. Item is added without objection.

6. Committee Reports

6.1. INFORMATION: Faculty Affairs Committee (FA) Information: Changes to Faculty Advancement RTP Procedures (Jeffery)

Information is presented by Chair Jeffery about an administrative procedure regarding a training video. Faculty Affairs moves item to the February agenda as information. Item added without objection.

6.2. INFORMATION: Academic Policy and Planning Committee (AP&P) Examine the Feasibility and Consequences of Reducing Syllabus Requirements (Lach)

Information is presented by Chair Lach about syllabus template. Lach reports that Faculty Advancement through CTL had revised syllabus template from 9 pages to 4 in response to faculty interest. AP&P moves item to the February agenda as information. Item added without objection.

6.3. INFORMATION: URAD Report (Vargas/Swanson) **TIME CERTAIN 4:15 PM**
Chair Weston presented item and requested consent to add to the February Senate agenda. Without objection the item was added the agenda as information.

7. DISCUSSION: Resources for Senate Committee Chairs (Fuller)

Chair Fuller provided a guide for Senate Committee and Senate Appointed Committee Chairs. Please see link for recording of this session (start at 1:15 of recording).

8. Move to Executive Session: Naming Proposals

The SEC moved into executive session to consider naming proposals.

9. Adjourn.

The SEC adjourned.