



SAN DIEGO STATE
UNIVERSITY

SDSU SEC Minutes

March 15, 2022

Online via [Zoom](#)

2:00 to 4:30 pm

Members Present: Fuller, Weston, Lach, Love, Wills, Adams, Preciado, Ponce, Marx, Jeffery, Barbone, Rhodes, Abdel-Samad, Ryan, Baljon, Butler-Byrd, Ochoa, Brooks, Csomay, Brandon, Tejada

Guests: Finch, McCall, Hyman

1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

Land Acknowledgement: **Senate Chair reads land acknowledgement**

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

Michael Miskwish – Kumeyaay

Principles of Shared Governance: **Senate Chair reads principles statement**

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Approval of Agenda (Preciado)

Preciado and Butler Byrd moved approval of the agenda as presented. Agenda was approved without objection.

3. Officers Report

3.1. Referrals Chart (Butler-Byrd).....

Vice Chair Butler-Byrd indicated that there are 52 items in the referral chart. She expressed appreciation for everyone involved in working to complete the items--so they can move off the referral chart. Secretary Preciado commented on a CBL item from the February SEC meeting minutes clarifying the officer's intent to prioritize referrals to CBL that are related to constitution or bylaw amendments vs. general policy file changes from committees.

3.2. Senate Budget Update (Fuller)

Treasurer Fuller indicated that the 2022-23 University Senate budget request was submitted to PBAC and that she is waiting for a response or request for information.

3.3. SEC Minutes (Preciado)

Preciado/Butler Byrd move approval February 15, 2022, SEC minutes. Minutes were approved with out objection.

4. Academic Affairs Report

4.1. Provost's Report (Ochoa)

Provost Ochoa made comments on five items.

1. Provost Ochoa provided an update on the faculty searches for the 2022-23 hiring cycle. 87 faculty searches are underway; of these 19 are finished and there are 6 letters of offers out awaiting acceptance; 23 of the faculty searches are in the negotiation phase. That means that 45 searches are almost complete and 43 remain in the selection phase.
2. The provost reported efforts by his office to respond to inquiries from the Tenure Track Planning Committee and the Council of Chairs regarding the use of the planning form to request tenure lines for the upcoming cycle. Provost Ochoa indicated that he is consulting with both stakeholder groups and has asked a subgroup of deans to give input as well and respond to concerns about the elements of the form. He expects to include all the new input in updating the form in



preparation for the upcoming faculty line request cycle by the colleges, the Library and SDSU Imperial Valley.

3. The provost offered an update on admissions letters for undergraduates. Students will receive letters for Fall 22 admissions in the coming days; everyone should be patient as Enrollment Services is managing a high volume of communications with over 100,000 applicants. The campus will host two SDSU Explore events to welcome students, families and alumni. The first in just passed this last weekend (March 9) and the second is scheduled for April 12. The April event is in-person and focused on admitted students.
4. The provost reported that Enrollment Management reports are being provided to APP and DEI. The DEI committee will receive a report focused on local students in response to their inquiry.
5. Provost Ochoa invited Dean Love share details about a new TA compensation model that will be piloted for the Fall 2022. Dean Love indicated that this pilot of enhanced compensation is available for graduate students in all colleges. The aim is to balance new compensation with student progress to degree. An inquiry was made about the relationship between this pilot and the work of the Senate Appointed Taskforce on Graduate Student Compensation chaired by Senator Kelly. The taskforce will report at the April SEC Meeting and the May Senate meeting. 5000 graduate students received a survey that is part of the work of the Graduate Student Taskforce. The survey covers a wide range of issues that impact graduate students and how SDSU can support them. Dean Love indicated that the work between Academic Affairs with the compensation pilot and the work of the Task force to survey the graduate students is collaborative.

5. AS Report (Tejada)

AS President Tejada expressed appreciation for the new practice to add the Associated Students' report to the University Senate Agenda. She provided information of the following:

- a. The CFAC sponsored alternative consultation for the Technology and Sustainability Fee process was completed recently. CFAC did not recommend adoption of the fee based on 66% of students indicating through the alternative consultation process that no fee was recommended. CFAC heard during its recent meeting additional input from students concerned about their financial situation and the impact of the fee. The next step is for the President De la Torre to accept the recommendation from CFAC.
- b. AS elections are underway for the new officers and representatives. New council and leaders will be sworn-in in May.
- c. Associated students adopted resolutions expressing support for the Native American Campus community related to recent actions with the land acknowledgement. They also adopted a resolution to condemn Professor Corlett's reported classroom activities.
- d. AS officers participated in the recent kick off activities for the SDSU's 125th Anniversary programming.

A suggestion was made to have CFAC share information with University Senate when fee increases are being considered that require alternative consultation or a student vote. A brief discussion ensued as to the role of Senate committees in developing fee proposals. For example, it was reported that the Sustainability Committee was not involved in the development of the CFAC Technology and Sustainability Fee proposal.

6. Discussion Items

6.1. Discussion of potential referral to CBL: In order to ensure shared governance is supported administrative committee and task forces will operate for longer than a set number of months without a Senate charter:

- 1) Must either add a charter to ensure they are consultative, or
- 2) Senate committee members must be on the administrative committee or task force in some ratio.

Task forces that are duplicative of existing Senate Committees should not exist outside the shared governance structure or if they are constituted to address a specific issue, should be composed of at least half of the existing Senate Committee membership.
(Weston)

— 2.0 Committees

2.1. Senate and Senate-appointed Committees:

The Standing Committees of the Senate shall be the Executive Committee, the Committee on Academic Policy and Planning, the Committee on University Resources and Planning, the Committee on Committees and Elections, the Committee on Constitution and Bylaws, the Committee on Faculty Affairs, the Undergraduate Curriculum Committee, and the Committee on Diversity, Equity, and Inclusion. The Standing Committees of the Senate are referred to in these Bylaws as Senate committees. The Senate may also establish committees that are not designated as Standing Committees and may appoint members to committees that have been established by others on campus. This second group of committees is referred to in these Bylaws as Senate-appointed committees.

Chair Weston asked the SEC to advise on the development of referral to CBL regarding management of the administrative committee or task force. Examples that are motivating the need for new referral.

- a. Work to develop the Academic Affairs tenure track faculty request form. Since a committee exists (Chaired by Butler-Byrd). The opportunity missed adding representatives from the council of chairs and subgroup of deans with the Senate Tenure Track Planning Committee to develop form. The provost indicated time constraints of time and lack of clarity on the charge of the Tenure Track Planning Committee. He was under the impression that in the past, Academic Affairs developed the form. He is making an effort to be inclusive of stakeholders to help develop the form.



- b. When the previous strategic plan (2011-12) was developed the Senate formed committees in collaboration with the administration. That practice did not occur with this strategic plan (We Rise/We Defy) and that might be part of the conflict. An inquiry was made about the period or length of time the strategic planning committees will be in place. Senator Marx noted that each committee might determine its own period of service.
- c. This referral seeks to create efficiencies. Eliminate the need for duplication of committees working on the same topic and not communicating.
- d. References were made to the CFAC student fee discussion (see reference in the Senator Tejada's report above).
- e. CBL Chair Baljon indicated that their might need to be a series of meetings to respond to this referral.

SEC moves that CBL (in consultation with CCE) consider a set of guidelines for the University Senate to adopt as a recommendation for the creation of taskforce or short-term committee. The aim is to make a recommendation to President De La Torre about how to move forward with this concern. The motion passed without objection.

6.2 AB-928 Student Transfer Achievement

AVP Hyman reported on the AB-928 is to increase the number of community college transfer students to the CSU and UC. The bill has several components including new admission process for transfer students streamlining how they meet admission requirements. ASCSU Senator Csomay reported that bill requires the development of a single pathway to transfer that will be developed by this intersegmental committee of academic senates (Segments are CCC, CSU, and UC). A main component is aligning the General Education program and reduce the number of units by six. This may impact School of communication (oral comm) GE requirement.

Link to provide input:

https://www.calstate.edu/csu-system/faculty-staff/academic-senate/Pages/ASCSU_AB928_Feedback.aspx

7. Senate Action Items

7.1. ACTION: Freedom of Express Committee (FE) Amend Article 8 and Appendix B of SDSU's Building and Grounds Regulations regarding amplified sound rules (Finch)

- a. Suggested changes to [Regulations for Use of San Diego State Buildings and Grounds](#) reflected in linked material.

Co-Chair Finch described minor changes that expand the period time for amplified speech on campus and who can request a permit for amplified sound. She went over the red-mark changes in the linked document to the regulations expanding time and who can

make the request. There is a lack of clarity on how policy impacts SDSU Imperial Valley campuses. Co-Chair Finch indicated that SDSU as a public university has very restrictive policies that need to be improved to support individuals or groups involved in free speech activities that could benefit from amplified sound. Concerns were expressed about impacts to classrooms and Library. Motion to add to the April 4 agenda is accepted without objection.

- 7.2. ACTION: Senate Library Committee (SLC) & Faculty Affairs (FA) Revision to Policy File: Reappointment, Tenure, and Promotion: Criteria (Excluding Library Faculty and Student Affairs Faculty) 3.2 Teaching Effectiveness, 3.2 Professional Growth, and Retention and Development 2.2 (Holvoet/ Jeffery).....Page 10

Chair Holvoet presented language creating an open access policy proposed by Library faculty committee in collaboration with FAC. The aim is to update policy file to include language from May 2021 resolution. The proposed changes describe how to implement the use of open access as part of RTP. Some issues were discussed about how different academic units will implement this for their faculty. Funding for open access publishing was also discussed. FAC moves to include on April 4 agenda. Motion was approved without objection.

- 7.3. ACTION: Constitution and Bylaws (CBL) (Baljon)

- a. Changes to the Senate policy file (Constitution) - Votes (**first reading**).....Page 13

Several issues were discussed regarding the process to establish voting by secret ballot on Senate action items or otherwise: whether it is democratic; can secret ballots be effective and transparent representation; how it is critical to support “faculty voice” that may be impacted by the composition of the University Senate; whether the chair should have the authority to call for a secret ballot on any issue. Another point of discussion was the use of small number of senators to require a secret ballot vs. a majority vote.

CBL moved that item be considered on April 4 meeting. Motion was accepted without objection. This is a change to Senate Constitution and only needs a simple majority to pass and a subsequent vote by “the Faculty” through ballot. Efforts will be made to manage time for this item on April 4.

- b. Deans defined as “tenured and probationary faculty”; Requests for Additional Ex-Officio Senate Members; Clarifies that temporary faculty are not always lecturers (**first reading**).....Page 14

Chair Baljon introduce bylaw update that clarifies role of MPP deans as faculty, how to refer to lecturers and other faculty not tenured or probationary (contingent faculty), adding the dean of the College of Graduate Studies as ex-officio voting member of the University Senate. SEC members provided feedback to the Chair Baljon on how to improve the bylaw update proposal. Motion to add to the April Agenda was accepted without objection.



SAN DIEGO STATE UNIVERSITY

- c. Amend Membership of the Committee on Committees and Elections
(first reading).....Page 13

Chair Baljon presented bylaw update adding a Staff Affairs and Associated Students representative to CCE. Motion to add item to the April 4 agenda was accepted without objection.

- d. FAC membership **(first reading)**.....Page 21

Chair Baljon presented bylaw update to increase add membership to FAC from the SSP AR or contingent counselor group. Motion to add to the agenda was accepted without objection.

- e. Amend Senate Executive Committee (SEC) Membership Policy to Reflect Parliamentarian & Senate Analyst **(first reading)**

Chair Baljon presented bylaw update to add the Parliamentarian & Senate Analyst as members of the SEC so that they are not excluded from supporting meetings in executive sessions. Both support the function or operation of the SEC meeting and are not part of the quorum, voting or otherwise or the SEC. Motion to add to the agenda is accepted.

- 7.4. ACTION: Diversity, Equity, and Inclusion Committee (DEI) Membership (Rhodes)
(first reading).....Page 25

Chair Rhodes presented action item to update membership of DEI in consultation with CBL. Chair Baljon indicated that the item was not reviewed by CBL and indicated additional concerns about the high number of ex-officio members. A request was made to clarify membership language presented. Motion to add to the agenda is accepted without objection.

- 7.5. ACTION: Academic Policy and Planning Committee (APP) Tenure Track Planning Committee Policies. (Lach)

Chair Lach presented update to Tenure Track Planning Committee (TTPC). This is work of two committees (APP and TTPC). Main change is to ensure that each college, the Library, and SDSU Imperial Valley have equal representation- CCE will have a role in the composition of the TTPC committee each year. College planning committees will have a communication structure with the TTPC Committee. New update outlines roll and duties for TTPC. Motion to add item to the agenda is accepted without objection.

8. Committee Reports

Chair Weston asked for consensus to add all the information items to the April 4 agenda. There was no objection.

- 8.1. INFORMATION: Undergraduate Council (UC) Activity Report. (AVP Brooks) Page 27
- 8.2. INFORMATION: Faculty Affairs (FA) (Jeffery)
 - a. Rights, Workloads and Well- Being During Coronavirus.....Page 29
 - b. Provost’s RTP Task Force Report.....Page 30
- 8.3. INFORMATION: Constitution and Bylaws (CBL) Policy File Interpretation regarding term “tenured faculty”. (Baljon).....Page 33
- 8.4. INFORMATION: Academic Policy and Planning Committee (AP&P) ERG Reporting (Lach).....Page 34
- 8.5. INFORMATION: UR&P Budget Communication Process Pilot Year.....Page 36
- 8.6. INFORMATION: URAD Report (Swanson/Vargas).....Page 73
- 9. Adjourn. **It was moved to adjourn.**