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**ATTENDANCE: Abel-Mills, Baljon, Barbone, Brooks, Butler-Byrd, Fuller, Hernández, Kamper, Lach, Love, Marx, Moore, Ornatowski, Ozturk, Rhodes, Sharma, Vasquez, Weston, Wills, Wheeler.**

**GUESTS: Cornelis, Csomay, Gates, Hauze, Hentschel, McCall, Mintz, Schuermann, Wilson**

**Secretary Fuller** announces we have quorum.

**Chair Butler Byrd** calls the meeting to order at 2:02pm

## 1. CALL TO ORDER

### 1.1. Land Acknowledgement

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good. *–Michael Miskwish, Kumeyaay Nation*

**Chair Butler Byrd** read the Land Acknowledgement.

### 1.2. Principles of Shared Governance

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the

fundamental ingredient of TRUST: Respect, Communication, Responsibility.

**Chair Butler Byrd** read the Principles of Shared Governance.

### 1.3.    Welcome (Butler-Byrd)

**Chair Butler Byrd** welcomes the Senators and guests, noting the importance of our commitment to shared governance. She notes this is the last SEC meeting of 2022. She also notes that Mario Saldana II, Senate Analyst, is not present today.

## 2.    APPROVAL OF AGENDA (Fuller)

**Secretary Fuller** moved approval of today' agenda. **Barbone** and **Love** indicate they have a late item to submit to the SEC to approve for inclusion in the December Senate meeting. The agenda is amended to include the late submission from the Graduate Council and UCC is approved by unanimous consent.

## 3.    APPROVAL OF SENATE MEETING MINUTES (Fuller)

### 3.1.    SEC Meeting Minutes for 10/18/22: https://senate.sdsu.edu/_pages_sec

Motion **(Fuller)** to approve of the SEC Meeting Minutes from 10/18/22, noting attendance has one edit and has been amended to include Wills as an attendee, rather than a guest. Approved by unanimous consent.

## 4.    REPORTS

### 4.1.    SEC Report (Butler-Byrd)

**Chair Butler Byrd:**  announces and encourages folks to participate in, or to consider nominating someone from SDSU to serve on the Board of Trustees for the CSU. Deadline: January 9, 2023.

Second, is our Senate meeting model for spring 2023. We're gonna be sending out a survey by the end of this week to request feedback (It was sent the morning of November 28) about what meeting modality best serves the Senate. Members will continue to be surveyed.

[AS-3567](#), which is a resolution from the ASCSU clarifying AB-927. It's about the community college having the purview to create bachelors programs.

### 4.2. Senate Vice Chair's Report (Vasquez)

**Vice Chair Vasquez** presents the current referral chart. There were no questions.

### 4.3. Senate Treasurer's Report (Sharma)

**Treasurer Sharma** presents the current Senate Budget Report. There were no questions.

### 4.4. Provost's Report  (Ochoa)

4.4.1.    Compensation Issues: SB-410 [Public postsecondary education: California State University: non-faculty staff employees: merit salary system.](#) Status: failed. SDSU compression & inversion initiatives

**Provost Ochoa:** 00:10:54 - Recent legislature failed; it did not pass State legislation. We are looking into issues relating to salaries here at SDSU.

4.4.2.    Access to Graduate Fee Waivers Needs to be renamed Graduate Business Program Professional Fee for Senate Meeting

**Love-Geffen**: Requesting some context to help answer questions.

**Senate Chair Butler-Byrd**: We received a general request for more information about access to graduate fee waivers. More of an update.

**Secretary Fuller:** Has the email that triggered this. Chair Butler-Byrd wants Amanda to read it. We have an email from a librarian at SDSU Timothy Tulley. He says ehs found an inequity in graduate fee waivers to her personal enrollment into the MBA program. He enrolled in the program based on the knowledge that the graduate professional program fee would be waived based on information from the page pasted below. He includes a link to the page where he found this information. It is valuable to point out that these fees are covered for multiple staff units, including CSUEU unit four who make much more money than the average librarian or counselor in unit three. This needs to be brought up at the Senate because this is providing unequal educational support to adjunct

librarians and counselors who could also benefit from the graduate business degrees.

**Love-Geffen**: The business programs do have a graduate professional fee. These fees are governed by the Chancellor's office, and there are CSU rules as to what units are able to have that fee waived. In order for additional units to be considered, that's a Chancellor's level request and would have to be based on executive order. She's not sure if this is a bargaining issue or not.

**Provost Ochoa**: We'll have to check with the CO if that's their policy, or is that based on CFA. He recommends Senator Love-Geffen to reach back to librarian Tulley and provide him with direct information about the source of that. We need to see if this is a CO policy, can that policy be changed?

4.4.3.     Montezuma Publishing Issues re Dissertation Publishing

**Love-Geffen**: Requesting context

**Senate Vice-Chair Vasquez**: There have been questions regarding Montezuma Publishing, like dissertation, timelines, and degree conferrals. There's been some challenges without doctoral students. There is such a backlog at Montezuma students are not able to get their final material published. Their degrees are not able to be conferred until Montezuma publishing completes that process. We've had to reach out to Graduate Studies to request waivers or letters.

**Love-Geffen**: 00:20:20 First we had Montezuma present to the graduate Council last April - May, specifically in response to concerns about time for processing. Montezuma Publishing is not under our unit. It's no under Academic Affairs. It's part of Aztec Shops. Second, time for dissertation publishing. There is specific formatting. Students can pay for formatting or do it themselves, they do not have to go through Montezuma publishing. When there's late payments or formatting issues, nothing can move forward. The average is 29 days for the time it takes to get these submissions through their system. For example, if someone wants a December degree, they have to get things into the system by October. Shes willing to meet with Vice-Chair Vasquez to investigate the bottlenecks in the system.

**Chair Lach**: 00:26:37 I'm curious, is it to publish to produce a physical copy of the Dissertation? As electronic, it still takes 30 days to get published?

**Love-Geffen**: We already do electronic.

**Chair Lach**: So you can't graduate until the request has completed that process, correct? So that seems to me to be the problem. You submit it, even if it's still in process. The student has completed their requirements, and that should be it. The proquest publishin gcomes later.

**Love-Geffen**: Montezuma Publishing signs off that fees have been paid by the students, and is enrolled in eight hundred and ninety-nine. The formatting meets the expectations. Those guidelines

are submitted by the programs themselves, then we put forward the graduation, so we don't wait for it to actually come out in Proquest.

4.4.4.    Graduation Initiative (GI) 2025 Graduate Rates

4.4.5.    Western Senior College and University Commission (WSCUC) (McCall)

**Guest McCall:** 00:29:34 WASCUC Steering Committee met early this month. We are proposing to the President that we concentrate on redefining student success as one theme, and diversity, equity and inclusion. We are presenting that to the Council of Vice President Thursday.

**Senator Baljon**: What is it that I associate with what you are defining as student success?

**Guest McCall:** We were talking about redefining student success, not just a student's outcome but also extending access to an excellent college education. We have a couple of new programs. The important one Second Chance Pell program is new. It extends to the BA, to incarcerated students, the STEM Building, Imperial Valley connections.

**Provost Ochoa**: The two Dean searches have been launched. I will meet for the search for the AVP for Curriculum and Accreditation which is an internal search. In the College of Business we have already filled two positions and approval to negotiate on several others. I did meet with the Chairs to get their feedback on teleworking uh within Academic Affairs. We have two Deans that are going to their fifth year Review. Nola and I are, and David are working very closely together, and we are in the process of trying to compile those committees for those uh two five year reviews of Deans at this time.

### 4.5.    Vice President IT & Chief Information Officer Report (Sheehan)

4.5.1.    PeopleSoft / my.SDSU transition

**Sheehan**: 00:37:06 About the academic record, some modifications we've made to the schedule of classes based on user input, our training, and outreach efforts, then the S23 registration timeline. The full academic record is now available as of last week in my.SDSU. Official and unofficial transcripts for all of our students are now available with student and advisor access. Legacy students will continue to access the official transcript through the Web Portal.

Concerns about the schedule of classes, you could download the data relatively easily in our prior program, and while my.SDSU allows you to search, you could not previously download. So we worked with our consultants to make a modification. Anyone who manages the classes can now download the entire S23 schedule.

Another concern was the limited number of records that would show in a field uh on a single screen. Only 50 would display. Training and outreach efforts continue to focus on trying to prepare campus. We continue to be available to attend college or departmental meetings. We will do a town hall during the first week of December. Communications will start to go out to students next week about how to move through the registration process.

**Senator Csomay:** Where do faculty formally put forward all these recommendations to change the interface? Before The faculty just went into the system and changed the grades from incomplete to a grade. That's not possible right now. In general we have to go to the registrar's office and fill out another paperwork. Like we used to go to the registration office to change grades, and I wonder whether that could be incorporated in there as well. Also students who are in the system right now, who submitted their applications for our system as of October one, and we still don't have their transcript, so we can review them and accept them if they are good enough.

**Sheehan**: All of the recommendations that are coming out of the training sessions right now are being captured, and that input is being recorded and saved by our training team. They're likely not gonna happen for the December grading time period. Our initial implementation is through the Senate IT Group that would help us prioritize the list of uh recommended changes that we have from multiple users both faculty staff and students. We understand what the priorities are.

On your last question, which was on graduate admissions, we have trained on. Our priority is to get those documents to everyone as soon as we know that we can move forward the entire record.

**Secretary Fuller**: I wanted to go ahead and share two questions that were forwarded to me by a lecture or a colleague. The first one is about GPA, in Webportal she could see the GPA for the class, it does not appear in the new grading system in my.SDSU in her perspective. This is a concern as evaluations for faculty include the GPA for the class. The rating of the class by students they feel like this is a really important metric to have as part of the evaluation. Second, once grades are submitted, the only way to incorporate grade changes is to contact the registrar. Inputting errors often happen when two students share the same last name. She's concerned about stretching the work of an already busy time period for the registrar and their staff.

**Sheehan**: This question of being able to see the cumulative Gpa in the grade entry is something that's come up in the sessions right now. We are aware of it and looking into it. Second, the grade change, which is another issue that's come up in conversations with faculty. So those are two things that we're working on, moving into production right now.

**Senator Schuermann**: 00:55:07 I didn't hear a whole lot about workload. In the October sixth Senate meeting, I raised this issue, and it was stated that it would be important. And then it would be referred to the CFA SDSU Labor Management Council. One, would it be possible to provide an update on the status of that referral to labor management? Two, I'd like to make a request that an

update is provided to the Senate in the December meeting regarding issues surrounding my.SDSU and possible workload issues.

**Provost Ochoa:** To answer the referral, we're trying to schedule that meeting hopefully next week once Sasha returns, so we should be able to provide where we're at in December.

### 4.6. Associated Students President's Report (Moore)

**Moore:** 00:58:52 We've had a lot of successful campaigns this year. Right now we are in the middle of ourYour Voice Matters. Your Voice Matters is a platform that we've created in Associated Students as a way to gauge the campus of issues, concerns, or things that they really want to help addressing within the student government. Tomorrow, we are having a safety town hall.

Rock Hunger campaign which we are really excited for, and the results will be revealed on Monday, November 28th at 2PM in the Union courtyard. We were able to meet our goal and reach a hundred thousand dollars.

### 4.7. Referral 11/2020: Academic Dishonesty During COVID-19 Online Teaching (Brooks, Mintz, Hauze)

**Brooks:** Student Success and Teaching and learning has not had any engagement with this issue since. We did point in time interventions during the height of the pandemic. We also had an Academic Dishonesty conference in January 2021.

**Mintz:** I serve as the Director for The Center for Student Rights and Responsibilities. Students who have engaged in alleged policy violations are referred to my area. The California code of regulations. There are basically three sections that refer to academic dishonesty. One involves cheating. The second involves plagiarism, and the third involves other forms of academic dishonesty. All of these students were also required to complete a restorative sanction. Some of that included engaging in a program called Successful community. Living students not only learn about the ramifications of their behavior on themselves, but also the community as well. Students would not just be given a warning or probation or provisional probation, final warning. They would also be completing an educational stipulation as well through a restorative sanction.

**2018-2019**

| ACADEMIC DISHONESTY CASES | TOTAL |
|---|---|
| Reported | 269 |
| Responsible | 208 |
| Not Responsible | 61 |

**2019-2020**

| ACADEMIC DISHONESTY CASES | TOTAL |
|---|---|
| Reported | 442 |
| Responsible | 319 |
| Not Responsible | 123 |

**2020-2021**

| ACADEMIC DISHONESTY CASES | TOTAL |
|---|---|
| Reported | 389 |
| Responsible | 261 |
| Not Responsible | 128 |

*COVID/Remote Learning

**2021-2022**

| ACADEMIC DISHONESTY CASES | TOTAL |
|---|---|
| Reported | 271 |
| Responsible | 155 |
| Not Responsible | 116 |

**2020-2021**

**\*COVID/Remote Learning**

| ACADEMIC DISHONESTY CASES | TOTAL |
|---|---|
| Reported | 389 |
| Responsible | 261 |
| Not Responsible | 128 |

\* Total number of cases reported, found responsible, and not responsible for academic dishonesty.

| CHARGE | REPORTED |
|---|---|
| (b.1.A.1) Dishonesty, including: Cheating | 230 |
| (b.1.A.2) Dishonesty, including: Plagiarism | 163 |
| (b.1.A.3) Dishonesty, including: Other Forms | 78 |
| TOTAL | 471 |

*The total number of reported charges does not equal the number of cases referred to CSRR.

| FINDING | RESPONSIBLE | NOT RESPONSIBLE |
|---|---|---|
| (b.1.A.1) Dishonesty, including: Cheating | 143 | 87 |
| (b.1.A.2) Dishonesty, including: Plagiarism | 129 | 34 |
| (b.1.A.3) Dishonesty, including: Other Forms | 8 | 70 |
| TOTAL | 280 | 191 |

*Findings are determined individually, cases with multiple charges can result in different findings.

| LOCATION | ONLINE | CLASSROOM | TOTAL |
|---|---|---|---|
| (b.1.A.1) Dishonesty, including: Cheating | 0 | 143 | 143 |
| (b.1.A.2) Dishonesty, including: Plagiarism | 1 | 128 | 129 |
| (b.1.A.3) Dishonesty, including: Other Forms | 0 | 8 | 8 |

*The location where the academic dishonesty occurred is only recorded for responsible findings.

| ASSIGNED SANCTION | TOTAL |
|---|---|
| Warning | 34 |
| Probation | 208 |
| Probation-Final Warning | 18 |
| Suspension | 1 |
| TOTAL | 261 |

*Sanctions are only assigned when there is a responsible finding.

**Hauze:** I'm here representing the Instructional Technology Services Department, which is a unit within the IT division. We're responsible for all of the training and support of academic technology tools across campus. Respondents monitor is a tool for remote proctoring. It provides faculty with the technological equivalent of having a teaching assistant in the virtual room while the test is being taken.

## Respondus Monitor Usage Data 2018–2022

| Academic Year | Courses | Instructors | Students | Test Sessions |
|---|---|---|---|---|
| 2018–19 | 100 | 53 | 3,539 | 26,680 |
| 2019–20 | 207 | 97 | 5,819 | 57,958 |
| 2020–21 | 365 | 142 | 22,438 | 156,770 |
| 2021–22 | 150 | 55 | 10,234 | 38,917 |
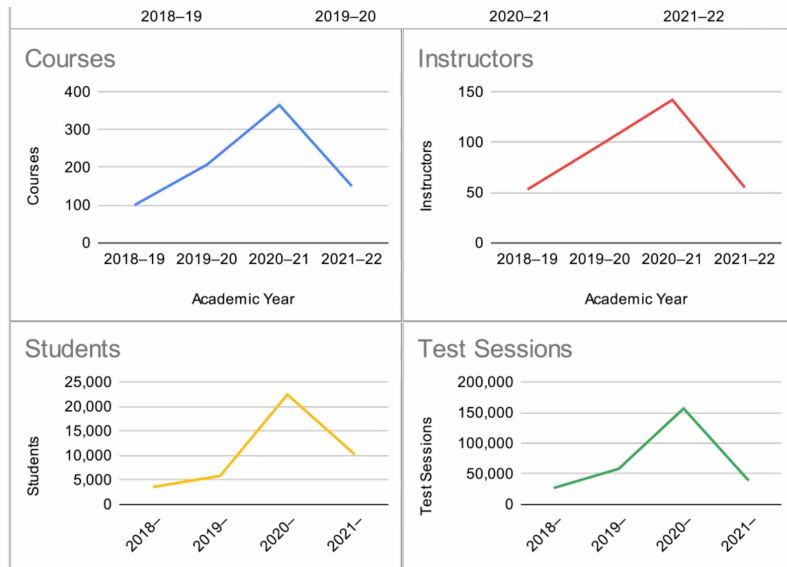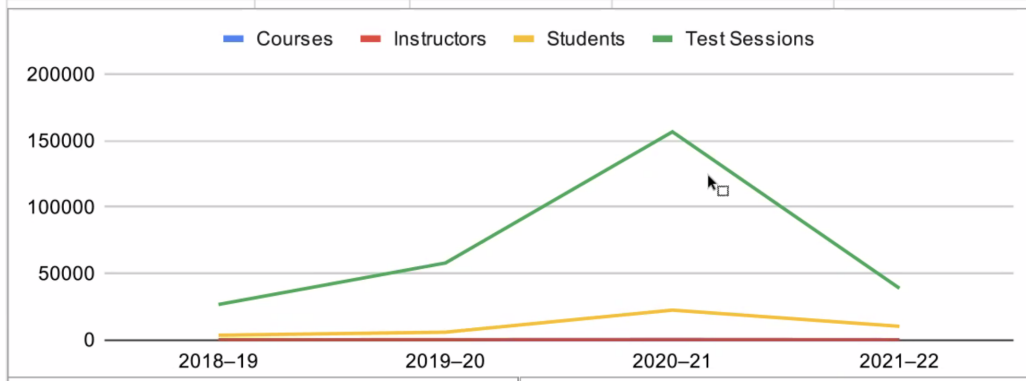




**Lach:** I'm curious to learn a little bit more about responders. I heard about if a student looks away, and I'm wondering about the surveillance aspects of responders, whether certain demographic groups are disproportionately impacted.

**Hauze:** One is the lockdown browser which disables the student from accessing any other aspect of their computers and no other web browser. And then an add on to respond which activates the webcam and it records the session.

**Brooks:** We considered this very carefully during the pandemic. We have worked to establish a policy whereby faculty would not, from a certain point in time forward, be allowed to monitor except with the express permission of their Dean.

**Ozturk:** I reported a number of times students who cheated on responders. So the tool has gaps, and it gives the misconception that it actually works while it doesn't. it is not a tool that should be trusted. It's not a tool that stops students cheating. It creates inequitable situations.

**Sheehan**: We do have faculty who believe that it is a useful tool. We don't want to disable them unless there is a robust academic conversation that determines that because of risks.

**Ozturk:** I'm not asking for the tool to be removed from the portfolio, more of the faculty to be informed. I don't believe that there was any sort of communication regarding the weaknesses of this tool.

## 5.  ACTION ITEMS: UNFINISHED BUSINESS

### 5.1.   Constitution and ByLaws (Baljon)
5.1.1.   Review membership & electorate in light of update to bylaws
(**2nd reading**)………………………………………………………...…Page 06

After discussion and motion (**Baljon/Barbone**), the item was added to the December Senate Agenda by unanimous consent.

## 6.  ACTION ITEMS: NEW BUSINESS

### 6.1.   Committee on Committees and Elections (Marx)

6.1.1.   Committee Appointments & Vacancies………………………………..Page 10

After discussion and motion (**Marx/Love-Geffen**), the item, with the note that the version going to the Senate may have updated names and more appointments, was added to the December Senate Agenda.

### 6.2.   Constitution and ByLaws (Baljon)

6.2.1.   ASCSU Senate Representation  (**1st reading**)………....…………...…Page 13

After discussion and motion (**Baljon/Barbone**), the item was added to the December Senate Agenda by unanimous consent. **Csomay** suggests that 4.5.5. should read "two consecutive terms,"

which is accepted, and 4.5.6. should be deleted. Baljon asked for the section to go as is to the Senate and collect all feedback, which will be brought during the second reading.

### 6.3. Committee for Faculty Honors and Awards (Welsh)

After discussion and motion (**Welsh/Fuller**), the item was added to the December Senate Agenda by unanimous consent.

### 6.4. Staff Affairs Committee (Refhuss)

After discussion and motion (**Fuller/Vasquez**), the item was added to the December Senate Agenda by unanimous consent.

**Senator Csomay:** 01:46:05 What happens to those who are given emeritus status but still don't have their email address or any perks.

**Chair Refhuss**: At the last meeting, Chair Lach wanted to put together language for some emeritus changes. Somebody needs to  design the mechanics of how this happens. My committee approves people but who in the library puts it in the database that says this person is entitled to a library card. Same with ID card, parking, etc. Last Spring, Preciado and Harpole were talking about that decision. Tom wanted a copy of the minutes and the time when those people were approved. Basically we are getting nothing but push back.

**Senator Csomay:** My question is, where does it get stuck so we can get this moving since nothing has happened in the past year.

**Chair Lach:** I've been investigating this, I drafted some language and I'll share with AP&P in two weeks. The problem from my understanding is HR needs verification of the emeritus conferral which happens at the Senate, not at the Staff Affairs Committee. I think the Senate Officers should send the memo to HR, especially for staff because staff are not all exclusive to academic care, so it should be the Provost, and CC'ing the relevant departments. Then access and benefits can be conferred. This is based on information I received on the library side about how emeritus status is recognized for faculty. So that's my initial proposal that has not gone through a committee or anything like that.

**VP IT Sheehan:** Two additional elements for consideration. One, Chair Lach asked us to look at costs

associated with this. So we have pulled together a cost model. We will be sharing that with her committee. The benefits also come with responsibility. We do have a memo that will go to Chair Lach hopefully by next week that we go over the some things that we think are an important understanding of the obligation to continue to use, in particular the IT tools, so we can stay in compliance with audits.

**Secretary Fuller:** Question. Is the process for staff already going to parallel with the process that already exists for faculty?

**Chair Lach:** Yes, we are trying to make everything as consistent as possible. We found inconsistencies in the process for tenured faculty versus contingent faculty.

**Secretary Fuller:** There should be a single process for all emeritus conferrals, instead of three different ones.

### 6.5. Intercollegiate Athletics Council (Gombatto)

After discussion and motion (**Fuller/Barbone**), the item was added to the December Senate Agenda by unanimous consent.

**Chair Baljon:** 01:52:44 What we have is three types of committees. like Standing Committees, Senate appointed committees. Sometimes administrative committees like Tiger teams. There's language for Senate appointed committees. I just wanted to point out that this is a special committee.

**Chair Gombatto:** It is a council, it's not a committee. Its function is an advisory board to the President.

**Chair Baljon:** The definition of faculty for the President is different as the definition in the Bylaws of the Policy File. I'm wondering if it should be clarified. I was going to suggest rewriting this.

**Senate Chair Nola**: Suggest Chair Baljon to write the language in the chat to share with Chair Gombatto.

**Senator Kamper:** Point of order. Should we decide as SEC whether or not Sarah has to even do that. It's not clear to me what Chair Baljon is asking for.

**Secretary Fuller:** She wants a distinction between the faculty that are appointed by the President and those appointed by the Senate.

**Senate Chair Nola:** What I was suggesting was that she put it into the chat, so that Sarah could see it. Let's see what it is first.

**Chair Baljon:** This could be just a friendly suggestion to change this between now and then. It goes to the Senate to send it three weeks from now, and you can propose new language for the Senate reading.

**Chair Gombatto:** I'm happy to separate out "a" further if it makes it more clear.

**Secretary Fuller:** I just wanted to make the point that Chair Baljon brought up. Is concerning to me, and I want to put it on record that I feel like CBL should be looking at the way committees are defined in our policy file. The Policy File really only designates Standing committees and other committees as councils. And within that group there seem to be a variety that have different purposes, and need to have different processes associated with them. There needs to be a distinction in the other committees and councils between. These types of advisory committees that don't report to the Senate.

### 6.6. President's Budget Advisory Committee (Wong-Nickerson)

6.6.1.  Request to clarify the Senate & elected membership of the PBAC committee …………………….………………………………………..………….Page 19

After discussion and motion (**Fuller/Barbone**), the item was added to the December Senate Agenda by unanimous consent.

### 6.7. Lecturer Affairs Committee (Fuller, Gates, Schuermann)

6.7.1.  Lecturer Affairs Committee Charter…………………………..……….Page 22

After discussion and motion (**Fuller/Abel-Mills**), the item was added to the December Senate Agenda by unanimous consent. **Baljon** supports this proposal, makes two friendly amendments for Senate meetings: should be proposed as a Standing Committee + chair should be elected by committee, not appointed. All were accepted. Lach made a friendly amendment that perhaps we should add a seat for non-Lecturer contingent faculty, this was declined as FA Chair Abel-Mills noted they have representation on the FA Committee.

### 6.8. Undergraduate Curriculum Committee (Barbone)

6.8.1.  Course Updates

This is a late-add agenda item, not included in the original version of the agenda online. After discussion and motion (**Barbone/Love-Geffen**), the item was added to the December Senate Agenda by unanimous consent, noting some items are action, and others are information items.

### 6.9. Graduate Council (Love-Geffen)

6.9.1.    Course Updates

This is a late-add agenda item, not included in the original version of the agenda online. After discussion and motion (**Love-Geffen/Barbone**), the item was added to the December Senate agenda by unanimous consent, noting some items are action, and others are information items.


Motion (**Barbone/Fuller**) to extend the meeting by 15 minutes passes by unanimous consent.

**6.10.    General Education Committee (Wilson)**

6.10.1.    Course Updates

This is a late-add agenda item, not included in the original version of the agenda online. After discussion and motion (**Barbone/Fuller**), the item was added to the December Senate agenda by unanimous consent, noting some items are action, and others are information items.


## 7.    INFORMATION ITEMS

Motion (**Fuller/Barbone**) to approve all Information Items for the December Senate meeting passes by unanimous consent.

**7.1.    Sustainability Committee (Cornelis)**

**7.2.    Ballot for FALL 2022 Graduation Candidates**

**7.4.    Academic Senate of the California State University (ASCSU)(Ornatowski)**

Motion (**Barbone/Fuller**) to move into Executive Session passes by unanimous consent. Senate Leaders remove all but voting members.


## 8.    EXECUTIVE SESSION

8.1.    Candidates for Honorary Degrees (Provost Ochoa)

Motion to approve **(Ochoa/Fuller**) two candidates for presidential consideration for honorary degree passes by unanimous consent.

9. **ADJOURN**

Motion **(Love-Geffen/Fuller)** to adjourn at 4:42pm passes by unanimous consent.