

**ATTENDANCE:** Baljon (CBL), Barbone (UCC), Brooks (FASS), Butler-Byrd (Chair), Fuller (Secretary), Hentschel (URP), Hernández (DEI), Jeffery (FA), Kamper (CCE), Kanaan (Senator at Large), Kelley (Senator at Large), Lach (APP), McCall (ACC for Love-Geffen with CGS), Murdock (Senator at Large), Saldana (Senate Analyst), Sharma (Treasurer), Tong (Provost), Vasquez (Vice Chair), Walls (CCE), Wills (Staff), Weston (ASCSU).

**ABSENT:** Eadie (Parliamentarian), Love-Geffen (CGS), Morsy (A.S.), Walls (CCE).

**GUESTS:** Brown, Castro, Compton, Spirz, Summer, Vargas, Wilson.

**Secretary Fuller** announces we have a quorum and **Chair Butler Byrd** calls the meeting to order at 2:03pm.

## 1. CALL TO ORDER

### 1.1. Land Acknowledgement

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

—*Michael Miskwish, Kumeyaay Nation*

**Chair Butler Byrd** read the Land Acknowledgement.

### 1.2. [SDSU University Senate Resolution on Principles of Shared Governance, April 9, 2019](#)

WHEREAS: Shared governance is a system of partnership, equity, accountability, and ownership that forms a culturally sensitive, inclusive, and empowering framework for developing and implementing sustainable and accountability-based decisions in service to all members of our campus and broader communities; and...

WHEREAS: Shared governance is an ongoing process in which faculty, staff, students, and administrators actively engage to share responsibility for 1) identifying and pursuing an aligned set of mission-driven sustainable outcomes and priorities and 2) active monitoring and evaluating of shared governance successes and pitfalls in service to continual improvement and the embodiment of a learning organization; and...

WHEREAS: A shared practice of, and shared commitment to, respect, communication, and responsibility will promote and support the growth and sustainment of trustworthiness within our University community...

**Chair Butler Byrd read the Shared Governance Resolution.**

**1.3. Welcome (Butler-Byrd)**

**Chair Butler Byrd welcomed the SEC and noted:**

- Thanked the SEC for shifting the 11/12/23 SEC meeting in support of the Teamsters action.
- Noted that the December Senate meeting may be moved so as to not conflict with CFA action.

**2. APPROVAL OF AGENDA (Fuller)**

After discussion about Chair Hentschel's request to add Senate recordings to the agenda, and noting this concern was sent to CBL for review, the motion (**Fuller**) to approve today's agenda was approved by unanimous consent.

**3. APPROVAL OF SEC MEETING MINUTES (Fuller)**

**3.1. SEC meeting Minutes for [10/24/2023](#)**

Motion (**Fuller**) to approve of the SEC Meeting Minutes from 10/24/23 was approved by unanimous consent.

**4. ACTION ITEMS**

**4.1. Academic Policy and Planning (Lach)**

4.1.1. APP Charter Membership Update *Second Reading*.....Page 04

Motion (**Lach/Fuller**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**4.2. Constitution and ByLaws (Baljon)**

4.2.1. (referral 59 2020/21) Update Committee Chair Policies:

*Second Reading*.....Page 05

Motion (**Baljon/Fuller**) to add item to the December 2023 Senate Agenda passed by unanimous

consent. Feedback: 2.6.2.4 add “entire voting membership of the committee.”

**4.3. Staff Affairs Committee (Walls | Wills)**

4.3.1. Staff Emeritus Status.....Page 07

Motion (**Wills/Barbone**) to add the list of Staff Emeritus candidates to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**4.4. Undergraduate Council (Brooks)**

4.4.1. AY2025-26 Academic Calendar .....Page 08

Motion (**Brooks/Fuller**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**4.5. Graduate Council (Love | McCall)**

4.5.1. Graduate Courses.....Page 10

McCall noted that there was an error and all of these items are information items. This item will move to the section of this agenda that pertains to the Information Items. Feedback: none.

**4.6. Committee on Committees and Elections (Kamper)**

4.6.1. CCE Charter Membership Update.....Page 12

Secretary Fuller noted this is a *first reading*. Motion (**Kamper/Fuller**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

4.6.2. Committee Vacancies.....Page 13

Motion (**Kamper/Barbone**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**4.7. Graduation Candidates (Spirz).....[TIME CERTAIN 3:00PM]**

4.7.1. Graduation Report.....Page 23

Motion (**Fuller/Barbone**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**4.8. Tenure Track Planning Committee (Butler-Byrd)**

4.8.1. Tenure Track Planning Policies.....Page 26

After discussion, motion (**Lach/Fuller**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**4.9. Undergraduate Curriculum Committee (Barbone)**

4.9.1. Undergraduate Courses.....Page 31

Motion (**Barbone/Fuller**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

4.9.2. Undergraduate Programs.....Page 32

Motion (**Barbone/McCall**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: editorial suggestion to fix the spelling of “Chinese” in the first line item.

4.9.3. 500-level Courses (Barbone, Love-Geffen).....Page 33

Motion (**Barbone/Fuller**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**5. General Education Program (Wilson)**

5.1. General Education Courses.....Page 34

Motion (**Barbone/McCall**) to add item to the December 2023 Senate Agenda passed by unanimous consent. Feedback: none.

**6. INFORMATION ITEMS**

Noting that item 4.7.1. is now an information item, motion (**Fuller/Hentschel**) for all information items to be added to the December 2023 Senate Agenda passed by unanimous consent.

**6.1. Senate Executive Committee (Butler-Byrd)**

**6.2. University Relations and Development (Vargas)**

6.2.1. Philanthropy Report.....Page 35

Note: **Chair Lach** objects to URAD’s refusal to present this information by college. She plans to object again to the Senate.

**6.3. Undergraduate Curriculum Committee (Barbone)**

6.3.1. 500-level Courses (Barbone, Love-Geffen).....Page 43

6.3.2. Undergraduate Courses.....Page 45

6.3.3. Undergraduate Programs.....Page 49

**6.4. General Education Program (Wilson)**

6.4.1. General Education Courses.....Page 51

**6.5. Graduate Council (Love)**

6.5.1. Graduate Courses.....Page 53

6.5.2. Graduate Programs.....Page 57

**6.6. Undergraduate Council (Brooks)**

6.6.1. Undergraduate Council Report.....Page 59

## 7. REPORTS

CONTENT OF REPORTS WILL BE MADE AVAILABLE IN VIDEO FORM, POSTED AFTER THE SENATE MEETING THAT FOLLOWS THIS SEC MEETING (POSTED TO SENATE WEBSITE). IF THERE ARE SPECIFIC REQUESTS MADE OR ACTIONS TAKEN DURING REPORTS, THEY ARE NOTED BELOW. TO ACCESS VIDEO OF REPORTS: [https://senate.sdsu.edu/pages\\_senate](https://senate.sdsu.edu/pages_senate)

### 7.1. SEC Report (Butler-Byrd)

**Chair Butler Byrd** noted that the SEC still needs to help recruit faculty to serve on the administrator review committee faculty pool. We need 14 faculty, and we only have 5.

#### 7.1.1. North Life Sciences Building (Kelly)

- 7.1.1.1. Ongoing building decay
- 7.1.1.2. New building inadequate size issue

### 7.2. Senate Vice Chair Report (Vasquez)

- 7.2.1. Referral Chart.....Page 61

### 7.3. Senate Treasurer Report (Sharma)

- 7.3.1. Senate Expenditures (AY23-24).....Page 62

### 7.4. Interim Provost Report (Tong).....[TIME CERTAIN 4:05PM]

- 7.4.1. Enrollment Update
- 7.4.2. 2023/24 Faculty Hiring

### 7.5. Associated Students President Report (Morsy).....[TIME CERTAIN 3:40PM]

### 7.6. Aztec Bookstore-Recommended Materials for Students (Summer/ Brown/ Compton/ Castro).....[TIME CERTAIN 3:50PM]

## 8. EXECUTIVE SESSION (Voting SEC Members Only)

The SEC committee moved into Executive Session by unanimous consent. Senate Leaders removed all but voting members.

### 8.1. Advisory Committee on Honorary Degrees (Tong).....[TIME CERTAIN 4:15PM]

The Provost presented an update on the nominees for SDSU Honorary Degrees for AY 23-24.

Motion to rise from executive session (**Fuller/Hentschel**) passed by unanimous consent.

## 9. ADJOURN

Motion (**Fuller/Kelley**) to adjourn at 3:51pm passes by unanimous consent.

