

**ATTENDANCE:** Baljon (CBL), Barbone (UCC), Brooks (FASS), Butler Byrd (Chair), Csomay (ASCSU), Eadie (Parliamentarian), Fuller (Secretary), Hernández (DEI), Jeffery (FA), Jacobs (URP), Kanaan (Senator at Large), Krick (ITS), McCall (for Lach, APP), Love-Geffen (CGS), Morsy (A.S.), Murdock (Vice Chair), Saldana (Senate Analyst), Schellenberg (Senator-at-Large), Sharma (Treasurer), Tong (Provost), Tucker (Senator-at-Large), Walls (CCE), Wills (Staff).

**ABSENT:** Lach (APP).

**GUESTS:** Bamberg, Blevins, Guarcello, Hentschel, Lindmark, Ross, Wong.

**Secretary Fuller** announces we have a quorum and **Chair Butler Byrd** calls the meeting to order at 2:03pm.

## 1. CALL TO ORDER

### 1.1. Land Acknowledgement

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

—*Michael Miskwish, Kumeyaay Nation*

**Chair Butler Byrd** read the Land Acknowledgement.

### 1.2. [SDSU University Senate Resolution on Principles of Shared Governance, April 9, 2019](#)

WHEREAS: Shared governance is a system of partnership, equity, accountability, and ownership that forms a culturally sensitive, inclusive, and empowering framework for developing and implementing sustainable and accountability-based decisions in service to

all members of our campus and broader communities; and...

WHEREAS: Shared governance is an ongoing process in which faculty, staff, students, and administrators actively engage to share responsibility for 1) identifying and pursuing an aligned set of mission-driven sustainable outcomes and priorities and 2) active monitoring and evaluating of shared governance successes and pitfalls in service to continual improvement and the embodiment of a learning organization; and...

WHEREAS: A shared practice of, and shared commitment to, respect, communication, and responsibility will promote and support the growth and sustainment of trustworthiness within our University community...

**Chair Butler Byrd** reminded senators to review the Shared Governance Resolution.

**1.3. Welcome (Butler-Byrd)**

**Chair Butler Byrd** welcomed the SEC.

**2. APPROVAL OF AGENDA (Fuller)**

After noting that there will be no President's report today, the motion (**Fuller**) to approve today's agenda was approved by unanimous consent.

**3. APPROVAL OF SEC MEETING MINUTES (Fuller)**

**3.1. SEC meeting Minutes for [11/16/2023](#)**

Motion (**Fuller**) to approve the SEC Meeting Minutes from 11/16/23 was approved by unanimous consent.

**4. ACTION ITEMS**

**4.1. Academic Policy and Planning (McCall for Lach).....[TIME CERTAIN 2:30PM]**

**4.1.1. Curriculum review process for special topics classes.....Page 05**

Motion (**McCall/Csomay**) to add item to the February 2024 Senate Agenda passed by unanimous consent. Feedback: none.

**4.2. Constitution and ByLaws (Baljon)**

**4.2.1. Bylaws 6 , 4.2.6, and 2.6.8 (referral 14 22-23) changes to Senate policy file  
[First Reading](#).....Page 08**

Motion (**Baljon/Fuller**) to add item to the February 2024 Senate Agenda as a first reading passed by unanimous consent. Feedback: none.

**4.3. Faculty Affairs (Jeffery)**

**4.3.1. Update to Policy Language Regarding SDSU Syllabus Collection.....Page 13**

Motion (**Jeffery/Schellenberg**) to add item to the February 2024 Senate Agenda passed by unanimous consent. **Feedback:** **Hentschel** noted a concern that there is no timeline or mechanism for the required submission of syllabus to the department chair. Jeffery noted that there is a description in the chair’s guide about the mechanism for delivery.

**4.4. Staff Affairs Committee (Walls)**

4.4.1. Staff Emeritus Status.....Page 15

Motion (**Walls/Fuller**) to add item to the February 2024 Senate Agenda passed by unanimous consent. **Feedback:** none.

**4.5. Undergraduate Council (Brooks)**

4.5.1. Update to Undergraduate Council membership.....Page 16

Motion (**Brooks/Fuller**) to add item to the February 2024 Senate Agenda passed by unanimous consent. **Feedback:** Baljon recommends the word “academic” be deleted.

**4.6. International Affairs Council (Alfaro)**

4.6.1. Senate Policy for Appointment of Campus ACIP Member.....Page 17

Motion (**Alfaro/Barbone**) to add item to the February 2024 Senate Agenda passed (**13 Y | 1 N | 1 Abstain**).

**4.7. Lecturer Affairs Committee (Schuermann)**

4.7.1. Revisions to the Lecturer Affairs Committee Charter.....Page 18

**Senator Schuermann** was not present and the item will be continued to the February SEC meeting.

**4.8. Graduate Council (Love)**

4.8.1. Graduate Programs.....Page 20

Motion (**Love/Barbone**) to add item to the February 2024 Senate Agenda passed by unanimous consent. **Feedback:** none.

**4.9. Committee on Committees and Elections (Walls)**

4.9.1. Committee Vacancies.....Page 21

Motion (**Walls/Csomay**) to add item to the February 2024 Senate Agenda passed by unanimous consent. **Feedback:** none.

**4.10. University Resources & Planning (Jacobs)**

4.10.1. Remove URP from Curriculum Changes workflows in the Policy File....Page 24

This item is two distinct motions.

Motion #1 (**Jacobs/Hentschel**) to remove the URP from Curriculum Approval process as an item for the February 2024 Senate Agenda.

Motion #2 (**Jacobs/Hentschel**) to remove all Curriculog items currently assigned to URP and move these items forward that were held up in URP.

**Senator Schellenberg** spoke in favor of these motions.

Concern raised that it may not be a good idea for URP to abandon their role in shared governance. URP noted they are willing to work with McCall / CAA about finding a new way for URP to participate, after URP is removed from the review process. Another concern was raised that removing URP before understanding how the oversight might occur may not be in the best interest of the Senate/university. McCall noted that URP was moved to an early place in the process, this is the first year. McCall is open to discussing the placement or timing of review. McCall is reluctant to remove all faculty oversight of new programs, etc. McCall also clarified that all other steps except new program review were removed this year already.

These motions did not pass (**Yes 6 | No 6 | 5 Abstain**) and will not be forwarded to the Senate meeting.

#### **4.11. Senate Officers (Fuller)**

4.11.1. Updates to ByLaws 7.1 - [First Reading](#).....Page 38

Item moved to February SEC in the interest of time.

4.11.2. Updates to Bylaws 5.0 - [First Reading](#).....Page 40

Item moved to February SEC in the interest of time.

#### **4.12. Faculty Honors and Awards Committee (Welsh)**

4.12.1. Faculty emeritus Status.....Page 43

Motion (**Schellenberg/Brooks**) to add item to the February 2024 Senate Agenda passed by unanimous consent. Feedback: none.

### **5. INFORMATION ITEMS**

Motion (**Schellenberg/Fuller**) for all information items to be added to the February 2024 Senate Agenda passed by unanimous consent.

#### **5.1. Constitution and ByLaws (Baljon)**

5.1.1. Referral 23/24\_04: Review of Automatic Signature Content on Senator Discussions Listserv.....Page 44

5.1.2. Referral 23/24\_05: Procedures and Policies for Recording Meetings...Page 45

#### **5.2. Faculty Affairs (Jeffrey)**

5.2.1. Referral 21/22\_20: Course syllabi policy file revisions.....Page 46

5.2.2. Referral 20/21\_07: Motion referred by Senate Officers regarding policies and

procedures about faculty behaviors and responsibilities to create diverse, equitable, inclusive classroom environments.....Page 47

**5.3. University Relations and Development (Vargas)**

5.3.1. Philanthropy Report.....Page 48

**5.4. Undergraduate Curriculum Committee (Barbone)**

5.4.1. New Courses.....Page 55

5.4.2. Undergraduate Programs.....Page 56

**5.5. University Resources & Planning (Jacobs)**

5.5.1. Resource-related questions during review of curriculum changes.....Page 57

5.5.2. Revisiting URP’s 3/11/21 Response to the 7/28/20 Referral Re: “Shared Governance Strategies”.....Page 59

**5.6. Graduate Council (Love)**

5.6.1. Graduate Modified Courses.....Page 67

5.6.2. New Courses.....Page 68

5.6.3. Graduate Programs.....Page 69

**6. REPORTS**

**CONTENT OF REPORTS WILL BE MADE AVAILABLE IN VIDEO FORM, POSTED AFTER THE SENATE MEETING THAT FOLLOWS THIS SEC MEETING (POSTED TO SENATE WEBSITE). IF THERE ARE SPECIFIC REQUESTS MADE OR ACTIONS TAKEN DURING REPORTS, THEY ARE NOTED BELOW. TO ACCESS VIDEO OF REPORTS: [https://senate.sdsu.edu/\\_pages\\_senate](https://senate.sdsu.edu/_pages_senate)**

**6.1. SEC Report (Butler-Byrd)**

6.1.1. Update on Senate Goals

**6.2. Senate Vice Chair Report (Murdock)**

6.2.1. Referral Chart.....Page 70

**6.3. Senate Treasurer Report (Sharma)**

6.3.1. Senate Expenditures (AY23-24).....Page 71

**6.4. Interim Provost Report (Tong).....[TIME CERTAIN 3:10PM]**

6.4.1. Enrollment Update

6.4.2. 2023/24 Faculty Hiring

**6.5. Associated Students President Report (Morsy).....[TIME CERTAIN 3:20PM]**

<b>6.6. Wellbeing Improvement Survey for Higher Education (WISH)(Guarcello)</b>	<b>[TIME CERTAIN 3:40PM]</b>
6.6.1. Survey Results   2022—2023.....	Page 72
6.6.2. Visualizing SDSU Student’s Wellbeing.....	Page 107
<b>6.7. Pride Center Report (Wong)</b> .....	<b>[TIME CERTAIN 3:50PM]</b>
6.7.1. Presentation.....	Page 115
<b>6.8. Instructional &amp; IT Advisory Committee (Ross)</b> .....	<b>[TIME CERTAIN 3:30PM]</b>
6.8.1. Referral 22/23_21 - "Provide Report on Impact of AI". .....	Page 132

**7. EXECUTIVE SESSION (Voting SEC Members Only)**

The SEC committee moved (**Schellenberg/Fuller**) into Executive Session by unanimous consent. Senate Leaders removed all but voting members.

<b>7.1. University Relations and Development (Lindmark)</b> .....	<b>[TIME CERTAIN 4:00PM]</b>
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URAD presented a proposal for university naming.

Motion to rise from executive session (**Fuller/Brooks**) passed by unanimous consent.

**8. ADJOURN**

Motion (**Fuller/Csomay**) to adjourn at 4:19pm passes by unanimous consent.