

**ATTENDANCE:** Adé (Vice Chair), Baljon (CBL), Brooks (UGC), Butler-Byrd (Chair), Carter-Curtis (Staff Affairs), Cornelis, Fuller (Secretary), Hentschel (URP), K. Hernandez (A.S. President), R. Hernández (DEI), ~~Jeffery (FA)~~, Kanaan (Senator-at-Large), Lach (APP), LaChance (UCC), Love-Geffen (GC), ~~Rhodes (CFA)~~, Schellenberg (Senator-at-Large), Schuermann (LEC AFF), Seshagiri (Treasurer), Tong (Interim Provost), Vasquez (Senator-at-Large), Walls (CCE), Weston (ASCSU; Sub: Eniko Csomay).

**GUESTS:** Kevin Krick (ITS), Chris Manning (VP SACD), Madhavi McCall (AVP CAA), Sonja Pruitt-Lord (Provost Office), Mario Saldaña (Senate Analyst), Brittany Santos-Derieg (Chief-of-Staff), Norah Shultz (Parliamentarian), William Welsh (FHAC).

## 1. CALL TO ORDER

**Secretary Fuller** announced we have a quorum and **Chair Butler Byrd** called the meeting to order at 2:03pm.

### 1.1. Land Acknowledgement (Adé)

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

—*Michael Miskwish, Kumeyaay Nation*

**Vice Chair Adé** read the Land Acknowledgement.

### 1.2. [SDSU University Senate Resolution on Principles of Shared Governance, April 9, 2019](#)

WHEREAS: Shared governance is a system of partnership, equity, accountability, and ownership that forms a culturally sensitive, inclusive, and empowering framework for developing and implementing sustainable and accountability-based decisions in service to all members of our campus and broader communities; and...

WHEREAS: Shared governance is an ongoing process in which faculty, staff, students, and administrators actively engage to share responsibility for 1) identifying and pursuing an aligned set of mission-driven sustainable outcomes and priorities and 2) active monitoring and evaluating of shared governance successes and pitfalls in service to continual improvement and the embodiment of a learning organization; and...

WHEREAS: A shared practice of, and shared commitment to, respect, communication, and responsibility will promote and support the growth and sustainment of trustworthiness within our University community...

**Chair Butler Byrd** asked members to read, review and honor the Senate Shared Governance Resolution.

**1.3. Welcome (Butler-Byrd)**

**Chair Butler Byrd** welcomed the members of SEC.

**2. APPROVAL OF AGENDA (Fuller)**

**Secretary Fuller** noted several late corrections to today's agenda:

- Addition of Action Item 4.7. (UCC): "Deleted Program"
- Addition of Information Items CCE, DEI, UCC and UGC.
- Removal of Reports from CFA (Rhodes) and Reimbursement Survey Results (Navarro)
- Addition of Report Slides for Interim Provost Tong

Motion (**Fuller**) to approve today's agenda with the changes noted above passed by unanimous consent.

**3. APPROVAL OF SEC MEETING MINUTES (Fuller)**

**3.1. SEC meeting Minutes for [2/18/2025](#)**

Motion (**Fuller**) to approve the SEC Meeting Minutes from 2/18/25 passed by unanimous consent.

**4. ACTION ITEMS**

**4.1. Academic Policy and Planning (AP&P)(Lach)**

4.1.1. Priority Registration.....Page 05

After discussion, motion (**Lach**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.1.2. Sustainability Course Designation.....Page 08

After discussion, motion (**Lach**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

**4.2. Committee on Constitution & ByLaws (CBL)(Baljon)**

4.2.1. Bylaws 3.1 - CBL membership - [Second Reading](#).....Page 15

After discussion, motion (**Baljon**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.2.2. Referral 22/23\_19 & 23/24\_15: Update Committee Policy Language  
[First Reading](#).....Page 17

After discussion, motion (**Baljon**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.2.3. Amendments to Bylaws 11 - [First Reading](#).....Page 25

After discussion, motion (**Baljon**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent. Feedback notes: agreed upon the change of the deadline for transmittal of minutes to the President's Office to fourteen (14) calendar days, rather than seven (7) calendar days.

4.2.4. Amendments to the Coach Seat - [First Reading](#).....Page 27

After discussion, motion (**Baljon**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

### 4.3. Committee on Committees and Elections (CCE)(Walls)

4.3.1. Elections Update

After discussion, motion (**Walls**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.3.2. Bylaws 3.5. - CCE Charter Update - [First Reading](#).....Page 29

After discussion, motion (**Walls**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.3.3. Senate Roster & Committee Appointments.....Page 30

After discussion, motion (**Walls**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

### 4.4. Faculty Honors & Awards Committee (FHAC)(Welsh)

4.4.1. Amendment to Section 2 of the Policy File  
"University Policy: Faculty: Awards" .....Page 32

**Secretary Fuller** made the following suggestion to make the language more precise, and this was accepted and should be updated before the Senate meeting on April 8, 2025:

*2.3.1. Each spring the Faculty Honors and Awards Committee shall recommend one tenured, probationary or FERP faculty member from each college, including SDSU Imperial Valley and the Library, as well as one from the Division of Student Affairs and Campus Diversity, for an Alumni Award for the following academic year.*

**Secretary Fuller** shared that while 30 T/TT faculty in SACD had been disenfranchised by the eligibility for the award, which will now be addressed by these proposed policy changes, there are also more than 1400 contingent faculty that are not eligible to be recognized.

**Secretary Fuller** requested that the Vice Chair of the Senate issue a referral to the Faculty Honors and Awards Committee to do a comprehensive review of all faculty honors and awards and make policy updates that can increase equity and inclusion for contingent faculty. This was agreed upon without objection.

After discussion, motion (**Welsh**) to add item as amended to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.4.2. Faculty Emeritus Request.....Page 36

After discussion, motion (**Welsh**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

**4.5. Lecturer Affairs Committee (LAC)(Fuller)**

4.5.1. Constitution 4.0: ASCSU Reps (SDSU)/Contingent Faculty Senators.....Page 37

After discussion, motion (**Schuermann**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.5.2. Bylaws 4.5.: Elections Alignment with Updates at ASCSU.....Page 40

After discussion, motion (**Schuermann**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.5.3. Bylaws 3.11.: Lecturer Affairs Committee Charter Revision.....Page 41

After discussion, motion (**Schuermann**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

**4.6. Staff Affairs Committee (SAC)(Walls)**

4.6.1. Staff Affairs Committee Charter Revision - [First Reading](#).....Page 44

After discussion, motion (**Walls**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.6.2. Staff Excellence Awards Revision.....Page 50

After discussion, motion (**Walls**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

4.6.3. Staff Emeritus Nominations.....Page 54

After discussion, motion (**Walls**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

**4.7. Undergraduate Curriculum Committee (UCC)(LaChance)**

4.7.1. Deleted Program.....Page 55

After discussion, motion (**LaChance**) to add item to the April 8, 2025 Senate Agenda passed by unanimous consent.

**5. INFORMATION ITEMS**

Motion (**Butler Byrd**) for all new information items to be added to the April 8, 2025 Senate Agenda by unanimous consent.

**5.1. Academic Policy and Planning (AP&P)(Lach)**

5.1.1. Sustainability Course Designation Minor Modifications.....Page 56

**5.2. Senate Secretary (Fuller)**

5.2.1. AY 2025-2026 Calendar - University Senate.....Page 57

Discussion regarding the September 2025 SEC meeting date as it falls in the middle of Rosh Hashanah. Decision was made to update the meeting date to that Thursday, Departement 25, 2025 instead of Tuesday, September 23, 2025. Calendar will be updated before the April 8, 2025 Senate meeting.

**5.3. Undergraduate Council (UGC)(Brooks)**

5.3.1. Undergraduate Council Report.....Page 58

**5.4. Undergraduate Curriculum Committee (UCC)(LaChance)**

5.4.1. Course Modifications.....Page 60  
5.4.2. Program Modifications.....Page 61  
5.4.3. New Courses.....Page 62  
5.4.4. New 500-Level Courses.....Page 63

**5.5. University Resources & Planning (URP)(Hentschel)**

5.5.1. Referral 23/24\_13: Contextualizing the Fiscal Cost/Benefit of Athletics  
.....Page 64

**5.6. Committee on Committees and Elections (CCE)(Walls)**

5.6.1. Recent & Upcoming Elections.....Page 71

**5.7. Committee on Diversity, Equity & Inclusion (DEI)(Hernández)**

5.7.1. Grace period for revision of college and divisional.....Page 73  
5.7.2. Market Salary Increase (MSI) Data Request.....Page 75

**5.8. Graduate Council (GC)(Love)**

5.8.1. New Courses.....Page 76  
5.8.2. Program Modifications.....Page 77

**5.9. Senate Vice Chair Report (Adé)**

5.9.1. Referral Chart.....Page 78

**5.10. Senate Treasurer Report (Seshagiri)**

5.10.1. Senate Expenditures (AY2024-25).....Page 79

**6. REPORTS**

**CONTENT OF REPORTS WILL BE MADE AVAILABLE IN VIDEO FORM, POSTED AFTER THE SENATE MEETING THAT FOLLOWS THIS SEC MEETING (POSTED TO SENATE WEBSITE). IF THERE ARE SPECIFIC REQUESTS MADE OR ACTIONS TAKEN DURING REPORTS, THEY ARE NOTED BELOW. TO ACCESS VIDEO OF REPORTS: [https://senate.sdsu.edu/ pages senate](https://senate.sdsu.edu/pages_senate)**

**6.1. SEC Report (Butler-Byrd)**

~~**6.2. President’s Report (de la Torre)**~~

~~[TIME CERTAIN 3:15PM]~~

**President de la Torre** was unable to attend today’s meeting due to a conflict with the CSU Board of Trustees meeting, but she still plans to present at the April 8, 2025 Senate meeting.

**6.3. Associated Students President Report (AS)(Hernandez)**

[TIME CERTAIN 3:40PM]

**6.4. Interim Provost Report (Tong)**

[TIME CERTAIN 3:45PM]

6.4.1. Enrollment Update.....Page 80

6.4.2. AY 2024/25 Faculty Hiring

**6.5. SDSU's Strategic Approach to Artificial Intelligence (AI)(Nedjat-Haiem).....Page 91**

[TIME CERTAIN 4:10PM]

**7. ADJOURN**

Motion (**Fuller/Lach**) to adjourn at 4:27pm passed by unanimous consent.