



University Senate

SEC MINUTES

April 22, 2025 | 2:00 to 4:30 pm

In-Person: Lipinsky, SSW 1608

Online: [Zoom](#)

ENDANCE: Adé (Vice Chair), Baljon (CBL), Brooks (UGC), Butler-Byrd (Chair), Carter-Curtis (Staff Affairs), Cornelis (Sustainability), Fuller (Secretary), Hentschel (URP), K. Hernandez (A.S. President), ~~R. Hernández (DET)~~, Jeffery (FA), Kanaan (Senator-at-Large), Lach (APP), LaChance (UCC), Love-Geffen (GC), Rhodes (CFA), Schellenberg (Senator-at-Large), Schuermann (LEC AFF), Seshagiri (Treasurer), Tong (Interim Provost), Vasquez (Senator-at-Large), Walls (CCE), Weston (ASCSU).

GUESTS: Kevin Krick (ITS), Crystal Little (BFA), T. Harpole (HR), Chris Manning (VP SACD), M. Navarro (presenter), F. Nedjat-Haiem (ITC), A. Pinkelman (presenter), Mario Saldaña (Senate Analyst), Norah Shultz (Parliamentarian), William Welsh (FHAC), Agnes Wong Nickerson (BFA).

1. CALL TO ORDER

Secretary Fuller announced we have a quorum and **Chair Butler Byrd** called the meeting to order at 2:04pm.

1.1. Land Acknowledgement (Adé)

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

—Michael Miskwish, Kumeyaay Nation

Vice Chair Adé read the Land Acknowledgement.

1.2. [SDSU University Senate Resolution on Principles of Shared Governance, April 9, 2019](#)

WHEREAS: Shared governance is a system of partnership, equity, accountability, and ownership that forms a culturally sensitive, inclusive, and empowering framework for developing and implementing sustainable and accountability-based decisions in service to all members of our campus and broader communities; and...

WHEREAS: Shared governance is an ongoing process in which faculty, staff, students, and administrators actively engage to share responsibility for 1) identifying and pursuing an aligned set of mission-driven sustainable outcomes and priorities and 2) active monitoring and evaluating of shared governance successes and pitfalls in service to continual improvement and the embodiment of a learning organization; and...

WHEREAS: A shared practice of, and shared commitment to, respect, communication, and responsibility will promote and support the growth and sustainment of trustworthiness within our University community...

Chair Butler Byrd asked members to read, review and honor the Senate Shared Governance Resolution.

1.3. Welcome (Butler-Byrd)

Chair Butler Byrd welcomed the members of SEC.

2. APPROVAL OF AGENDA (Fuller)

Secretary Fuller noted the following late adjustments to today's agenda:

- Addition of Lecturer Affairs Committee Items in 4.5.
- Addition of Information Items from Faculty Affairs Committee in 5.9.
- Addition of Information Items from Sustainability Committee in 5.10.
- Addition of Information Item from CCE (Election Results).
- Addition of Report from CFA.
- Information Item 5.4 (SDSURF Board appointee confirmation) was moved to the Action Agenda, and is now Action Item 4.6.
- Action Item 4.7 (SDSU Graduation Report) was added.

Motion (**Fuller**) to approve today's agenda with the changes noted above passed by unanimous consent.

3. APPROVAL OF SEC MEETING MINUTES (Fuller)

3.1. SEC meeting Minutes for [3/25/2025](#)

Motion (**Fuller**) to approve the SEC Meeting Minutes from 3/25/25 passed by unanimous consent.

4. ACTION ITEMS

4.1. Academic Policy and Planning (AP&P)(Lach)

4.1.1. Addressing RTP Impacts and Disruptions.....Page 05

After discussion, motion (**Lach**) to add item to the May 2025 Senate Agenda passed by unanimous consent. **Lach** noted she would add colleges to the recommended process, in addition to schools and departments.

4.1.2. Requiring generative AI Syllabus Statements.....Page 07

After discussion, motion (**Lach**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

- 4.1.3. Referral 21/22_04: Five-Year Review of Academic Administrators.....Page 09

After discussion, motion (**Lach**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

4.2. Committee on Constitution & ByLaws (CBL)(Baljon)

- 4.2.1. Amendments to Bylaws 11 - [Second Reading](#).....Page 17

After discussion, motion (**Baljon**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

- 4.2.2. Amendments to the Coach Seat - [Second Reading](#).....Page 19

After discussion, motion (**Baljon**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

- 4.2.3. Constitution 4: Removal of Elected Coach [Second Reading](#).....Page 20

After discussion, motion (**Baljon**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

4.3. Faculty Honors & Awards Committee (FHAC)(Welsh)

- 4.3.1. Request Change of Policy File on “Emeritus Employees” to Remove the FHAC
.....Page 21

After discussion, motion (**Welsh**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

- 4.3.2. Faculty Emeritus Request.....Page 22

After discussion, motion (**Welsh**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

4.4. Undergraduate Council (UGC)(Brooks)

- 4.4.1. Revised 2025/2026 Academic Calendar.....Page 23

After discussion, motion (**Brooks**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

4.5. Lecturer Affairs Committee (LAC)(Schuermann)

- 4.5.1. Constitution 4.0: Policy Updates – ASCSU Lecturer Rep from SDSU;
Reorganization of Contingent Faculty Senate Membership
- [Second Reading](#).....Page 27

After discussion, motion (**Schuermann**) to add item to the May 2025 Senate Agenda passed by

unanimous consent.

- 4.5.2. Bylaws 4.5.: Policy Updates for Alignment with updates at ASCSU
- [Second Reading](#).....Page 30

After discussion, motion (**Schuermann**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

- 4.5.3. Update Bylaws 3.11. - Lecturer Affairs Committee (LAC) Charter
- [Second Reading](#).....Page 31

After discussion, motion (**Schuermann**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

4.6. SDSU Research Foundation (SDSURF)(Goetz)

- 4.6.1. Senate Recommendations for the SDSURF Board of Directors.....Page 96

This item was moved from the Information Item Agenda 5.4. when today's agenda was approved.

After discussion, motion (**Fuller/Jeffery**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

4.7. Graduation Candidates (Enrollment Services)(Spirz/Pinkleman) - Late add

- 4.7.1. Spring/Summer 2025 Graduation Report.....Page XX

After discussion, motion (**Fuller/Lach**) to add item to the May 2025 Senate Agenda passed by unanimous consent.

5. INFORMATION ITEMS

Motion (**Butler Byrd**) for all new information items are added to the May 2025 Senate Agenda by unanimous consent.

5.1. Academic Policy and Planning (AP&P)(Lach)

- 5.1.1. AY 2024-2025 Annual Report.....Page 34
- 5.1.2. Enrollment, Retention, and Graduation (ERG) Report.....Page 42

5.2. Committee on Constitution & ByLaws (CBL)(Baljon)

- 5.2.1. AY 24/25 Annual Report.....Page 92

5.3. Undergraduate Council (UGC)(Brooks)

- 5.3.1. Undergraduate Council Report.....Page 94

~~5.4. SDSU Research Foundation (SDSURF)(Goetz)~~

- ~~5.4.1. Senate Recommendations for the SDSURF Board of Directors.....Page 96~~

This item was moved to the Action Agenda, Item 4.6.

- 5.5. Student Learning Outcomes and Program Assessment Committee (SLOPAC)(Twist)**
 - 5.5.1. SLOPAC 24-25 annual report.....Page 98
- 5.6. University Resources & Planning (URP)(Hentschel)**
 - 5.6.1. AY 24/25 Annual Report.....Page 101
- 5.7. Lecturer Affairs Committee (LAC)(Schuermann)**
 - 5.7.1. AY 24/25 Annual Report.....Page 106
- 5.8. University Relations and Development (URAD)(Vargas)**
 - 5.8.1. Alumni Update.....Page 108
- 5.9. Faculty Affairs Committee (FAC)(Jeffery)**
 - 5.9.1. AY 24/25 Annual Report.....Page 110
 - 5.9.2. Request for Feedback on Proposed Adjustment to SDSU Sabbatical Policy
.....Page 112
- 5.10. Sustainability Committee (SC)(Cornelis)**
 - 5.10.1. AY 24/25 Annual Report.....Page 116
- 5.11. Spring 2025 Election Results (CCE)(Walls)**

This item was a late addition.

- 5.12. Senate Vice Chair Report (Adé)**
 - 5.12.1. Referral Chart.....Page 119
- 5.13. Senate Treasurer Report (Seshagiri)**
 - 5.13.1. Senate Expenditures (AY2024-25).....Page 120

6. REPORTS

CONTENT OF REPORTS WILL BE MADE AVAILABLE IN VIDEO FORM, POSTED AFTER THE SENATE MEETING THAT FOLLOWS THIS SEC MEETING (POSTED TO SENATE WEBSITE). IF THERE ARE SPECIFIC REQUESTS MADE OR ACTIONS TAKEN DURING REPORTS, THEY ARE NOTED BELOW. TO ACCESS VIDEO OF REPORTS: https://senate.sdsu.edu/_pages_senate

- 6.1. SEC Report (Butler-Byrd)**
 - 6.1.1. Reimbursement and Training Survey Results (Navarro).....Page 121
[TIME APPROXIMATES 2:45PM]
- 6.2. Associated Students President Report (AS)(Hernandez)**

[TIME APPROXIMATES 3:00PM]

6.3. Budget Report (Wong-Nickerson/ Little)

[TIME APPROXIMATES 3:10PM]

6.4. Interim Provost Report (Tong)

[TIME APPROXIMATES 3:25PM]

6.4.1. Enrollment Update.....Page 146

6.4.2. AY 2024/25 Faculty Hiring

6.5. California Faculty Association (CFA)(Rhodes/Schuermann).....Page 154

[TIME APPROXIMATES 3:40PM]

This was a late add report.

6.6. SDSU's Strategic Approach to Artificial Intelligence (AI)(Nedjat-Haiem)

[TIME APPROXIMATES 3:50PM]

6.7. AI-Enabled Surveillance Cameras (Mays)

[TIME APPROXIMATES 4:05PM]

The SEC committee moved (**Lach/Schellenberg**) into Executive Session by unanimous consent.
Secretary Fuller confirmed only SEC voting members and authorized presenters are present.

7. EXECUTIVE SESSION

[TIME APPROXIMATES 4:15pm]

7.1. International Faculty Vulnerabilities and Risks (Harpole)

Thom Harpole (HR) presented information on international faculty vulnerabilities and risks.

Motion to rise from executive session (**Lach/Vasquez**) passed by unanimous consent.

8. ADJOURN

Motion (**Lach/Fuller**) to extend the meeting to 4:45pm (15 minutes) passed by unanimous consent.

Additional Motion (**Lach/Vasquez**) to extend the meeting to 5:00pm (15 minutes) passed by unanimous consent.

Motion (**Lach/Vasquez**) to adjourn at 4:45pm passes by unanimous consent.