



SAN DIEGO STATE
UNIVERSITY

SDSU Senate Minutes

Dec 7th, 2021

Online via [Zoom](#)

2:00 to 4:30 pm

Members and Guests Present-

Lach, Smigel, Juan, Ponomarenko, Borgstrom, Adams, Love, Corlett, Wills, Brown, Baljon, Ornatowski, Horton, Vasquez, Schuermann, Sobo, Gates, McCall, Gates, Purse, Schulze, Atkins, Kraemer, Reeder, Csomay, Johnson, Kamper, Hentschel, Blomgren, MacKenzie, Mohammed, Stoskopf, Tejada, Fitch, Brooks, Attiq, Catano, Gibbons, Urada, Bliss, Czech, Barbone, Sasidharan, Love, Vaughn, Chizhik, Foral, Preminger, Kim, Werry, Putman, Schmitz Weiss, Orosz, Clo, O'Brien, Tang, Abarbanell, Mahar, Silkes, Dunkerley, Lindemann, Wilson, Davani, Wong Nickerson, Manley, Richeson, Preciado, Zona, Rhodes, Ahsan, Abman, Degeneffe, Jeffery, O'Sullivan, Abdel-Samad, Miles, Brandon, Bernerth, McDaniels-Davidson, Laurie, Cordero, Abdel-Nour, Crawford, Barfuss, Krivogorsky, Sharma, Ozturk, Ryan, Record, Schenkenfelder, Wood, Abman, Hopkins, Alkebulan, Espinoza, Martinez, Morsi, Canary, Cappello, Kelley Alfaro

1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

Land Acknowledgement: **Senate chair reads land acknowledgement statement**

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

Michael Miskwish – Kumeyaay

Principles of Shared Governance: **Senate chair reads principles statement**

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and

accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Senate Recognition of Contributions of Dr. James W. Cobble (Papin)

- a) <https://www.legacy.com/us/obituaries/sandiegouniontribune/name/james-cobble-obituary?id=31676068>

Senate Chair Weston acknowledged receiving several communications from the University Senate community noting the passing of Dr. James Cobble and his many contributions to the advancement of SDSU as a research institution, his role in the development of graduate education and his service to the University Senate.

3. Approval of Agenda (Preciado)

Preciado/Fuller move approval of the agenda with withdrawal of Faculty Affairs action item 6.7.b Responsiveness to Diversity, as the item has been referred to the Committee on Diversity, Equity and Inclusion. The motion includes three time-certain items on today's agenda. Motioned was approved without objection.

4. Officers Report

4.1. Referrals Chart (Butler-Byrd)

Secretary Preciado reported for Butler-Byrd. Vice Chair Butler-Nola are working diligently updating the referrals chart. Please contact her for questions about the chart.

4.2. Senate Budget Update (Fuller)

Treasurer Fuller described process underway to submit a new "base" request for the 2022-23 PBAC budget cycle. The request is to cover existing operational needs of the Senate.

4.3. Senate Documents and Workflow Update

- a) The updated policy file available for download as a PDF
Treasurer Fuller reported that a new version of the policy file has been updated and placed on the Senate website as a PDF and it is current as of Dec 7, 2021. The policy file will continue to be updated with input from Senate community.
- b) Timeline for updating web-based information:
 - i) Committee Rosters - by December Senate meeting
Treasurer Fuller reported on progress to update and correct committee rosters for all members (including student representatives).
 - ii) Web-based Policy File - goal is by December meeting, but it may go to start of spring



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Treasurer Fuller reported on the development of new section of Senate website that will serve as a resource page for committee chairs. Committee chairs will have access to these resources in the coming semester. An inquiry was made to ensure communications with Associated Students staff is included in this resource page. Senator Fitch requested an updated roster reflecting SDSU Imperial Valley appointments. Senator Tejada offered assistance.

- iii) Committee Meeting Agendas/Minutes for F21 - spring semester
Treasurer Fuller reported on new project to collect committee meeting agendas and minutes. A decision was made to limit collection to the 2021-22 AY.
- iv) Resolutions - spring semester
Treasurer Fuller provided on update on record retention and posting of University Senate resolutions.
- c) Senate Help Form on the website as a feedback loop for the Policy File, to report proxies, to update incorrect committee information, etc

Treasurer Fuller provided an overview of new Senate resource through google form on the Senate website. The link will serve to facilitate senator requests, proxy notices, policy file updates and other items needed by members and campus community.

4.4. Chair announcements:

- a) Update on CR/no-CR. (Weston/AVP Hyman)

Chair Weston provided an update on Credit/No Credit for Spring 2022. February 2021 voted to extend the flexible credit/no credit policy to any Covid-19 impacted Semester. President de la Torre will determine if the Spring 22 semester will be Chief of Staff reported that there are six criteria that are used by campus committee and President's office as to reaching a determination if the semester should be "Covid-19 impacted".

December 9 is the last day for students to change the grading basis for Fall 2021 courses.

4.5. Senate Minutes Oct. 5th (Preciado)

Preciado/Csomay moved approval of minutes for October 5, 2021, senate meeting. Motion was approved without objection.

5. Academic Affairs Report

5.1. Provost's Report (Ochoa)

Provost Ochoa provided remarks on behalf of the President de la Torre who was not able to join the meeting. Provost read President de la Torre remarks that centered on her appreciation to all faculty, staff, and students for contributions during Fall 2021—"the first semester that the campus community had an opportunity to meet in-person since March 2020." President de la Torre reported on progress on the strategic plan, developments at SDSU Imperial Valley including new efforts for a STEM building, campus recognition as Fulbright HSI Leader campus by the US Department of State, as an Asian American and Native American Pacific Islander-serving institution (ANAPISI) by US Department of Education, and the Seal of Excelencia by the Excelencia in Education organization. Also noted progress with SDSU West and noted the \$45 Million investment and naming of Snapdragon Stadium expected to host activities in September 2022.

Provost Ochoa reported on three priorities. 1. Academic Affairs PBAC retreat that includes deans, AVPs and senate officers to review budget requests for the 2022-23 academic year cycle. 2. Extended date for SDSU admissions through December 15 because of problems with admissions application online system failure. Campus is expecting record number of application for Fall 2022. 3. The provost, vice provost, and avp for resource management have visited with 85% of academic departments. Each department is developing a one-page summary to memorialize meetings. These reports will be shared with the by the Provost with President de la Torre to inform future actions and policies.

Inquiry about use of SAT for admission and impact on growing interest in SDSU. Provost described new admissions process centered on 5 clusters and predicative analytics vs use of SAT or ACT scores. Enrollment growth funding will be available for the first time since 2014. Provost and AVP Hyman commended their recruitment team for new approach.

Secretary Preciado raised a concern about Fall 21 curricular process. Provost indicated that 135 proposals that were not processed will be continued to the 2023-24 catalog cycle beginning in the Spring 2022 semester. The Provost also noted a new policy on the curricular approval process that is under consideration by AP and P. Chair Barbone indicated that some proposals were received at the last minute and noted that this is a one-time glitch. AVP McCall shared that Curriculog has new functionality that will streamline process.

Senator Zona inquired about support for graduate students to serve as Teaching Associates. Provost provided comments about efforts underway to address TA support.

5.2. "CSU Telecommuting Policy Approved; Program to be Implemented" (VP Wong Nickerson)

Interim VP for Business and Financial Affairs Wong Nickerson offered remarks on new CSU Telework Policy that has been adopted through the collective bargaining process



between the CSU and the CSUEU and APC (unions). The policy has been adopted by SDSU and will also be used with MPP and confidential employees. Chair Weston inquired about Unit 3 Library and Counselor faculty to participate in telework policy. There is no agreement currently on telework between CSU and Unit 3 faculty. Senator Baljon asked about operation of small departments and the impacts on such departments if limited staff is approved to telecommute. Senator Schenkenfelder inquired about impact of telework on courses. Provost responded by confirming that 89% of course offerings are going to be in-person. Senator Barbone asked about launch date of telework policy. Winter 21 and Spring 22 will be used as a runway to launch program in summer 2022 for new telework agreements. SDSU CFA Chapter President Abdel-Samad indicated the chapter has not been notified by campus leadership about telework discussions or a future meeting on the subject.

6. Senate Actions

6.1. Elections for Faculty and Staff for the VP for Research and Innovation Search Committee. (Vaughn)

The following five faculty were elected after 4 rounds of balloting: Erika Robb Larkins (CAL), Rachel Haine-Schlagel (EDU), Arzu Ozkal (PSFA), Xiao-Bai Liu (SCI), and Margaret Henderson (Library)

Maureen Guarcello is the staff representative selected by procedures for staff appointments to search committees.

6.2. CCE ACTION: Committee Appointments (Vaughn)

The Committee moves approval of two appointments as noted on the agenda packet. Motion was approved without objection.

Senators interested in serving on Student Grievance Committee were invited to contact CCE Chair David Marx.

6.3. Report December 2021 graduation candidates (Assistant Director Lieu) TIME CERTAIN 2:45PM

(Office of the Registrar) Assistant Director Tam Lieu presented the December 21 “list of graduation candidates” for undergraduate and graduate degrees to be conferred upon completion of all requirements. The new approval of candidates for graduation policy was used for the first-time. The new procedure removes the use of an actual list candidates and instead provides a [memo](#) with a timeline and description of the graduation procedures. The memo also includes a table with total numbers of graduates by department/school for undergraduate and graduate degrees. Student privacy issues prompted the change in procedure.

Preciado/Ornatowski move approval of the candidates for graduation for December 2021. Motion was approved without objection.

6.4. Environment and Safety Committee (E&S) Endorsement of Committee Recommendations Regarding Campus Emergency Preparedness Training (Seshagiri)
TIME CERTAIN 3:15PM

The committee moved approval of 5 recommendations to be used by the administration to carryout emergency preparedness training for faculty, staff and students. The training will comply in part with Executive Order 1056 that requires emergency training within one-year of employment and other campus specific requirements. The motion was accepted without objection.

6.5. Academic Calendar Update 2022 - 2023 for Senate ratification (AVP Brooks)

AVP Brooks moved a proposed revision to the approved 2022-23 Academic Calendar. The revision is the assignment of Columbus Day Holiday to June 20, 2022, in honor of the Juneteenth National Holiday. The Columbus Day Holiday is traditionally observed during the winter holiday break grouped with other holidays.

An inquiry was made about the number days available between the end of all summer sessions and the beginning of the fall semester. Teaching associate training is impacted by the limited time. Campus programs such as student housing are driving the dates.

Clarification was requested on the loss of number days during the winter break with the proposed revision to move the Columbus Day holiday. AVP Brooks indicated that there would be no change or impact to the number of days available during the winter break.

The motion to revise the calendar was approved without objection.

6.6. Constitution and Bylaws (CBL) Action Items (Baljon)

a) Resolution Bylaw Requirements 1st Reading

Chair Baljon invited feedback.

b) "Order of Business (Agenda)" 2nd reading

Bylaw amendment was approved without objection meeting the 2/3's requirement.

6.7. Faculty Affairs Committee (FA) Action Items (Jeffery)

a) Revision to Policy File: Reappointment, Tenure, and Promotion: Journal Metrics

The Faculty Affairs Committee moved a language change of "metrics" to replace "impact factors" in the 3.2 Professional Growth section of the Reappointment, Tenure and Promotion: Criteria (Excluding Library Faculty and Student Affairs Faculty section of the policy file.



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The motion was approved without objection.

- b) Revision to Policy File: Reappointment, Tenure, and Promotion: Responsiveness to diversity. This item was withdrawn from consideration and referred to the DEI Committee for further review.

6.8. Staff Affairs Committee (SAC) Report (Rehfluss)

The Staff Affairs Committee moved the conferral of emeritus staff recognition to 7 staff members upon their retirement from the campus. The motion was approved without objection.

7. Committee Reports

7.1. Undergraduate Curriculum Committee (UCC) New Course Information (Barbone)

- a) Program Information
- b) Course Information Action
- c) 2022-2023 University Catalog - Information - 500-level Courses (Barbone/Love)

The UCC reports were accepted without objections.

7.2. Graduate Council (Love)

- a) Program Action Information
- b) New Course Modifications

The Graduate Council reports were accepted without objection.

7.3. General Education General Education Information (Wilson)

The General Education report was accepted without objection.

7.4. Faculty Affairs Committee (FA) Lectures and Staff Periodic Reviews Statement regarding COVID's Impacts on the and Add COVID-19 Statement to TT, lecturer & staff evaluations during pandemic (Jeffery)

Faculty Affairs Committee Report was accepted without objection.

7.5. Constitution and Bylaws (CBL) Review Selection Procedures for Search Committees: Administrators. (Baljon)

This referral relates to the campus policy and not Senate bylaws and was also referred to AP&P and CCE, who should address first. CBL is happy to review proposed changes when ready. Committee report was accepted without objection.

7.6. CFA Update (Abdel-Samad)

CFA Chapter President Abdel-Samad provided update on Unit 3 contract negotiations. Negotiations entered fact-finding phase, but CFA is also negotiating with the Chancellor. 1000 SDSU faculty members signed the petition. Faculty organizing efforts have brought the Chancellor back to the negotiation table. CFA and CSU are still far apart on salaries, workload, parental leave and academic freedom (among others).

7.7. ASCSU report (Ornatowski)

ASCSU report was accepted without objection.

7.8. URAD Report (Weston)

URAD report was accepted without objection.

7.9. Principles of Community statement, as part of Activity 39 of the Strategic Plan implementation (Lewison) TIME CERTAIN 3:00PM

We Rise and We Defy-Strategic Plan, Activity 39, Principles of Community Statement of SDSU. Co-Chair Lewison prepared a report on process and policy that led to the development of draft "Statement" document that was shared broadly with campus constituencies for input and revisions. The group is presenting the report to the Senate for its information.

Vice President Wood noted that the document will be published at various places on the campus for all to see (including campus visitors and guests). Chief of Staff Santos-Derieg described that such campus documents are updated on a regular basis.

Fuller/Preciado moved to receive the report. The report was received with the following votes- 53 yes, 3 no, 18 abstentions.

8. Announcements (Weston)

9. Adjourn.