



THE PRESIDENT

MEMORANDUM

October 26, 2019

To: Mark Wheeler, Chair
SDSU Senate

From: Adela de la Torre, President

I approve the following actions from the Senate meeting on October 5, 2019.

1. Pamela Lach (Library) was elected to serve on the search committee for the Dean of the College of Arts and Letters.
2. The Senate Bylaws, Section 3.241, dealing with the Annual Senate Agenda were changed from:

At the first fall meeting of the Senate, the Executive Committee shall present an annual agenda for the Senate. This agenda shall address major concerns and outline problems for Senate attention during the academic year.

to

At the second fall meeting of the Senate, the Executive Committee shall present an annual agenda for the Senate. This agenda shall address major concerns and outline problems for Senate attention during the academic year.

3. The Senate Policy File, University Policies: Committees and Councils, Staff Affairs Committee, Sections 1.0 and 3.0 were changed from:

1.0 Membership (14): 11 staff members from throughout the university, to include as ex-officio voting, the staff senator who serves on the Senate Executive Committee. The 11 staff membership positions will be open to all staff employment units. The committee will also have two faculty members, one of which shall be a senator, and a student representative appointed by Associated Students. The committee chair will be nominated for approval by the Senate in the month of April from among the 11 staff members on the committee.

3.0 Functions: The Committee (a) shall appoint staff to fill vacancies to Senate committees by making recommendations to the Senate Committee on Committees and Elections in accordance with the Senate Policy File; and shall appoint staff to fill vacancies to non-Senate committees by campus-wide announcement and simple majority vote of the committee; (b) shall announce vacancies campus wide and elect by simple majority of the Committee staff appointments to staff Senator positions upon vacancies related to resignations; (c) shall consider only those matters related to the Senate; and (d) shall consider other issues at the direction of the Senate Chair, Senate Executive Committee or by the Senate.

to

1.0 Membership (30): The Staff Affairs Committee shall consist of 16 ex officio members and 14 appointed members.

1.1 Ex officio: Staff representatives to the following Senate and Senate Appointed Committees (a) Academic Resources and Planning, (b) Constitution and Bylaws, (c) Diversity, Equity & Inclusion, (d) Senate Executive, (e) Associated Students Facilities, (f) Bookstore Advisory, (g) Campus Development, (h) Campus Fee Advisory, (i) Disability Access and Compliance, (j) Environment and Safety, (k) Freedom of Expression, (l) Instructional and Information Technology, (m) Intercollegiate Athletic Council, (n) Student Grievance, (o) Student Media Advisory, (p) Sustainability

1.2 Appointed: 11 staff members from throughout the university, to include as ex-officio voting, the staff senator who serves on the Senate Executive Committee. The 11 staff membership positions will be open to all staff employment units. The committee will also have two faculty members (tenure-line or lecturer), one of whom shall be a senator, and a student representative appointed by Associated Students. The committee chair will be nominated for approval by the Senate in the month of April from among the 11 staff members on the committee.

3.0 Functions: The Committee (a) shall appoint staff to fill vacancies to Senate committees by making recommendations to the Senate Committee on Committees and Elections in accordance with the Senate Policy File; and shall appoint staff to fill vacancies to non-Senate committees by campus-wide announcement and simple majority vote of the committee; (b) shall annually announce vacancies campus wide and elect by simple majority of the Committee staff appointments; (c) shall temporarily fill vacancies due to resignations (d) shall maintain ranked list of staff Senator election results to fill staff Senator positions upon vacancies related to resignations; (d) shall consider only those matters related to the Senate; and (e) shall consider other issues at the direction of the Senate Chair, Senate Executive Committee or by the Senate.