

**SDSU Academic Policy & Planning Committee**  
**Minutes, August 27, 2019**  
**Nasatir Hall, Room 131**

Meeting called to order at 2:01

Those present were: Provost Ochoa (ex officio), Pamela Lach (Library), DJ Hopkins (PSFA, Chair), Cathie Atkins (Sciences), Norah Shultz (DAESA, ex officio), Matthew Mahar (HHS), Farid Abdel-Nour (CAL), & John Penrose (Fowler)

**1. Introductions**

**2. Membership**

Roster was reviewed. Members from Education, Imperial valley, and AS still to be identified. Unclear about Engineering

**Election**

Elected Norah Shultz & Pam Lach as co-Secretaries.

**3. Announcements**

- Update: Chair Hopkins can serve 3 more years as member. Chair elected yearly, traditionally in the Spring, though AP&P decided to move up elections to end of Fall semester (c. Nov).
- Update & discussion re: History GE course advancing to Senate for approval. Reviewed the History of EO1100 for the Provost in regard to Area C and Area E.

**4. Old Business**

Curriculum proposals:

- BS Construction Management

It was not clear which courses fulfill which GE requirements, particularly American Institutions. In addition, this BS contains greater than 120 unit requirements.

The committee will wait to vote until a representative from the College of Engineering is present.

- MS Epidemiology

This is an important addition to our offerings because MPH being created by UCSD and that may hurt our MPH.

Motion to approve pending input (outside of meeting) from Balsdon: Unanimous.

- Math BS in Applied Arts & Sciences with and emphasis in Math Education

Motion to approve: Unanimous.

During discussion that followed Provost Ochoa suggested that as we move forward with curricular approval changes we include a form in the proposal that shows how the GE requirements are met (a checklist).

Action item: AVP Shultz to follow up with Stephen Schellenberg

- BA degree in Liberal Studies Social Science Major with an emphasis in Integrated Teacher Education Program

Concerns were raised about viability of number of credits. Within the proposal there is contradictory information about total credits (134 or 135?) and timeline (is it 4 years plus summer or *summers*, plural?).

Committee requested clarification before a vote is called.

## 5. New Business

- Discuss AY Agenda for the committee, esp. RTP review project.

Chair Hopkins began the discussion by suggesting that the primary new business topic for this year could be to review RTP policies. This would include collaborating with Committee for Faculty Affairs (Paula Peters, incoming Chair), AVP Faculty Affairs, Joanna Brooks, and Jennifer Imazeki re: RTP policies and practices, campus-wide. Communication with other stakeholders has begun and all are excited at the prospect of this review.

There was both support and concern raised. A procedure for the fall semester was proposed.

The Old Business that remains that is on the agenda for the academic year is as follows:

- Collaborate with CCE (Allison Vaughn, Chair) on new language re: Senate committee appointments.  
(Old Business from Spring 2019)
- Continue to communicate with the Enrollment Management Advisory Group (EMAG) on that group's work. Review final draft of EMAG recommendations. Ed Balsdon et al to report to AP&P. (Old Business)
- Continued engagement with CES and the Senate Extended Studies Advisory Committee regarding all matters of academic policy and planning. Ex. Data from last year's pilot winter session, including SLO assessment. Ex. AP&P remains interested in the process whereby one-unit CES courses and winter session courses are approved. Suggestion to broaden this item out and fold under general exploration about revenue-generation activities. Research and consider the policies related to campus revenue-generation activities, including: Development / Philanthropy and the College of Extended Studies, including the new Senate CES Committee

Committee members raised two additional items to be added to the yearly agenda, one an old business item and one a potentially new business item.

- Financial implications of proposals
- Consideration of creation of policies on class size and review of ASIR's dashboard.

The rest of the yearly agenda is comprised of the normal business of AP&P which follows

- Consider revising AP&P's relationship with the ERG report. It might be best if AP&P's role were to focus on analysis of the ERG report; AP&P could report on specific areas of interest / concern that surface in the ERG report and make recommendations on specific issues as needed.
- Review curriculum / program additions, deletions, and changes, as forwarded to the committee.
- Receive and address referrals from the University Senate that are appropriate to AP&P's mission.

Chair Hopkins suggested revising the annual agenda following input from the committee. A new draft will be submitted for approval at the September meeting. All agreed.

Meeting adjourned.