**Senate Committee on University, Resources and Planning (UR&P)**

**Minutes for the Meeting of 8/25/2020**

[AR&P Composition - Faculty (9), Students (2), Staff (1), and Ex-Officio (5)]

Member (Affiliation) (✓ if present)

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| Faculty   * Sherry Ryan (Co-chair, PSFA) * John Anderson (Business) * Temesgen Garoma (Eng) * Mark Reed (Co-chair, HHS) * Glenn McClish (A&L) * Rebecca Lewison (Sciences) * Laurel Bliss (Library) * Eric Boime (SDSU IV)   Vacant (Education) | Students, Staff and Ex-Officio   * Vacant (Associated Students) * Vacant (Associated Students) * Rashmi Praba (Student Affairs and Campus Diversity) * Bill Tong (Academic Affairs) * Crystal Little (Business Affairs) * Bann Attiq (Staff Representative) * David Fuhriman (URAD) * Sheryl Necochea (IT)   Guests   * Mark Wheeler (SDSU IV) * Amanda Fuller (Senate Treasurer) * Tony Chung (IT) |

The meeting was called to order at 2:05 PM.

1. The committee went over the roster for the 20/21 AY. There are several members needed for this year: Education and two student representatives.
   1. Attiq noted that she would be stepping down as co-chair. Ryan asked others to consider serving in the role for the 20/21 AY.
2. Wheeler suggested UR&P should consider including another representative from SDSU IV. Biome made a motion to include an additional SDSU IV representative on UR&P. Lewison seconded the motion. Maribell Madero was suggested as the ex-officio member. The motion passed unanimously. UR&P will now send this motion as an action item to the Senate.
3. Before the beginning of the semester, the Senate sent a referral to UR&P to develop a set of shared governance strategies and guiding principles related to COVID-related budget challenges. Ryan read through the referral from the Senate which included suggestions for UR&P to do some archival research and interview people who were around when other budget downturns occurred (e.g., 1990s, 2008, etc.). Attiq and Ryan shared a draft of these guidelines. The committee discussed how the guidelines should focus on process. Lewison suggested communication and support for more informed, inclusive, and well-considered decisions should be a focus.
   1. A sub-committee formed to create an information request form about divisional level budgets (Ryan, Little, Lewison, Reed).
   2. Sub-committee will meet before the next meeting to draft up an information request form.
4. The committee will continue to work over the next few meetings to craft a response to the Senate referral.
5. The committee decided to table discussion of the UR&P annual agenda until the next meeting.
6. The meeting was adjourned at 3:20.