

San Diego State University Senate Minutes

May 5, 2015

AL 101

2:00 p.m.-4:30 p.m.

The Senate was called to order at 2:01 p.m.

1. Agenda (Bober-Michel)

MSP Approved agenda for May 5, 2015.

2. Minutes (Bober-Michel)

MSP Approved minutes of April Senate.

3. Announcements (Ely)

- Mark Wheeler was reelected to the CSU Academic Senate.
- Committee Chairs: asked to submit their Annual Reports in a timely manner, so that they're available for the September meeting.

Elections Results:

University Services

Manuel Rivera

Staff

Chris Turntine

Sciences

Emilio Ulloa

Arlette Baljon

Carmelo Interlando

Patrick Papin

PSFA

Jess Humphrey

HHS

Zohir Chowdhury

Lecturer

Patricia Lozada-Santone

Engineering

Yusef Ozturk

Education

Tonika Green

Cheryl James-Ward

Karen Cadiero-Kaplan

Business

Damon Fleming

Claudiu Dimofte

David DeBoskey

CAL

John Putman
 Eniko Csomay
 Michael McCall
 Jill Esbenshade
 Hisham Foad

4. Academic Affairs (Enwemeka)

- Faculty search: About 40 people have been hired already, 7 searches failed, and others are still in process.
- Budget: Anticipate CSU offering an additional \$110 million to fund faculty salary increases over the next three years.
- Water usage: A Committee is set to meet and discuss ways to save on water; we may need to do away with lawns, gardens, etc.
- SDSU/Georgia: The Provost invited the Vice-Dean to join us; we'll make room for him on the Agenda if he's able to come. Recruitment of students continues.
- Destination SDSU: The idea is to create a more visible campus presence for us. Three specific areas are targeted: Campanile and Montezuma; 55th and Montezuma (less elaborate); and East Campus drive (on Montezuma near Zura Hall). Deutschman explained why the new signage is necessary – beginning with the sign on Interstate 8 (funded by Associated Students). These projects do not rely on money from the general fund; most are covered by philanthropy. Collectively, they help to create better boundaries between the school and the community. AR&P strongly supports the plan.

Provost: A false rumor is that Student Success Fee money is being used for this. It's important for people to readily see when they are and aren't on campus.

Mattingly: One-time funds?

Deutschman: Explained where such money comes from—many different sources ... from projects, international or out-of-state fees. Destination SDSU does not use these funds; however, one-time funds did cover design costs.

Shackelford: Tried a different way to explain base v. one-time moneys (“guesstimates”). He emphasized that one-time money can be spent on all kinds of things—and not necessarily academics. It's important to recognize that one shouldn't bank on funding that's variable.

Provost: About a half-million dollars in one-time funds will be dedicated to library refurbishing.

Deutschman: Reminded us that we always struggle with project funding that seems to target only *some* programs and not others ... which is why it's often used toward more general projects. \$2 million from international fees is now part of the base budget.

Donadey: Asked what percentage of fees that represents.

Shackelford: University has tried to rebuild faculty – even though many don't see it that way.

McClish: When will tenure track lines be announced?

Provost: Deans have the info ...

LaMaster: 65 faculty lines – 59 approved but we're still waiting on the Centers for Excellence decision(s).

5. SEC Report (Ely)

5.1 Referral Chart

Committee	Date	Item	Referred by
Environment and Safety	January 20, 2015	evaluate the implementation plan of the "smoke-free campus" policy and assess how well the plan had been implemented, as well as any barriers to implementation.	Officers
Academic Resources and Planning	January 29, 2015	Advise the Senate on the recommendations of the Class Size Task Force	Officers
Academic Policy and Planning	January 29, 2015	Examine the recommendations of the Class Size Task Force and advise the Senate on any action to be taken	Officers
Faculty Affairs	January 29, 2015	Advise the Senate on the recommendations of the Faculty Evaluations Task Force; Review policy on Student Evaluation of Teaching Effectiveness	Officers
Academic Policy and Planning and Faculty Affairs	April 1, 2015	Advise the Senate on the recommendation of the Student Grievance Committee	Officers

5.2 Senate Calendar

Action:

2015-2016 Senate Executive Committee Meeting and Senate Meeting Calendar

Senate Executive Committee Meetings

Time: 2:00pm – 4:30pm

Place: MH 3318

August 18, 2015

September 15, 2015

October 20, 2015

November 17, 2015

January 19, 2016

February 16, 2016

March 15, 2016

April 19, 2016

Senate Meetings

Time: 2:00pm – 4:30pm

Place: AL 101

September 1, 2015

October 6, 2015

November 3, 2015

December 1, 2015

February 2, 2016

March 2, 2016

April 5, 2016

May 3, 2016

MP To approve the 2015-16 SEC and Senate Calendars.

5.3 Class Size Task Force – SEC Recommendation

Action:

The Senate Executive Committee moves approval of the following motion.

That the Senate:

- (1) Endorse the Class Size Task Force's report in principle.
- (2) Forward the Task Force's recommendations to the academic colleges to determine how they may move ahead on implementing them.

Rationale:

The Class Size Task Force report documents the increases in class size experienced at SDSU and presents survey data from faculty that shows they have responded by – among other pedagogical compromises – reducing the number of, shortening the length of, and decreasing the amount of feedback on writing assignments. The report also presents a range of arguments that reducing enrollments in and/or restructuring specific writing and mathematics courses will lead to improved learning throughout students' time at SDSU. The university should consider implementing these recommendations.

The AR&P and AP&P information items on the agenda for this Senate meeting outline arguments for not immediately implementing the recommendations of the Class Size Task Force. By forwarding the Task Force's recommendations to the academic colleges, a normal vetting process can be followed in which the expected benefits of the recommendations, and their relative priority in relation to other requests for funding, can be evaluated. The leadership of the colleges that house writing and math courses is most appropriately situated to lead the discussion on the Task Force's recommendations for class size reductions and/or restructuring, and to help the university determine their ultimate value and priority. The proposal that emerges from Academic Affairs, and from subsequent deliberations by PBAC, will result in outcomes based on an analysis of known competing uses of resources.

Ely: Reviewed the purpose of the Task Force and briefly highlighted the report's key findings (full report in the SEC agenda/April). SEC referred the Task Force report to both AR&P and AP&P – which reported back to us. Both Committees had trouble with their charge – because it concerned funding decisions that don't usually unfold in this way. The SEC expressed support in principle, as well as the recommendation that the ball bounce back to the Colleges re next steps. The budget allocation for implementing the Task Force recommendations should follow the usual channels. This is a big issue given our ongoing focus on faculty (*not* lecturer) hiring.

Mattingly: Said she was surprised about all this. She and Task Force members followed the charge they were given and yet now she learns the procedure is flawed. How can the Senate have a voice in this?

Graves: An underlying issue here is that faculty don't have the power they should about academics. AP&P is too worried about the money.

Baljon: Questioned the process.

Ely: Suggested starting with the programs most affected by the funding and moving forward from there. We had good intentions – but hadn't realized at the outset how expensive the

reduction ideas could be. We just didn't see the big picture. This sort of proposal begs for a full vetting.

Ebenshade (and others): Objected to our treating the issue like it's a specific Dept's problem. Wouldn't this benefit everyone in some way?

Deutschman: Explained that AR&P members didn't support it; there wasn't enough evidence to convince them that this is the right path. Suggested we conduct a study to obtain the necessary evidence.

Eadie: Summed up the (limited) options available to the Senate.

Abel-Nour: Funds for a study? Where would those funds come from?

Deutschman: Explained how the study could be funded with one-time funds (a request likely to be supported by Academic Affairs).

MSP Approved separating out the two recommendations (so will be considered one at a time).

Abel-Nour: Asked the Provost to share his perceptions on all this.

Provost: Will not support funding the recommendations with one-time funds—and there are many problems with funding from base.

Chase: Reminded us that AR&P and AP&P weren't focused on whether or not courses should be small or large; rather, their concern was if the process/policy change was viable.

Graves, Wolkowicz: Emphatic that we should be more creative in how we approach this. Shouldn't we think about trade-offs? Faculty should be the ones to decide this.

Provost: Explained once again why the Colleges are the best place(s) to make these sorts of decisions ... where administrators fully understand the budget ramifications.

Ely: Restated the motion re recommendation #1: Endorse the Class Size Task Size Report and recommend its implementation.

Mattingly: Our top priority was to think about students.

Deutschman: Spoke against the motion—arguing that the research isn't clear. He also objected to the tone of the discussion: faculty v. administrators.

Donadey: Spoke of new research in this area, which she will forward to Deutschman.

Abel-Nour: Reviewed why this issue was raised in the first place. We're just "used" to doing it this way. Voting against the recommendation is a total disservice to students.

Provost: If we approve, all other hiring areas will suffer. Better, he argued, to more systematically approach the question so as not to drain our hiring plans.

MSP Approved recommendation #1 (as amended).

Ely: Now to recommendation #2; discussion is open.

Putman: Feels that the motion as written will get buried in the Colleges—and wants to see the funding issue centralized. Arts & Letters and the Sciences do the University a service and neither of these Colleges shouldn't bear the burden. Why not get CES to help cover? Why not one-time funds?

Ely: We can't decide all this on the floor; it's unrealistic to think we can solve this today.

Kahan: Deans aren't all alike—we'll see disparate results.

McClish: So we want a negative vote to ensure it doesn't go to the Colleges?

Moore: What's the end-game here?

Putman: Moved to refer the issue to SEC.

Schaekelford: Noted that we've used one-time funding to hire lecturers before so let's take another look at this.

Eadie: Explained that the first recommendation is done but we still need to finish with the second one.

MSP Approved referring the implementation process back SEC.

6. Elections

*Senate Elections and Caucus*Election results: Senate Officers (by acclamation)

Chair / Doug Deutschman

Vice Chair / Cesar Ornatowski

Secretary / Marcie Bober-Michel

SEC: At-large Senators (by acclamation)

Patrick Patin

David Ely

Glen McClish

Recognition of Outgoing Senators

The following outgoing senators were thanked for their service.

Abdel-Nour, Farid

Aste, Marian

Baxter, John

Bezuk, Nadine

Borgstrom, Michael

Bowers, Janet

Chan, H. Leon

Danforth, Scot

Del Castillo, Adelaida

Geist-Martin, Patricia

Goehring, Charles

Graves, Anne

Pruitt-Lord, Sonja

Valdes, Julio

Nominees for Associated Students Review Panel (by acclamation)

Ely: Reviewed the process; we in the Senate vote on four nominees, and from the pool the President selects two.

Cathie Atkins

John Putman

Paul Miniffee

Huma Ahmed-Ghosh

Resolution of Appreciation

Ely: Read the Resolution of Appreciation for AVP Benkov (Faculty Affairs)

Action:**Resolution of Appreciation**

RESOLUTION OF APPRECIATION FOR EDITH JOYCE BENKOV

WHEREAS Edith (Edee) Benkov has served San Diego State University in diverse capacities for 32 years, including as Associate Vice President for Faculty Affairs, Chair of the University Senate, Chair of the Department of European Studies, Director of French and Francophone Studies, Chair of the Department of French and Italian, and in numerous other responsibilities; and

WHEREAS As University Senate Chair, she has initiated a thorough review, revision, and clarification of the Senate Policy File; and

WHEREAS As a member of the San Diego State University faculty, she has earned the honor of being named among the "President's Top 25" faculty members for three years in a row (in 2009, 10, and 11) and as the College of Arts and Letters' Most Influential Faculty five times (in 1988, 92, 95, 97, and 2001); and

WHEREAS As Associate Vice President for Faculty Affairs, she has demonstrated a continuing commitment to shared governance; and

WHEREAS Edee Benkov has, in each of these capacities, conducted herself capably, responsibly, collegially, and with integrity and personal charm; be it therefore

RESOLVED That the San Diego State University Senate honor and thank Edee Benkov for the many years of outstanding service to the University, the Senate, and to shared governance.

RESOLVED BY THE SAN DIEGO STATE UNIVERSITY SENATE
ON MAY 5, 2015

MP In the University Senate by acclamation this fifth day of May 2015.

7. New Business: Action Items

7.1 Enrollment Services (Lieu)

Action:

The following students applied late and do not appear on any list:

Joshua Alvarez
Dylan Williams Bennett
Noah Matthew Bloom
Marissa Keely Brown
Nicole Danielle Bush
Diego Alberto Chig
Thomas Joseph Cowan
Adam Monier Elhabashy
Maria de los angeles Estrada
Raul German Garcia Cardona
Michael Don Glauser
Juan Manuel Gonzalez Castillo
Donlong Einar Hanly
Robin Rose Hochstadt
Stephany Jane Item
Fernanda Ledezma-Munoz
Hannah Leontine Liston
Parkash Gabriel Salvador Lalwani
Bianca S. Lopez
John Jay Maisey
Jesus Antonio Martinez
Caleb Scott Melies
Alex James Moore

Ernesto Julio Nunez
 Molly Jean Peters
 Guillermo Manuel Preciado
 Christina Lynn Ring
 Ana Maria Rosas
 Courtney Ann Smith
 Benjamin Valdez Soriano Jr.
 Laura Patricia Watkins
 Garon A Williams
 Aida Lisette Abril
 Saba Borjianboroujeni
 Victoria Denise Bramhill
 Kalani Kapaakea Bright
 Matthew David Brown
 Karen Calderon
 Anusha Chimmiri
 Brandie Marie Conner
 Anindita Dasgupta
 Shanna Lily Dayan
 Charles Edwin Gamble
 Jennifer Anne Gehrish
 Hanna Michelle Gelfand
 Sarah Koop
 Troy Jon Manning
 Glenn Aaron Murphy
 Laurel Owensby Slater
 Patrick Andrew Staley
 Ricardo Benjamin Torres
 Garma Verma

MP To approve all candidates for baccalaureate and advanced degrees.

7.2 Academic Calendar (Chase)

Action:

Chase reviewed changes in the calendar as a result of complaints about the extremely short time-frame for submitting Summer grades (S2 and T1). He also noted the non-instructional day in March 2018 for NCAA basketball.

The calendars are posted on the Senate website.

MP Approved the Academic Calendars for 2016/17 and 2017/18

7.3 Committees and Elections (Moore)

Action:

The Committee on Committees and Elections moves approval of the following appointments and reappointments or replacements to committees with terms to end as noted:

Academic Policy and Planning

Stephen Schellenberg, COS (term beginning June 1, 2015, term ending May 30, 2018)

Academic Resources and Planning

Douglas Deutschman, COS (term beginning June 1, 2015, term ending May 30, 2018)

Bookstore Advisory

Cathie Atkins, COS (term beginning June 1, 2015, term ending May 30, 2018)

Larry Verity, HHS (term beginning June 1, 2015, term ending May 30, 2018)

Environment and Safety — Chair

Sridhar Seshagiri, ENG (term beginning June 1, 2015, term ending May 30, 2018)

Faculty Affairs

Margaret Field, A&L (term beginning June 1, 2015, term ending May 30, 2018)

GE Curriculum and Assessment

Eric Sandquist, COS (term beginning June 1, 2015, term ending May 30, 2018)

Instructional and Information Technology

Minjuan Wang, PSFA (term beginning June 1, 2015, term ending May 30, 2018)

Harsimran Baweja, HHS (term beginning June 1, 2015, term ending May 30, 2018)

Library

Mitch Rauh, HHS (term beginning June 1, 2015, term ending May 30, 2018)

Sustainability

Heather Honea, BUS (term beginning June 1, 2015, term ending May 30, 2018)

Undergraduate Council

J. Carmelo Interlando, COS (term beginning June 1, 2015, term ending May 30, 2018)

Juan Carlos Ramirez-Pimienta, IVC (term beginning June 1, 2015, term ending May 30, 2018)

Undergraduate Curriculum Committee

Bey-Ling Sha, PSFA (term beginning June 1, 2015, term ending May 30, 2018)

MP To approve committee appointments.

7.4 COIA (Snavely)

Action:

***WHEREAS**, San Diego State University is a member of the National Collegiate Athletic Association (NCAA); and*

***WHEREAS**, H.R. 275, a bi-partisan bill being considered by the 114th Congress, proposes to establish a blue-ribbon Presidential Commission “to identify and examine issues of national concern related to the conduct of intercollegiate athletics and to make recommendations for the resolution of such issues” as the interaction of athletics and academics, the financing of intercollegiate athletics, recruitment and retention of student athletes, oversight and governance practices, health and safety protections for student athletes, and due process and other protections related to the enforcement of rules and regulations related to student athletes;*

***NOW THEREFORE BE IT RESOLVED:** That the SDSU Senate go on record in support of H.R. 275.*

Rationale. The Coalition on Intercollegiate Athletics (COIA) is an alliance of faculty governance bodies from the academic institutions in the Football Bowl Subdivision. Its mission is to promote the academic integrity of our universities and to represent the interests of our faculties, non-athlete students, and student-athletes in matters related to college sports that can significantly affect the health, sustainability, and educational missions of our institutions. The Chair of COIA has asked for the support of member Senates in moving HR 275 forward and establishing a Presidential Commission to look into issues facing intercollegiate athletics.

Snavelly, the SDSU Senate's COIA representative, noted that the resolution is on the website—and then offered a brief overview of COIA and its functions (see: <http://sites.comm.psu.edu/thecoia/>). There is proposed legislation (bipartisan) to establish a Blue Ribbon Panel that will examine many controversial aspects of athletics.

See Senate website for further information.

MP To approve the resolution.

7.5 Faculty Affairs (Packard)

Action:

The Faculty Affairs Committee recommends approval of the following policy recommendation:

- 1.) Make the following changes to the Probationary Faculty, Appointment of section of the Policy File.

~~1.0 After considering the recommendations of the department or school and the dean of the college, the President shall appoint faculty employees. No faculty employee shall be deemed appointed in the absence of an official written notification from the President or designee.~~

~~2.0 Official notification to a faculty employee of an appointment shall include the beginning and ending dates of appointment, classification, time base, salary, rank, employee status, assigned department or school, and other conditions of employment.~~

~~3.0 Initial probationary appointments and subsequent probationary appointments may be for a period of one or more years.~~

~~3.1 Probationary appointments shall normally be made at the Assistant Professor or Senior Assistant Librarian rank. The President may appoint a faculty employee at a higher rank on the determination of merit consistent with the provisions of sec. 7.0.~~

~~3.2 The President, upon recommendation of the affected department or school, may grant to a faculty employee at the time of initial appointment to probationary status up to two years' service credit for probation based upon (a) previous service at a postsecondary education institution, (b) previous full time CSU employment, or (c) comparable experience.~~

1.0 Recommendations regarding probationary appointments shall originate at the department or school. Probationary appointment procedures shall include the following:

1.1 Each department or school shall elect a ~~peer review~~ **search** committee of at least three tenured or probationary faculty employees for the purpose of reviewing and recommending candidates for probationary appointments.

1.2 Each department or school ~~peer review~~ **search** committee recommendation report shall be approved by a simple majority of the membership of the committee. An abstention shall count as a negative vote.

- 2.0 Recommendations and decisions concerning appointment shall be based on (a) demonstrated potential for professional competence and (b) a willingness to accept professional responsibilities in developing teaching effectiveness, professional growth, and service to the community and in achieving and maintaining high standards of professional conduct.
- 3.0 The department or school shall recommend for appointment to full-time positions only those candidates who by virtue of their qualifications can be expected to meet reappointment, tenure, and promotion criteria.
- 4.0 The initial department or school review of a candidate for appointment at the rank of Professor shall be conducted with utmost care and diligence, whether or not the candidate is also being considered for an administrative office. The unit shall not recommend the appointment unless it can document clear advantage to the university in hiring the candidate at this rank. The criteria shall normally be those for promotion to Professor, namely: a cumulative record of excellence in teaching, professional growth and service. ~~recent evidence of teaching effectiveness, professional growth, and service to the previous university, together with evidence of the candidate's commitment to a continued high level of performance.~~
- 5.0 When a person is appointed to the faculty with both instructional and non-instructional responsibilities, the criteria for the evaluation of teaching, professional growth, and service for reappointment and tenure decisions shall be stipulated in the letter of appointment. The criteria shall be established jointly by the department or school and the dean of the college to which the faculty employee is appointed, and shall be approved by the Associate Vice President for Faculty Affairs and the Provost. In appointments at the rank of Professor, the provisions of sec. 4.0 also shall apply.
- 6.0 When a person is appointed to the faculty with stipulations that will prevail in later decisions on reappointment, retention, and tenure, the stipulations shall be made to him or her in writing before formal acceptance of the appointment. Dates and times shall be stated; however, no stipulations shall be made that will circumvent established rules and procedures.
- 7.0 Upon the request of a majority of the full time tenured and probationary faculty members of the department or school, the peer review committee may be asked to reconsider its recommendations.
- 8.0 The department or school appointment committees shall encourage information from non-tenured faculty and from students.
- 9.0 Persons appointed to academic positions at San Diego State University or its auxiliaries shall be judged on their merits. Immediate family members of faculty members (professors, administrators, and librarians) may be considered for academic positions (teaching, administrative, and library). Faculty employees shall neither initiate nor participate in institutional decisions involving a direct benefit (initial appointment, retention, promotion, salary, leave of absence, etc.) to members of their immediate families.
- 10.0 After considering the recommendations of the department or school and the dean of the college, the President shall appoint faculty employees. No faculty employee shall be deemed appointed in the absence of an official written notification from the President or designee.
- 11.0 Official notification to a faculty employee of an appointment shall include the beginning and ending dates of appointment, classification, time base, salary, rank, employee status, assigned department or school, and other conditions of employment.
- 12.0 Initial probationary appointments and subsequent probationary appointments may be for a period of one or more years.
- 12.1 Probationary appointments shall normally be made at the Assistant Professor or Senior Assistant Librarian rank. The President may appoint a faculty employee at a higher rank on the determination of merit consistent with the provisions of sec. 4.0.
- 12.2 The President, upon recommendation of the affected department or school, may grant to a faculty employee at the time of initial appointment to probationary status up to two years' service credit for probation based upon (a) previous service at a postsecondary education institution, (b) previous full-time CSU employment, or (c) comparable experience.

- 2.) Make the following changes to the Reappointment, Tenure, and promotion: Procedures Section of the Policy File and create a new section titled Appointment with Tenure.

Appointment with Tenure

1.0 The President or designee may award tenure to a faculty employee at the time of appointment. This shall include a faculty employee appointed and assigned to an administrative position. Appointments with tenure shall be made only after and evaluation and recommendation of the appropriate department or school.

2.0 The following standards shall be met in recommending appointment with tenure:

2.1 Faculty Appointments

2.11 Candidates shall demonstrate evidence of outstanding performance in teaching by documentation of teaching effectiveness or by consideration of modes of instruction typical of the research or professional setting.

2.12 Candidates shall demonstrate evidence of outstanding professional growth.

2.13 Candidates shall demonstrate evidence of academic, professional, or community service.

2.2 Administrative Appointments

2.21 Candidates shall demonstrate evidence of outstanding administrative experience.

2.22 Candidates shall demonstrate evidence of outstanding achievement in the professional discipline.

2.23 Candidates shall demonstrate career evidence of teaching with distinction by documentation of teaching effectiveness or by consideration of modes of instruction typical of the research or professional setting.

2.24 Candidates shall demonstrate evidence of academic, professional, or community service.

Reappointment, Tenure, and Promotion: Procedures

1.0 Definitions and Eligibility

1.1 Personnel Decisions

1.11 Personnel decisions shall include decisions regarding appointment, reappointment, tenure, and promotion.

1.12 Faculty participation shall be in accord with Title 5 of the California Code of Regulations, the Collective Bargaining Agreement (CBA), and university policy. University policy shall not contradict or be inconsistent with the Collective Bargaining Agreement. In the event of conflict between any university, college, or department/school policy and the Collective Bargaining Agreement, the Collective Bargaining Agreement shall govern.

1.13 Faculty employees, students, academic administrators, and the President may contribute information to the evaluation of a faculty employee. Only tenured faculty employees and academic department administrators shall engage in deliberations and make recommendations to the President (or designee) regarding the evaluation of a faculty employee.

1.2 Probationary Period

1.21 The normal probationary period shall be six years of full-time probationary service. Probationary faculty may request consideration for tenure earlier than the sixth year if the faculty employee believes he or she has satisfied the criteria for tenure.

1.22 The President or designee may award tenure to a faculty employee before the normal six-year probationary period.

1.23 A first- or second-year probationary academic employee may be terminated with proper notice at the end of that academic year. Terminal year appointments shall be limited to probationary faculty who have served a minimum of three years of probation.

1.24 When the President or designee determines that credit toward tenure or tenure at San Diego State University shall be granted, the candidate's letter of appointment shall specify status with regard to tenure or credit toward tenure. In calculating the probationary period, a year of service shall commence with the first fall semester of the appointment.

1.25 A probationary faculty employee shall normally be considered for promotion when considered for tenure.

~~1.3 Appointment with Tenure~~

~~1.31 The President or designee may award tenure to a faculty employee at the time of appointment. This shall include a faculty employee appointed and assigned to an administrative position. Appointments with tenure shall be made only after and evaluation and recommendation of the appropriate department or school.~~

~~1.32 The following standards shall be met in recommending appointment with tenure:~~

~~1.331 Faculty Appointments~~

~~1.3311 Candidates shall demonstrate evidence of outstanding performance in teaching by documentation of teaching effectiveness or by consideration of modes of instruction typical of the research or professional setting.~~

~~1.3312 Candidates shall demonstrate evidence of outstanding professional growth.~~

~~1.3313 Candidates shall demonstrate evidence of academic, professional, or community service.~~

~~1.332 Administrative Appointments~~

~~1.3321 Candidates shall demonstrate evidence of outstanding administrative experience.~~

~~1.3322 Candidates shall demonstrate evidence of outstanding achievement in the professional discipline.~~

~~1.3323 Candidates shall demonstrate career evidence of teaching with distinction by documentation of teaching effectiveness or by consideration of modes of instruction typical of the research or professional setting.~~

~~1.3324 Candidates shall demonstrate evidence of academic, professional, or community service.~~

Rationales:

Clarifies search and appointment procedures for probationary faculty and faculty appointment with tenure.

Creates a specific policy for appointment with tenure. Current policy mixes appointment with tenure process for probationary faculty.

Packard presented changes to the Appointment of Probationary Faculty section of the Policy File.

Kahan: Noted typos and asked for clarification on what appeared to be contradictory statements (p. 24 of the Agenda); Benkov clarified.

MP To approve Policy File changes.

7.6 Faculty Honors and Awards (Ely for Valdes)

The Faculty Honors and Awards Committee recommends that the Senate approve emeritus status for:

Annalisa Berta, Professor of Biology, May 20, 2015, 33 years

Thomas Novotny, Professor of Public Health, May 20, 2015, 6 years

Edward P. Riley, Professor of Psychology, June 1, 2015, 27 years

Loren Schreiber, Professor of Theatre, Television, and Film, May 20, 2015, 21 years

Michael G. Simpson, Professor of Biology, May 20, 2015, 29 years

MP To approve emeritus status upon retirement for the above-listed individuals.

8. New Business: Consent Calendar (Committee Reports)

MSP To receive the reports on the Consent Calendar.

8.1 California Faculty Association (Toombs)

Information:

CFA Report:

CFA passes resolution on re-opener bargaining at its spring assembly, April 24-26, 2015

Whereas the CFA white paper series, “Race to the Bottom” has revealed that thousands of faculty are struggling to make ends meet as a result of a decade of neglect, and

Whereas these conditions have taken a terrible toll on many who feel that they are being pushed out of the middle class or will never even get into it, and

Whereas the salaries of faculty on every single campus have lost purchasing power, and

Whereas this has caused CSU faculty to both lose ground economically and lose faith in the CSU management, and

Whereas the CSU management has failed to invest in the faculty, our most important driver of student success, and

Whereas this has demonstrable impacts on CSU faculty’s ability to provide for student success, especially for students of color and those from disadvantaged backgrounds, and

Whereas the “Race to the Bottom” series has determined that the CSU management has consistently prioritized those at the top of the organizational hierarchy rather than prioritizing the university’s core mission,

Therefore be it resolved that the CFA Board of Directors and Spring Delegate’s Assembly direct our Bargaining Team to reopen Article 31 and to negotiate for general salary increases, provide for progression through the salary ranges, and address salary inversion and compression; and to reopen Article 40 to negotiate benefits for our members who teach in Extended Education,

And be it further resolved that the Assembly recommends that faculty on all 23 campuses prepare themselves for the difficult fight ahead, as winning improvements in faculty salaries will come from a united faculty determined to take action together for a fair contract.

Delegates to the 82nd California Faculty Association assembly elect Jen Eagan of CSU East Bay to succeed Lillian Taiz

Jen Eagan has served as CFA Associate Vice President-North for two years and as president of her campus chapter. She is a professor of Philosophy and Public Policy.

Delegates also elected the other seven statewide officers. Molly Talcott, CFA Chapter President at Cal State Los Angeles, was elected Secretary. Kevin Wehr, who is Sacramento Chapter President and chair of the CFA Bargaining Team, was elected to Associate Vice President-North.

Officers re-elected were:

- Vice President Kim Geron (CSU East Bay)
- Treasurer Susan Green (CSU Chico)
- Associate Vice President Affirmative Action Cecil Canton (CSU Sacramento)
- Associate Vice President-South Charles Toombs (San Diego State)
- Associate Vice President-Lecturers South Leslie Bryan (CSU San Bernardino)
- Associate Vice President-Lecturers North Jonathan Karpf (San Jose State)

Academic freedom discussion

CFA hosted an informal lunch discussion on **Academic Freedom in the 21st Century**, on **Monday, April 20**, 12:00-1:00pm, in the Faculty Staff Club. Mark Wheeler, our former CFA chapter president and a current statewide Academic Senator, facilitated the informal, open discussion, with over twenty faculty members.

CFA Contact Information

Please feel free to contact our campus California Faculty Association office at any time if we can provide assistance, whether on a contract rights issue or other matter. Our campus CFA chapter has a Faculty Rights Committee, composed of faculty volunteers, and we are available to talk with faculty colleagues about individual situations and assist in resolving issues. We can be reached at cfa@mail.sdsu.edu or x42775.

8.2 Committee and Elections (Moore)**Information:**

The Committee on Committees and Elections met on Tuesday, April 14, and considered the following issues:

1. The Committee discussed vacancies for College-assigned seats and Open-seats on various Senate and Senate-Appointed Committees. An Action Item was adopted for presentation to the Senate [and subsequently ratified by email vote] at its May 5 meeting.
2. Committee members reviewed proposed constitutional changes, and after some discussion, decided to retain the current procedure for selecting CCE members. The chair was directed to send a memo to all senators by college, after the upcoming Senate elections, asking that they try to identify a committee member (or members) prior to the last meeting of the Senate. Since no policies have been changed, the current policy file will be followed for the final Senate meeting of the semester. Committee members directed the chair [by email vote] to forward the proposed changes to the Committee on Constitution and Bylaws.
3. Committee members approved an "Orientation Sheet" for incoming committee members to introduce them to the way the committee operates. The sheet is attached to this item, along with an "Interest Form" college representatives to CCE are encouraged to use to identify qualified nominees for committee openings.
4. The chair thanked the committee members for their dedicated service this past year, and committee members thanked the chair. Accomplishments include: development and posting of an online roster of all Senate and Senate-appointed committee members; development of a Committee Orientation sheet; development and implementation of an "Interest Form"; and streamlining of committee procedures through proposed policy file changes.

8.3 Graduate Council (Balsdon)**Information:**

At its April 9 meeting, the Graduate Council unanimously approved the following time limit policy for master's degrees:

All requirements for advanced certificates and master's degrees entailing 30 to 36 units of coursework must be completed within six consecutive calendar years after initial registration. All requirements for masters' and joint master's degrees entailing more than 36 units must be completed within seven consecutive calendar years after initial registration. Time spent on leave of absence is counted toward the degree time limit. (Time spent in compulsory service by active duty military is not counted toward the degree time limit.) Students who do not graduate by this deadline will be subject to administrative disqualification by the graduate dean. With the approval of the program or department graduate advisor, a student in the sixth academic year of graduate study may appeal to the graduate dean for a one-year time limit extension. Students who exceed the time limit and wish to continue their studies must formally apply for new admission. Programs readmitting students who have been

disqualified for exceeding the time limit should consult with the student at the time of readmission to determine whether credits previously earned will meet current degree requirements. Disqualified and readmitted students will be held to current Graduate Bulletin requirements and will need approval from their program advisor to use expired courses.

BACKGROUND

- SDSU presently has no time limit policy for graduate students. Current policy stipulates that graduate courses expire after seven years and must be validated for recency to count towards a degree.
- National average time to degree for master's students is just over two years; SDSU average masters time to degree is 5.9 semesters. 90% of our current master's students have been enrolled 0 – 3 years; 2.1% have been enrolled more than five years.
- During Fall 2014, in consideration of the “Building on Excellence” Strategic Plan goal of “Improved Time to Completion for Master and Doctoral Students” (11), the Graduate Council’s Policy Committee developed a suite of measures to support improved time to degree, modeled on best practices at peer and aspirational universities including Arizona State University, George Mason University, and University of Illinois—Chicago. All of these universities have five or six-year time limits for completion of master’s degrees.
- The Policy Committee developed and unanimously approved the above-indicated time limit policy, which received unanimous Graduate Council approval at its April meeting.
- The Policy Committee developed, unanimously approved, and has implemented or will implement the following additional measures to support improved time to degree: 1) registration holds, advisor notification and mandatory advising for students enrolled five years or longer; 2) Webportal “pop up” warning, registration hold, and advising for students requesting three or more semesters’ leave of absence; 3) automated time-to-degree reports for program advisors each semester (to begin Fall 2015).

ADDITIONAL INFORMATION

When would this policy take effect? Students are bound by policies in the Graduate Bulletin at the time their Program of Study (POS) is filed. If this policy appears in the 2015- 2016 Graduate Bulletin, it will apply to all students who file their POS’s in 2015 – 2016 and later.

If a student exceeds the six year time limit but applies to and is readmitted by the same program, will older courses count? Will they undergo a validation for recency process? The new policy is designed to replace the current validation for recency process. Under the new policy, courses do not expire; however, a student’s enrollment at the university can expire. The clock restarts at the time of readmission. On the question of whether older courses would count for timed-out and readmitted students, we surveyed best practices at peer and aspirational universities like UIUC, UNC, and U. Pennsylvania. All universities delegated to academic programs responsibility to determine which courses would count for readmitted students. Our policy asks programs to establish a clear understanding of which courses will count at the time of readmission. Courses will “count” if the program advisor opts to include them on the POS. Grad Affairs will not determine recency of courses.

8.4 University Relations and Development (Carleton)

Information:

The Campaign for SDSU:

Over \$575M has now been raised for The Campaign for SDSU. The following gifts have been received since the last report:

Engineering Alumnus Kevin Mayer has pledged \$100K to support construction of the new Engineering and Interdisciplinary Sciences Building.

Jack in the Box has pledged \$20,000 for the Jack in the Box Diversity Scholarship. Alumna Susan Watson and her husband Michael have made a \$100,000 gift in kind to the Library's Special Collections.

Faculty Emeritus Michael Peddecord and his wife Mary have named SDSU as a beneficiary of their estate. They have committed to a \$30,000 gift to support scholarships in the Graduate School of Public Health where Dr. Peddecord taught for 29 years.

Microbiologist Marlene DeMers, who retired from teaching in the College of Sciences in December, has made a second planned gift to SDSU. She is committing to a gift of \$100,000 from her estate to support teaching in the College of Sciences.

Alumnus Donald Kelm is making a planned gift of \$400,000 to support Geology scholarships and the President's Leadership Fund.

Campanile Foundation Board members continue to step forward in their mini-campaign to establish the Campanile Foundation Endowed Chair. Board member Ed Blessing and his wife Kalita have pledged \$75,000 to the endowment. Alumna Kris Michell is pledging \$35,000 and Alumnus Thom McElroy \$50,000 to support the endowment. Alumni and Campanile Board members Mike Pack and Jerry Sanders have pledged gifts of \$25,000 and \$5,000 respectively.

The Hervey Foundation has made a gift of \$25,000 to support the Consensus Organizing Program.

Alumnus Steve Black has made a new gift of \$25,000. This gift will support the Women's Crew Program.

The Troops to Engineering Program has received a \$100,000 commitment from the Northrop Grumman Foundation.

Solar Turbines is gifting \$37,500 to the Mesa Program in the College of Engineering.

Alumnus Roger Ball is making a new commitment of \$20,000 to the College of Engineering.

Irwin Zahn has made a new pledge to the Zahn Innovation Center. This pledge is for \$25,000 to support the Zahn Center Success Fund.

And from Athletics, a very significant gift. Alumni Jim and Deborah Marshall have committed to an estate gift to support Athletics' scholarships and other programs, as well as to establish an endowment. This gift is for \$4.25M.

Leave Your Legacy Student-Giving Campaign – Gradfest 2015:

Graduating seniors had the opportunity to leave their legacy by making a modest donation to SDSU. The giving-back campaign took place during the three-day Gradfest event in late March.

Results were strong as just over 5,800 students attended Gradfest and a remarkable 1,041 students made a donation of \$10 to The Campaign for SDSU Student Scholarships. This impressive 18% giving rate demonstrates that there is a strong philanthropic spirit among students.

A total of \$10,410 was raised and as part of the campaign, the SDSU Bookstore agreed to match up to \$10,000. A total of \$20,410 was raised for The Campaign for SDSU Student Scholarships.

During SDSU's Commencement 2015, each student who made a donation will be wearing a red and white cord to recognize his or her gift.

Campaign, Presidential & Special Events:

President Elliot Hirshman and Vice President Mary Ruth Carleton hosted the “**Tower Society Appreciation Event**” on Sunday, March 8 at Scripps Cottage. Tower Society consists of lifetime members who have donated \$50,000 plus to San Diego State. Nearly 80 guests attended this annual event where they interacted with students and faculty responsible for the costume, scenic and lighting designs from the play *Alice: Curiouser and Curiouser!*

The Kyoto Prize Symposium was held on March 18, recognizing Dr. Robert Langer, the Kyoto Prize Laureate in Advanced Technology. Dr. Langer is a founder of the field of tissue engineering and the creator of revolutionary drug delivery system technologies. The Kyoto Prize, often compared to the Nobel Prize, is awarded annually by the Inamori Foundation. On Friday, March 27 a **Presidential Reception** was held in the college area at the home of Bob and Sheryl Scarano. Mr. Scarano is a new member of The Campanile Foundation board. In line with the strategic plan, SDSU’s Research and Creative Endeavors were highlighted and an update about the Campaign for SDSU was given to nearly 80 guests. Professor Robert Quimby, Director of the Mount Laguna Observatory, was one of the featured speakers.

President Hirshman and Vice President Carleton hosted a regional event in New York, which focused on Creative Endeavors. There is a strong New York Tri-State Regional Council and nearly 50 guests attended the event. The goal of this Presidential Reception was to further steward Council members and encourage others to become involved with their Alma Mater.

9. Other Information

9.1 Environment and Safety Committee (Quintana)

Chair Quintana summarized the committee’s report in reponse to the referral to evaluate the implementation plan of the "smoke-free campus" policy and assess how well the plan had been implemented, as well as any barriers to implementation. See Senate website for the [Environment and Safety Committee’s report](#).

Putman: The regulation doesn’t include institution of a fine? What’s the hold-up? How can we get this into place? What do the police need to move to aggressive enforcement?

Quintana: We have the policy but some steps must be taken to get enforcement underway (examples: new forms for Public Safety, training, additional officers).

9.2 Library Committee (Baird)

Action:

Change to section 4.1 (This section only refers to undergraduates.)

Now reads: “The checkout period for books shall be four weeks. The callback period shall be one week.”

Change to: “The due date for books checked out from the main collection shall be 7 days before the start of that semester’s first day of finals. One renewal is allowed. Materials are subject to recall with a maximum of two weeks to return.”

Justification: A simple loan period provides a more efficient and transparent policy for both library users and library staff. It reduces the number of overdue item transactions and will reduce the numbers of renewals for patrons who require longer use of the materials.

Change to section 5.0

Now reads: “Fines: Borrowers shall be responsible for overdue or recalled Library materials. The fine levied for the library materials not returned within two weeks shall reflect not only

the cost of the book but also the cost of processing it.” Nonrefundable account charges shall be assessed if payroll deduction is initiated.”

Change to: “Fines: Borrowers shall be responsible for overdue or recalled Library materials. Fines only apply to materials in the Course Reserves, Media Reserves, Student Computing Center, Resource Sharing (ILL) and Reference collections. Patrons with overdue books from the main collection will no longer be subject to daily accruing fines, but will be charged a replacement and processing fee for material not returned after 60 days.

Justification: A simple fine structure will be easier for students to understand and cause less stress about returning material and paying fines. This proposal will dramatically reduce the amount of fines sent to the Cashier’s Office and will reduce the amount of students affected by registration blocks—allowing for a more seamless registration process. There will be a reduction in staff time (both in the library and at the Cashier’s Office) dealing with fine inconsistencies and claims return processes. This proposal supports the university’s mission for student success.

The Library Committee met twice each semester this year to discuss library issues.

Increasing the library budget

The committee discussed and unanimously approved Dean Gale Etschmaier’s request for an annual addition of \$1 million/year to the Library collections fund. The SDSU Library & Information materials budget is well below the average of peer institutions and continues to decrease. The new funding request is designed to support the University’s Strategic Plan goal to sustain scholarly activity and productivity and is required to cover collections costs as follows:

1. Current subscriptions to core research journals are expected to exceed current funding allocations by approximately \$250,000--\$300,000/year. Without this minimum level of increased funding, journal subscriptions in this amount must be canceled for 2015/2016. Additional core journal title and database subscriptions of approximately \$200,000/year.
2. Annual one-time funds for critical monographic resources (print and electronic) to support research and teaching, especially in the arts, social sciences, and humanities of approximately \$250,000/year. Past allocations of one-time funding resulted in requests for approximately \$3 million in collections from faculty. This annual funding would permit prioritization and purchase of essential research materials.
3. Subscriptions for additional journals essential to research initiatives for SDSU of \$250,000. These journals would support designated areas of research excellence.
4. Replacement of large physical collections in microform, print, and DVD and VHS format to meet the changing needs of students and faculty for approximately \$250,000.

Changing the policy file on library privileges

The Library Committee discussed and unanimously agreed to changes in the Policy File that extend the due date for undergraduates and will no longer assess fines to patrons for overdue books from the library’s main collection—instead, charging a replacement and processing fee for material not returned after 60 days.

Use of Student Use Fee

We were apprised of the spending of the library’s student use fee which has been used to make much needed renovations to the library.

Nominating new Chair for 2015-16

The committee voted to select Peter Herman as the Chair of the Library Committee for 2015-16.

Baird presented two proposals, one focused on the elimination of fines and the other on the loan duration policy for undergraduates. The former ensures students owing fines won't end up with registration holds and the later will reduce the amount of time and energy staff spend

on chasing the money. The new policies will reflect policies that other institutions have already enacted.

MP Approved both library proposals.

10. Adjournment

The Senate adjourned at 4:15 p.m.

Respectfully submitted:

Marcie Bober-Michel
Secretary of the Senate

Allison Bobrow
Administrative Analyst