



SAN DIEGO STATE  
UNIVERSITY

## SDSU Senate Minutes

October 6, 2020

Online via Zoom

2:00 to 4:30 pm

---

Gontz, Czech, Putman, Ahsan, Hentschel, Vaughn, Preciado, Kelley, Werry, Miles (formerly Poor), Abel, Mills, Bliss, Canary, Kressler, Zona, Abarbanell, Marx, Lenoue, Alfaro, Adams, Wills, Atterton, Sasidharan, Blomgren, Orosz, Roberts, Crawford, Bohonak, Espinosa, Smigel, Alkebulan, Wong, Nickerson, O'Brien, Love, Tong, Seshan, Abusham, Shackelford, Holt, Gubellini, Kraemer, Hopkins, Attiq, Baljon, Purse, Lindemann, Degeneffe, Rhodes, Casper, Record, Rivera, Stoskopf, Gibbons, Mladenov, An, Urzua Beltran, May-Newman, Nedjat-Haiem, Samraj, Mattingly, Abdel-Nour, Wheeler, MacKenzie, Peraza, Schellenberg, Mahar, Cappello, Maluf, McDaniels-Davidson, Harrison, Gill, Bani, Younes, Sabol, Quick, Laurie, Bernerth, Fuller, Schulze, Kamper, Swanson, Gates, Duesbery, Ozturk, Reeder, Penrose Jr., Osborn, Lach, Madanat, Brooks, Sharma, Atkins, Greiner, Corlett, Wood, Ochoa,

### 1. Call to Order, Land Acknowledgement, and Principles of Shared Governance:

Land Acknowledgement: **The chair read the land acknowledgement statement.**

We stand upon a land that carries the footsteps of millennia of Kumeyaay people. They are a people whose traditional lifeways intertwine with a worldview of earth and sky in a community of living beings. This land is part of a relationship that has nourished, healed, protected and embraced the Kumeyaay people to the present day. It is part of a world view founded in the harmony of the cycles of the sky and balance in the forces of life. For the Kumeyaay, red and black represent the balance of those forces that provide for harmony within our bodies as well as the world around us.

As students, faculty, staff and alumni of San Diego State University we acknowledge this legacy from the Kumeyaay. We promote this balance in life as we pursue our goals of knowledge and understanding. We find inspiration in the Kumeyaay spirit to open our minds and hearts. It is the legacy of the red and black. It is the land of the Kumeyaay.

Eyay e'Hunn My heart is good.

Michael Miskwish – Kumeyaay

Principles of Shared Governance: **The chair read the shared governance principles statement.**

Trust is recognized as a fundamental ingredient that is essential for effective shared governance. Without trust, the practices of partnership, inclusion, open communication, ownership, and accountability are likely to break down. SDSU community members have identified three key principles for shared governance at SDSU that all rely on the fundamental ingredient of TRUST: Respect, Communication, Responsibility.

2. Approval of Agenda (Preciado)

Agenda was approved without objection.

3. Elections (Marx)

3.1. Search Committee for AVP for International Affairs .....4

Committee on Committee and Elections Chair Marx conducts election. Shuo Ma (Geology) is nominated from the floor. Three ballots were issued until six were elected with majorities.

Senate elected the following faculty: Shuo Ma (COS) Martina Musteen (FCOB), David Engstrom (HHS), Mei Zong (PSFA), John Putman (CAL), Angela Coker (SSP AR-Student Affairs + Campus Diversity)

Election was carried out without policy file language; Senate Officers and Provost reached agreement to use policy file language related to search for the position of the provost and senior vice president. A staff member is to be elected from and by permanent staff of the Office of International Affairs to serve on the search committee.

3.2. Survey Results and 2020/21 Senate Agenda (Weston) .....7

In accordance with Policy File, the University Senate consulted the all senate members and created the annual agenda based on the input received. 60 or over 50% of the body completed a senate agenda priorities survey. The survey results were presented to the Senate body ([see link](#)). The Senate officers developed the annual agenda from the survey results and moved the item for adoption. See adopted University Senate Agenda for AY 2020-21 [here](#). The item was approved with two objections.

3.3. September 30, 2020 Town Hall Report (Weston)

Senate chair expressed appreciation to everyone that was able to attend the COVID-19 Senate Town Hall. See [Zoom recording of meeting here](#).

3.4. Referrals Chart (Butler-Byrd) .....11

There are 27 items on the referral chart. Please note that items remain on the referral chart through the entire period required to manage each of them from beginning to the final action needed to be taken by the office of the University Senate.



3.5. Senate Budget Update (Fuller) No Report

There has been no new information on our Senate budget. We're not in the budgeting process right now, nothing has changed since the last report. So, there is no new information to report today.

4. Academic Affairs Report (Ochoa)

4.1. Provost’s Report (Ochoa).....13

- There seems to be a growing difference of opinion on how to implement the Ethnic Studies CSU Graduation Requirement (AB 1460 Weber) that was signed in to law this summer. The Senate will host a Town Hall that will include Hon. Shirley Weber on Tuesday, October 13, 2020, Ethnic Studies departments and others to examine these issues.
- The Provost indicated that he received several questions from senators regarding the AY 2020-21 Academic Affairs budget process, the cuts to colleges and units, and the hiring chill. The Provost provided a description of the AY 2020-21 budgeting process ([see link](#)) to deans, department chairs and school directors and presented the information to the full Senate. He will also share this presentation at upcoming town hall on the campus budget. A discussion regarding Academic Affairs reserves from various points of view ensued. Priorities were reviewed including meeting contractual obligations for new faculty startup costs. The Provost described his process in working with the 15 major units within Academic Affairs. He indicated a rejection of across the board cuts or pro-rata cuts. He and division leaders wanted to pursue an approach that supported student success, faculty development and staff workloads. The need to offer face-to-face courses to meet specific learning requirements for students created larger burdens in some colleges to meet their instructional needs. Another issue examined was related to teaching assistants and the impacts on them by Academic Affairs budget cuts. Senator Kelley noted that teaching assistants play critical roles in the instructional program (mentoring, labs, etc.). He requested to know if TA’s are part of the student success (G-25) budget? The Provost described support for graduate students by facilitating their role as part of the research enterprise during the pandemic. This enabled them to continue their employment in labs and to complete academic work towards their degrees.

- After reviewing enrollment numbers for Fall 2020 and with 22 faculty retirements (without FERP), the president has approved new faculty recruitments. These are a combination of un-chilled positions (15 of 30) and the 22 retirements along with better than expected enrollment resources. Approximately 37 faculty positions recruitments will occur based on expected budget numbers.
- The Provost provided a series of issues or considerations related to the courses offered in face-to-face modalities for Fall 2020 and for the same semester following the COVID-19 pause to instruction after the first week of classes. The Provost also presented a planning table with iterations of face-to-face enrollments for the rest of the of the fall semester. The table can be reviewed [here](#).

#### 4.2. President's Comments (de la Torre)

President de la Torre commended Provost Ochoa and AVP Hyman for their recent enrollment management efforts that improved the University's budget position. The CSU System cut SDSU by 15% of the State Allocation. This is a \$ 35.2 million permanent reduction of State or general operating campus budget. The 2021-22 budget planning is now going to begin. The President indicated she looks forward to sharing more details with Senate and campus community during the upcoming budget town hall. The President indicated that modeling is underway with the aim of carrying out multiyear budget planning and that will likely include additional base cuts in the coming years.

The President answered a question regarding the internal loan funded from Academic Affairs reserves for innovation districts. She indicated that these funds have been moved to a capital fund within Academic Affairs to implement P-3 partnerships along with Division of Research and Innovation. VP Wong- Nickerson noted that the internal loan is sourced from one-time reserves that are in a "planning" or "less firm" category of reserves than those reserves that have been encumbered (P.O. or service contract).

President de La Torre affirmed her commitment to develop all of "our" campuses as "one university" and noted past practice with SDSU Imperial Valley as something that needs to change. The President also noted the appointment of eighth chancellor for the California State University--- CSU Fresno President Joe Castro.

### 5. Senate Actions (Weston)

#### 5.1. Addition of new voting member to University Resources & Planning (Ryan) 20

Chair Ryan presented a bylaw amendment for its first reading. The amendment would add a voting ex-officio business officer to the URP from SDSU Imperial



Valley. The item will be presented again at the November meeting. It will require a 2/3 majority vote to pass.

5.2. Constitution and Bylaws Committee (Atterton)..... 21

Chair Atterton presented three bylaw amendments as first readings. 1. Using “tenured and probationary faculty” to describe what is meant by “fulltime faculty” in the bylaws and the policy file of the University. 2. The addition of the University Senate Treasurer as a voting ex-officio member of the URP. 3. The addition of a staff representative to AP&P. The Staff Affairs Committee and AP&P completed a consultation process over the summer and agreed to specific language for adoption. All three items will be presented at the November meeting for a second reading and will require a 2/3 majority vote to be adopted as bylaw amendments.

5.3. Graduate Council (Gill) **Time Certain 3:30pm**..... 23

Dr. Gill presented the new programs and courses noted in the agenda by the Graduation Council. A question emerged about whether budget considerations are made by the Graduation Council. Dr. Gill indicated that no budget matters are part of the review by the Graduate Council. The programs were adopted without objection.

5.4. Committee on Committees and Elections (Marx)..... 37

Chair Marx moved appointment of new chairs and committee members as noted on page 37 of the agenda package by \*. The action item passed without objection.

5.5. Addition to the Policy File: Syllabus Action Item on Kumeyaay Land Acknowledgment (Rhodes)..... 44

Chair Rhodes presented new syllabus language that was adopted as an addition to the policy file. Moved by DEI; motion passes with 39 in favor, 16 opposed and 11 abstentions.

Academic Responsibilities

2.0 Course Syllabi: The syllabus for each course shall describe the course’s purpose, scope, and student learning outcomes, **and the SDSU Kumeyaay land acknowledgement statement (abbreviated or full version)**. In addition, each syllabus shall include office hours and contact information for the instructor, refer to the current procedure for accommodating students with disabilities (refer to Student Ability Success Center), and describe the course design, required materials, schedule, and grading policies, which may vary by section. A syllabus shall not bind the instructor to specific details, and the instructor shall retain the right to

adjust the course design. Major departures from the syllabus, however, especially with regard to student learning outcomes, major assignment due dates and exam dates, and grading policies, shall be made only for compelling reasons.

5.6. Revised Institutional Learning Outcomes (ILOs) (Schellenberg)

**Time Certain 3:15pm** ..... 45

AVP for Assessment, Accreditation and Curriculum Stephen Schellenberg proposed institutional learning outcomes ([see ILO document here](#)). The ILO’s will be incorporated to SDSU Curriculum Guide and the SDSU General Catalog. Senators Atterton, Wheeler, and Corlett commented on the ILOs proposal and the inclusion of “ethics” as part of these new institutional learning outcomes. ILO’s were adopted by a vote of 50 to 1 and 16 abstentions.

AVP Schellenberg noted appreciation for Professor Norah Shultz (Sociology) for her leadership in developing the ILOs as part of DAESA and the GE Taskforce.

6. Committee Reports

6.1. Academic Policy & Planning (Hopkins) ..... 47

Item moved to following meeting because of time constraints.

6.2. Constitution and Bylaws Committee (Atterton)..... 48

Clock was extended for five minutes to hear from Chair Atterton and pending items before the committee as noted above in item 5.2.

6.3. Campus Development Committee (Shinn) ..... 50

Item moved to the following meeting because of the time constrains.

6.4. Committee on Diversity, Equity, and Inclusion (Rhodes) ..... 59

Item moved to following meeting because of time constraints.

6.5. Undergraduate Curriculum Committee (Verity) ..... 62

Item moved to the following meeting because of time constraints.

6.6. Definitions of Teaching Modalities (Tong) **Time Certain 3:00pm** ..... 74

Interim Vice Provost Tong introduced an Academic Affairs document titled Spring 2021 Modalities, Definitions and Guidelines. The guidelines were developed to respond to inquiries from parents and students about having more information to make better choices about courses to take for Spring 2021. Questions were raised regarding the



training needed to teach some of these modalities; what is a virtual course; and CFA raised concerns about faculty choice and flexibility.

The document was developed by College Associate Deans and Academic Affairs. Below are the four options for Spring 2021.

**Synchronous Virtual Instruction (S):**

Direct faculty instruction and academic activities at the times and days listed in the Class Schedule, with additional time slots for office hours.

- Live/synchronous instruction times and days must be posted to allow students to plan their work schedule, to avoid class time conflicts, and to allow instructors to have readily available time slots for exams and quizzes.
- As usual, the final exam time as scheduled by the university should be listed in the syllabus.
- Students are expected to attend the live sessions.

**Mostly Synchronous Virtual Instruction (MS):**

More than 50% of the online coursework provided through direct faculty instruction and academic activities at the times and days listed in the Class Schedule, with additional time slots for office hours.

- Live/synchronous instruction times and days must be posted to allow students to plan their work schedule, to avoid class time conflicts, and to allow instructors to have readily available time slots for exams and quizzes.
- As usual, the final exam time as scheduled by the university should be listed in the syllabus.
- Students are expected to attend the live sessions.

**Mostly Asynchronous Virtual Instruction (MA):**

Unless otherwise noted in the Class Schedule footnotes, instruction is provided through a combination of recorded and limited direct instruction with academic activities, quizzes, etc., at the arranged times and dates described in the footnotes and syllabus.

- Instructors must get approval from the Dean and/or the Associate Dean in order to use this teaching mode.
- Instructors are recommended to use a modular or online final exam with flexible or multiple time-window option in order to avoid time conflicts with other university scheduled final exams.
- The limited schedule for direct faculty instruction and academic activities should be described in the footnotes and syllabus to allow students to plan

their work schedule, to avoid class time conflicts, and to allow instructors to have readily available time slots for exams and quizzes.

- Students are expected to attend the live sessions.

**Partial In-Person Instruction/Lab (IP):**

Partial in-person instruction/lab in Fall 2020 could continue as partial in-person instructions/labs in Spring 2021, however, instructors could also change to virtual online instructions/labs in Spring 2021. Recommended for senior- and graduate-level capstone in-person courses in programs with accreditation, certification and license requirements that demand in-person interactions.

- The Provost will approve partial in-person courses case by case when requested by the Dean with plans for faculty supervision, approved lab space, social distancing, and COVID-19 safety requirements.
- In-person exceptions approved by the Provost during the September 2020 Pause could continue as in-person courses in Spring 2021. All other in-person courses approved before the September 2020 Pause will be considered and approved by the Provost for Spring 2021 case by case if recommended by the deans.

6.7. University Relations and Development (Vargas)..... 75

Item moved to following meeting because of time constraints.

6.8. ASCSU (Ornatowski)..... 91

Item moved to following meeting because of time constraints.

6.9. Aztecs Rock Hunger Food Drive Campaign (Penera)

Senator Panera described efforts to support the regional foodbank and on campus pantry with the annual Aztecs Rock Hunger initiative. Food insecurity continues to be an issue and has grown with the impacts of the pandemic.

7. Announcements (Weston)

8. Adjourn. A call was made to adjourn the meeting in honor of Elly Mazzini, who has served the University Senate with distinction as the senate analyst. We wish her well in her new opportunities in England.